



RFP Questions and Answers

Issued July 12, 2018

RFP #HSH2018-112 Point in Time Homeless Count

MINIMUM QUALIFICATIONS

1. **Question:** For an agency that just meets the minimum qualifications for the volunteer management component, can they apply alone or does the agency need to submit a joint application with a lead agency?

Answer: Agencies that only meet the minimum qualification for the volunteer management component must partner with a Prime Proposer (i.e. lead agency) who meets the remaining minimum qualifications in order to be considered eligible. The proposal template outlines the minimum qualifications for Prime Proposers and the minimum qualifications for Prime or Partner Proposed. Per Appendix 1, Section 1.2, page two of the RFP, proposals that fail to address each of the requested items in the proposal template to substantiate that the Proposer has met the minimum qualifications will be deemed non-responsive and will be rejected.

Additionally, per section 2.3, page four of the RFP, the awarded contractor will be required to complete the work tasks assumed necessary to complete all aspects of the annual homeless count.