



## Addendum No. 2 to RFQ #110

### Providers to Administer San Francisco Coordinated Entry and Related Services

Issued: February 9, 2018

Please note the following changes have been made to the subject RFQ. New or revised proposals are accepted by the due date indicated below. The changes are listed below in red:

1. Section I.B. Schedule

The section I.B. Schedule has been changed to read as follows:

B. Schedule

The anticipated schedule for qualification has been changed as indicated below:

<u>Schedule (Revised)</u>	<u>Date (Revised)</u>
RFQ is issued by the City	December 22, 2017
RFQ revision is issued by the City	January 9, 2018
Pre-proposal conference	January 12, 2018, 10:00 AM 1360 Mission Street, 2 <sup>nd</sup> floor
Deadline for submission of written questions	January 17, 2018, 12:00 PM
Issuance of Addendum #1	January 22, 2018
Proposal submission deadline	January 29, 2018, 3:00 PM
Issuance of Addendum #2 and Re-Open of RFQ	February 9, 2018
New Proposal or Revised Proposal due	February 21, 2018, 3:00 PM

Due to changes made to the minimum qualification requirements, the RFQ #110 is re-opened to accept new proposal submissions (qualification application). Proposals submitted by the original deadline of January 29, 2018 do not need to be re-submitted. However, revised proposals are accepted at this time. A revised proposal must be a complete submission; no partial revised proposal will be accepted.

All new and revised proposals are due by the same deadline of 3:00 p.m., Wednesday, February 21, 2018.

2. Section III.C.3. Table A and Section X. Minimum Qualifications Summary – Respondents

The section III.C.3 Table A and section X. Minimum Qualifications Summary have been changed to read as follows:

Please copy and complete the following revised Minimum Qualifications table and attach it as the first page of the minimum qualifications submissions. Please keep (do not delete) the “X” and “N/A” marks in the table, and add your response with “YES” to the respective MQ fields of each service component you are applying for qualifications (please refer to RFQ page 15 and 16 for details).





## Minimum Qualifications Summary – Respondents (Revised)

	<u>MQ#1</u>	<u>MQ#2</u>	<u>MQ#3</u>	<u>MQ#4</u>
	A minimum of five (5) years of experience providing services to people experiencing homelessness.	A minimum of two (2) years of experience providing shelter, transitional housing, or permanent housing to homeless and formerly homeless families. Agencies must also have a history of providing clinical supervision and documenting service types.	A minimum of two (2) years of experience providing medium to long-term rent subsidies on behalf of people experiencing homelessness, including conducting HQS inspections, managing large rental payment pools, making payments to third parties and documenting allowable expenses.	Respondent must be a certified vendor with the City and County of San Francisco or the ability to become a certified vendor within ten (10) days after notice of intent to award.
<u>Service Component #1</u> – Access points for Adults	<u>X</u>	<u>n/a</u>	<u>n/a</u>	<u>X</u>
<u>Service Component #2</u> – Stabilization Units for Adults	<u>X</u>	<u>X</u>	<u>n/a</u>	<u>X</u>
<u>Service Component #3</u> – Housing and Tenancy Stabilization Services for Adults	<u>X</u>	<u>X</u>	<u>n/a</u>	<u>X</u>
<u>Service Component #4</u> – Administration of a Flexible Subsidy Pool for Adults	<u>X</u>	<u>n/a</u>	<u>X</u>	<u>X</u>
<u>Service Component #5</u> – Access Point for Families in the Mission District	<u>X</u>	<u>n/a</u>	<u>n/a</u>	<u>X</u>
<u>Service Component #6</u> – Youth Access Points	<u>X</u>	<u>n/a</u>	<u>n/a</u>	<u>X</u>
<u>Service Component #7</u> – Shelter and Navigation Center Transportation	<u>X</u>	<u>n/a</u>	<u>n/a</u>	<u>X</u>

Note: “N/A” stands for “Not Applicable”

Issued by Office of Contract Management  
Contact: Maggie Chui, via email to [maggie.chui@sfgov.org](mailto:maggie.chui@sfgov.org)

