

2019 San Francisco Continuum of Care Program Local Competition Timeline

Event/ Activity	Responsible	2019 Date/Time	Location	Notes
NOFA Released	HUD	July 3, 2019	N/A	HUD releases the Notice of Funding Availability
Bidders Conference	Dept. of Homelessness & Supportive Housing (HSH), Homebase	July 30, 2019 (11am-2pm)	SF Public Library, Koret Auditorium	Release information about local priorities and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application.
LHCB Meeting	Homebase	August 5, 2019	City Hall, Room 416	Opportunity to present NOFA; timeline; proposed changes.
Agencies complete Project Applications	Agencies	July 30, 2019- August 14, 2019	N/A	
Project Applications are due (new and renewal)	Agencies	August 14, 2019	Via email	See Proposal Submission Checklist for list of required documents and information about submission.
Priority Panel Training	HSH, Homebase	August 15, 2019	Online	Priority Panel receives training for scoring projects.
Priority Panel reviews Proposals	HSH, Homebase, Priority Panel	August 15- 21, 2019	N/A	Priority Panel reads and scores proposals individually.
Priority Panel meets	HSH, Homebase	August 21-22, 2019 10am-4pm	1360 Mission St. (Subject to change)	Panel meets to discuss proposals and determine how projects will be ranked in the 2019 application.
Posting of Preliminary Priority List	HSH	August 23, 2019	Via e-mail	Preliminary priority list emailed to agencies.
Projects eligible for appeal request for score sheet	All Projects	August 26, 2019 COB	N/A	Applicants must submit request for score sheet within one (1) business day of preliminary priority list posting.
Appeals due	Agencies	August 29, 2019 by noon	Via e-mail	Agencies may inspect their scores and appeal based on local policy. Appeals must be received in writing within the 2.5 business day appeal period.
Appeal Committee meets	HSH, Homebase, Appeal Comm.	September 3, 2019 1:30-4:30p	1360 Mission St. Collaborative Space (Subject to change)	Review appeals and recalculate scores, if necessary.
Priority List is distributed to applicants	HSH	September 4, 2019	Via e-mail	Final priority list to be approved at LHCB meeting and emailed to agencies.
LHCB Approval of Priority List	LHCB	September 9, 2019; 11a-1p	City Hall Room 416	Present the Final Priority List to Full LHCB for approval.
Final Priority Listing Posted/Applicants Notified	HSH	September 10, 2019	Via e-mail; web	Final priority listing is posted on LHCB website; applicants are notified via email.
Homebase and HSH review project applications	Homebase, HSH	Ongoing through Sept. 20, 2019	N/A	Homebase and HSH work with agencies to finalize project applications for submission.
CoC Consolidated Application Posting	HSH, Homebase	September 25, 2019	N/A	CoC consolidated application is posted on LHCB website.
Application is due to HUD September 30, 2019	HSH, Homebase	September 27, 2019	N/A	Application is packaged and submitted to HUD.