MINIMUM QUALIFICATIONS

1. Question Is there only one Minimum Qualification for this RFP?
   Answer Yes. The Minimum Qualification is listed on Page 12 of the RFP Amended on February 1, 2019, Section IV.C.2.1.

FUNDING & BUDGET

2. Question In the budget, must proposers itemize indirect costs?
   Answer Proposers do not need to itemize their indirect costs. However, proposers should provide a general description on which expenses are included in their indirect percentage. These should be included in the Budget Narrative.

3. Question Why is HSH re-procuring these services if some current Transitional Housing for families agreement end in June 2020?
   Answer HSH makes procurement decisions based on several factors, including aligning procurement dates of like services.

SCOPE OF WORK

4. Question How does HSH define childcare?
   Answer Please see page 5 of the RFP Amended on February 1, 2019.

5. Question Are families made up entirely of youth, 24 and under, eligible under the Population Served?
   Answer Yes, this also meets the definition of families.

6. Question Is case management mandatory? What if families are not engaged in services?
   Answer Please see pages 5-7 of the RFP Amended on February 1, 2019. Support services are voluntary, however, Support Services must be offered to all families, and providers must document their engagement with families.

7. Question Does HSH expect the lease to be signed beginning July 1, 2019?
   Answer Programs are expected to begin on July 1, 2019 and awarded providers must have site control in time to begin services.

8. Question Do proposers need to provide the MOU to show that the lease is in place?
   Answer Appendix 1: Proposal Template requires an address for the program location and a certification that proposers will have site control at the time of program operation. If additional information is required, HSH may request it at a later time.
PROPOSAL & SUBMISSION

9.  Question  For Appendix 1: Proposal Template, should proposers answer the questions on a separate document?
Answer  Please see page 12 of the RFP Amended on February 1, 2019. Please only submit the Appendix 1: Proposal Template and Appendix 2: Budget Template Workbook.

10. Question  Do proposers have to submit a cover page separate from the Appendix 1 Proposal Template?
Answer  Please see page 12 of the RFP Amended on February 1, 2019. The cover page in Appendix 1: Proposal Template is the only cover page required.

11. Question  On page 8 of the RFP, it states that “HSH will develop service objectives” and then on page 9, the same regarding outcome objectives. Typically the respondent includes proposed service and outcome objectives. Are proposers not supposed to submit these, with the understanding that HSH will be coming up with them later? Or are proposers supposed to create/include these?
Answer  Proposers are asked to respond to all questions beginning on page 12 of the RFP Amended on February 1, 2019, as reflected in the Appendix 1: Proposal Template. Proposers do not need to submit service and outcome objectives.