CoC Grant Agreement
Amendments and Extensions
due to COVID-19

Sub recipient Meeting
Friday, May 1, 2020
Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts by COVID-19 for CoC, ESG and HOPWA.

In response to the COVID-19 pandemic, HUD’s Office of Special Needs Assistance Programs (SNAPS) has determined that an expedited process is necessary for amending CoC Program recipient grant agreements.

Recipients who need grant agreement amendments to provide housing, services, or other necessities to support eligible clients can submit an amendment request using the process outlined on this page. Recipients must include documentation in their project files that supports the request for the grant agreement amendment.
Specifically...

Which Grants?

- Currently, FY 2018 executed grant agreements are available for amendment. If you cannot find your grant pre-populated in the grant agreement amendment package for your CoC, contact your CPD Representative.

- Soon, FY 2019 grants will be available for amendment.

What can be amended?

- Add eligible activities not originally part of your grant, such as Supportive Services.

- Move funding between budget line items, including from Rental Assistance.

- Extend the operating year of your current grant to fully utilize all awarded funding; the latest extended operating end date allowed for 2018 grants is December 31, 2020. This change will impact future renewals by permanently changing the grant’s operating start date.

https://www.hudexchange.info/programs/coc/covid-19-grant-agreement-amendments/
In order to convert funds, providers will need to show that they have a plan to use the funds for the following gaps in our system of care. Service providers can leverage existing staff or create new positions to ensure the following workflow is accomplished.

1. Online Navigation and Entry (ONE) System Usage
2. Income Calculations
3. Financial Planning & Budget Monitoring
4. Annual Performance Reporting
Amendment Process

- Complete HSH COVID-19 Conversion Plan Form
- Attach completed Grant Agreement Amendment

Submit to:
Nicole T. McCray-Dickerson
Manager, CoC Supportive Housing
nicole.mccray-Dickerson@sfgov.org
FY 2018 Grant Extensions

- For **ALL** FY2018 Grants ending March 31 thru December 31, 2020.
- This change **will impact** future renewals by permanently changing the grant’s operating start date.
- APRs due 90 days after the approved (extended) operating end date.
- Submit an extension request include a brief statement to justify the request.
  - If you would like to revise/move the remaining funds to different budget line items include that as well.
Questions?

HOMCoCprogram@sfgov.org