



Monitoring

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When you think about 'Monitoring'.....

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2019 HUD Monitoring Visit



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- HUD has provided informal notice that San Francisco CoC has been selected to be monitored as part of their Annual Monitoring Schedule
- Monitoring Activities will begin in July 2019
- HSH's CoC staff is using this opportunity to strengthen our CoC policies and practices including building capacity and support to the CoC's project award agencies
- Two (02) CoC funded projects will be selected to participate in On-site Monitoring
- If selected by HUD, HSH will contact you and let you know the next steps including the details of HSH's support and the proposed timeline for HUD's visit.



Components of On-site Monitoring

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- Project Scope of Work
- Applicable Local, State and Federal Regulatory Requirements
 - a) Participant Eligibility
 - b) Income Determination
 - c) Fair Market Rent
- Local Standards
 - a) Participation in CES
 - b) Housing First
- HMIS & Reporting
- Compliance with Federal Protections



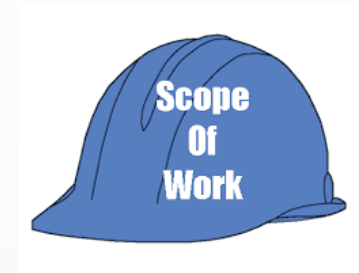


Project Scope of Work

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🔑 Basic Program Review

- Are you serving who you said you would serve?
- Are you serving how many people you said you would serve?
- Are you providing the services you said you would provide?
- Are you maintaining confidential information appropriately?
- Written grievance and termination process



🔑 Review of a sample of participant files

- Release of Information
- Homeless Eligibility
- Client Intake
- Referrals



Applicable Local, State and Federal Regulatory Requirements

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- Homeless Eligibility Documentation
- Income Determination
- Fair Market Rent
- Homeless/Formedly Homeless person on your Board
- Signed rental/lease agreement or occupancy agreement
- Housing Quality Standards inspection
- Are children enrolled in school?





Local Standards

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- What does CES participation mean for your organization?
- Are you in compliance local written standards that apply to your program?
- Does your agency have its own policies and procedures?
- Are you Housing First?





HMIS & Reporting

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- Does your agency have its own privacy policy?
- Do you have privacy policy posted?
- Have you turned in your APR on time?



Compliance with Federal Protections

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- Reasonable Accommodation Policy
- No procedures that involuntarily separate families
- No policies that discriminate based on race, color, national origin, religion, sex, age, familial status, or handicap



What do I do to prepare?

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HSH Monitoring Support

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- NEW HSH CoC Monitoring Tool
 - Presented at the Friday, July 12th Meeting
- HSH Standard CoC Forms *(application, file checklists, etc.)*
- HSH On-going Technical Assistance
 - Trainings
 - One-on-one Support



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Questions?

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