Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1A-1. CoC Name and Number: CA-501 - San Francisco CoC

1A-2. Collaborative Applicant Name: City and County of San Francisco

1A-3. CoC Designation: CA

1A-4. HMIS Lead: City and County of San Francisco

1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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1B-1.	**Inclusive Structure and Participation–Participation in Coordinated Entry.**	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

	In the chart below for the period from May 1, 2020 to April 30, 2021:
1.	**select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or**
2.	**select Nonexistent if the organization does not exist in your CoC's geographic area:**

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry System
1.	**Affordable Housing Developer(s)**	Yes	No	Yes
2.	**Agencies serving survivors of human trafficking**	Yes	Yes	Yes
3.	**CDBG/HOME/ESG Entitlement Jurisdiction**	Yes	No	Yes
4.	**CoC-Funded Victim Service Providers**	Yes	No	Yes
5.	**CoC-Funded Youth Homeless Organizations**	Yes	No	Yes
6.	**Disability Advocates**	Yes	Yes	Yes
7.	**Disability Service Organizations**	Yes	Yes	Yes
8.	**Domestic Violence Advocates**	Yes	Yes	Yes
9.	**EMS/Crisis Response Team(s)**	Yes	Yes	Yes
10.	**Homeless or Formerly Homeless Persons**	Yes	Yes	Yes
11.	**Hospital(s)**	Yes	No	Yes
12.	**Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)**	No	No	No
13.	**Law Enforcement**	Yes	No	Yes
14.	**Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates**	Yes	Yes	Yes
15.	**LGBT Service Organizations**	Yes	No	Yes
16.	**Local Government Staff/Officials**	Yes	Yes	Yes
17.	**Local Jail(s)**	Yes	No	Yes
18.	**Mental Health Service Organizations**	Yes	Yes	Yes

19.	**Mental Illness Advocates**	Yes	Yes	Yes
20.	**Non-CoC Funded Youth Homeless Organizations**	Yes	Yes	Yes
21.	**Non-CoC-Funded Victim Service Providers**	Yes	No	Yes
22.	**Organizations led by and serving Black, Brown, Indigenous and other People of Color**	Yes	Yes	Yes
23.	**Organizations led by and serving LGBT persons**	Yes	Yes	Yes
24.	**Organizations led by and serving people with disabilities**	Yes	Yes	Yes
25.	**Other homeless subpopulation advocates**	Yes	Yes	Yes
26.	**Public Housing Authorities**	Yes	No	Yes
27.	**School Administrators/Homeless Liaisons**	Yes	No	Yes
28.	**Street Outreach Team(s)**	Yes	Yes	Yes
29.	**Substance Abuse Advocates**	Yes	Yes	Yes
30.	**Substance Abuse Service Organizations**	Yes	Yes	Yes
31.	**Youth Advocates**	Yes	Yes	Yes
32.	**Youth Service Providers**	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.	Board of Supervisors, Mayor & Comptroller select CoC board members	Yes	Yes	No
34.				

1B-2.	**Open Invitation for New Members.**	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	**communicated the invitation process annually to solicit new members to join the CoC;**
2.	**ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
3.	**conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and**
4.	**invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).**

(limit 2,000 characters)

1. INVITATION: New members invited through 1,500-person listserv and guests invited to attend/present at CoC meetings. Dept. of Homelessness and Supportive Housing (HSH), CoC staff & Board extend invitations and target outreach based on topics. HSH and Board staff/attend numerous neighborhood/interest group meetings and invite attendees to CoC. Invitations ongoing with monthly publication of meeting agenda.
2. COMMUNICATION-INDIVIDUALS WITH DISABILITIES: CoC ensures effective communication by holding meetings in ADA compliant City Hall (pre COVID); posting agendas online/at public library and agenda, minutes, and recordings on CoC website in PDF form. Meeting materials shared orally and visually, with captions in virtual settings.
3. OUTREACH: CoC Board and HSH staff coordinate advisory committees comprised of homeless youth (YPAC) and families (FAC) and invite to CoC for updates/participation in policy making. CoC Board includes formerly homeless (co-chair of Board) and member of homeless advocacy coalition who actively seek participation from currently unsheltered/sheltered individuals, and families residing in supportive housing. Public comment invited.

4. INVITED ORGS-EQUITY: CoC Board staff outreached to Latino Taskforce, appeared before the CoC Board-COVID education and prevention in the Mission district (majority Latinx), coordinated with United Council and Third Street Youth in the Bayview district (majority Black/African American), invited the Director of the SF Department of Transgender Initiatives to the CoC and to the Priority Panel responsible for ranking CoC projects, worked with Glide Memorial Church (majority Black/African American), organized CoC training from Asian Women's Shelter serving victims of violence for all CoC project, invited the Black Employee Alliance to the CoC listserv, and brought in a newer YHDP Host Homes project run by the LGBT Center to train all CoC projects on serving LGBTQ youth.

1B-3.	**CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.**	
	NOFO Section VII.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	**solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
2.	**communicated information during public meetings or other forums your CoC uses to solicit public information; and**
3.	**took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.**

(limit 2,000 characters)

1. CoC solicits and considers public opinion from individuals and orgs with knowledge of homelessness/prevention through widely publicized, well attended monthly meetings with presentations, discussions, and public comment about all aspects of system of care. Committee meetings on policy, funding, Coordinated Entry (CE), and HMIS, occur regularly and ensure open, outcome-oriented community process, supported by government, nonprofit, and public sector. CoC Board members from wide range of public/private organizations, include racial, gender, ethnic diversity, and representation from formerly homeless individuals. CoC Board has staff provided by Dept. of Homelessness and Supportive Housing (HSH), which solicits/schedules participation from broad array of organizations/individuals.
2. CoC Board/committee meetings comply with state/local open meetings laws that mandate 72-hour advance public notice. Agendas and supporting documents are posted at main library, CoC website, and 1,500-person email listserv. Meetings held at transit-accessible City Hall, or through the online meeting platform, WebEx, during COVID-19, with public comment on all items.
3. HSH actively partners with CoC, uses feedback from public in planning initiatives. CoC/HSH encourage new programs to present (e.g., new family access points), advocacy/advisory boards to share findings (e.g., Coalition on Homelessness, Shelter Monitoring Committee, Family Advisory Council), and homeless individuals to report on experience. Due to feedback, HSH implemented Problem Solving, a prevention program with flexible funding. After hearing needs of Youth, HSH implemented Youth CE access points. Due to public concern about street homelessness on the Embarcadero, CoC lent support for HSH to create a Navigation Center.

1B-4.	**Public Notification for Proposals from Organizations Not Previously Funded.**	
	NOFO Section VII.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	**that your CoC's local competition was open and accepting project applications;**
2.	**that your CoC will consider project applications from organizations that have not previously received CoC Program funding;**
3.	**about how project applicants must submit their project applications;**
4.	**about how your CoC would determine which project applications it would submit to HUD for funding; and**
5.	**how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.**

(limit 2,000 characters)

1: On 8/30/21, announcement of local competition/accepting applications (process, timeline, Bidders conference) posted to CoC website and sent to 1,500+ member CoC listserv.
2. On 8/31/21, new projects specifically encouraged to apply via CoC listserv messaging with broad reach, particularly projects committed to improving racial equity, including persons with lived experience in program design, leveraging non-CoC housing funding, and establishing partnerships with healthcare organizations. CoC Board/HSH outreach to those not receiving CoC funds.
3. On 9/3/21, Bidders Conference took place with new project support session, with guidance on how to apply, when application materials were due, scoring criteria for new & renewal projects, and assistance projects would receive completing HUD applications. Office hours for new and renewal projects were held on 9/24/21, along with daily 1:1 technical assistance through 11/8/21. 3 new projects applied, including 1 new provider.
4. Pre-competition, CoC solicits ideas on competition & selection process through publicly noticed CoC Funding Committee meetings (Feb. & Mar. 2021). All applications are reviewed according to HUD threshold requirements & community process that scores eligibility/alignment with HUD priorities, incl. contribution to system performance: housing stability, increases in income/benefits. Prior CoC funding is never required. Panel comprised of non-conflicted community members, incl. formerly homeless, evaluate projects using community-approved scoring tools. All scoring and ranking criteria were publicly posted on CoC website, shared at Bidders, and explained via ongoing 1:1 assistance.
5. CoC ensures effective communication by holding CoC meetings & Bidders Conference online in accessible virtual meetings through Zoom and Webex; publishing agendas, timelines, process on CoC website & listserv in electronic PDF form; & presenting meeting materials orally & visually, with captions.

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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1C-1.	**Coordination with Federal, State, Local, Private, and Other Organizations.**	
	NOFO Section VII.B.1.b.	

	In the chart below:
1.	**select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or**
2.	**select Nonexistent if the organization does not exist within your CoC's geographic area.**

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	**Funding Collaboratives**	Yes
2.	**Head Start Program**	Yes
3.	**Housing and services programs funded through Local Government**	Yes
4.	**Housing and services programs funded through other Federal Resources (non-CoC)**	Yes
5.	**Housing and services programs funded through private entities, including Foundations**	Yes
6.	**Housing and services programs funded through State Government**	Yes
7.	**Housing and services programs funded through U.S. Department of Health and Human Services (HHS)**	Yes
8.	**Housing and services programs funded through U.S. Department of Justice (DOJ)**	Yes
9.	**Housing Opportunities for Persons with AIDS (HOPWA)**	Yes
10.	**Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)**	Yes
11.	**Organizations led by and serving Black, Brown, Indigenous and other People of Color**	Yes
12.	**Organizations led by and serving LGBT persons**	Yes
13.	**Organizations led by and serving people with disabilities**	Yes
14.	**Private Foundations**	Yes
15.	**Public Housing Authorities**	Yes
16.	**Runaway and Homeless Youth (RHY)**	Yes
17.	**Temporary Assistance for Needy Families (TANF)**	Yes
	Other:(limit 50 characters)	

18.		

1C-2.	**CoC Consultation with ESG Program Recipients.**	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:
1.	**consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;**
2.	**participated in evaluating and reporting performance of ESG Program recipients and subrecipients;**
3.	**provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and**
4.	**provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.**

(limit 2,000 characters)

1. CoC, through the Dept. of Homelessness & Supportive Housing (HSH) consulted with ESG program recipients to plan for the use of the ESG-CV funds in the wake of the COVID-19 pandemic. HSH and our nonprofit partners responded to the COVID-19 pandemic by funding over 20 Non-Congregate Shelter (NCS) sites through the ESG-CV funds. To limit the number of COVID-19 related deaths among people experiencing homelessness, we focused these one-time funds on funding the City of San Francisco's response during the pandemic.
2. HSH and the ESG subrecipients continue to collaborate during the annual CAPER reporting to track progress toward achieving the goals outlined in the Consolidated Plan. HSH monitors this work through monthly meetings with our HMIS vendor, Bitfocus, as well as the ESG subrecipients to ensure accurate data entry in HMIS and thusly provide accurate reporting among the CoC as well as to HUD.
3. HSH shares the PIT data with our partners at the Mayor's Office of Housing and Community Development (MOHCD) during the Consolidated Planning process. HSH shares this data to inform the strategic use of federal ESG funds to fill gaps in San Francisco's Homeless Response System so that there is robust availability of emergency shelter, homeless prevention, and rapid rehousing projects.
4. HSH is extensively involved in the Consolidated Plan and the development process. Through collaboration with MOHCD, HSH ensures the strategic use of the ESG funds. HSH also partners with MOHCD to ensure that there are adequate resources available to people living with HIV/AIDS who are served through the HOPWA program. Multiple staff from HSH attend monthly and quarterly convenings led by MOHCD related to progress toward achieving the goals to ensure that people experiencing homelessness have equitable access to the Coordinated Entry System as well as housing opportunities that are dedicated to people experiencing homelessness.

1C-3.	**Ensuring Families are not Separated.**	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:

1.	**Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.**	Yes
2.	**Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.**	No
3.	**Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.**	Yes
4.	**Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.**	Yes
5.	**Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.**	Yes
6.	**Other. (limit 150 characters)**	

1C-4.	**CoC Collaboration Related to Children and Youth–SEAs, LEAs, Local Liaisons & State Coordinators.**	
	NOFO Section VII.B.1.d.	

	Describe in the field below:
1.	**how your CoC collaborates with youth education providers;**
2.	**your CoC's formal partnerships with youth education providers;**
3.	**how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);**
4.	**your CoC's formal partnerships with SEAs and LEAs;**
5.	**how your CoC collaborates with school districts; and**
6.	**your CoC's formal partnerships with school districts.**

(limit 2,000 characters)

1/2. YOUTH: CoC is strongly committed to collaborating with youth education providers through partnerships with Five Keys Schools to provide GED and educational services, with City College to create pathways to higher education, with SF State University to co-locate a CE Access Point, and with the Office of Economic and Workforce Development to provide Rising Up Job Developers that hold a 1:30 staff to client ratio supporting youth employment.
3/4. SEA/LEA: Dept. of Homelessness & Supportive Housing (HSH), the collaborative applicant & primary recipient of CoC funding has formal partnerships with SF Unified School District (SFUSD), LEA, childcare & education providers, & child welfare & human services agency. SFUSD posts on website that LEAs "must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool program, as other children and youths." Schools & youth education providers coordinate with District Liaison to help obtain bus passes, uniforms, tutoring, & supplies. In 2017, the Program Director for the SF Resource Family Approval Program (overseeing Child Welfare) joined the CoC Board.
5/6. SCHOOL: In 2018, HSH & SFUSD agreed to open an overnight shelter at a school site, prioritizing homeless students at SFUSD. School Social Workers are trained at least annually on the Homelessness Response System and Family Coordinated Entry. HSH & SFUSD have a data sharing agreement that allows SFUSD to share information on all enrolled students to ensure rapid placement in family shelter or Heading Home, a public-private partnership to provide 700 RRH slots for SFUSD families. Prior to the pandemic, HSH and SFUSD were working on a collaborative case management model that allowed school social workers to access the ONE system and support students

experiencing homelessness with acquiring required documents for housing placement.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

The CoC has established the SF Coordinated Community Plan to Prevent & End Youth Homelessness (Plan). The Plan has the targeted goal to “improve educational outcomes and employment opportunities for youth as a pathway for achieving stability and self-sufficiency.” Youth Homelessness & Oversight Council (YHOAC) oversees Plan implementation. YHOAC members include the Unified School District (SFUSD) Homeless Education Liaison (HEL) and representatives from SFUSD, Family & Children Services, Juvenile Justice, LGBTQ community, & under 18 youth. Other Plan partners include First Place for Youth, City College of SF, SF State University, & UC Berkeley. SFUSD Families & Youth in Transition Council (FYIT), organized by HEL, meets monthly & includes Head Start, CoC representatives, & family/youth providers. FYIT partners with education resources, educates providers on best practices for accessing education resources, & advocates to schools to ensure the needs of families identified as homeless are met. Additionally, SFUSD posts on website that LEAs “must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool program, as other children and youths." Schools & youth education providers coordinate with District Liaison to help obtain bus passes, uniforms, tutoring, & supplies. In 2017, the Program Director for the SF Resource Family Approval Program (overseeing Child Welfare) joined the CoC Board. In 2018, HSH & SFUSD agreed to open an overnight shelter at a school site, prioritizing students within the SFUSD who are homeless.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	Yes	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No

6.	**Head Start**	Yes	Yes
7.	**Healthy Start**	Yes	No
8.	**Public Pre-K**	Yes	No
9.	**Tribal Home Visiting Program**	No	No
	Other (limit 150 characters)		
10.			

1C-5.	**Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Annual Training–Best Practices.**	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	**Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and**
2.	**Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).**

(limit 2,000 characters)

1. STAFF: On an ongoing and annual basis, CoC provides training on safety and best practices for serving survivors of DV to all CoC provider, outreach, CE, and HSH staff. This year's annual training was provided on 11/5/21 by a key local Victim Services Provider, Asian Women's Shelter (AWS), and was focused on addressing safety and best practices for serving survivors, including trauma-informed and victim-centered care. AWS also provides a full range of trainings to providers, including a 64-hour training that includes sessions on peer counseling, trauma-informed survivor-response, including safety planning for immigrant or other survivors who avoid traditional systems of safety or authority. ASW conducts multiple trainings each month, and all trainings address service to marginalized. La Casa de las Madres, a leading national DV program, also provides training to family CoC project staff, CE staff, and outreach teams. New family CoC project staff/HSH/CE staff are also regularly enrolled in trainings offered at least annually by the SF Family Support Network, such as "Impact of Violence Exposure on Children." CoC also collaborates regularly with the National Alliance for Safe Housing (NASH) to provide curriculum on safety planning, harm reduction, confidentiality/privacy, Housing First, implicit bias, legal protections, and remedies (incl. restraining orders), and available services.
2. CE: In addition to access to all above CoC /community trainings, CE policies mandate that CE Access Point staff receive ongoing, and at least annual training, in using trauma-informed techniques, with special consideration for survivors to reduce risk of re-traumatization, and in safety planning and data sharing/privacy policies that protect confidentiality of survivors. CE has expanded to cover all subpopulations - adult, youth, family, and now DV survivors – to better address barriers, vulnerability, and chronicity of homelessness.

1C-5a.	**Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Using De-identified Aggregate Data.**	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)

CoC uses de-identified aggregate data from numerous comparable and other databases to assess the special needs of DV survivors. Longstanding local Victim Service Providers (VSP), such as Safe House for Women and La Casa de las Madres, maintain their own VAWA compliant/confidential and HMIS comparable databases, Kiphu and Salesforce, respectively, that can produce de-identified, aggregate data. These agencies are supported and monitored by the Dept. of Homelessness and Supportive Housing (HSH), the main provider and recipient of homelessness funding, the HMIS Lead, and the operator of the CoC DV Coordinated Entry project. Projects like these have supported the ability to generate reporting on needs of survivors, that also satisfy reporting requirements of the CoC Program and ESG CARES Act. Data is captured related to survivor needs including safety plans, restraining orders, mainstream benefits, legal counsel, mental health support, confidentiality, and more. In addition, to fill in gaps in understanding, CoC uses aggregate data from associated systems – including DOJ, VSP, healthcare and law enforcement – to assess resources and need. For example, in July 2019, the SF Department on the Status of Women reported aggregate data from 22 agencies that provided shelter, housing, services to survivors of human trafficking. CoC sought and was awarded additional DV Bonus funding for CE in the 2018 competition. Planning and implementation has been underway to develop a more coordinated and efficient system of care for survivors to access the full range of CoC- and survivor-specific housing/services and to build out a data system that will better capture deidentified individual data and improve production of aggregate data.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Coordinated Assessment–Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC's coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:
1.	prioritize safety;
2.	use emergency transfer plan; and
3.	ensure confidentiality.

(limit 2,000 characters)

CoC's response to survivors facing homelessness emphasizes safety, trauma-informed, victim-centered practices that ensure confidential access to CoC-, ESG-, DOJ-, and locally funded providers, based on client choice and needs. CE and HMIS policies affirm that regardless of whether survivors present to VSP or CE access point, survivors have access to full range of CoC-, ESG-funded, VSP programs. When survivors present to an access point, staff follow protocols to ensure immediate safety planning; access to law enforcement, medical and survivor services; and ensure data is not stored in the system-wide HMIS for confidentiality. When a survivor requests a transfer, CE/housing staff follow published, written Emergency Transfer Plan procedures. Clients who request a transfer will be prioritized within the project site and/or within the

entire CoC system, per client choice. SF CoC was also been awarded two DV Bonus projects for CE and for Rapid Rehousing, in an effort to provided targeted access, housing, and services for survivors. DV advocates worked with HSH/Family CE to ensure assessment tool considers choice and safety for families fleeing violence, and that survivor needs/vulnerability are weighted for prioritized placement in TH/PH. Survivors can be served within the CoC or moved outside of it through CoC RRH funds if safety requires. Access points are trained to ensure safety and refer to VSPs; DV providers may also refer households to the Access Points. DV providers using VAWA-compliant databases share only de-identified client data, and DV providers collaborated on policies for new HMIS system to ensure survivors have access to CoC system while privacy and safety needs are protected and considered. Survivor-focused orgs participate in the CoC and Board. SF survivors served by 3 DV shelters, 3 TH programs, 1 PSH program, and 1 RRH program; funders include CDBG, ESG, DOJ, Health and Human Services (HHS).

1C-6.	**Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.**	
	NOFO Section VII.B.1.f.	

1.	**Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?**	Yes
2.	**Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?**	Yes
3.	**Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?**	Yes

1C-7.	**Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.**	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
San Francisco Housing Authority	41%	Yes-Both	Yes

1C-7a.	**Written Policies on Homeless Admission Preferences with PHAs.**	
	NOFO Section VII.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,000 characters)

The CoC and Dept. of Homelessness and Supportive Housing (HSH) have an active and collaborative partnership with SF Public Housing Authority (the only PHA) on several levels. The SF PHA has a homeless admission preference for homeless veterans, disabled homeless, homeless individuals/families living in shelter, and homeless individuals/families moving on from PSH, which ensures homeless individuals and families receive a weighted preference for Housing Choice Vouchers and project/site- based public housing admissions. Clear roles have been established for these partners. The SF PHA utilizes the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHSH) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. SF PHA administers the waitlist and the vouchers, and HSH provides services through two nonprofit partners including: outreach to households at the top of the waitlist and support in submitting full SF PHA applications, including collecting documents, landlord recruitment, housing search and support throughout the leasing process, and support with stabilizing in the tenant's unit. In addition, the CoC/HSH/Housing Authority worked collaboratively to apply for and received EHV, FUP, and Mainstream Vouchers. More than 180 households have been housed with Mainstream Vouchers.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:	
1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC's coordinated entry process?	Yes

1C-7c.1.	**Method for Including PHA-Funded Units in Your CoC's Coordinated Entry System.**	
	NOFO Section VII.B.1.g.	

	If you selected yes in question 1C-7c., describe in the field below:
1.	**how your CoC includes the units in its Coordinated Entry process; and**
2.	**whether your CoC's practices are formalized in written agreements with the PHA, e.g., MOUs.**

(limit 2,000 characters)

The CoC includes SF PHA units through the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (HSH) for (1) units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. In addition, HSH and SF PHA are partnering on EHV vouchers and examining how to use CE in this process. Based on national best practices, the CoC and SF PHA collaborated, in a formalized agreement, to create the Moving On Initiative (MOI) to enable stable tenants of PSH who no longer need or want on-site services to move to other affordable housing with rental support. For roles, SF PHA administers the waitlist and the vouchers, and HSH provides services through two nonprofit partners including: outreach to households at the top of the waitlist and support in submitting full SF PHA applications, including collecting documents, landlord recruitment, housing search and support throughout the leasing process, and support with stabilizing in the tenant's unit.

1C-7d.	**Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.**	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes

1C-7d.1.	**CoC and PHA Joint Application–Experience–Benefits.**	
	NOFO Section VII.B.1.g.	

	If you selected yes to question 1C-7d, describe in the field below:
1.	**the type of joint project applied for;**
2.	**whether the application was approved; and**
3.	**how your CoC and families experiencing homelessness benefited from the coordination.**

(limit 2,000 characters)

The CoC, SF PHA and Human Services Agency worked on joint applications for Mainstream, FUP and EHV vouchers. The CoC has been approved for all. The FUP NOFA was replied to in Dec 2019 while the NOFA for FYI vouchers was answered in Jan/Feb 2021. CoC and SF PHA have been collaborating to

administer the Mainstream Voucher program since 2018 to serve non-elderly adults experiencing homelessness or transitioning out of an institution and who have a disability. CoC also secured over 130 EHV vouchers for survivors to secure housing, which will include supportive services. The coordinated partnership provides that SF PHA administers the waitlist and the vouchers, and HSH provides services through two nonprofit partners including: outreach to households at the top of the waitlist and support in submitting full SF PHA applications, including collecting documents, landlord recruitment, housing search and support throughout the leasing process, and support with stabilizing in the tenant's unit. Given the increased coordination, more than 180 households have been housed through the Mainstream voucher program, with 229 expected by March of 2022. Of the 65 housed in 2020, all 65 were experiencing homelessness. The partnerships mentioned above, as well as those with family programs and the SF Unified School district, allow for early identification of families experiencing homelessness and rapid resolution using the coordinated system and connection to Mainstream, FUP, and EHV vouchers.

1C-7e.	**Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.**	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1C-7e.1.	**Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.**	
	Not Scored–For Information Only	

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA
San Francisco Hou...

1C-7e.1. List of PHAs with MOUs

Name of PHA: San Francisco Housing Authority

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	**Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.**	52
2.	**Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.**	52
3.	**This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.**	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

The Dept. of Homelessness and Supportive Housing (HSH) manages the Coordinated Entry front door and adheres to Housing First. HSH has made recent efforts to further lower barriers by eliminating the need for hard copies of IDs/documents and most in person meetings. CE then refers to an array of

housing providers, reviewing & flagging projects who regularly deny referrals or delay filling vacancies. HSH monitors the large housing portfolio, including the CoC projects. Monitoring includes a process to validate if a project is Housing First by ensuring the project has none of the following preconditions for entry: sobriety, required participation in supportive services, or income thresholds. Furthermore, all new projects under HSH (CoC or otherwise) are required to be Housing First, and existing projects are required to align with Housing First unless there's a current contract requirement of a funder. All 53 renewal and new CoC housing projects are Housing First. To determine local rankings for the 2021 CoC Priority Listing, renewal project scoring criteria awards up to 8 points (out of 100 total) for running low barrier projects. Projects receive points if they do not drug test participants or conduct criminal backgrounds checks; or disqualify applicants for having too little/no income, based on information found in credit/eviction checks, for active or past substance abuse, or reasons related to the experience of domestic violence; and they identify and take steps to eliminate barriers to participation faced by different races and ethnicities, particularly those overrepresented in the local homeless population. For new projects, up to 5 of 100 points are awarded based on narratives showing a commitment to Housing First principles and addressing barriers faced by different races and ethnicities.

1C-9b.	**Housing First–Veterans.**	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	No

1C-10.	**Street Outreach–Scope.**	
	NOFO Section VII.B.1.j.	

	Describe in the field below:
1.	**your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
2.	**whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;**
3.	**how often your CoC conducts street outreach; and**
4.	**how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.**

(limit 2,000 characters)

1. CoC street outreach is led by the Dept. of Homelessness and Supportive Housing's (HSH) Homeless Outreach Team (HOT) and provides targeted outreach to unsheltered individuals. 24 HOT members work in pairs to provide strengths'-based trauma-informed care. For those with disabilities (mental illness, substance use, medical acuity), a partnership with DPH Street Medicine is in place to assist with a medical provider. HOT uses outreach methodology from National HealthCare for the Homeless (outlines how to build relationships with those impacted by poverty & disability). HSH uses HMIS data to review outcomes of outreach. From 2020-2021, HOT made 65,190 outreach attempts, of which 60,366 were successful engagements using street medicine, flex funds, low-barrier navigation center beds (companions, pets, possessions

welcome) & problem solving to ensure engagement led to positive outcomes. Encampment Resolution Team (ERT) is a specialized outreach unit that addresses large encampments. In Jan 2018, SF formed Healthy Streets Operations Center (HSOC) team to provide formalized collaboration through co-located incident response with HSH, PD, DPW, DPH, DES, etc.
2. Street outreach covers 100% of city/county of SF CoC.
3. Street outreach by HOT is conducted 7 days/week, 365 days/year.
4. CoC has tailored outreach to those least likely to request assistance by using best practices in engagement, including trauma-informed care, consultation with mobile medical staff/caseworkers/benefits specialists, and focus on most vulnerable unsheltered who have refused/avoided connection to services/shelter in the past. Bilingual outreach staff, many with lived experience of homelessness and/or substance abuse, partner with libraries, DPH, HSA, neighborhoods build relationships with those least likely to seek services. Outreach staff has access to interpreters/language line and cognitive/behavioral health workers. HOT has access to low-barrier navigation beds for most vulnerable.

1C-11.	Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	Yes
5.	Other:(limit 500 characters)	

1C-12.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.l.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC–only enter bed data for projects that have an inventory type of "Current."	1,187	2,101

1C-13.	Mainstream Benefits and Other Assistance–Healthcare–Enrollment/Effective Utilization.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	**Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)**	Yes	Yes
2.	**Private Insurers**	Yes	Yes
3.	**Nonprofit, Philanthropic**	Yes	Yes
4.	**Other (limit 150 characters)**		

1C-13a.	**Mainstream Benefits and Other Assistance–Information and Training.**	
	NOFO Section VII.B.1.m	

	Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:
1.	**systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;**
2.	**communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;**
3.	**working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and**
4.	**providing assistance with the effective use of Medicaid and other benefits.**

(limit 2,000 characters)

1. CoC systematically keeps program staff up to date regarding mainstream resources in the SF geographic through annual and ongoing training. On 10/1/21, CoC providers attended a mandatory training on Accessing Mainstream Benefits. Representatives from TANF, SSI, MediCal, and General Assistance trained on access, advocacy, tips, and direct contacts. Ongoing updates are provided from these departments to Dept. of Homelessness & Supportive Housing (HSH) and subrecipients via email listservs, online postings, trainings, and HMIS. SOAR program and dedicated, specially trained outreach staff also provide direct links to mainstream benefits.
2. CoC disseminates availability of mainstream resources on an ongoing & annual basis. Mainstream benefits departments conduct trainings and are invited to individual project sites for targeted support to explore the specific challenges facing a particular subset of clients. Linkages to resources are a fundamental part of provider subrecipient contracts with HSH. Projects evaluated on and scored on percentage of participants who increase benefits in CoC competition.
3. CoC and healthcare/benefits partners provide ongoing trainings and tools to providers on access to core services at all CoC- and locally-funded homelessness programs. Mainstream healthcare programs and hospitals and Dept. of Public Health (DPH) are active partners in outreach, coordinated assessment, housing and services programs. Providers refer to Covered California health insurance. CoC projects are evaluated based on connecting clients to healthcare.
4. SF awarded 5-year state Whole Person Care, a MediCal/Medicare high utilizer program administered by DPH. CoC/HSH work with DPH to train CoC and other housing/service providers, outreach staff, on linking to Medicaid and other benefits, and using healthcare funds for wraparound health/behavioral health supports for homeless individuals and families. Approx. 9,000 targeted

for care and mainstream resources.

1C-14.	**Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.1.n.	

	Describe in the field below how your CoC's coordinated entry system:
1.	**covers 100 percent of your CoC's geographic area;**
2.	**reaches people who are least likely to apply for homeless assistance in the absence of special outreach;**
3.	**prioritizes people most in need of assistance; and**
4.	**ensures people most in need of assistance receive assistance in a timely manner.**

(limit 2,000 characters)

1. COVERAGE: CE system covers entire CoC (SF city/county) through 12 accessible access points & outreach teams. Numerous dedicated access points for families & adult individuals exist to facilitate targeted services. 5 youth access points opened in 2019 with strategic placement in locations where youth frequent. Targeted services for youth LGBT available.
2. LEAST LIKELY TO APPLY: Access to CE through 311 hotline and in ADA compliant sites, centrally located and in underserved neighborhoods, reach the linguistically/culturally isolated. Multilingual mobile outreach teams target those unlikely to seek services for assessments on streets and in shelters, hospitals, and jails. From 2020-2021, the Homeless Outreach Team (HOT) made 65,190 outreach attempts, with 60,366 successful engagements. Partnerships with schools, criminal justice, healthcare ensure referrals across systems. To ensure hard to reach adults located, CE team conducted an "assessment blitz" in 2018. Over 3,700 adults and 350 youth were assessed.
3. PRIORITIZATION: Most vulnerable prioritized through CE assessment to determine vulnerability characteristics (length of time homelessness, disability, major health/mental health issues). Dynamic housing list identifies those with highest needs and prioritizes them for immediate housing/services. Most vulnerable placed first into PSH with voluntary wrap around services incl. case management and behavioral/mental/physical health services. Pandemic prioritization implemented to ensure those most vulnerable to COVID-19 were served first.
4. TIMELINESS: CE and HOT staff ensure clients are located & ready for placement with minimal delay. Housing First polices eliminate unnecessary barriers to access CE & housing projects. Locating most vulnerable to COVID quickly done via coordination with multiple county departments (DPH, HSH, HSH) to ensure health vulnerabilities were known to homeless response system while maintaining privacy & confidentiality.

1C-15.	**Promoting Racial Equity in Homelessness–Assessing Racial Disparities.**	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes

1C-15a.	Racial Disparities Assessment Results.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC's most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	Yes
2.	People of different races or ethnicities are less likely to receive homeless assistance.	Yes
3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	Yes
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	No
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	No

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

Since the 2016 assessment conducted by the organization, Supporting Partnerships for Anti-Racist Communities (SPARC, the CoC has gone well beyond initial recommendations. The NIS Center for Housing Justice was engaged by Tipping Point foundation and Dept. of Homelessness & Supportive Housing (HSH) to identify opportunities to advance racial equity in the SF homeless response system in 2 phases of work- first focusing internally at HSH as an organization, and next focusing on efforts across the broader community. Since November 2020, NIS Center for Housing Justice work with HSH sought to uproot persistent barriers that have perpetuated racist processes and outcomes, impeding progress towards advancing equity. Phase 1 in early 2021 focused on examining and improving: Hiring and Recruitment, Retention and Promotion, Discipline and Separation, Diverse and Equitable Leadership, Mobility and Professional Development, and Organizational Culture of Inclusion and Belonging. This effort is situated in-between the launch of initiatives, leadership and role changes at HSH, and continued work of groups like the HSH's Strategic Framework Advisory Committee, the CoC Board, the Black, Indigenous, and other People of Color Provider Group, the Homeless Emergency Service Provider Association, the SF Human Services Network, and the Supportive Housing Provider Network to advocate for racial equity priorities. The NIS Center for Housing Justice is supporting the CoC to face fatigue with doing equity-explicit advocacy without action; past experiences of collaboration that have left folks disheartened and hesitant to engage further; and of the visible gap between the value of lived experience leadership and the presence of individuals with lived experience participating in conversations, decisions, and advocacy.

1C-16.	Persons with Lived Experience–Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	5	1
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	5	1
3.	Participate on CoC committees, subcommittees, or workgroups.	5	1
4.	Included in the decisionmaking processes related to addressing homelessness.	2	1

5.	**Included in the development or revision of your CoC's local competition rating factors.**	2	1

1C-17.	**Promoting Volunteerism and Community Service.**	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	**The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.**	Yes
2.	**The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).**	Yes
3.	**The CoC works with organizations to create volunteer opportunities for program participants.**	Yes
4.	**The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).**	Yes
5.	**Provider organizations within the CoC have incentives for employment and/or volunteerism.**	Yes
6.	**Other:(limit 500 characters)**	

1D. Addressing COVID-19 in the CoC's Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	**Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.**	
	NOFO Section VII.B.1.q.	

	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:
1.	**unsheltered situations;**
2.	**congregate emergency shelters; and**
3.	**transitional housing.**

(limit 2,000 characters)

In February 2020, SF mayor issued first COVID-related emergency declaration in the nation to mobilize resources. In March 2020, SF Department of Public Health issued a shelter-in-place (SIP) order due to spread of COVID-19. SF Dept. of Homelessness and Supportive Housing (HSH) set up a resource distribution center for providers and distributed Personal Protective Equipment across the Homelessness Response System. Deployed PIT Stops and handwashing stations to high-impacted areas across SF for unsheltered and in the largest congregate shelter to increase access to hygiene. In April 2020, SF activated a SIP hotel, providing a safe place for those most vulnerable to impacts of COVID. All congregate shelters and transitional housing programs followed health guidance to provide clean & adequate spacing between beds. SF then expanded emergency SIP program to 25 SIP hotels, housing over 2,500 COVID-vulnerable individuals. SF opened and filled nearly 20% of all California SIP hotel rooms operated as part of the state's Project Roomkey (SIP Hotel Program), despite SF only having 5% of the state's homeless population. Over 500 COVID-vulnerable people experiencing homelessness were moved from shelters and Navigation Centers to SIP hotels. SF also opened four Isolation & Quarantine (I&Q) Hotels for people experiencing homelessness, or who live in settings where they couldn't safely quarantine, who are awaiting test results or are COVID positive and need to isolate. looks SF launched Safe Sleep, a low-barrier and COVID-informed program, that helped slow the spread of COVID-19 by offering 24/7 access, connecting clients to resources to help them safely shelter in place, and providing a connection to the Homelessness Response System to work toward an exit to homelessness. In March 2021, vaccines were provided to those living in congregate settings or on the street.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

The SF CoC has greatly improved readiness for future public health emergencies, and all disasters more broadly. SF Dept. of Homelessness and Supportive Housing (HSH) finalized the comprehensive Continuity of Operation Plan (COOP) in Summer of 2021 that supports HSH's continued readiness for future disasters and emergencies and incorporates the lessons learned from COVID-19. The plan prioritizes emergency services, the continued functioning of HSH and the Human Services Agency, communication and coordination with nonprofit providers, and prevention of and recovery from homelessness. HSH would work with other key responders including the Department of Public Health and the Department of Emergency Management. HSH plans consider that 5,000 or more people experiencing homelessness may need support during a disaster. SF has honed its emergency command center operations and coordination, established minimum cleaning and safe sleeping guidance, created social distancing protocols, established standards for congregate settings and procedures for decompressing sites, revised CE policies and procedures to be nimble in an emergency to prioritize who is most vulnerable, and developed communication systems for two-way information sharing with providers and those they serve. SF has also created systems to mobilize emergency response workers from relevant County departments and to ensure their safety when carrying out their new duties. Given that housing became such a critical way for people to isolate and stay safe, SF Mayor announced a Homelessness Recovery Plan that will create the largest expansion of PSH in SF in 20 years, supporting investments in housing and shelter. Finally, SF has established and refined key partnerships with public and private healthcare providers, as well as other emergency response entities.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

	Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:
1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

(limit 2,000 characters)

1. Safety Measures: ESG CV funds were used to fund the Non-Congregate Shelters (NCS) including their operating costs which included support services staffing to support guests with maintaining safety throughout the pandemic. The services included a tiered service model where supportive services were

provided to NCS guests with acute behavioral health issues
2. Housing Assistance: A core part of the NCS portfolio is to connect guests to housing resources because they are COVID-vulnerable. HSH and its ESG-CV partners established a menu of housing resources that were designed to assist NCS guests with exiting to housing opportunities and to avoid them having to return to congregate shelter settings or to the street after the federal FEMA funding for this program ends.
3. Eviction Prevention: HSH did not dedicate its ESG CV funds to eviction prevention due to an array of other available local, state and philanthropic resources to provide eviction prevention funds to people who were at risk of homelessness due to COVID-19 related job loss.
4. Healthcare Supplies: As part of the NCS portfolio, staff and guests were provided with hand hygiene, masks, and other health care supplies to reduce the spread of COVID-19 among people experiencing homelessness.
5. Sanitary Supplies: HSH also provided various sanitary supplies including the hotels that were selected which had private restrooms and sanitary supplies to ensure the hygiene and wellness of the guests sheltered at the NCS sites.

1D-4.	**CoC Coordination with Mainstream Health.**	
	NOFO Section VII.B.1.q.	

	Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:
1.	**decrease the spread of COVID-19; and**
2.	**ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).**

(limit 2,000 characters)

In March 2020, SF Department of Public Health (DPH) issued a shelter-in-place (SIP) order to prevent further spread of COVID-19. With DPH guidance, SF Dept. of Homelessness and Supportive Housing (HSH) set up a resource distribution center for providers and distributed Personal Protective Equipment (masks, gloves, shields, etc.) across the Homelessness Response System. DPH was the leader for the CoC in ensuring safety by planning/designing congregate site decompression, facility cleaning standards, SIP mobilization and demobilization, and the standards for handwashing and use of personal protective equipment. DPH had roving teams to do contact tracing and testing in encampments and shelters and to transport those requiring isolation or quarantine beds to prevent spread. HSH followed DPH guidance to deploy PIT Stops and handwashing stations to high-impacted areas across SF for unsheltered and in the largest congregate shelter to increase access to hygiene. SF Behavioral Health services provided support and guidance related to clients facing isolation, addiction/overdoes, mental health issues to ensure other safety issues were addressed. When vaccines became available, SF worked with local hospitals and DPH to ensure vaccines were made available to those in high-risk congregate settings, highly impacted zip codes, and for those living on the street. HSH created weekly, if not daily, opportunities for two-way communication with providers on the ground and to share updated DPH guidance. SF participated in twice weekly regional COVID planning calls to stay informed and implement best practices being shared through the SF Bay Area. SF was, and remains, a trusted leader in these conversations, often having been the first to implementation.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	

	Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:
1.	safety measures;
2.	changing local restrictions; and
3.	vaccine implementation.

(limit 2,000 characters)

Communication has been a key aspect of slowing the spread of COVID and ensuring safety among providers and people experiencing homelessness. From the onset of COVID, SF participated in twice weekly Bay Area regional COVID planning calls to stay informed and implement best practices being shared among the 9 bay area counties. These calls included medical professionals, heads of county departments, and other key stakeholders to ensure real time info was being shared about the first cases, the methods for testing, and the next steps for supporting the vulnerable people living on the street or in congregate shelters. SF Dept. of Homelessness and Supportive Housing (HSH) provided weekly, if not daily messaging, via email to all SF providers related to safety measures, changing local public health guidance, and vaccine implementation. HSH also hosted at least weekly calls with homeless service providers so that HSH could both receive info from those on the front lines and share new guidance. HSH and public health websites were also kept up to date. Additionally, SF utilized text messaging resources to ensure providers and the public were informed of the changing landscape. Much of the work to ensure safety and continuity of services was made possible through coordination with nonprofit, faith based, and private organizations.

1D-6.	Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

In March 2021, San Francisco (SF) expanded eligibility for COVID-19 vaccines to high risk Congregate settings. In April 2021, SF made a coordinated effort to vaccinate people experiencing homelessness as vaccines continued to become available. Neighborhoods where COVID had the highest impact were included in vaccine eligibility, initially covering 8 zip codes. This was done in coordination with Zuckerburg SF General Hospital and local health centers. In May 2021, 30 new Hummingbird Behavioral Health beds were created to support those with serious vulnerabilities. SF Dept. of Public Health created partnerships with service providers to set up pop-up events at shelters and encampments and send roving vaccination teams to underserved and highly impacted neighborhoods. SF brought vaccines to shelter-in-place hotels and had information sessions with patients in emergency rooms and urgent care

facilities. Offered free vaccines at multiple sites advertised in multiple languages with no appointment required. Significant efforts were made to address misinformation and the concerns of those communities with negative histories with the healthcare system. Initiatives were designed to make it easier for someone who didn't have a consistent schedule or stable housing, or could be experiencing a mental health crisis to get the vaccine. Engagement efforts were often led by familiar faces in the community to mitigate mistrust of outreach programs and build confidence in the information provided.

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

The COVID Command Center- a collaboration between the Dept. of Homelessness and Supportive Housing (HSH), Human Service Agency, and Dept of Public Health - instituted Shelter in Place Hotels for COVID-19 vulnerable San Franciscans to have access to a safe place to stay, this included a SIP site with a DV/IPV specific floor which received referrals from local domestic violence agencies. DV agencies in SF are well known and actively receive calls on support hotlines. In addition, SF Coordinated Entry System is already set up to respond to victims who connect with access points to ensure referrals to shelter, housing, or other services. SF operates a CoC-funded DV Coordinated Entry project, which feeds into housing resources including a CoC-funded DV RRH project. SF recently assisted 26 households fleeing violence to locate and maintain housing in the private market. The Human Services Agency (HSA) is also a key identification point for survivors as its where individuals seek mainstream benefits when they've lost employment or otherwise cannot afford food or healthcare. HSA staff are trained with resources to provide referrals. Furthermore, SF will be providing over 130 EHV vouchers for survivors to secure housing, which will include supportive services.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

In March 2020, San Francisco (SF) Dept. of Homelessness and Supportive Housing (HSH) and the 12 physical Community-Based Coordinated Entry (CE) Access Points and multiple Access Partners pivoted quickly to provide phone/telecare access to Problem Solving, Assessment and Prioritization for people experiencing homelessness. Access Points were open for handwashing,

restroom, and in person services in the neighborhoods with the highest need for homeless response system services. HSH ensured that people experiencing homelessness could access Problem Solving, including flexible financial assistance, assessment and prioritization remotely via phone or telecare.
In Summer 2020, after opening over 2500 Shelter-in-Place (SIP) hotel rooms as safe emergency shelter settings for people experiencing homelessness who were vulnerable to COVID, SF scaled up housing services, substantially expanding Scattered Site Supportive Housing and securing site based supportive housing through acquisition (including new sites that were already part of the emergency shelter response). This effort included a commitment to ensure those households most vulnerable to COVID were housed instead of returned to the street. Coordinated Entry implemented Pandemic Prioritization, a process to match people experiencing homelessness who were vulnerable to COVID to COVID-specific housing. SF followed Department of Public Health (DPH) guidance when determining COVID vulnerability as part of Pandemic Prioritization. DPH created a list of vulnerabilities used for assigning pandemic-related resources. However, all continued to be assessed and prioritized in CE regardless of COVID vulnerability. SF CE also reduced documentation burdens and in person eligibility meetings, and increased behavioral health supports. HSH also partnered directly with DPH to streamline the reasonable accommodation and housing matching process for people vulnerable to COVID.

1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1E-1.	**Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.a. and 2.g.	

1.	**Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.**	09/01/2021
2.	**Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.**	09/14/2021

1E-2.	**Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.**	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	**Established total points available for each project application type.**	Yes
2.	**At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).**	Yes
3.	**At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).**	Yes
4.	**Used data from a comparable database to score projects submitted by victim service providers.**	Yes
5.	**Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.**	Yes
6.	**Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.**	Yes

1E-2a.	**Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.**	

	NOFO Section VII.B.2.d.

	Describe in the field below how your CoC reviewed, scored, and selected projects based on:
1.	**the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and**
2.	**considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.**

(limit 2,000 characters)

1. CoC prioritizes the most vulnerable for its housing and service. Therefore, the CoC prioritizes new and renewal projects that serve the CH/Dedicated PLUS population above all else, leading to funding mostly PSH projects to serve predominantly chronically homeless and disabled participants. Project applicants are ranked higher if they offer low/no barrier access (no requirements for income, sobriety, services; no disqualification for criminal, DV, or eviction history); address barriers to participants facing racial inequalities to access; offer significant healthcare/mental health/substance abuse services; and demonstrate experience serving the most vulnerable. The prioritization occurs through the rank and review process, conducted by an unbiased panel with knowledge of, and lived experience with, the homeless system of care and community subpopulations.
2. Applicants provide information about the population they serve. Review panelists are instructed and trained to consider the unique needs of the particular subpopulation, including the severity of participant service needs, when evaluating program outcomes or design. Panelists can adjust project scores on objective outcomes as needed to reflect vulnerabilities/limitations of populations (e.g. to increase income). Panelists use the community-designed scoring tool, which evaluates how new and renewal projects lower barriers to and serve vulnerable populations. Scoring for projects serving those with the most needs and highest vulnerability in PSH is scaled to reflect these challenges. Finally, projects committed to housing first and maintaining low barriers (i.e. do not conduct background check and do not reject for low/no income, substance abuse, bad credit, criminal history, and history of DV) can earn up to 8 points. Finally, local policy allows the ranking panel to preserve existing housing projects that score lower due to population served and resulting performance but are needed in the CoC.

1E-3.	**Promoting Racial Equity in the Local Review and Ranking Process.**	
	NOFO Section VII.B.2.e.	

	Describe in the field below how your CoC:
1.	**obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;**
2.	**included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;**
3.	**rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented).**

(limit 2,000 characters)

1. RATING FACTORS: To widen input into local project rating processes, the CoC, through Board staff, conducted CoC-wide outreach over the past 2 years

to organizations and neighborhoods serving overrepresented or underserved communities experiencing homelessness, including the Black Employee Alliance, Latino Taskforce, the Mission district (majority Latinx), United Council and Third Street Youth in the underserved Bayview district (majority Black/African American). During the annual process for reviewing local CoC scoring criteria, via the CoC Board's Funding Committee (February to June 2021), the CoC collected input on ratings factors from multiple organizations made up of, and representing, Black/African Americans and Latinx. Input was sought on new HUD direction related to promoting racial equity through scoring. 2021 rating factors were approved based on this input, including a new factor assessing if projects identified and eliminated barriers to participation for members of races overrepresented in the homeless population.
2. RANKING PROCESS: In 2021, outreach was done to invite new members to the Priority Panel, which reviews and ranks CoC projects. The CoC sought to include persons identifying as Black/African American, Latinx, Asian, and LGBTQ. Ultimately, the Panel was 66% Black/African American (most overrepresented in CoC) and 33% LGBTQ. The Panel reviewed all renewal and new projects and recommended a ranked list that was approved by the CoC Board.
3. RATING/RANKING RACIAL EQUITY: To rank projects based on how they promoted racial equity, the CoC added additional an additional ranking factor to examine whether projects were identifying and taking steps to eliminate barriers to participation faced by overrepresented racial/ethnic groups. New projects received up to 5% of total points on this factor while renewal projects received up to 8% of points related to low barrier practices including those that impact overrepresented groups.

1E-4.	**Reallocation–Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.**	
	NOFO Section VII.B.2.f.	

	Describe in the field below:
1.	**your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;**
2.	**whether your CoC identified any projects through this process during your local competition this year;**
3.	**whether your CoC reallocated any low performing or less needed projects during its local competition this year;**
4.	**why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and**
5.	**how your CoC communicated the reallocation process to project applicants.**

(limit 2,000 characters)

1. In 2021, rather than wait for the CoC competition to reallocate projects, the Collaborative Applicant, Dept of Homelessness and Supportive Housing (HSH), worked with the HUD Regional Office to reorganize the CoC Portfolio in order to resolve low performing/underspending projects across the board. Process ensured most funds would be expended by housing additional clients at alternate sites and with new sponsors. Regular monitoring also identifies high risk projects for in depth review. Additionally, the Priority Panel, an independent review panel, and CoC Board have authority to reallocate projects not contributing to system performance. They may identify projects that should be reallocated or re-ranked in favor of a new project, based on community

priorities, as determined by the CoC. Factors considered in performance are objective and consider a project's ability to help participants remain housed and increase income/benefits and to spend down funds and utilize all units.
2. The CoC through HSH identified several projects that were underspending consistently in the total amount of $7,486,613.
3. CoC did not reallocate during the local competition given the work with the HUD Regional Office to organize in advance.
4.Rather than wait to reallocate funds through the CoC competition, CoC worked with the HUD Regional Office in advance to amend the contracts of the consistently underspending projects and reorganized roughly $3 million so that additional sites and sponsors could make use of the funds to house more homeless households.
5. HSH was in regular communication with low performing projects via email and virtual meetings. HSH assessed with projects if they could spend down remaining funds and then worked closely with the project and new sites/sponsors when funding needed to be shifted to ensure spenddown occurred. Technical assistance to low performing projects is ongoing.

1E-4a.	**Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.**	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	No

1E-5.	**Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.**	
	NOFO Section VII.B.2.g.	

1.	**Did your CoC reject or reduce any project application(s)?**	No
2.	**If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.**	

1E-5a.	**Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	10/22/2021

1E-6.	**Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website–which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/10/2021

2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2A-1.	**HMIS Vendor.**	
	Not Scored–For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus

2A-2.	**HMIS Implementation Coverage Area.**	
	Not Scored–For Information Only	

Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	**HIC Data Submission in HDX.**	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/11/2021

2A-4.	**HMIS Implementation–Comparable Database for DV.**	
	NOFO Section VII.B.3.b.	

	Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:
1.	**have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and**
2.	**submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead.**

(limit 2,000 characters)

1. Dept. Homelessness and Supportive Housing (HSH), as the HMIS Lead and direct recipient of most CoC funding, has worked closely with victim service providers (VSP) to ensure each has a comparable database able to collect the same data elements required by HUD HMIS standards. Each uses a unique agency-based database that satisfies these requirements. Database and file systems are VAWA compliant and confidential. Victims of DV can also ask for their information to be removed from HMIS if data was provided by a participant prior to a domestic violence incident; data will then be migrated to the VSP database.
2. HSH has ensured victim service providers are able to generate de-identified aggregate data on system performance, including APRs, and then provide them to HSH's Data & Performance team, which is responsible for submitting accurate and timely HIC, PIT, SPM, and LSA reports to HUD. HSH has also worked to develop the CoC DV CE project to ensure data is collected at time of entry and through the assessment process. In addition, HMIS provides aggregate data on numbers of individuals/families who report experiencing or actively fleeing DV where households have not sought out VSP-specific/confidential resources. Annual sheltered PIT/HIC Counts also identify DV survivors and capacity of DV emergency shelters. CoC also uses aggregate data from associated systems – including DOJ, VSP, healthcare and law enforcement – to inform need.

2A-5.	**Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.**	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	1,730	62	898	53.84%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	537	86	215	47.67%
4. Rapid Re-Housing (RRH) beds	2,101	0	2,089	99.43%
5. Permanent Supportive Housing	5,554	0	3,111	56.01%
6. Other Permanent Housing (OPH)	4,738	0	1,484	31.32%

2A-5a.	**Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.**	
	NOFO Section VII.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	**steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
2.	**how your CoC will implement the steps described to increase bed coverage to at least 85 percent.**

(limit 2,000 characters)

1/2: CoC has been implementing a new HMIS since May 2017. The initial phase included migration of data from old HMIS into the new one and was more

complicated than anticipated but has been completed. New programs were added to HMIS incl. those that had not been in the old system, incl. street outreach, family shelters & coordinated entry (CE). The next area of focus was to ensure the CE system for adults, youth, and family's was functioning properly and able to refer to CoC and ESG projects, which is now completed. Since the 2019 competition, the next area identified and addressed was ensuring RRH bed coverage was increased dramatically. The coverage went from 22% to over 99%. Additionally, capturing the extensive PSH portfolio in SF is the other main issue being currently addressed. Because of braided funding over hundreds of sites, the CoC has established a work plan to bring PSH coverage up which has occurred over the last 12 months and will continue over the next 12 months, working closely with the HMIS vendor. Furthermore, all subrecipient contracts awarded (including and beyond CoC funding) through the Dept. of Homelessness and Supportive Housing (HSH) specify that HMIS must be used. HSH is the predominant funder of PSH, and recipient of funding for PSH, in the CoC. Ensuring Emergency Shelter (ES) and TH bed coverage will follow this step, but the 10,000 PSH & OPH units are the current priority. Most ES data is maintained in different systems. These systems control reservations & bed management for adult shelters & navigation centers. These systems also must interact with the benefits system managed SF's General Assistance program. Replacing the shelter management as well as the navigation center management systems & integrating them into HMIS is a longer-term plan for the CoC.

2A-5b.	**Bed Coverage Rate in Comparable Databases.**	
	NOFO Section VII.B.3.c.	

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.	100.00%

2A-5b.1.	**Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.**	
	NOFO Section VII.B.3.c.	

	If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:
1.	**steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and**
2.	**how your CoC will implement the steps described to increase bed coverage to at least 85 percent.**

(limit 2,000 characters)

N/A

2A-6.	**Longitudinal System Analysis (LSA) Submission in HDX 2.0.**	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2B-1.	**Sheltered and Unsheltered PIT Count–Commitment for Calendar Year 2022**	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes

2B-2.	**Unsheltered Youth PIT Count–Commitment for Calendar Year 2022.**	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes

2C. System Performance

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2C-1.	**Reduction in the Number of First Time Homeless–Risk Factors.**	
	NOFO Section VII.B.5.b.	

	Describe in the field below:
1.	**how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;**
2.	**how your CoC addresses individuals and families at risk of becoming homeless; and**
3.	**provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.**

(limit 2,000 characters)

1. RISK FACTORS: CoC sought extensive feedback to improve CE assessment criteria from providers & homeless/formerly homeless families/individuals, & through formal data analysis of assessment tools/prioritization. Ongoing analysis is being done to look at race/ethnicity and criminal justice vulnerabilities. SF CoC uses a 2-phase CE assessment to identify people at risk of entering homelessness. CoC uses strengths-based approach for 1st phase, & IDs vulnerability/risk factors for the 2nd prioritization phase. Factors include safety of existing housing, rent-to-income ratio, family support network, eviction history, income, disability, health, criminal records.
2. STRATEGY: CoC's Problem Solving (PS) team prevents people from becoming homeless by keeping them in existing housing or housing available through community networks. Supports include a PS conversation at access points/on telephone/via outreach that helps identify options through mediation, eviction prevention, childcare, ESG prevention funds, & philanthropic flex funds to pay for repairs, back rent, utilities, bridge rent payments, vehicle repair, other situations jeopardizing existing housing. Homeward Bound (HB) funds reunification with family/friends. In 2020-21, 5,044 PS conversations occurred and there were 328 successful resolutions that resulted in a person maintaining or obtaining safe housing. In Nov. 2018, SF voters passed Prop F, Tenant Right to Counsel, which guaranteed a tenant's right to counsel in an eviction. Studies show having an attorney in an eviction case increased a family's chance of avoiding homelessness by over 70%. The Eviction Defense Collaborative, a strong CoC partner, is leading these efforts. CoC works with SF's Financial Justice Project, which reduces municipal and court fees that contribute to homelessness; and has developed robust re-entry programming for those leaving the criminal justice system.

3. RESPONSIBLE: HSH Problem Solving Program Manager

2C-2.	**Length of Time Homeless–Strategy to Reduce.**	
	NOFO Section VII.B.5.c.	

	Describe in the field below:
1.	**your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
2.	**how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
3.	**provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.**

(limit 2,000 characters)

1. STRATEGY: SF CoC continues to invest substantial new funding (local, state, federal, private) to improve data analysis team, street outreach, CE & PH, key aspects of moving people through the system to housing. SF Mayor launched Homelessness Recovery Plan centering housing as the solution to reducing the length of time households remain homeless, given the lack of units to meet need. In next 2 years, CoC will add 1,500+ units of PSH. By 2022, CoC will complete largest one-time expansion of PSH in past 20 years. There are 1,723 units in the housing pipeline for homeless, under construction or in active predevelopment. 285 for families, 1,067 for adults, 200 for seniors, 52 for TAY, 119 for Veterans. Additional 2,188 units planned for completion past 2025. CoC secured 906 EHV vouchers and uses ongoing supply of FUP and Mainstream vouchers. While expanding housing, CoC is adding capacity to shelter system with new navigation centers and focusing on prevention and rapid rehousing. Street outreach targets most vulnerable, refers to CE access points or mobile access, where most vulnerable with longest length of time homeless, are quickly referred to available housing resources. Average length of time homeless decreased from 2019 to 2020, with clients spending 22 less nights in emergency shelters.
2. ID/HOUSE: CoC targets individuals & families with greatest length of time homeless through HMIS/CE data; access points have mobile outreach for assessments, work with SF Homeless Outreach Team (HOT) to engage with those least likely to access services & with longest time homeless. HOT team had over 65,000 engagements and over 60,000 successful engagements from 2020-2021. Current list prioritizes adults with 13+ years homelessness & vulnerability. To ensure households who have been homeless the longest are located, CE team conducted an "assessment blitz" from August through October 2018, assessing 3,700 adults.
3. HSH Director of Housing Services

2C-3.	**Exits to Permanent Housing Destinations/Retention of Permanent Housing.**	
	NOFO Section VII.B.5.d.	

	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:
1.	**emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and**
2.	**permanent housing projects retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

1. STRATEGIES TO EXIT TO PH: CoC has refined assessment tools to better identify most vulnerable & most appropriate housing for participants. CE removes barriers to housing; uses problem solving methods at access points to help divert entry into shelter; & explores if housing can be maintained through family, community & flexible funding. New Navigation Centers quickly identify & stabilize eligible individuals with health services/case management. Housing-focused case management/navigation is provided in ES, TH, and RRH, focusing on the removal of barriers to housing, and is coupled with landlord engagement to create new opportunities. From 2020-21, 817 new households were placed into PSH, 421 provided RRH subsidy. In next 2 years, CoC will add 1,500+ new units of PSH. By 2022, CoC will complete largest one-time expansion of PSH in past 20 years. There are 1,723 units in the housing pipeline for homeless, under construction or in active predevelopment. 285 for families, 1,067 for adults, 200 for seniors, 52 for TAY, 119 for Veterans. CoC secured 906 EHV vouchers and placed 180 households with Mainstream vouchers since 2018 (to increase to 229 by March 2022).
2. RETENTION STRATEGIES: CoC maintains 98% housing retention (up 2% from 2019) in CoC and locally-funded PSH through longstanding commitment to housing first & local funding of intensive wraparound services including healthcare & case management. CoC's homeless response system has maintained housing for over 8,000 people in local- and federally-funded PSH. Substantial local & state investment in flex funds for problem solving before people re-enter homelessness system will raise rate at which people retain permanent housing. CoC commitment to Housing First means that evictions are a last resort and Right to Council local tenant protections support clients facing evictions from private landlords, which greatly increases housing retention.

2C-4.	**Returns to Homelessness–CoC's Strategy to Reduce Rate.**	
	NOFO Section VII.B.5.e.	

	Describe in the field below:
1.	**how your CoC identifies individuals and families who return to homelessness;**
2.	**your CoC's strategy to reduce the rate of additional returns to homelessness; and**
3.	**provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.**

(limit 2,000 characters)

1. STRATEGY TO ID: CoC uses HMIS report on reoccurrences of exited clients to identify/track points of entry like shelter, navigation centers, and street outreach. CE team tracks returns in real time and assesses risk factors/need for more intensive services; problem solving teams assess needs and provide support. HMIS provides real-time access to client files across system of care to ID client needs and risks and ensure support. ID'd risk factors for housing loss include job loss/reduction of family income, alcohol or drug use, eviction, family disputes, divorce/separation/breakup.
2. STRATEGY TO REDUCE: All programs are Housing First/trauma-informed to reduce negative exits. RRH providers receive additional cultural competency training/support for placement and case management to ensure clients are linked to the supports needed to retain housing past subsidy period. At least 6 months of case management are provided past the end of financial assistance.

Improved CE systems use custom local assessment tools that better identify vulnerabilities, needs and better link to housing and services interventions. Providers working with state Whole Person Care that provides health-based intensive case management for MediCal-enrolled participants; subpopulation-based community supports put into place (e.g. youth-focused housing) to ensure success.. CoC's problem-solving team uses a strengths-based approach to prevent people from returning to homelessness by keeping them in existing housing or housing available through community networks, using mediation, eviction prevention, childcare, mainstream benefits, ESG prevention funds, and additional flex funds that pay for repairs, back rent, bridge rent payments, vehicle repair, other situations that are jeopardizing existing housing.
3. RESPONSIBLE: HSH Director of Housing Services

2C-5.	**Increasing Employment Cash Income-Strategy.**	
	NOFO Section VII.B.5.f.	

	Describe in the field below:
1.	**your CoC's strategy to increase employment income;**
2.	**how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
3.	**provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.**

(limit 2,000 characters)

1. STRATEGY: Rates of clients with earned income increased 1% from 2019 to 2020. In 2021, the CoC, through the SF Office of Economic & Workforce Development (OEWD), worked with CivicMakers (consultant) to analyze the CoC's workforce development by conducting extensive outreach to homeless/formerly homeless and providers; determining best practices; and identifying key barriers to employment. Next steps: lowering barriers to access, providing employment specialists connected to a job pipeline, and building in pathways for career advancement. CE & outreach staff are trained in linking to employment. CoC providers trained annually/ongoing, including mandatory training on 10/1/21 on supporting participant increases in income. Targeted services for those in the criminal justice system and with limited English, immigrant professionals, individuals with disabilities, veterans, and LGBTQI. Sector trainings in Construction, Health Care, Hospitality, Technology. OEWD, with Goodwill, offers job search, career planning, and education services. New initiatives: young adult subsidized employment and Dream Keeper program to promote economic justice for Black/African Americans. Local CoC project scoring awards up to 10 points (of 100) to projects that demonstrate increases in earned income.
2: MAINSTREAM: CoC & providers work with mainstream employment orgs. to increase cash income & refer clients to Employment Developement Dept., OEWD, CalWorks, & local programs like Homeless Employment Collaborative (10 CBO Collaborative) who provide job readiness, training, & job placement to homeless individuals. Downtown Streets & First Source Hiring initiatives train homeless individuals for jobs. OEWD/Workforce Investment Board have access points throughout the CoC. Episcopal Community Services provide critical criminal justice re-entry job support. Swords to Plowshares partner with CoC to provide pathways to employment for veterans.
3.RESPONSIBLE: HSH Housing Manager

2C-5a.	Increasing Employment Cash Income–Workforce Development–Education–Training.	
	NOFO Section VII.B.5.f.	

	Describe in the field below how your CoC:
1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.

(limit 2,000 characters)

1: PROMOTES: CoC promotes private & public partnerships and access to employment opportunities in many ways. CoC, through the Dept. Homelessness and Supportive Housing, has worked with providers to establish partnerships with EDD, Office of Economic & Workforce Development (OEWD), CalWorks, and local programs like Homeless Employment Collaborative who provide job readiness, job fairs, skills training, and job placement to homeless individuals. Other partners, like Downtown Streets and First Source Hiring initiatives prioritize & train homeless individuals for jobs. First Source Hiring's Services Coordinator works with local developers, contractors, construction companies, & businesses with contracts with SF, offering recruitment services, interview coordination, & a pool of pre-screened applicants at no cost.
2: PROVIDES: CoC through OEWD provides meaningful opportunities by connecting job seekers to training/education that is also tied to job placement with a living wage, including construction, healthcare, hospitality, & technology. Specialized Job Centers are located throughout the CoC, improving access to career planning, job placement, access to education & training services. OEWD partners with CoC/local providers in a disability employment initiative that works well for PSH clients, and with veterans' and re-entry services to improve job readiness. OEWD Job Readiness Services play a critical role for individuals not yet ready to focus on job search, like PSH clients, by providing holistic & culturally competent services to residents with multiple barriers to employment. CoC works with local advocacy group, COH, to employ homeless & formerly homeless individuals. Through YHDP and community oversight processes, local youth employment programs have been connected to providers who serve youth. New Dream Keeper program promotes economic justice for Black/African Americans. CoC providers also develop employment expertise.

2C-5b.	Increasing Non-employment Cash Income.	
	NOFO Section VII.B.5.f.	

	Describe in the field below:
1.	your CoC's strategy to increase non-employment cash income;
2.	your CoC's strategy to increase access to non-employment cash sources; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,000 characters)

1. INCREASE INCOME: Rates of clients with non-employment cash income increased 2% from 2019 to 2020.

CE Access Point staff and SF HOT outreach trained in linking households to mainstream cash benefits/nonemployment income. The majority of participants in CoC-funded programs have at least one source of cash income at follow up or exit, due to heavy focus by case managers to secure income. CoC-funded projects are monitored for percentage of participants who obtain and maintain income. On 10/1/21, CoC providers were mandated to attend a training on Accessing Mainstream Benefits (nonemployment income). Representatives from General Assistance, SSI, and TANF trained providers on available benefits, advocacy, tips and tricks, common challenges, and direct contacts to management. Ongoing and annual trainings such as these provide the best environment for the CoC to learn about updates, train new staff, create new channels for access and referral, and understand the full array of benefits available to households. Many CoC providers also receive SOAR training given the majority of CoC households live in PSH and are chronically homeless or have significant barriers to obtaining market rate housing.
2. INCREASE ACCESS: HSH co-located benefits advocates at navigation centers and housing programs to ensure that clients have easy access to general assistance, SSI, SSDI, veterans benefits, and CalWorks. In order to ensure more access to benefits (and advocacy when benefits are denied), the CoC works with the Positive Resource Center, a leading SF advocacy organization that helps those affected by HIV/AIDS, substance abuse, or mental health issues get the opportunities they deserve by providing a variety of integrated legal, social, and health services. The pandemic has also allowed to CoC to support disabled individuals in finding opportunities and employment given the increase in remote based work.
3.RESPONSIBLE: HSH Housing Manager

3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3A-1.	**New PH-PSH/PH-RRH Project–Leveraging Housing Resources.**	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes

3A-1a.	**New PH-PSH/PH-RRH Project–Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	**Private organizations**	No
2.	**State or local government**	Yes
3.	**Public Housing Agencies, including use of a set aside or limited preference**	Yes
4.	**Faith-based organizations**	No
5.	**Federal programs other than the CoC or ESG Programs**	No

3A-2.	**New PSH/RRH Project–Leveraging Healthcare Resources.**	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes

3A-2a.	**Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.6.b.	

1.	**Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?**	Yes
2.	**Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?**	Yes

3A-3.	**Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.**	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
Mission Bay Block 9	PSH	56	Both
Housing For Survi...	RRH	58	Housing

3A-3. List of Projects.

1. What is the name of the new project? Mission Bay Block 9

2. Select the new project type: PSH

3. Enter the rank number of the project on your CoC's Priority Listing: 56

4. Select the type of leverage: Both

3A-3. List of Projects.

1. What is the name of the new project? Housing For Survivors

2. Select the new project type: RRH

3. Enter the rank number of the project on your CoC's Priority Listing: 58

4. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3B-1.	**Rehabilitation/New Construction Costs–New Projects.**	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	**Rehabilitation/New Construction Costs–New Projects.**	
	NOFO Section VII.B.1.s.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
1.	**Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and**
2.	**HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.**

(limit 2,000 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3C-1.	**Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.**	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	**Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.C.	

	If you answered yes to question 3C-1, describe in the field below:
1.	**how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and**
2.	**how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.**

(limit 2,000 characters)

N/A

4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

4A-1.	**New DV Bonus Project Applications.**	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes

4A-1a.	**DV Bonus Project Types.**	
	NOFO Section II.B.11.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2021 Priority Listing.

	Project Type	
1.	**SSO Coordinated Entry**	No
2.	**PH-RRH or Joint TH/RRH Component**	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-3 and 4A-3a.

4A-2.	**Number of Domestic Violence Survivors in Your CoC's Geographic Area.**	
	NOFO Section II.B.11.	

1.	**Enter the number of survivors that need housing or services:**	4,109
2.	**Enter the number of survivors your CoC is currently serving:**	2,815
3.	**Unmet Need:**	1,294

4A-2a.	**Calculating Local Need for New DV Projects.**	
	NOFO Section II.B.11.	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-2 element 1 and element 2; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,000 characters)

1. The CoC calculated the number of DV survivors needing housing or services by running a query in HMIS for anyone currently active in CoC a housing/services program or in Coordinated Entry (CE) (e.g., someone is seeking services or housing) that indicated they've been a victim of domestic violence at entry into CE. Victim of DV includes the expansive HUD definition that incorporates human trafficking, etc. This is likely still an undercount given the nature of DV and that not all victims of DV seek services through CE. But the nearly 1,300 survivors awaiting housing or services in the CoC housing queue is already well beyond the capacity of the system.
2. HMIS database & comparable database, including Coordinated Entry
3. The following are barriers to meeting the needs of all survivors: lack of available safe and confidential housing options in the CoC geographic area, especially bridge/temporary/emergency housing; landlords misunderstanding of responsibilities under VAWA; lack of resources outside of the CoC if need to move survivor for safety; and incomplete understanding of the DV specific needs of victims in housing (HSH's DV CE project is undergoing an assessment to answer this more thoroughly).

4A-4.	New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information.	
	NOFO Section II.B.11.	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects–only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
Housing For Survi...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-4.	**New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information–Rate of Housing Placement and Rate of Housing Retention–Project Applicant Experience.**	
	NOFO Section II.B.11.	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2021 Priority Listing:

1.	**Applicant Name**	Housing For Survivors (San Francisco Department of Homelessness and Supportive Housing + SafeHouse)
2.	**Rate of Housing Placement of DV Survivors–Percentage**	39.50%
3.	**Rate of Housing Retention of DV Survivors–Percentage**	100.00%

4A-4a.	**Calculating the Rate of Housing Placement and the Rate of Housing Retention–Project Applicant Experience.**	
	NOFO Section II.B.11.	

	Describe in the field below:
1.	**how the project applicant calculated the rate of housing placement and rate of housing retention reported in question 4A-4; and**
2.	**the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects).**

(limit 1,000 characters)

1. Forty-eight DV survivors were placed at Safe House's Site 47 during the COVID-19 pandemic. When the site closed due to the end of federal funding in September 2021, 19 survivors (39.5%) were placed in new housing programs, 14 survivors (29%) were transferred to non-congregate shelter where they will be referred to a new housing program, 11 survivors (22%) were discharged to unknown locations, 2 survivors (4%) were transferred to institutions, and two (4%) survivors passed away. Of the 19 survivors who were placed into new housing programs, 100% have retained housing as of November 2021. The San Francisco Department of Homelessness (HSH) is working to house the 11 survivors who were transferred to other non-congregate shelters, leveraging existing permanent supportive housing as well as new rapid rehousing and scattered site supportive housing programs.
2. The data source used was RTZ, HSH's bed management data system for Shelter-In-Place Hotels.

4A-4b.	**Providing Housing to DV Survivor–Project Applicant Experience.**	
	NOFO Section II.B.11.	

Describe in the field below how the project applicant:

1.	**ensured DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;**
2.	**prioritized survivors–you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;**
3.	**connected survivors to supportive services; and**
4.	**moved clients from assisted housing to housing they could sustain–address housing stability after the housing subsidy ends.**

(limit 2,000 characters)

1. San Francisco Safe House (SFSH) played an important role in operating Site 47, one of San Francisco's 20 non-congregate shelters during COVID-19. Site 47 had dedicated spacing to safely house DV survivors and provide critical supportive services. Due to the end of federal funding from FEMA, SFHS worked in tandem with the Department of Homeless and Supportive Housing (HSH) to rehouse the majority of people who were sheltered in Site 47 using existing permanent supportive housing as well as new rapid rehousing and scattered site permanent supportive housing programs.
2. In alignment with HUD's rules to use Coordinated Entry to prioritize people experiencing homelessness for housing, this project incorporated additional pandemic prioritizations. Survivors living in Site 47, to the degree possible were referred to housing programs that had domestic violence expertise.
3. A primary goal of SFSH's trauma-informed supportive services model approach is to encourage independence, growth, self-determination, and self-sufficiency. Participants moving into housing are given an intake assessment to identify their individual needs, which the services team will then utilize to develop an individualized support services plan including case management, permanent housing search, substance abuse treatment, transportation, mental health, as well as education and employment services.
4. SFSH has a dedicated anti-violence housing coordinator that supports survivors in emergency housing, as well as the rapid rehousing program. This position assists survivors with identifying and applying for housing, as well as gathering necessary documentation and landlord advocacy. Survivors can also attend workshops on permanent housing and applications. Despite the COVID-19 health crisis, SFSH has been able to successfully continue to place residents in permanent housing. Safehouse tracks success by the number of people moved into permanent housing and reducing the risk of re-victimization.

4A-4c.	**Ensuring DV Survivor Safety–Project Applicant Experience.**	
	NOFO Section II.B.11.	

	Describe in the field below examples of how the project applicant ensured the safety of DV survivors experiencing homelessness by:
1.	**training staff on safety planning;**
2.	**adjusting intake space to better ensure a private conversation;**
3.	**conducting separate interviews/intake with each member of a couple;**
4.	**working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
5.	**maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant; and**
6.	**keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors.**

(limit 5,000 characters)

1. Safety planning is one of the key ways that SFSH works with survivors of sexual exploitation and domestic violence. The staff are trained in safety planning by the Director of Programs, a licensed MFT, with over ten years' experience working with survivors to create safety plans.
2. The drop-in center where clients work with SFSH staff includes two private offices and two counseling rooms to ensure the privacy of our clients. Additionally, both offices and counseling rooms are equipped with sound machines to ensure that confidentiality is protected. The clients meet one-on-one with their case managers for private discussions pertaining to their improvement.
3. SFSH does not take couples into our programs. The survivors meet solely one-on-one with their case manager at a scheduled time. These meetings are held exclusively with one case manager and one client to ensure the client feel as comfortable as possible to discuss their situation without any outside influence.
4. Survivors are assessed for safety needs and are given multiple options for their housing needs that make them feel as comfortable and as safe as possible. SFSH also ensures that the units are in areas that allow them to have access to care and support when they need it. Clients have input on which unit they are comfortable living in, ensuring their success in completing the program.
5. SFSH's transitional housing program is periodically checked to ensure that maintenance needs are up to date. Security is also a priority to ensure the safety of residents. This includes an intercom system and cameras at the doors, and bars on the back windows of the building.
6. SFSH partners with other programs and landlords to provide the most amount of options for clients to find housing that is suitable for them. Case managers and clients visit the sites and discuss what is expected in the services and support before making a final decision on if that unit is suitable.

4A-4c.1.	**Evaluating Ability to Ensure DV Survivor Safety–Project Applicant Experience.**	
	NOFO Section II.B.11.	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served.

(limit 2,000 characters)

To ensure that excellent service is provided to the survivors, SFSH is committed to routine data collection and analysis. Performance measures are both quantitative and qualitative. Regarding quantitative measures, sign-in sheets help SFSH to track the number of utilizations as well as individual participants self-presenting for drop-in hours and groups. All service provision through case management is logged and described in client files. Additionally, as SFSH begins to monitor clients' long term progress, the organization keeps statistics around how many survivors are housed because of their association with the Center. SFHS also keeps a record of resource provision through street outreach and record the number of contacts they make through these activities. Measuring SFSH's impact through quantifiable service provision is supplemented by regular participant feedback analysis. They collect quarterly anonymous written surveys from participants and meet as a team to review feedback and adjust programming accordingly. This helps SFSH ensure that survivors feel the services they are meaningful, useful and on-target.

4A-4d.	**Trauma-Informed, Victim-Centered Approaches–Project Applicant Experience.**	
	NOFO Section II.B.11.	

	Describe in the field below examples of the project applicant's experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following areas:
1.	**prioritizing program participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
2.	**establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
3.	**providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;**
4.	**emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
5.	**centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
6.	**providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
7.	**offering support for parenting, e.g., parenting classes, childcare.**

(limit 5,000 characters)

1. SFSH believes that survivors are the experts of their own lives in that mutual respect is the foundation for a positive working relationship. As such, SFSH uses an empowerment model of working with survivors by providing them with options and helping them think through the outcome of each option.
2. SFSH offers voluntary services but does not require that a survivor participates. Additionally, SFSH has adopted the harm reduction model and uses trauma-informed care. Given the City's diversity, SFSH is aware of linguistic and cultural barriers and staff are trained in cultural competency. Interpretation and translation are provided for survivors who are limited English proficient.
3. The SFSH Program Director is a Licensed Marriage and Family Therapist and ensures that all staff are trained and using trauma informed practices to assist survivors in their healing process. The transitional residency program offers clients 18 months of one-on-one individualized therapy with a provider of their choice. SFSH is currently working to expand therapy services to its drop-in center. SFSH also partners with other San Francisco organizations and agencies to provide the most comprehensive care for its participants such as the Trauma Recovery Center.
4. SFSH believes that survivors are the best experts in their lives, and as such assesses them for goals and strengths during case management. SFSH uses a strengths-based approach to working with survivors that includes working with them on their treatment plan to set goals and identify strengths.
5. Survivors who come to SFSH experience a large number of barriers, including lack of knowledge about resources, language barriers, social and cultural challenges and accessibility for survivors of crime with disabilities. With regards to social and cultural challenges, SFSH staff are trained in cultural humility (and how it is different from cultural competency). Many of SFSH case managers are survivors themselves and come from the same communities that many of the clients come from. SFSH works to ensure that its programs are culturally responsive and inclusive by both in house training by the Director of Programs and regularly bringing in outside organizations to train staff.

6. SFSH offers a wide variety of support groups to provide opportunities for connection for program participants. This includes groups on healthy relationships, harm reduction, relapse prevention, women's empowerment, and a weekly process group. Throughout the year, SFSH rotates activities at the Hope Center every few months, based on feedback and suggestions received from survivors. Prior to COVID-19, some regular activities have included art therapy, creative writing, poetry readings, and yoga, and Pilates. Due to COVID-19, they are not having outside contractors onsite until further notice, we expect this to continue into at least the beginning of 2021.
7. While SafeHouse does not hold onsite parenting classes and or childcare, the program does work to connect survivors to resources in the community. This includes other community-based organizations such as Homeless Prenatal.

4A-4e.	**Meeting Service Needs of DV Survivors–Project Applicant Experience.**	
	NOFO Section II.B.11.	

	Describe in the field below:
1.	**supportive services the project applicant provided to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs; and**
2.	**provide examples of how the project applicant provided the supportive services to domestic violence survivors.**

(limit 5,000 characters)

1. Since SFSH uses an empowerment model of working with clients and offers voluntary services, SH staff believe that the survivor should have agency in their recovery process. As a result, each treatment plan is tailored to fit needs identified by the individual survivor. Mobile advocacy is a central part of the program model at the Hope Center. Similar to the transitional housing program, the Hope Center provides mobile advocacy in a wide variety of ways through accompaniment to meetings with law enforcement, legal aid, housing agencies & medical appointments. SFSH also assists clients with their move into permanent housing and advocates with landlords for fair and equitable treatment. Survivors can voluntarily request supportive services through the Program Assistant or Case Managers at the Hope Center. Generally, all survivors who choose to access SFSH services are assigned a Case Manager. For survivors who refuse supportive services, the Anti-Violence Housing Coordinator is their main point of contact for housing support.
2. Case Management: Survivors meet with their Case Manager weekly, who can assist them with applying for GA, SSI, health insurance, crime victim's compensation, etc. applications for permanent housing, and safety planning. Permanent Housing Search - SFSH has a dedicated anti-violence housing coordinator that supports survivors in emergency housing, as well as the rapid rehousing program. This position assists survivors with identifying and applying for housing, as well as gathering necessary documentation and landlord advocacy. Survivors can also attend workshops on permanent housing and applications. Substance Abuse Treatment: While SafeHouse uses a harm reduction model and does not specifically offer substance abuse treatment on-site, staff are trained in how to work with survivors who have histories of substance abuse using non-judgmental communication. When requested by the survivor, SafeHouse partners with recovery outpatient programs and refers survivors to online 12 step meetings. Transportation: In addition to mobile

advocacy, SFSH provides bus tokens and Bay Area Rapid Transit (BART) fare to survivors seeking support in getting to school or work. During COVID-19 SFSH is also partnering with Lyft to get free rides for survivors. Health: Case Managers can assist survivors in applying for health insurance and helps them to understand the health care system. They also help survivors who want therapy to find a therapist or support group. Money Management: SFSH holds money management workshops and also works individually with survivors to learn how to save money, put together a budget, open a bank account, improve credit scores, find out where free tax filing workshops are in the city, and learn best financial practices. Wellness: Survivors can work with their Case Manager to develop a wellness/self-care plan that enables them to take care of themselves when triggers of the past come up or how to maintain stress. Survivors develop a wellness plan, and the Case Manager checks in with them monthly to see what the progress has been. Legal Assistance: SafeHouse partners with a wide variety of San Francisco Bay Area pro bono lawyers and legal aid organizations to provide survivors with a wide variety of legal support. SafeHouse invites legal aid partners to do workshops, as well as provides the space and advocacy for individual legal appointments. Some of the legal services that have been supported at SFSH over the past several years include immigration legal aid (including filing for U-Visa and asylum), civil and criminal support in on-going cases, restraining order support, and family law support. Education/Employment: Staff can provide links to vocational and educational services offsite for survivors who want to go back to school or to find employment. SFSH also provides individual donor funded matching programs for school books and supplies to assist in covering the cost of education. Staff and professional volunteers at SFSH also assist survivors with learning how to put together a resume and a cover letter, refer them to Dress for Success, and practice mock interviews. Referrals: Additionally, SFSH staff coordinates services with a number of community organizations including: The Trauma Recovery Center for psychiatry/psychotherapy, The Women's Resource Center (WRC), operated by the Sheriff's Department, for day treatment for women who have a history of criminal justice involvement for programs addressing domestic violence and substance abuse; Five Keys Charter School for educational opportunities and intensive case management services to survivors who are working to obtain their GEDs; LGBT Center for services for SFSH's LGBT women; Healing WELL for health and fitness groups and classes; BAART Programs and Healthright 360 for substance use support services and health clinics; and W.O.M.A.N., Inc., Riley Center and Asian Women's Shelter for domestic violence services.

4A-4f.	**Trauma-Informed, Victim-Centered Approaches–New Project Implementation.**	
	NOFO Section II.B.11.	

	Provide examples in the field below of how the new project will:
1.	**prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
2.	**establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
3.	**provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;**

4.	**place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
5.	**center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
6.	**provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
7.	**offer support for parenting, e.g., parenting classes, childcare.**

(limit 5,000 characters)

1. The Housing For Survivors project will prioritize individuals for rapid rehousing who do not need ongoing housing subsidy and prioritize emergency housing vouchers for those who have more serious vulnerability and longer history of homelessness. As part of rapid rehousing, the program will support housing search and identify units in the private rental market with amenities that they need and in locations that the survivor is comfortable with and feels safe living in to ensure the survivor has choice and self-determination in their housing placement process. Similarly, the emergency housing vouchers will take the same approach to center survivor choice so that survivors can exercise their own power of choice and decision making in assist with their healing journey. (775)
2. SFSH believes that survivors are the experts of their own lives in that mutual respect is the foundation for a positive working relationship. As such, SFSH uses an empowerment model of working with survivors by providing them with options and helping them think through the outcome of each option. (297)
3. The SFSH Program Director is a Licensed Marriage and Family Therapist and ensures that all staff are trained and using trauma informed practices to assist survivors in their healing process. The transitional residency program offers clients 18 months of one-on-one individualized therapy with a provider of their choice. SFSH is currently working to expand therapy services to its drop-in center. SFSH also partners with other San Francisco organizations and agencies to provide the most comprehensive care for its participants such as the Trauma Recovery Center. (563)
4. SFSH believes that survivors are the best experts in their lives, and as such assesses them for goals and strengths during case management. SFSH uses a strengths-based approach to working with survivors that includes working with them on their treatment plan to set goals and identify strengths. SFSH has always emphasized that clients needs to feel passionate about what they are doing. They believe that in order to have and maintain success, the client needs to be “all-in” meaning they have to have interest in the goals laid out before them. That includes finding a vocation that meets their needs, or an education that interests them. Meeting with case managers regularly allows them to evaluate how the program is working for them, and what adjustments, if any, need to be made in order to ensure their success. (818)
5. Survivors who come to SFSH experience a large number of barriers including lack of knowledge about resources, language barriers, social and cultural challenges and accessibility for survivors of crime with disabilities. With regards to social and cultural challenges, SFSH staff are trained in cultural humility (and how it is different from cultural competency). Many of SFSH case managers are survivors themselves and come from the same communities that many of the clients come from. SFSH works to ensure that its programs are culturally responsive and inclusive by both in house training by the Director of Programs and regularly bringing in outside organizations to train staff. (683)
6. SFSH offers a wide variety of support groups to provide opportunities for connection for program participants. This includes groups on healthy

relationships, harm reduction, relapse prevention, women's empowerment, and a weekly process group. Throughout the year, SFSH rotates activities at the Hope Center every few months, based on feedback and suggestions received from survivors. Prior to COVID-19, some regular activities have included art therapy, creative writing, poetry readings, and yoga, and Pilates. Due to COVID-19, they are not having outside contractors onsite until further notice, we expect this to continue into at least the beginning of 2021. (661)
7. While SafeHouse does not hold onsite parenting classes and or childcare, the program does work to connect survivors to resources in the community. This includes other community-based organizations such as Homeless Prenatal.

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/08/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/08/2021
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	11/08/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/08/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/08/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	Public Posting–Pr...	11/08/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting - ...	11/08/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting–CoC-A...	11/09/2021
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	11/08/2021
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	11/10/2021
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: Public Posting–Projects Rejected-Reduced

Attachment Details

Document Description: Public Posting - Projects Accepted

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/30/2021
1B. Inclusive Structure	11/09/2021
1C. Coordination	11/10/2021
1C. Coordination continued	11/08/2021
1D. Addressing COVID-19	11/09/2021
1E. Project Review/Ranking	11/08/2021
2A. HMIS Implementation	11/08/2021
2B. Point-in-Time (PIT) Count	11/08/2021
2C. System Performance	11/08/2021
3A. Housing/Healthcare Bonus Points	11/10/2021
3B. Rehabilitation/New Construction Costs	11/08/2021

3C. Serving Homeless Under Other Federal Statutes	11/08/2021
4A. DV Bonus Application	11/08/2021
4B. Attachments Screen	11/10/2021
Submission Summary	No Input Required

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: CE ASSESSMENT TOOL, 1C-14

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Document Satisfying Requirement	Page Number
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San Francisco ONE System: Adult Primary CE Assessment	2-7
San Francisco ONE System: Family Housing Prioritization Assessment	8-15

Agency Name:_____

San Francisco ONE System:
Adult Primary CE Assessment

Use block letters for text and bubble in the appropriate circles.
Please complete a separate form for each household member.

ASSESSMENT DATE *[All Clients]*

		--			- -				
Month			**Day**				**Year**		

ADULT PRIMARY CE ASSESSMENT QUESTIONS:

ASSESSMENT LOCATION

○	3rd Street Youth Access Point	○	Access Partner - SF Health Plan
○	Bayview Access Point	○	Access Partner - ZSFGH
○	CalWorks - HSP	○	ECS - Mobile Access Point
○	Central City Access Point	○	ECS - SOMA Access Point
○	UCHS: Bayview Access Point	○	Access Partner - Citywide Focus/Forensics
○	Access Partner - Psychiatric Emergency Services	○	Homeless Youth Alliance Access Point
○	Access Partner - SFHOT	○	Huckleberry Youth Alliance Access Point
○	Access Partner- SVDP	○	Larkin Street Access Point
○	Access Partner - Sword to Plowshares	○	Lyric Access Point
○	Access Partner - UCSF	○	Mission Access Point
○	Access Partner - VA	○	SF LGBT Center Access Point
○	Access Partner – Citywide Stabilization		

ASSESSMENT TYPE

○	Phone	○	Virtual	○	In Person

ASSESSMENT LEVEL

○	Crisis Needs Assessment	○	Housing Needs Assessment

****Please confirm the client's Date of Birth in their Profile at this time as it could affect their assessment score****

1) Where did you stay last night? (Living situation, not geography)

○	Place not meant for human habitation	○	Foster care home or foster care group home
○	Emergency shelter or safe haven	○	Hotel or motel paid for without emergency shelter voucher
○	Exiting institution (see SF homeless definition)	○	Any other location
○	Interim Housing	○	

1a) Have you resided in a shelter, safe haven, or place not meant for human habitation for the last 12 consecutive months?

(Conditional – only ask if response to previous question is Emergency shelter or safe haven or Place not meant for human habitation**)**

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

1a) How long were you in the institution you are exiting?

(Conditional – Only ask if response to question 1 is Exiting Institution)

○	Less than 90 days	○	More than 10 years
○	90 days or more, but less than one year	○	Client doesn't know
○	One year or more, but less than two years	○	Client refused
○	Two years or more, but less than five years	○	Data not collected
○	Five years or more, but less than ten years		

1b) Where did you stay before entering the institution?

(Conditional – Only ask if response to question 1 is Exiting Institution)

○	Place not meant for human habitation	○	A different institution
○	Emergency shelter or safe haven	○	Any other location

1c) Were you staying in a shelter, safe haven, or place not meant for human habitation for the previous 12 consecutive months before entering an institution?

(Conditional – Only ask if response to Question 1b is Place not meant for human habitation or emergency shelter**)**

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

2) In the place you are staying, are you experiencing physical or sexual violence?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

3) How long have you been homeless this time?

○	Less than one year	○	15 years or more
○	One year or more, but less than two years	○	Client doesn't know
○	Two years or more, but less than five years	○	Client refused
○	Five years or more, but less than ten years	○	Data not collected
○	Ten years or more, but less than fifteen years		

4) Have you resided in a shelter, safe haven, or place not meant for human habitation for more than 12 months over the last 3 years (Does not need to be consecutive)?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

5) How long in total have you lived in an emergency shelter or place not meant for people to sleep, including today? (Over lifetime)

○	Less than one year	○	More than 15 years
○	One year or more, but less than two years	○	Client doesn't know
○	Two years or more, but less than five years	○	Client refused
○	Five years or more, but less than ten years	○	Data not collected
○	Ten years or more, but less than fifteen years		

6) How many times in the past three years have you lived in a shelter, outdoors, in a vehicle, or other place not meant for people to live? (each break in homelessness has to span at least 7 consecutive nights)

○	Zero times	○	Four or more times
○	One time	○	Client doesn't know
○	Two times	○	Client refused

○	Three times	○	Data not collected

7) How old were you when you first experienced homelessness (living in shelter, outdoors, in a vehicle or other place not meant for people to live)?

○	Less than 14	○	Client doesn't know
○	14 to 17	○	Client refused
○	18 to 24	○	Data not collected
○	Over age 24		

8) Do you have one of the following disabling conditions, or been told you have one of the following by a healthcare provider: Physical disability, developmental disability, chronic health condition, HIV/AIDS, mental health problem, substance abuse?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

8a) How many disabling conditions do you have?

(Conditional – Only ask if response to question 8 is Yes**)**

○	0	○	Client doesn't know
○	1	○	Client refused
○	2	○	Data not collected
○	3 or more		

8b) What disabling condition(s) do you have? You may list more than one.

(Conditional – Only ask if response to question 8 is Yes**)**

○	Physical disability?	○	HIV/AIDS?
○	Developmental disability?	○	Mental health problem?
○	Chronic health condition?	○	Substance abuse?

9) Do you have any challenges that cause you to need help with daily activities or help with maintaining housing (e.g. a serious medical condition, mental health problem, substance problem, other issue)?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

10) How many times have you used crisis services in the past year (for example, mental health crisis services, hospital, detox, suicide prevention hotline)?

○	0/None	○	Client doesn't know
○	1-5 times	○	Client refused
○	6-10 times	○	Data not collected
○	More than 10 times		

11) In the past five years, how many times have you been arrested by a police officer? This can include being arrested and going to jail, or just being arrested then released.

○	0/None	○	Client doesn't know
○	1-4 times	○	Client refused
○	5 or more times	○	Data not collected

12) How frequently have you experienced violence or felt you were in danger from other people since you have been living outside or in shelter?

○	Never	○	A few times a year
○	Daily	○	Client doesn't know
○	Weekly	○	Client refused
○	Monthly	○	Data not collected

13) Considering all sources of income, what is your total monthly income? (including all forms of cash income)

○	

Clients total monthly income is:

○	Less than 10% AMI

○	Between 10% and 20% AMI
○	Greater than 20% AMI

**** AMI data is based on current HUD Metro Fair Market Rent Area (HMFA) that contains San Francisco ****

14) Are you pregnant?

○	No	○	Client doesn't know
○	Yes	○	Client refused
If yes, when is the due date?		○	Data not collected

15) In the last 12 months have you traded sex for a place to stay?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

16) Are you currently in foster care in San Francisco or were you ever in foster care in San Francisco?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

17) BASED ON INTERVIEWER'S OBSERVATION: Does the client demonstrate significant functional impairment (e.g. due to active substance use, mental health or health condition)?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

Agency Name:_____

San Francisco ONE System:
Family Housing Prioritization Assessment

Use block letters for text and bubble in the appropriate circles.
Please complete a separate form for each household member.

ASSESSMENT DATE *[All Clients]*

		--			- -				
Month			**Day**				**Year**		

FAMILY HOUSING PRIORITIZATION ASSESSMENT QUESTIONS:

ASSESSMENT LOCATION

○	3rd Street Youth Access Point	○	ECS: Access Partner - VA
○	Bayview Access Point	○	ECS: Access Partner - ZSFGH
○	CalWorks - HSP	○	ECS: Access Partner - Mobile Access Point
○	Central City Access Point	○	ECS: Access Partner - SOMA Access Point
○	ECS: Bayview Access Point	○	Homeless Youth Alliance Access Point
○	ECS: Access Partner - Psychiatric Emergency Services	○	Huckleberry Youth Alliance Access Point
○	ECS: Access Partner- SF Health Plan	○	Larkin Street Access Point
○	ECS: Access Partner - SFHOT	○	Lyric Access Point
○	ECS: Access Partner - SVDP	○	Mission Access Point
○	ECS: Access Partner - Swords to Plowshares	○	SF LGBT Center Access Point
○	ECS: Access Partner - UCSF	○	

ASSESSMENT TYPE

○	Phone	○	Virtual	○	In Person

ASSESSMENT LEVEL

○	Crisis Need Assessment	○	Housing Need Assessment

Age:	
Gender:	

Section 1: Living Situation and Housing History

1) Where did you stay last night? (Living situation, not geography)

○	Place not meant for human habitation	○	Foster care home or foster care group home

○	Emergency shelter or safe haven	○	Hotel or motel paid for without emergency shelter voucher
○	Exiting institution (see SF homeless definition)	○	With another family (excluding your parents or adult children in a housing unit in SF and not being asked to leave)
○	Interim Housing	○	San Francisco Single Room Occupancy
○	Any other location		

1a) How long have you been in your current living situation?

(Conditional – Only ask if response to question 1 is With another family (excluding your parents or adult children in a housing unit in SF and not being asked to leave) or San Francisco Single Room Occupancy)

○	Less than one year	○	Six to ten years
○	One to five years	○	More than ten years

1a) In the place you are staying, is any household member experiencing physical or sexual violence?

(Conditional – Only ask if response to question 1 is Interim Housing, Foster care home or foster care group home, Hotel or motel paid for without emergency shelter voucher, or Any other location)

○	No	○	Client doesn't know
○	Yes	○	Client refused
○		○	Data not collected

2) How long have you been homeless this time (lived in ES or place not meant for human habitation)?

○	1 night or less	○	1 to 3 years
○	2 to 6 nights	○	3 years or more
○	1 week or more; less than 1 month	○	Client doesn't know
○	1 month or more; less than 90 days	○	Client refused
○	90 days or more; less than 1 year		Data not collected

3) Has the head of household been residing in an institutional care facility?

○	No	○	Client doesn't know
○	Yes	○	Client refused
○		○	Data not collected

3a) Has the head of household resided in an institutional care facility for less than 90 days?

(Conditional – Only ask if response to question 3 is Yes)

○	No	○	Client doesn't know
○	Yes	○	Client refused
○		○	Data not collected

3b) Immediately prior to entering the institution, did the head of household reside in one of the following locations: Emergency Shelter, Safe Haven, On the Street/Place not meant for human habitation?

(Conditional – Only ask if response to question 3a is Yes)

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

3c) Had the head of household resided in an emergency shelter, safe haven, or on the street/place not meant for human habitation for the previous 12 consecutive months?

(Conditional – Only ask if response to question 3b is Yes)

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

4) Has the head of household resided in an emergency shelter, safe haven, or on the street/place not meant for human habitation for more than 12 months (total) over the last 3 years?

○	No	○	Client doesn't know
○	Yes	○	Client refused

		○	Data not collected

5) How many times in the past 3 years have you lived in a shelter, outdoors, in a vehicle, or other place not meant for people to live (each break in homelessness has to span at least 7 consecutive nights)?

○	0 times	○	4 or more times
○	1 time	○	Client doesn't know
○	2 times	○	Client refused
○	3 times	○	Data not collected

6) Number of stays in a family shelter in San Francisco in past 2 years?

○	0 or 1	○	2 or more

7) When was the last time any adult household member had a lease in their own name?

○	Currently have a lease	○	Client doesn't know
○	Within the last year	○	Client refused
○	Within the last 1-5 years	○	Data not collected
○	Never or more than 5 years	○	

8) How many times has any adult household member left housing due to a legal eviction notice?

○	0 times	○	Client doesn't know
○	1 time	○	Client refused
○	2 or more times	○	Data not collected

9) Is anyone in the household age 5 or under?

○	No
○	Under Age 2
○	Under Age 5

10) How many people live in your household?

Total number of people:	

Head of household's age?	
Family member #2's age?	
Family member #3's age?	
Family member #4's age?	
Family member #5's age?	
Family member #6's age?	
Family member #7's age?	
Family member #8's age?	
Family member #9's age?	
Family member #10's age?	

Section 2: Health Status and History

11) Are you pregnant or is any household member pregnant?

○	No	○	Client doesn't know
○	Yes	○	Client refused
If yes, When is the due date? ____/____/_____		○	Data not collected

12) Select all of the disabling conditions that you have:

○	Physical Disability	○	HIV/AIDS
○	Developmental Disability	○	Mental Health Problems
○	Chronic Health Condition	○	Substance Abuse
○	Other		

If Other, please describe:

13) Do any other adults in your household have a disabling condition or have they been told by a healthcare provider that they do?

○	No	○	Client doesn't know

○	Yes	○	Client refused
		○	Data not collected

13a) Select all of the disabling conditions that they have:

(Conditional – Only ask if response to question 13 is Yes)

○	Physical Disability	○	HIV/AIDS
○	Developmental Disability	○	Mental Health Problems
○	Chronic Health Condition	○	Substance Abuse
○	Other		

If Other, please describe:

14) Do any children in your household have a disabling condition or have you been told by a healthcare provider that they do?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

14a) Select all of the disabling conditions that they have:

(Conditional – Only ask if response to question 14 is Yes)

○	Physical Disability	○	HIV/AIDS
○	Developmental Disability	○	Mental Health Problems
○	Chronic Health Condition	○	Substance Abuse
○	Other		

If Other, please describe:

15) Do you or any adults in your household have any challenges that cause you to need help with daily activities or help with maintaining housing (for example, a serious medical condition, mental health problem, substance problem, or other issues)?

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

15a) What kind of challenges do you have or what do you need help with?
(Conditional – Only ask if response to question 15 is Yes)

16) Observational for Interviewer: Do any adults demonstrate significant functional impairment? (e.g. due to active substance abuse; mental health or health condition)

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

16a) Observational for Interviewer: Describe the noted impairment.

17) How many times have you or any household member used crisis services in the past year? (for example, mental health crisis services, emergency medical care, detox, suicide prevention hotline)

○	0 times	○	Client doesn't know
○	1 time	○	Client refused
○	2 or more times	○	Data not collected

18) Has your family recently experienced traumatic events? (Whatever trauma means to you). You do not have to go into any details about the specific events(s).

○	No	○	Client doesn't know
○	Yes	○	Client refused
		○	Data not collected

Section 3: Income

19) Considering all sources of income, what is your household's total monthly income?

19b) The household's total monthly income is:

○	Less than 10% area median income
○	Between 10% and 30% area median income
○	Greater than 30% area median income

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: PHA HOMELESS PREFERENCE, 1C-7

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Housing Authority of the City and County of San Francisco

HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN

Effective: July 1, 2021

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PART II: MANAGING THE WAITING LIST

4-II.A. OVERVIEW

The PHA must have policies regarding various aspects of organizing and managing the waiting list of applicant families. This includes opening the list to new applicants, closing the list to new applicants, notifying the public of waiting list openings and closings, updating waiting list information, purging the list of families that are no longer interested in or eligible for assistance, as well as conducting outreach to ensure a sufficient number of applicants.

In addition, HUD imposes requirements on how a PHA may structure its waiting list and how families must be treated if they apply for assistance from a PHA that administers more than one assisted housing program.

4-II.B. ORGANIZATION OF THE WAITING LIST

[24 CFR 982.204 and 205]

The PHA's HCV waiting list must be organized in such a manner to allow the PHA to accurately identify and select families for assistance in the proper order, according to the admissions policies described in this plan.

The waiting list must contain the following information for each applicant listed:

- Applicant name;
- Family unit size;
- Date and time of application;
- Qualification for any local preference;
- Racial or ethnic designation of the head of household;
- Annual (gross) family income;
- Targeted program qualifications.

HUD requires the PHA to maintain a single waiting list for the HCV program unless it serves more than one county or municipality.

HUD directs that a family that applies for assistance from the HCV program must be offered the opportunity to be placed on the waiting list for any public housing, project-based voucher or moderate rehabilitation program the PHA operates if 1) the other programs' waiting lists are open, and 2) the family is qualified for the other programs.

HUD permits, but does not require, that PHAs maintain a single merged waiting list for their public housing, Section 8, and other subsidized housing programs.

A family's decision to apply for, receive, or refuse other housing assistance must not affect the family's placement on the HCV waiting list, or any preferences for which the family may qualify.

SFHA Policy

The SFHA may merge the HCV waiting list with the Public Housing waiting list(s) in the event that the HCV waiting list is exhausted. In the event that a waiting list does not have a sufficient number of names to support filling vacancies, the SFHA may draw applicants

from the public housing waiting list to augment the HCV waiting list until such time that the list is replenished or the two lists are fully merged. All public housing applicants whose names are drawn for the HCV waiting list will remain on the public housing waiting list regardless of whether or not they accept a HCV voucher.

Project-Based/RAD Housing Assistance Waiting List(s):

The San Francisco Housing Authority will establish and manage separate waiting lists for individual projects or buildings that are receiving PBV/RAD/HOPE SF assistance. \

In the event that a waiting list does not have a sufficient number of names to support filling vacancies, the SFHA may draw applicants from the public housing waiting list to augment the PBV/RAD/HOPE SF waiting lists until such time that the list is replenished. All public housing applicants whose names are drawn for the Project Based/RAD Housing Assistance waiting list(s) will remain on the public housing waiting list regardless of whether or not they accept a HCV voucher

4-II.C. OPENING AND CLOSING THE WAITING LIST

[24 CFR 982.206]

Closing the Waiting List

A PHA is permitted to close the waiting list if it has an adequate pool of families to use its available HCV assistance. Alternatively, the PHA may elect to continue to accept applications only from certain categories of families that meet particular preferences or funding criteria.

SFHA Policy

The SFHA will close the waiting list, whole or in part, when the estimated waiting period for housing assistance for applicants on the list reaches 24 months for the most current applicants. Where the SFHA has particular preferences or funding criteria that require a specific category of family, the SFHA may elect to continue to accept applications from these applicants while closing the waiting list to others.

The SFHA waiting list(s) will remain open to accept referrals/applications for the following while closed to general public:

- VASH referrals from the Veterans Administration
- San Francisco District Attorney referrals
- Public Housing Emergency Transfers as approved by the Executive Director or their designee
- RAD resident emergency referral provided by the Mayor's Office of Housing and Community Development
- Permanent Supportive Housing/Shelter referrals provided by the Department of Homelessness and Supportive Housing
- Residential Care Facilities for the Chronically Ill (RCFCI)/ Plus Housing referrals

provided by Mayor's Office of Housing and Community Development

- San Francisco Human Services Agency Resource Family Program referrals provided by the Human Services Agency
- Mixed Families currently residing at SFHA managed HOPE SF sites: Sunnydale, Potrero or Alice Griffith
- Family Unification Program (FUP) referrals by the Human Services Agency
- Placement of Families that Require Relocation as Part of HOPE SF Revitalization
- Families with minor children living in SRO's
- Terminated due to insufficient funding

Where the SFHA has particular preferences or funding criteria that require a specific category of family, the SFHA may elect to continue to accept applications from these applicants while closing the waiting list to others.

Reopening the Waiting List

If the waiting list has been closed, it cannot be reopened until the PHA publishes a notice in local newspapers of general circulation, minority media, and other suitable media outlets. The notice must comply with HUD fair housing requirements and must specify who may apply, and where and when applications will be received.

SFHA Policy

The SFHA will announce the reopening of the waiting list(s) at least 15 calendar days prior to the date applications will first be accepted. If the list is only being reopened for certain categories of families, this information will be contained in the notice.

The SFHA will give public notice by:

- Publishing the relevant information on the SFHA website
- Publishing a notice in The San Francisco Chronicle
- Publishing a notice in one or more minority-owned and foreign language newspapers
- Posting in the lobby of the SFHA office at 1815 Egbert Avenue, San Francisco, CA

In addition the SFHA may also provide public notice by doing the following:

- Radio and television stations in order to inform the visually impaired
- Notices circulated for posting at social service agencies, community centers and the Bay Area public housing agencies
- Posting at the RAD property and the offices of the agencies managing and providing services for the property

4-II.D. FAMILY OUTREACH

[HCV GB, pp. 4-2 to 4-4]

The SFHA must conduct outreach as necessary to ensure that the SFHA has a sufficient number of applicants on the waiting list to use the HCV resources it has been allotted.

Because HUD requires the PHA to admit a specified percentage of extremely low-income families to the program (see Chapter 4, Part III), the SFHA may need to conduct special outreach to ensure that an adequate number of such families apply for assistance [HCV GB, p. 4-20 to 4-21].

SFHA outreach efforts must comply with fair housing requirements. This includes:

- Analyzing the housing market area and the populations currently being served to identify underserved populations
- Ensuring that outreach efforts are targeted to media outlets that reach eligible populations that are underrepresented in the program
- Avoiding outreach efforts that prefer or exclude people who are members of a protected class

SFHA outreach efforts must be designed to inform qualified families about the availability of assistance under the program. These efforts may include, as needed, any of the following activities:

- Submitting press releases to local newspapers, including minority newspapers
- Developing informational materials and flyers to distribute to other agencies
- Providing application forms to other public and private agencies that serve the low income population
- Developing partnerships with other organizations that serve similar populations, including agencies that provide services for persons with disabilities

SFHA Policy

The SFHA will monitor the characteristics of the population being served and the characteristics of the population as a whole in the SFHA's jurisdiction. Targeted outreach efforts will be undertaken if a comparison suggests that certain populations are being underserved.

4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES

SFHA Policy

While the family is on the waiting list(s), the family must immediately inform the PHA within 15 calendar days, of changes in family size or composition, preference status, or contact information, including current residence, mailing address, and phone number. The changes must be submitted in writing to the SFHA. The SFHA may accept Applicant Portal updates.

4-II.F. UPDATING THE WAITING LIST

[24 CFR 982.204]

HUD requires the PHA to establish policies to use when removing applicant names from the waiting list.

Purging the Waiting List

The decision to withdraw an applicant family that includes a person with disabilities from the waiting list is subject to reasonable accommodation. If the applicant did not respond to a PHA request for information or updates, and the PHA determines that the family did not respond because of the family member's disability, the PHA must reinstate the applicant family to their former position on the waiting list [24 CFR 982.204(c)(2)].

SFHA Policy

The waiting list(s) will be updated as needed to ensure that all applicants and applicant information is current and timely.

To update the waiting list(s), the SFHA will send an update request via first class mail to each family on the waiting list(s) to determine whether the family continues to be interested in, and to qualify for, the program. This update request will be sent to the last address that the SFHA has on record for the family. The update request will provide a deadline by which the family must respond and will state that failure to respond will result in the applicant's name being removed from the waiting list(s) without further notice.

The family's response must be in writing to the SFHA and must be postmarked by the deadline stated on the update request form. The SFHA may accept Applicant Portal updates.

If the notice is returned by the post office with no forwarding address, the applicant will be removed from all SFHA waiting list(s) without further notice. (Applicable to the waitlist update notice only).

If the notice is returned by the post office with a forwarding address, the notice will be re-sent to the address indicated. The family will have 15 calendar days to respond from the date the letter was re-sent. If the family fails to respond within this time frame, the family will be removed from the waiting list(s) without further notice.

The family may request to be reinstated to the waiting list(s) within one year of the withdraw date in response to a reasonable accommodation request, or if the lack of response by the applicant was a result of SFHA error.

Removal from the Waiting List

SFHA Policy

SFHA will remove applicants from the waiting list(s) upon request by the applicant. In such cases, no informal review is required.

If at any time an applicant family is on the waiting list, the SFHA determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the SFHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the SFHA's decision (see Chapter 16) [24 CFR 982.201(f)].

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the SFHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The SFHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the SFHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

At its sole discretion, the SFHA may offer a HUD-VASH family that the Veterans Affairs Medical Center (VAMC) certifies no longer needs case management services continued housing choice voucher (HCV) assistance through one of its regular Housing Choice Vouchers (HCV) in order to free up the HUD-VASH voucher for another HUD-VASH eligible family. Under limited circumstances and when an HCV voucher is available, families leased up under a FUP family voucher may be transferred to the regular HCV program. FUP families may be transferred to the regular HCV program when there are no longer children in the household (e.g. children who turn 18 years old or are permanently removed from the home).

The SFHA may open its waitlist for:

- the victim of sexual violence;
- is a senior that has become disabled as a result of the physical and sexual assault and;
- has vacated or will have to vacate their housing as a result of the physical and sexual assault;
- the request is submitted not later than (6) months from the date of the crime;
- the victim is working with a third party service provider or the City and County of San Francisco to identify housing options; and

- a copy of the police report is provided to the SFHA.

In extenuating circumstances, after all of the above conditions have been met, the SFHA may, in its sole discretion, determine whether a tenant based voucher or PBV assistance will be issued.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list(s). Families are selected from the waiting list according to the policies provided in Section 4-III.C.

Project–Based Sites

Project–Based Waiting list(s) will be used to assist families interested in living in units assisted by a Project-Based Voucher (PBV) Housing Assistance Payments Contact. Families are selected in accordance with the policies provided in Section 4.III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by accepted data sources.

SFHA Policy

The SFHA has adopted local preferences. All preferences must be verified at the time of intake. If an applicant is unable to provide verification of their preference at the time of intake, the applicant will be placed back on the waiting list(s). All preferences are mutually exclusive except for the Veteran/Surviving Spouse of Veteran, which may be combined with any other preference. Applicants with an equal preference value will be selected based on the position number. The definitions of all preferences below are located in Exhibit 4-1.

4-III.C.2 PREFERENCES AND ORDER OF SELECTION

The SFHA system of preferences will select families based on local preferences according to the date and time of application.[24 CFR 982.207(c)].

Families will be selected from the waiting list(s) based on the highest point preference followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

If the SFHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list(s) to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list(s) [24 CFR 982.204(d) and (e)].

Families will be selected from the waiting list(s) based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the SFHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the SFHA. Documentation will be maintained by the SFHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list(s) is not qualified or not interested in targeted funding, there will be a notation maintained so that the SFHA does not have to ask higher placed families each time targeted selections are made.

SFHA Policy

The SFHA initially will require families to provide only the information needed to determine the family's placement on the waiting list(s). For families claiming a preference, the SFHA will verify the family's preference status by U.S. Post Office mail. If the family cannot verify their preference status, they will be returned to the waiting list(s) in a non-preference category. If the preference verification request letter is returned by the U.S. Post Office, the family will be removed from the waiting list(s).

Once the preference is verified, or if the SFHA is pulling families in a non-preference category from the waiting list(s), the family will be required to provide all of the information necessary to establish eligibility of assistance during a scheduled eligibility interview waiting list(s)

4-III.C.2.a HOUSING CHOICE VOUCHER WAITING LIST(S)

The order of selection based on preferences from the Housing Choice Voucher Waiting list(s) is as follows:

Preferences for the Tenant Based HCV Waitlist:

Veteran/Surviving Spouse of Veteran *(+1 point)*
Mainstream Voucher Preference (+ 7 points)
FUP Targeted Funding (+6 points)
Involuntary Displacement (5 points)

Preferences listed on this page for: homeless veterans, homeless disabled, homeless in shelters or PSH

4-III.C.2.b TENANT BASED HCV TARGETED FUNDING

SFHA Policy

Homeless Veterans Referred by the Department of Veterans Affairs – (VASH)
This preference is specific to vouchers or units available at properties assisted by the Veterans Affairs Supportive Housing (HUD-VASH) funding. To qualify for this preference, the family must be referred as a homeless veteran by the Department of Veterans Affairs

Families Referred by the San Francisco Human Services Agency – (FUP)
This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP). To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

Families Referred by the San Francisco Human Services Agency – Non-Elderly Disabled (NED)
This preference is specific to vouchers available based on funding received by HUD for Non-Elderly Disabled (NED) families who meet specified medical criteria. To qualify for this preference, the family must be referred by a designated partner agency and determined eligible for referral by the San Francisco Human Services Agency.

Mainstream Voucher Preference: This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

Limited Preferences HCV Vouchers

SFHA Policy

San Francisco District Attorney Referrals (Witness Relocation Preference) (20 TBV)

Permanent Supportive Housing/Shelter referral from DHSH (300 TBV)

Residential Care Facilities for the Chronically Ill (RCFCI) and/or Transitional Residential Care Facilities (TRCF) Plus Housing referral from the Mayor's Office of Housing and Community Development (MOHCD) (50 TBV)

VAWA Transfers/Referrals (20 TBV)

Public Housing Resident Approved for an Emergency Transfer (20 TBV)

Families with minor children living in SRO's (50 TBV)

San Francisco Human Services Agency Resource Family Program (20 TBV)

Terminated due to Insufficient Funding (20 TBV)

4-III.C.2.c RAD PBV SITE BASED WAITING LIST(S)

SFHA Policy

After all households with a Right-of-Return preference followed by those with an approved RAD Emergency Referral have been placed, applicants will be selected from site-based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

The following represents the preference order of selection for each RAD PBV site based waiting list(s). (See Chapter 18 for details on RAD Applications, Waiting Lists, and the Tenant section for Referral):

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the tenant-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPWA or families needing assisted living, the SFHA will give preference to families that meet the specific requirements for occupancy.

Local Rental Assistance Demonstration (RAD) Program Site-Based Preferences:

Veteran/ Surviving Spouse of Veteran (+1)

Families with a Right to Return (16 points)

RAD Emergency Referral (15 points)

Residents of Residential Care Facilities for the Chronically Ill (RCFCI)/ Transitional Residential Care Facilities (TRCF) (14 points)

Mixed Families currently residing at SFHA managed HOPE SF sites: Sunnydale, Potrero or Alice Griffith (13 points)

Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)

Department of Homeless and Supportive Housing Referral (HSH) (7 points)

Families with minor children living in SRO's with a referral from DBI (7 points)

Involuntarily Displaced from San Francisco residence (5 points)

4-III.C.2.d PBV SITE BASED WAITING LIST(S)

SFHA Policy

Families will be selected from site based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the project-based voucher program in Section 4-III.C.

PHA has units limited to homeless in PBV/RAD/ HOPE SF

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPEWA or families needing assisted living, the SFHA will limit admission to families that meet the specific requirements for occupancy.

PHA utilizes SF Coordinated Entry System (which is exclusive to homeless) to fill units in certain programs

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHSH) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its site based waiting lists for HOPWA units, the SFHA will fill units from the Plus Housing list as referred by the Mayor's Office of Housing and Community Development (MOHCD) or DHSH Coordinated Entry System.

The PBV preferences are listed below:

Project Based Voucher Site-Based Preferences:

Veteran/ Surviving Spouse of Veteran (+1)Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Involuntarily Displaced from San Francisco Residence (5 points)

Dr. George W. Davis-Elderly 97 units Site-Based Preferences

Veteran/Surviving Spouse (+1)
Elderly aged 62+ Residents (First Right of Return) of Alice Griffith (16 points)
Involuntarily Displaced from Hunters Point with Residential Certificate of Preference (COP) (11 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (11 points)
Rent Burdened or Assisted Housing Residents (8 points)
Involuntarily Displaced (5 points)

Dr. George W. Davis-Elderly/DPH 23 units Site-Based Preferences

Veteran/Surviving Spouse (+1)
Homeless Families Referred by the Department of Public Health (15 points)
Involuntarily Displaced from Bayview with Residential Certificate of Preference (COP) (14 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (13 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (12 points)
Rent Burdened or Assisted Housing Residents (8 points)
Involuntarily Displaced (5 points)

All HOPE SF Sites-On/Off Site

Hunters View (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Alice Griffith (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Potrero, Potrero Annex & Block X (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Sunnydale, Block Q (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)

Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Transbay 7 Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families (First Right-to-Return) of Sunnydale (17 points)
Involuntarily Displaced from Hunters Point with Residential Certificate of Preference (11 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (11 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Sunnydale, Block 6 (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return to Sunnydale (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

88 Broadway Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

1990 Folsom Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

490 South Van Ness Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

500 Turk Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Mission Bay South 6 West Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Sunnydale (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

SFHA Policy

The SFHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family. [24 CFR 982.554(a)].

SFHA Policy

The SFHA will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview
- All documents that must be provided at the interview, including information about what constitutes acceptable documentation.
- Documents that must be provided at the interview to document eligibility for a preference, if applicable. Families who reported a preference must verify the preference. Verification methods include verification of family status from homeless service agencies and verification of family status from non-profit agencies.

If the appointment notice is returned by the post office with no forwarding address, the applicant will be withdrawn from the waitlist for which the notice was sent. A notice of withdrawal (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address. The family may request an informal review resulting from the removal of the waiting list(s). If the notice is returned by the post office with a forwarding address, the notice will be re-sent to the address indicated.

The family may request to be reinstated to the waiting list(s) within one year of the withdraw date in response to a reasonable accommodation request, or if the lack of response by the applicant was a result of SFHA error

SELECTION FROM PBV/RAD/HOPE SF WAITLISTS

If an appointment letter is returned to the SFHA with no forwarding address, the family will be removed from the waiting list.

If the applicant is selected from another PBV/RAD/ HOPE SF waitlist(s) and the SFHA has not received a Pre-application Update Form or other form of notification of a new/alternate address, the applicant will be sent a Notice of Proposed Withdrawal and request to update their contact information within 15 days of the date of the notice. Failure to provide new contact information or respond to the notice will result in the applicant being withdrawn from all waitlist within the same program.

If the applicant responds to the Notice of Proposed Withdrawal within 15 days, the SFHA will not remove the applicant from the proposed waitlist (s). The applicant will be the waitlist for future selection.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that the PHA obtain the information and documentation needed to make an eligibility determination though a face-to-face interview with a PHA representative [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

SFHA Policy

Families selected from the waiting list are required to participate in an eligibility interview.

If the family is claiming a waiting list preference, the family must provide documentation to verify their eligibility for a preference. If the family is verified as eligible for the preference, SFHA will proceed with the interview. If SFHA determines the family is not eligible for the preference, the interview will not proceed and the family will be placed back on the waiting list according to their updated preference ranking.

The head of household and all adult members must attend the interview.

The interview will be conducted only if the head of household and all adult members provide appropriate documentation of legal identity (Chapter 7 provides a discussion of proper documentation of legal identity). If the family representative does not provide the required documentation, the appointment may be rescheduled when the proper documents have been obtained.

Household members not previously declared on the application, may be added in accordance with section 3-I.B. of this Administrative Plan.

Verification of information pertaining to adult members will not begin until all release forms are submitted to the SFHA.

The head of household and all adult members must provide appropriate documentation of legal identity. (Chapter 7 provides a discussion of proper documentation of legal identity.) If the family representative does not provide the required documentation at the time of the interview, they will be required to provide it within 10 calendar days.

Pending disclosure and documentation of social security numbers, the SFHA will allow the family to retain its place on the waiting list(s) for 90 days. If not all household members have disclosed their SSNs at the next time the SFHA is issuing vouchers, the SFHA will issue a voucher to the next eligible applicant family on the waiting list(s).

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completing required forms, providing required signatures, and submitting required documentation. If any materials are missing, the SFHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 15 calendar days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of eligible noncitizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews will be conducted in English. For limited English proficient (LEP) applicants, the SFHA will provide translation services in accordance with the SFHA's LEP plan.

If the family is unable to attend a scheduled interview, the family should contact the SFHA in advance of the interview to schedule a new appointment. A notice of denial will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

The PHA must verify all information provided by the family (see Chapter 7). Based on verified information, the PHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the waiting list.

SFHA Policy

If the SFHA determines that the family is ineligible, the SFHA will send written notification of the ineligibility determination within 15 calendar days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for any criteria that affected the order in which it was selected from the waiting list(s) (e.g. targeted funding, extremely low-income), the family will be returned to its original position on the waiting list(s) ('original' for purposes of the waiting list(s) is defined as the place the participant would have been had s/he not had any preferences or advantages at the time of eligibility determination). The SFHA will notify the family in writing that it has been returned to the waiting list(s), and will specify the reasons for it.

If the SFHA determines that the family is eligible to receive assistance, the SFHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.

EXHIBIT 4-I - Definitions of Preferences in alphabetical order:

Displaced Tenant Housing Preference: In 2013, the Ellis Act Displacement Emergency Assistance Ordinance created a new preference in all City funded affordable housing programs for tenants who are displaced by an Ellis Act eviction. In 2015, the Board of Supervisors expanded the program to include tenants displaced by Owner Move In (OMI) evictions. In 2016, the program expanded further to include tenants displaced by fire. The Mayor's Office of Housing and Community Development's Displaced Tenant Housing Preference (DTHP) Program implements this legislation.

District Attorney Referrals (Witness Relocation Preference): Subject to availability of funding, up to 20 vouchers will be set-aside for issuance to participants in the Witness Relocation and Protection (WRAP) Program. The SFHA in cooperation with the San Francisco District Attorney's Office (DA) and the San Francisco Police Department (SFPD) has established a set-aside in the Housing Choice Voucher Program to assist witnesses of violent crimes who are being assisted by the Witness Relocation and Assistance Program (WRAP) in exchange for testimony leading to the conviction of the violent criminal(s) arrested in connection with the witnessed crime.

Strict guidelines must be met to ensure continued assistance for WRAP participants. In order for WRAP families to be eligible for assistance, the following conditions must be met: (1) The witness MUST testify in all trials held for the alleged crime. Eligibility for the WRAP must be initiated by the SFDA's Office who must present credible evidence, of the danger or of retaliatory violence to the family, to the SFHA; (2) All family members MUST NOT violate any conditions or responsibilities of the WRAP; (3) All household members MUST agree to move out of the City and County of San Francisco; (4) The Relocating family must be in good standing with the SFHA and not owe any balance for rent or unpaid tenant damages within the last three years per SFHA records or as indicated in the HUD EIV Debts Owed module; (5) All family members MUST NOT return to the City and County of San Francisco while assisted under the Voucher Program as a participant of the WRAP unless required by the SFDA's office or the SFPD; (6) The family MUST cooperate with all requirements of the Section 8 Program and the —receiving| housing authority's policies and procedures; and (7) If the family reveals the location of its new unit or their status in the California WRAP, the Voucher, at the discretion of the initial or the receiving Public Housing Agency (—PHA|) may be forfeited. Circumstances will be reviewed on a case by case basis.

Families with a Right-of-Return: Families temporarily relocated by the SFHA due to RAD or HOPE SF or exercising their right-to-return to their property and have the highest priority and preference over any family on the site-based waiting list(s). [Board Resolution #5390]

Families with a Right-to Return [Expanded]: After Families with a Right of Return have exercised their right to return to their property, Families with a Right-to-Return [Expanded] have the next highest priority and preference over any family on the site-based waiting list(s). [SF Administrative Code section 39.2]

Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection: Subject to availability of funding, 50 vouchers will be set-aside and RAD PBV units may be available for families referred by the City and County of San Francisco's Department of Building Inspection that are transitioning out of Single Room

Occupancy Units. Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection is also a preference listed in all four HOPE SF site based waiting lists.

Families Referred by the San Francisco Human Services Agency – (FUP): Families who have been separated and cannot be united because of housing barriers will also receive a preference. This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP) or subject to tenant based voucher availability. To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

HOPE SF Construction-Placement of Families that Require Relocation as Part of HOPE SF Construction: The SFHA will offer a preference to any eligible household in good standing that voluntarily chooses permanent relocation to a Replacement Unit as defined by Chapter 39 of the City of San Francisco Administrative Code, at another HOPE SF property where the household does not presently reside. The HOPE SF properties are Hunters View, Alice Griffith, Potrero and Potrero Annex, Sunnydale and Velasco or new construction projects with HOPE SF approved services. The household family must be legally living at a HOPE SF Project in Good Standing (see definition in Chapter 3) and their unit must be scheduled for demolition and/or construction.

Involuntarily Displaced with Residential Certificate of Preference (COP): Certificate of Preference is a document issued by the former San Francisco Redevelopment Agency ("Agency") to displaced residents and businesses in the 1960s, when the Agency was implementing its federally-funded urban renewal program. MOHCD now administers this program. This Certificate gives such households preferential consideration for MOHCD-funded housing developments and former San Francisco Redevelopment Agency funded housing developments. Certificates of Preference were issued to households that were displaced by Redevelopment Agency activity in the 1960's and early 1970's, specifically in the Western Addition and in Hunters Point.

Involuntary Displacement: An applicant is or will be considered involuntarily displaced if the applicant has vacated or will have to vacate his or her housing unit as a result of one or more of the following actions: (1) *Natural Disaster*: A disaster such as a fire, flood or earthquake that resulted in the inhabitability of the applicant's unit; (2) *Domestic Violence, Dating Violence, Sexual Assault, and Stalking*: An applicant who has vacated due to actual or threatened domestic violence, dating violence, sexual assault or stalking directed against the applicant or one or more members of the applicant's family by a spouse or other household member, who lives in housing with an individual who engages in such violence; (3) *Victim of Hate Crime/Violent Crime*: Actual or threatened physical violence or intimidation directed against an applicant and his/her property that is based on the person's race, color, creed, religion, national origin, ancestry, age, height, weight, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status), or association with members of such protected classes, that is documented by law enforcement agency stating that the applicant is in an immediate life-threatening situation and that an immediate transfer would minimize the problem; (4) *Government Action*: An action of a government agency related to code enforcement or public improvement or development; (5) *Landlord Action*: An action by a housing owner that results in an applicant's having to vacate his

Preference given to those who are homeless from involuntary displacement

or her unit, where the reason for the owner's action was beyond the applicant's ability to control or prevent, and despite the applicant having met all previously imposed conditions of occupancy, and the action is other than a rent increase.

Mainstream Voucher Preference: This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

Preference for disabled homeless

Mixed Family: A *mixed family* is one that includes at least one U.S. citizen or eligible immigrant and any number of ineligible family members. A mixed family who currently resides in Sunnydale, Potrero or Alice Griffith may accept a unit at a RAD site dependent on availability.

Permanent Supportive Housing/Shelter and Rapid Rehousing referral from HSH: Subject to availability of funding, 300 vouchers will be set-aside for families referred by the City and County of San Francisco Department of Homelessness and Supportive Housing (DHSH) that are transitioning from San Francisco Permanent Supportive Housing units including families in HSH-funded Rapid Rehousing Programs. (These families are still considered homeless for reporting purposes to HUD. This "move on" preference will contribute significantly to the community's overall efforts to end homelessness by freeing up other units for currently homeless families and individuals with disabilities who need housing combined with services.)

Placement of Families that Require Relocation as Part of RAD Construction: The SFHA will offer a preference to any family that must be relocated due to construction of any RAD property. The family must be living in a RAD Placement Project and their unit must be scheduled for rehabilitation and/or construction.

Public Housing Resident(s) who have been approved for an Emergency Transfer: Subject to availability of funds, up to 20 vouchers will be set aside for current residents of Public Housing who have been approved for an Emergency Transfer and have good cause to deny any previous offer(s) made by the SFHA.

RAD Emergency Referral: This preference is specific and limited to Project-Based Voucher Assistance at a RAD property. To qualify for this preference, a family must be referred by the Mayor's Office of Housing and Community Development (MOHCD) or the SFHA Executive Director or their designee as a current RAD participant in a qualifying emergency situation as defined below:

> *Personal Safety Emergency*: (1) A RAD participant and/or household member is a target of any physical harassment and/or extreme or repeated verbal harassment, intimidation, or coercion, which places the household member(s) in imminent danger; (2) A RAD participant and/or household member is a participant in a witness protection program; or (3) A RAD participant and/or household member is or has been a victim of domestic violence, dating violence, sexual assault, stalking, human trafficking, or elder/dependent adult abuse and reasonably believes there is a threat of imminent danger if not relocated.
>
> *Uninhabitable Conditions*: The RAD participant's unit, building, or RAD property pose an immediate, verifiable threat to the life, health, or safety of the tenant or family members and cannot be remedied by internal transfer or temporary relocation of the tenant. Examples include: Destruction by fire or other disaster including, but not limited

CHAPTER 17: PROJECT-BASED VOUCHERS AND RENTAL ASSISTANCE DEMONSTRATION PROGRAM

INTRODUCTION

This chapter describes HUD regulations and PHA policies related to the project-based voucher (PBV) program and the Rental Assistance Demonstration (RAD) program in nine parts:

Part I: General Requirements. This part describes general provisions of the PBV program including maximum budget authority requirements, relocation requirements, and equal opportunity requirements.

Part II: PBV Owner Proposals. This part includes policies related to the submission and selection of owner proposals for PBV assistance. It describes the factors the PHA will consider when selecting proposals, the type of housing that is eligible to receive PBV assistance, the cap on assistance at projects receiving PBV assistance, subsidy layering requirements, site selection standards, and environmental review requirements.

Part III: Dwelling Units. This part describes requirements related to housing quality standards, the type and frequency of inspections, and housing accessibility for persons with disabilities.

Part IV: Rehabilitated and Newly Constructed Units. This part describes requirements and policies related to the development and completion of rehabilitated and newly constructed housing units that will be receiving PBV assistance.

Part V: Housing Assistance Payments Contract. This part discusses HAP contract requirements and policies including the execution, term, and termination of the HAP contract. In addition, it describes how the HAP contract may be amended and identifies provisions that may be added to the HAP contract at the PHA's discretion.

Part VI: Selection of PBV Program Participants. This part describes the requirements and policies governing how the PHA and the owner will select a family to receive PBV assistance.

Part VII: Occupancy. This part discusses occupancy requirements related to the lease, and describes under what conditions families are allowed or required to move. In addition, exceptions to the occupancy cap (which limits PBV assistance to 25 percent of the units in any project) are also discussed.

Part VIII: Determining Rent to Owner. This part describes how the initial rent to owner is determined, and how rent will be determined throughout the life of the HAP contract. Rent reasonableness requirements are also discussed.

Part IX: Payments to Owner. This part describes the types of payments owners may receive under this program.

PART I: GENERAL REQUIREMENTS

17-I.A. OVERVIEW

[24 C.F.R. 983.5]

The project-based voucher (PBV) program allows PHAs that already administer a tenant-based voucher program under an annual contributions contract (ACC) with HUD to take up to 20 percent of its authorized units and attach the funding to specific units rather than using it for tenant-based assistance [24 C.F.R. 983.6]. PHAs may only operate a PBV program if doing so is consistent with the PHA's Annual Plan, and the goal of deconcentrating poverty and expanding housing and economic opportunities [42 U.S.C. 1437f(o)(13)].

SFHA Policy

The SFHA will operate a project-based voucher program using up to 20 percent of its authorized units for project-based assistance. However, this program may exceed 20 percent of its authorized units with approval from HUD.

A "project" shall be defined as a single building, or as multiple contiguous buildings, or as multiple buildings on contiguous parcels of land.

PBV assistance may be attached to existing housing or newly constructed or rehabilitated housing [24 C.F.R. 983.52]. If PBV units are already selected for project-based assistance either under an agreement to enter into HAP Contract (Agreement) or a HAP contract, the PHA is not required to reduce the number of these units if the amount of authorized units is subsequently reduced. However, the PHA is responsible for determining the amount of budget authority that is available for project-based vouchers and ensuring that the amount of assistance that is attached to units is within the amounts available under the ACC, regardless of whether the PHA has vouchers available for project-basing [FR Notice 1/18/17]

Policy for expanding the use of project-based units if they are for people experiencing homelessness

Additional Project-Based Units [FR Notice 1/18/17]

The PHA may project-base an additional 10 percent of its units above the 20 percent program limit, if the units:

- Are specifically made available to house individuals and families that meet the definition of homeless under section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302).
- Are specifically made available to house families that are comprised of or include a veteran.
  - *Veteran* means an individual who has served in the United States Armed Forces.
- Provide supportive housing to persons with disabilities or elderly persons as defined in 24 C.F.R. 5.403.
- Are located in a census tract with a poverty rate of 20 percent or less, as determined in the most recent American Community Survey Five-Year Estimates.

SFHA Policy

The SFHA will not set aside units above the 20 percent program limit without HUD approval.

Units Not Subject to the PBV Program Limitation [FR Notice 1/18/17]

PBV units under the RAD program and HUD-VASH PBV set-aside vouchers do not count toward the 20 percent limitation when PBV assistance is attached to them.

In addition, units that were previously subject to certain federal rent restrictions or were receiving another type of long-term housing subsidy provided by HUD are not subject to the cap. In order to be accepted, the unit must meet the following conditions:

The unit must be covered under a PBV HAP contract that first became effective on or after 4/18/17; and

In the five years prior to the date the PHA either issued the RFP or selected the project, the unit either:

Received Public Housing Capital or Operating Funds, Project-Based Rental Assistance, Housing for Elderly (Section 202), Housing for Persons with Disabilities (section 811), Rent Supplement (Rent Supp), or Rental Assistance Program (RAP); or

The unit was subject to a rent restriction through a loan or insurance program as a result of Section 236, Section 221(d)(3) or (d)(4) BMIR, Housing for Elderly Persons (Section 202), or Housing for Persons with Disabilities (Section 811)

Units that have previously received either PBV or HCV assistance are not covered under the exception.

SFHA Policy

The SFHA will not project-base any of the above unit types without HUD approval.

17-I.B. TENANT-BASED VS. PROJECT-BASED VOUCHER ASSISTANCE

[24 C.F.R. 983.2]

Much of the tenant-based voucher program regulations also apply to the PBV program. Consequently, many of the PHA policies related to tenant-based assistance also apply to PBV assistance. The provisions of the tenant-based voucher regulations that do not apply to the PBV program are listed at 24 C.F.R. 983.2.

SFHA Policy

Except as otherwise noted in this chapter, or unless specifically prohibited by PBV program regulations, the SFHA policies for the tenant-based voucher program contained in this administrative plan also apply to the PBV program and its participants.

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: PHA MOVING ON PREFERENCE, 1C-7

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Housing Authority of the City and County of San Francisco

HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN

Effective: July 1, 2021

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If at any time an applicant family is on the waiting list, the SFHA determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the SFHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the SFHA's decision (see Chapter 16) [24 CFR 982.201(f)].

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the SFHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The SFHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the SFHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

Preference for veterans that no longer need case management services

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

At its sole discretion, the SFHA may offer a HUD-VASH family that the Veterans Affairs Medical Center (VAMC) certifies no longer needs case management services continued housing choice voucher (HCV) assistance through one of its regular Housing Choice Vouchers (HCV) in order to free up the HUD-VASH voucher for another HUD-VASH eligible family. Under limited circumstances and when an HCV voucher is available, families leased up under a FUP family voucher may be transferred to the regular HCV program. FUP families may be transferred to the regular HCV program when there are no longer children in the household (e.g. children who turn 18 years old or are permanently removed from the home).

The SFHA may open its waitlist for:

- the victim of sexual violence;
- is a senior that has become disabled as a result of the physical and sexual assault and;
- has vacated or will have to vacate their housing as a result of the physical and sexual assault;
- the request is submitted not later than (6) months from the date of the crime;
- the victim is working with a third party service provider or the City and County of San Francisco to identify housing options; and

- a copy of the police report is provided to the SFHA.

In extenuating circumstances, after all of the above conditions have been met, the SFHA may, in its sole discretion, determine whether a tenant based voucher or PBV assistance will be issued.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list(s). Families are selected from the waiting list according to the policies provided in Section 4-III.C.

Project–Based Sites

Project–Based Waiting list(s) will be used to assist families interested in living in units assisted by a Project-Based Voucher (PBV) Housing Assistance Payments Contact. Families are selected in accordance with the policies provided in Section 4.III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by accepted data sources.

SFHA Policy

The SFHA has adopted local preferences. All preferences must be verified at the time of intake. If an applicant is unable to provide verification of their preference at the time of intake, the applicant will be placed back on the waiting list(s). All preferences are mutually exclusive except for the Veteran/Surviving Spouse of Veteran, which may be combined with any other preference. Applicants with an equal preference value will be selected based on the position number. The definitions of all preferences below are located in Exhibit 4-1.

4-III.C.2 PREFERENCES AND ORDER OF SELECTION

The SFHA system of preferences will select families based on local preferences according to the date and time of application.[24 CFR 982.207(c)].

Families will be selected from the waiting list(s) based on the highest point preference followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

If the SFHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list(s) to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list(s) [24 CFR 982.204(d) and (e)].

Families will be selected from the waiting list(s) based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the SFHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the SFHA. Documentation will be maintained by the SFHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list(s) is not qualified or not interested in targeted funding, there will be a notation maintained so that the SFHA does not have to ask higher placed families each time targeted selections are made.

SFHA Policy

The SFHA initially will require families to provide only the information needed to determine the family's placement on the waiting list(s). For families claiming a preference, the SFHA will verify the family's preference status by U.S. Post Office mail. If the family cannot verify their preference status, they will be returned to the waiting list(s) in a non-preference category. If the preference verification request letter is returned by the U.S. Post Office, the family will be removed from the waiting list(s).

Once the preference is verified, or if the SFHA is pulling families in a non-preference category from the waiting list(s), the family will be required to provide all of the information necessary to establish eligibility of assistance during a scheduled eligibility interview waiting list(s)

4-III.C.2.a HOUSING CHOICE VOUCHER WAITING LIST(S)

The order of selection based on preferences from the Housing Choice Voucher Waiting list(s) is as follows:

Preferences for the Tenant Based HCV Waitlist:

Veteran/Surviving Spouse of Veteran *(+1 point)*
Mainstream Voucher Preference (+ 7 points)
FUP Targeted Funding (+6 points)
Involuntary Displacement (5 points)

4-III.C.2.b TENANT BASED HCV TARGETED FUNDING

SFHA Policy

Homeless Veterans Referred by the Department of Veterans Affairs – (VASH)
This preference is specific to vouchers or units available at properties assisted by the Veterans Affairs Supportive Housing (HUD-VASH) funding. To qualify for this preference, the family must be referred as a homeless veteran by the Department of Veterans Affairs

Families Referred by the San Francisco Human Services Agency – (FUP)
This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP). To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

Families Referred by the San Francisco Human Services Agency – Non-Elderly Disabled (NED)
This preference is specific to vouchers available based on funding received by HUD for Non-Elderly Disabled (NED) families who meet specified medical criteria. To qualify for this preference, the family must be referred by a designated partner agency and determined eligible for referral by the San Francisco Human Services Agency.

Mainstream Voucher Preference: This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

Limited Preferences HCV Vouchers

Preference for PSH/ shelter referral from HSH

SFHA Policy

San Francisco District Attorney Referrals (Witness Relocation Preference) (20 TBV)

Permanent Supportive Housing/Shelter referral from DHSH (300 TBV)

Residential Care Facilities for the Chronically Ill (RCFCI) and/or Transitional Residential Care Facilities (TRCF) Plus Housing referral from the Mayor's Office of Housing and Community Development (MOHCD) (50 TBV)

VAWA Transfers/Referrals (20 TBV)

Public Housing Resident Approved for an Emergency Transfer (20 TBV)

Families with minor children living in SRO's (50 TBV)

San Francisco Human Services Agency Resource Family Program (20 TBV)

Terminated due to Insufficient Funding (20 TBV)

4-III.C.2.c RAD PBV SITE BASED WAITING LIST(S)

SFHA Policy

After all households with a Right-of-Return preference followed by those with an approved RAD Emergency Referral have been placed, applicants will be selected from site-based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

The following represents the preference order of selection for each RAD PBV site based waiting list(s). (See Chapter 18 for details on RAD Applications, Waiting Lists, and the Tenant section for Referral):

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the tenant-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPWA or families needing assisted living, the SFHA will give preference to families that meet the specific requirements for occupancy.

Local Rental Assistance Demonstration (RAD) Program Site-Based Preferences:

Veteran/ Surviving Spouse of Veteran (+1)

Families with a Right to Return (16 points)

RAD Emergency Referral (15 points)

Residents of Residential Care Facilities for the Chronically Ill (RCFCI)/ Transitional Residential Care Facilities (TRCF) (14 points)

Mixed Families currently residing at SFHA managed HOPE SF sites: Sunnydale, Potrero or Alice Griffith (13 points)

Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)

Department of Homeless and Supportive Housing Referral (HSH) (7 points)

Families with minor children living in SRO's with a referral from DBI (7 points)

Involuntarily Displaced from San Francisco residence (5 points)

4-III.C.2.d PBV SITE BASED WAITING LIST(S)

SFHA Policy

Families will be selected from site based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the project-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPEWA or families needing assisted living, the SFHA will limit admission to families that meet the specific requirements for occupancy.

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHSH) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its site based waiting lists for HOPWA units, the SFHA will fill units from the Plus Housing list as referred by the Mayor's Office of Housing and Community Development (MOHCD) or DHSH Coordinated Entry System.

The PBV preferences are listed below:

Project Based Voucher Site-Based Preferences:

Veteran/ Surviving Spouse of Veteran (+1)Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Involuntarily Displaced from San Francisco Residence (5 points)

Dr. George W. Davis-Elderly 97 units Site-Based Preferences

Veteran/Surviving Spouse (+1)
Elderly aged 62+ Residents (First Right of Return) of Alice Griffith (16 points)
Involuntarily Displaced from Hunters Point with Residential Certificate of Preference (COP) (11 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (11 points)
Rent Burdened or Assisted Housing Residents (8 points)
Involuntarily Displaced (5 points)

Dr. George W. Davis-Elderly/DPH 23 units Site-Based Preferences

Veteran/Surviving Spouse (+1)
Homeless Families Referred by the Department of Public Health (15 points)
Involuntarily Displaced from Bayview with Residential Certificate of Preference (COP) (14 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (13 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (12 points)
Rent Burdened or Assisted Housing Residents (8 points)
Involuntarily Displaced (5 points)

All HOPE SF Sites-On/Off Site

Hunters View (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Alice Griffith (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Potrero, Potrero Annex & Block X (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Sunnydale, Block Q (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return (17 points)
HOPE SF Construction (16 points)

Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Transbay 7 Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families (First Right-to-Return) of Sunnydale (17 points)
Involuntarily Displaced from Hunters Point with Residential Certificate of Preference (11 points)
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (11 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Sunnydale, Block 6 (HOPE SF) Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return to Sunnydale (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

88 Broadway Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

1990 Folsom Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

490 South Van Ness Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

500 Turk Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Potrero Terrace & Annex (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Mission Bay South 6 West Site-Based Preferences

Veteran/Surviving Spouse (+1)
Families with a Right-to-Return of Sunnydale (17 points)
HOPE SF Construction (16 points)
Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
Families with minor children living in a SRO (7 points)
Involuntarily Displaced from San Francisco Residence (5 points)
Families with a Right-to-Return [Expanded] preference (15 points)

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

SFHA Policy

The SFHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family. [24 CFR 982.554(a)].

SFHA Policy

The SFHA will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview
- All documents that must be provided at the interview, including information about what constitutes acceptable documentation.
- Documents that must be provided at the interview to document eligibility for a preference, if applicable. Families who reported a preference must verify the preference. Verification methods include verification of family status from homeless service agencies and verification of family status from non-profit agencies.

If the appointment notice is returned by the post office with no forwarding address, the applicant will be withdrawn from the waitlist for which the notice was sent. A notice of withdrawal (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address. The family may request an informal review resulting from the removal of the waiting list(s). If the notice is returned by the post office with a forwarding address, the notice will be re-sent to the address indicated.

The family may request to be reinstated to the waiting list(s) within one year of the withdraw date in response to a reasonable accommodation request, or if the lack of response by the applicant was a result of SFHA error

SELECTION FROM PBV/RAD/HOPE SF WAITLISTS

If an appointment letter is returned to the SFHA with no forwarding address, the family will be removed from the waiting list.

If the applicant is selected from another PBV/RAD/ HOPE SF waitlist(s) and the SFHA has not received a Pre-application Update Form or other form of notification of a new/alternate address, the applicant will be sent a Notice of Proposed Withdrawal and request to update their contact information within 15 days of the date of the notice. Failure to provide new contact information or respond to the notice will result in the applicant being withdrawn from all waitlist within the same program.

If the applicant responds to the Notice of Proposed Withdrawal within 15 days, the SFHA will not remove the applicant from the proposed waitlist (s). The applicant will be the waitlist for future selection.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that the PHA obtain the information and documentation needed to make an eligibility determination though a face-to-face interview with a PHA representative [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

SFHA Policy

Families selected from the waiting list are required to participate in an eligibility interview.

If the family is claiming a waiting list preference, the family must provide documentation to verify their eligibility for a preference. If the family is verified as eligible for the preference, SFHA will proceed with the interview. If SFHA determines the family is not eligible for the preference, the interview will not proceed and the family will be placed back on the waiting list according to their updated preference ranking.

The head of household and all adult members must attend the interview.

The interview will be conducted only if the head of household and all adult members provide appropriate documentation of legal identity (Chapter 7 provides a discussion of proper documentation of legal identity). If the family representative does not provide the required documentation, the appointment may be rescheduled when the proper documents have been obtained.

Household members not previously declared on the application, may be added in accordance with section 3-I.B. of this Administrative Plan.

Verification of information pertaining to adult members will not begin until all release forms are submitted to the SFHA.

The head of household and all adult members must provide appropriate documentation of legal identity. (Chapter 7 provides a discussion of proper documentation of legal identity.) If the family representative does not provide the required documentation at the time of the interview, they will be required to provide it within 10 calendar days.

Pending disclosure and documentation of social security numbers, the SFHA will allow the family to retain its place on the waiting list(s) for 90 days. If not all household members have disclosed their SSNs at the next time the SFHA is issuing vouchers, the SFHA will issue a voucher to the next eligible applicant family on the waiting list(s).

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completing required forms, providing required signatures, and submitting required documentation. If any materials are missing, the SFHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 15 calendar days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of eligible noncitizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews will be conducted in English. For limited English proficient (LEP) applicants, the SFHA will provide translation services in accordance with the SFHA's LEP plan.

If the family is unable to attend a scheduled interview, the family should contact the SFHA in advance of the interview to schedule a new appointment. A notice of denial will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

The PHA must verify all information provided by the family (see Chapter 7). Based on verified information, the PHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the waiting list.

SFHA Policy

If the SFHA determines that the family is ineligible, the SFHA will send written notification of the ineligibility determination within 15 calendar days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for any criteria that affected the order in which it was selected from the waiting list(s) (e.g. targeted funding, extremely low-income), the family will be returned to its original position on the waiting list(s) ('original' for purposes of the waiting list(s) is defined as the place the participant would have been had s/he not had any preferences or advantages at the time of eligibility determination). The SFHA will notify the family in writing that it has been returned to the waiting list(s), and will specify the reasons for it.

If the SFHA determines that the family is eligible to receive assistance, the SFHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.

EXHIBIT 4-I - Definitions of Preferences in alphabetical order:

Displaced Tenant Housing Preference: In 2013, the Ellis Act Displacement Emergency Assistance Ordinance created a new preference in all City funded affordable housing programs for tenants who are displaced by an Ellis Act eviction. In 2015, the Board of Supervisors expanded the program to include tenants displaced by Owner Move In (OMI) evictions. In 2016, the program expanded further to include tenants displaced by fire. The Mayor's Office of Housing and Community Development's Displaced Tenant Housing Preference (DTHP) Program implements this legislation.

District Attorney Referrals (Witness Relocation Preference): Subject to availability of funding, up to 20 vouchers will be set-aside for issuance to participants in the Witness Relocation and Protection (WRAP) Program. The SFHA in cooperation with the San Francisco District Attorney's Office (DA) and the San Francisco Police Department (SFPD) has established a set-aside in the Housing Choice Voucher Program to assist witnesses of violent crimes who are being assisted by the Witness Relocation and Assistance Program (WRAP) in exchange for testimony leading to the conviction of the violent criminal(s) arrested in connection with the witnessed crime.

Strict guidelines must be met to ensure continued assistance for WRAP participants. In order for WRAP families to be eligible for assistance, the following conditions must be met: (1) The witness MUST testify in all trials held for the alleged crime. Eligibility for the WRAP must be initiated by the SFDA's Office who must present credible evidence, of the danger or of retaliatory violence to the family, to the SFHA; (2) All family members MUST NOT violate any conditions or responsibilities of the WRAP; (3) All household members MUST agree to move out of the City and County of San Francisco; (4) The Relocating family must be in good standing with the SFHA and not owe any balance for rent or unpaid tenant damages within the last three years per SFHA records or as indicated in the HUD EIV Debts Owed module; (5) All family members MUST NOT return to the City and County of San Francisco while assisted under the Voucher Program as a participant of the WRAP unless required by the SFDA's office or the SFPD; (6) The family MUST cooperate with all requirements of the Section 8 Program and the ―receiving‖ housing authority's policies and procedures; and (7) If the family reveals the location of its new unit or their status in the California WRAP, the Voucher, at the discretion of the initial or the receiving Public Housing Agency (―PHA‖) may be forfeited. Circumstances will be reviewed on a case by case basis.

Families with a Right-of-Return: Families temporarily relocated by the SFHA due to RAD or HOPE SF or exercising their right-to-return to their property and have the highest priority and preference over any family on the site-based waiting list(s). [Board Resolution #5390]

Families with a Right-to Return [Expanded]: After Families with a Right of Return have exercised their right to return to their property, Families with a Right-to-Return [Expanded] have the next highest priority and preference over any family on the site-based waiting list(s). [SF Administrative Code section 39.2]

Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection: Subject to availability of funding, 50 vouchers will be set-aside and RAD PBV units may be available for families referred by the City and County of San Francisco's Department of Building Inspection that are transitioning out of Single Room

Occupancy Units. Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection is also a preference listed in all four HOPE SF site based waiting lists.

Families Referred by the San Francisco Human Services Agency – (FUP): Families who have been separated and cannot be united because of housing barriers will also receive a preference. This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP) or subject to tenant based voucher availability. To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

HOPE SF Construction-Placement of Families that Require Relocation as Part of HOPE SF Construction: The SFHA will offer a preference to any eligible household in good standing that voluntarily chooses permanent relocation to a Replacement Unit as defined by Chapter 39 of the City of San Francisco Administrative Code, at another HOPE SF property where the household does not presently reside. The HOPE SF properties are Hunters View, Alice Griffith, Potrero and Potrero Annex, Sunnydale and Velasco or new construction projects with HOPE SF approved services. The household family must be legally living at a HOPE SF Project in Good Standing (see definition in Chapter 3) and their unit must be scheduled for demolition and/or construction.

Involuntarily Displaced with Residential Certificate of Preference (COP): Certificate of Preference is a document issued by the former San Francisco Redevelopment Agency ("Agency") to displaced residents and businesses in the 1960s, when the Agency was implementing its federally-funded urban renewal program. MOHCD now administers this program. This Certificate gives such households preferential consideration for MOHCD-funded housing developments and former San Francisco Redevelopment Agency funded housing developments. Certificates of Preference were issued to households that were displaced by Redevelopment Agency activity in the 1960's and early 1970's, specifically in the Western Addition and in Hunters Point.

Involuntary Displacement: An applicant is or will be considered involuntarily displaced if the applicant has vacated or will have to vacate his or her housing unit as a result of one or more of the following actions: (1) *Natural Disaster*: A disaster such as a fire, flood or earthquake that resulted in the inhabitability of the applicant's unit; (2) *Domestic Violence, Dating Violence, Sexual Assault, and Stalking*: An applicant who has vacated due to actual or threatened domestic violence, dating violence, sexual assault or stalking directed against the applicant or one or more members of the applicant's family by a spouse or other household member, who lives in housing with an individual who engages in such violence; (3) *Victim of Hate Crime/Violent Crime*: Actual or threatened physical violence or intimidation directed against an applicant and his/her property that is based on the person's race, color, creed, religion, national origin, ancestry, age, height, weight, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status), or association with members of such protected classes, that is documented by law enforcement agency stating that the applicant is in an immediate life-threatening situation and that an immediate transfer would minimize the problem; (4) *Government Action*: An action of a government agency related to code enforcement or public improvement or development; (5) *Landlord Action*: An action by a housing owner that results in an applicant's having to vacate his

or her unit, where the reason for the owner's action was beyond the applicant's ability to control or prevent, and despite the applicant having met all previously imposed conditions of occupancy, and the action is other than a rent increase.

Mainstream Voucher Preference: This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

Mixed Family: A *mixed family* is one that includes at least one U.S. citizen or eligible immigrant and any number of ineligible family members. A mixed family who currently resides in Sunnydale, Potrero or Alice Griffith may accept a unit at a RAD site dependent on availability.

Moving on preference for families moving on from PSH/ Shelters and RRH

Permanent Supportive Housing/Shelter and Rapid Rehousing referral from HSH: Subject to availability of funding, 300 vouchers will be set-aside for families referred by the City and County of San Francisco Department of Homelessness and Supportive Housing (DHSH) that are transitioning from San Francisco Permanent Supportive Housing units including families in HSH-funded Rapid Rehousing Programs. (These families are still considered homeless for reporting purposes to HUD. This "move on" preference will contribute significantly to the community's overall efforts to end homelessness by freeing up other units for currently homeless families and individuals with disabilities who need housing combined with services.)

Placement of Families that Require Relocation as Part of RAD Construction: The SFHA will offer a preference to any family that must be relocated due to construction of any RAD property. The family must be living in a RAD Placement Project and their unit must be scheduled for rehabilitation and/or construction.

Public Housing Resident(s) who have been approved for an Emergency Transfer: Subject to availability of funds, up to 20 vouchers will be set aside for current residents of Public Housing who have been approved for an Emergency Transfer and have good cause to deny any previous offer(s) made by the SFHA.

RAD Emergency Referral: This preference is specific and limited to Project-Based Voucher Assistance at a RAD property. To qualify for this preference, a family must be referred by the Mayor's Office of Housing and Community Development (MOHCD) or the SFHA Executive Director or their designee as a current RAD participant in a qualifying emergency situation as defined below:

> *Personal Safety Emergency*: (1) A RAD participant and/or household member is a target of any physical harassment and/or extreme or repeated verbal harassment, intimidation, or coercion, which places the household member(s) in imminent danger; (2) A RAD participant and/or household member is a participant in a witness protection program; or (3) A RAD participant and/or household member is or has been a victim of domestic violence, dating violence, sexual assault, stalking, human trafficking, or elder/dependent adult abuse and reasonably believes there is a threat of imminent danger if not relocated.
>
> *Uninhabitable Conditions*: The RAD participant's unit, building, or RAD property pose an immediate, verifiable threat to the life, health, or safety of the tenant or family members and cannot be remedied by internal transfer or temporary relocation of the tenant. Examples include: Destruction by fire or other disaster including, but not limited

to, a flood, earthquake, or other natural or man-made disaster; or the existence of a major maintenance or defect problem that constitutes a serious danger to health and safety.

Reasonable Accommodation: (1) A RAD participant has a verifiable medical condition that requires an accommodation that cannot be reasonably provided in their existing development.

Rent Burdened: Households paying more than 50% of their income in rent.

Residential Care Facilities for the Chronically Ill (RCFCI)/ Transitional Residential Care Facility (TRCF) Plus Housing referral from the Mayor's Office of Housing and Community Development (MOHCD): Subject to availability of funding, 50 vouchers will be set-aside for individuals referred by the Mayor's Office of Housing and Community Development (MOHCD) that are transitioning from Residential Care Facilities for the Chronically Ill (RCFCI)/Transitional Residential Care Facilities (TRCF) or from the +Housing list.

San Francisco Human Services Agency Resource Family Program referral- limited preference: Subject to availability of funding, 20 vouchers will be set-aside for Resource Families: families who have committed to fostering a child(ren) for a period of at least five (5) years commencing on the voucher issuance date as referred by the Human Services Agency.

Terminated Due to Insufficient Funding: The SFHA will offer a preference to any family that has been terminated from the SFHA's HCV program due to insufficient program funding. The SFHA will verify this preference using the SFHA's termination records.

VAWA: See Exhibit 4-2

Veteran/Surviving Spouse of Veteran: California Health and Safety Code section 34322.2(b) states that "priority shall be given with each preference category to families of veterans and servicemen." A veteran is someone who is recognized by a local, state or federal government agency as a veteran, and they receive or qualify for veteran's benefits. Therefore, veterans and families of veterans shall receive one (1) additional preference within each of SFHA's preference categories.

Exhibit 4-2 – VAWA Transfer Plan Set Aside

Subject to availability of funding, 20 vouchers will be set-aside for participants who are victims of domestic violence, dating violence, sexual assault, or stalking as provided in HUD's regulations at 24 CFR part 5, subpart L. The SFHA is concerned about the safety of its tenants, and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Women Act (VAWA), the SFHA allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to take their tenant based voucher and move to another location. For those tenants who are part of the Rental Assistance Demonstration Program, a participant may be referred pursuant to the RAD Referral Policy (see above). For participants who are in a project based unit and have not yet completed 13 months in the program, a tenant based voucher may be requested.

Eligibility for Set Aside A tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L is eligible for an emergency transfer, if: the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains within the same unit. If the tenant is a victim of sexual assault, the tenant may also be eligible to transfer if the sexual assault occurred on the premises within the 90-calendar-day period preceding a request for an emergency referral. (see Exhibit 16-3 of this Plan)..

A tenant requesting a voucher must expressly request the transfer in accordance with the procedures described in this plan. See section 16-IX for more information on VAWA.

SFHA Policy

Tenants who are not in good standing may qualify for an emergency transfer if they meet the eligibility requirements in this section. A tenant is not in good standing if they owe a debt to the SFHA, are not current on a repayment agreement, have been served with a legal notice within the previous 60 days or have an Unlawful Detainer action that has been filed against their household. A tenant who has a debt with the SFHA and requires an immediate move due to safety reasons must enter into a repayment agreement with the SFHA prior to moving.

Emergency Move

To request an emergency move, the Participant must notify their Landlord and the SFHA of their intention to move. The tenant shall submit a written notice of the move to both parties. The SFHA will provide reasonable accommodations to this policy for individuals with disabilities pursuant to Chapter 2. The tenant's written request for an emergency transfer shall include either:

1. A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the SFHA's program; OR
2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

Contact: San Francisco victim advocacy group: La Casa de las Madres Safe Housing Project: 1815 Egbert Avenue, San Francisco CA 94124. (415) 715-3129 and (415) 715-3225

For the policy on making VAWA emergency transfer requests see Exhibit 16-3 of this Plan.

Confidentiality

The SFHA will keep strictly confidential any information that the tenant submits in requesting an emergency transfer, including the fact that an individual is a victim of domestic violence, dating violence, sexual assault, or stalking, and all information about the emergency transfer, unless the tenant gives the SFHA written permission to release the information on a time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program. This includes keeping strictly confidential the new location of the dwelling unit of the tenant, if one is provided, from the person(s) that committed an act(s) of domestic violence, dating violence, sexual assault, or stalking against the tenant. See Exhibit 16-1. This means that the PHA (1) may not enter the information into any shared database, (2) may not allow employees or others to access the information unless they are explicitly authorized to do so by the PHA for reasons that specifically call for these indivdiuals to have access to this information under applicable Federal, State, or local law and (3) may not provide the information to any other entity or individual except to the extent that the disclosure is (a) requested or consented to by the individual in a written time-limited release, (b) required for use in an eviction proceeding, or (c) otherwise required by applicable law.

See the *Notice of Occupancy Rights under the Violence Against Women Act For All Tenants,* for more information about the SFHA's responsibility to maintain the confidentiality of information related to incidents of domestic violence, dating violence, sexual assault, or stalking.

Emergency Move Timing and Availability

All qualified families and individuals that qualify for an emergency referral under VAWA are guaranteed some form of assistance from the SFHA. For full details on the SFHA VAWA emergency referral process, see Exhibit 16-3.

The SFHA cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request. If the SFHA is unable to immediately assist the Participant, the SFHA will assist the Participant in identifying other housing providers or programs who can assist. At the tenant's request, the SFHA will also assist tenants in contacting the local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking that are attached to this plan. See Exhibit 16-3 for more on Emergency moves.

Safety and Security of Tenants

Participant is urged to take all reasonable precautions to be safe.

Participants who are or have been victims of domestic violence are encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233, or a local domestic violence shelter, for assistance in creating a safety plan. For persons with hearing impairments, that hotline can be accessed by calling 1-800-787-3224 (TTY).

Participants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656-HOPE, or visit the online hotline at https://ohl.rainn.org/online/.

Participants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at https://www.victimsofcrime.org/our-programs/stalking-resource-center.

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: LOCAL COMPETITION ANNOUNCEMENT, 1E-1

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8/30/21 Email from CoC Board to CoC Listserv Announcing Bidders Conference

Homebase

Aram Hauslaib <aram@homebaseccc.org>

SF COC NOFO (Formerly NOFA) BIDDERS CONFERENCE

1 message

'Minor, Charles (HOM)' via San Francisco <sf@homebaseccc.org> Mon, Aug 30, 2021 at 1:00 PM
Reply-To: "Minor, Charles (HOM)" <charles.minor@sfgov.org>

2021 HUD CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

SF COC NOFO BIDDERS CONFERENCE

SEPTEMBER 3, 2021

10:00 AM – 12:00 PM

ZOOM: HTTPS://HOMEBASECCC.ZOOM.US/J/92260322768

Or dial +1 669 900 6833 – Use Meeting ID: 922 6032 2768

Charles Minor

Pronouns He.Him.His

Local Homeless Coordinating Board Program Manager

San Francisco Department of Homelessness and Supportive Housing

charles.minor@sfgov.org | 415.355.5209

Learn: hsh.sfgov.org | Follow: @SF_HSH | Like: @SanFranciscoHSH

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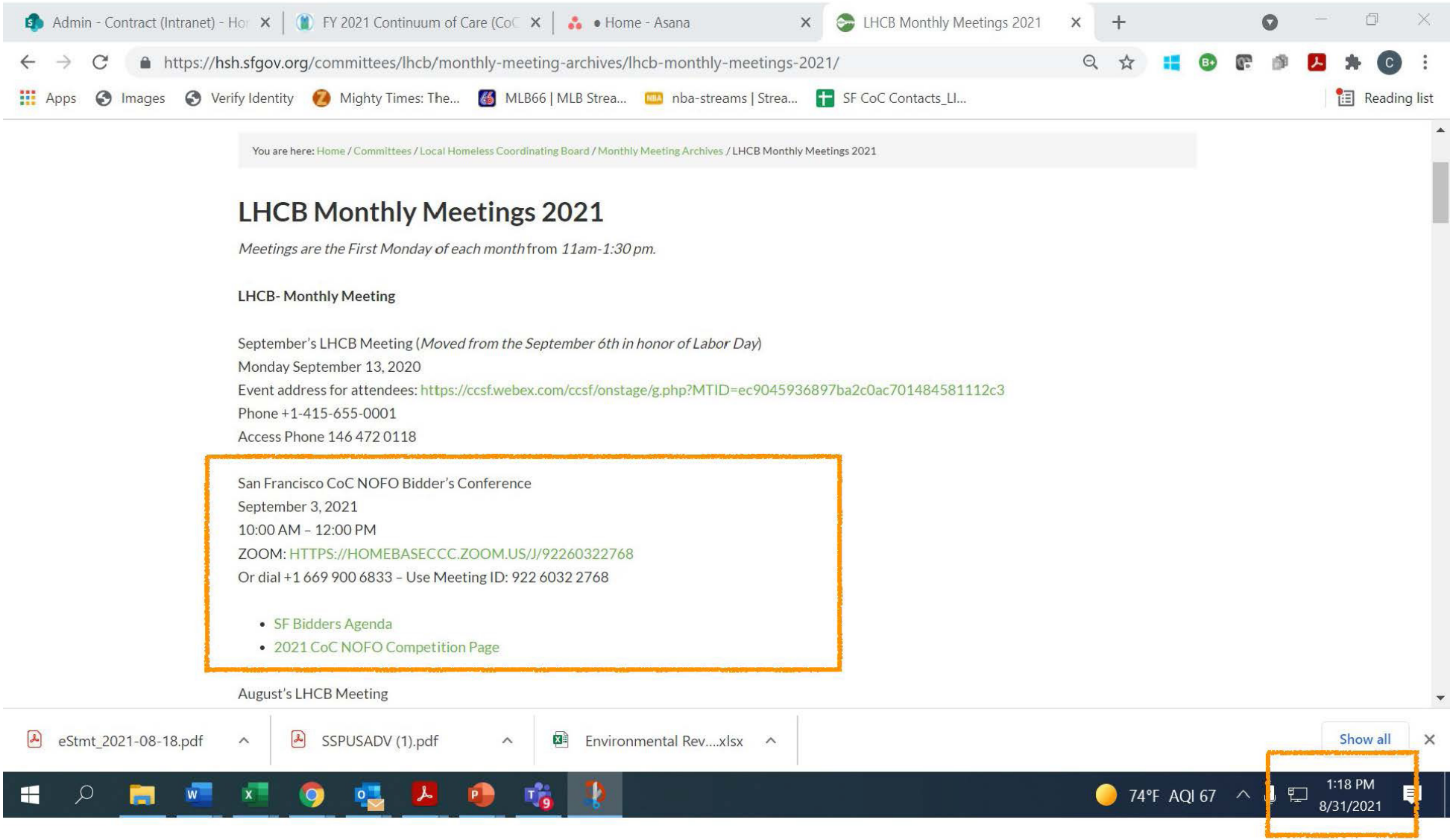
2021.09.03 SF Bidders Agenda.pdf
178K

8/31/2021 Screenshot from CoC Board Website announcing NOFO Bidders Conference



Homebase

Email from CoC Board Announcing Bidders Conference, Encouraging New Project Applicants

Aram Hauslaib <aram@homebaseccc.org>

CoC NOFO Bidders Conference

1 message

'Minor, Charles (HOM)' via San Francisco <sf@homebaseccc.org> Tue, Aug 31, 2021 at 1:05 PM
Reply-To: "Minor, Charles (HOM)" <charles.minor@sfgov.org>

SF COC NOFO BIDDERS CONFERENCE
SEPTEMBER 3, 2021
10:00 AM – 12:00 PM

The Bidders' Conference will cover the San Francisco Continuum of Care Competition. All new project applicants for Continuum of Care permanent housing grants and renewal applicants are ***strongly*** encouraged to attend.

New Projects are encouraged to attend and to apply, particularly any who have committed to improving racial equity, including persons with lived experience in program design, leveraging non-CoC housing funding, and establishing partnerships with healthcare organizations.

Please forward to those in your network who might also be interested,

Thanks

Charles

Charles Minor

Pronouns He.Him.His

Local Homeless Coordinating Board Program Manager

San Francisco Department of Homelessness and Supportive Housing

charles.minor@sfgov.org | 415.355.5209

Learn: hsh.sfgov.org | Follow: @SF_HSH | Like: @SanFranciscoHSH

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---------- Forwarded message ----------
From: "aram@homebaseccc.org" <aram@homebaseccc.org>
To: "aram@homebaseccc.org" <aram@homebaseccc.org>, "Minor, Charles (HOM)" <charles.minor@sfgov.org>
Cc:
Bcc:
Date: Fri, 2 Jul 2021 17:46:21 +0000
Subject: Subrecipient Convening

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This event has been changed.

Subrecipient Convening

When	Monthly from 10am to 12pm on the first Friday Pacific Time - Los Angeles	**more details »**
Where	https://homebaseccc.zoom.us/j/92260322768 (map)	
Calendar	charles.minor@sfgov.org	
Who	(Guest list is too large to display)	

Changed: ————————

HSH and Homebase are inviting you to the monthly Subrecipient Convening.

Join Zoom Meeting

https://homebaseccc.zoom.us/j/92260322768

Meeting ID: 922 6032 2768

One tap mobile

+16699006833,,92260322768# US (San Jose)

+12532158782,,92260322768# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 922 6032 2768

Find your local number:
https://homebaseccc.zoom.us/u/adZco7Yfdg

Going (charles.minor@sfgov.org)? All events in this series: **Yes** - **Maybe** - **No** more options »

Invitation from Google Calendar

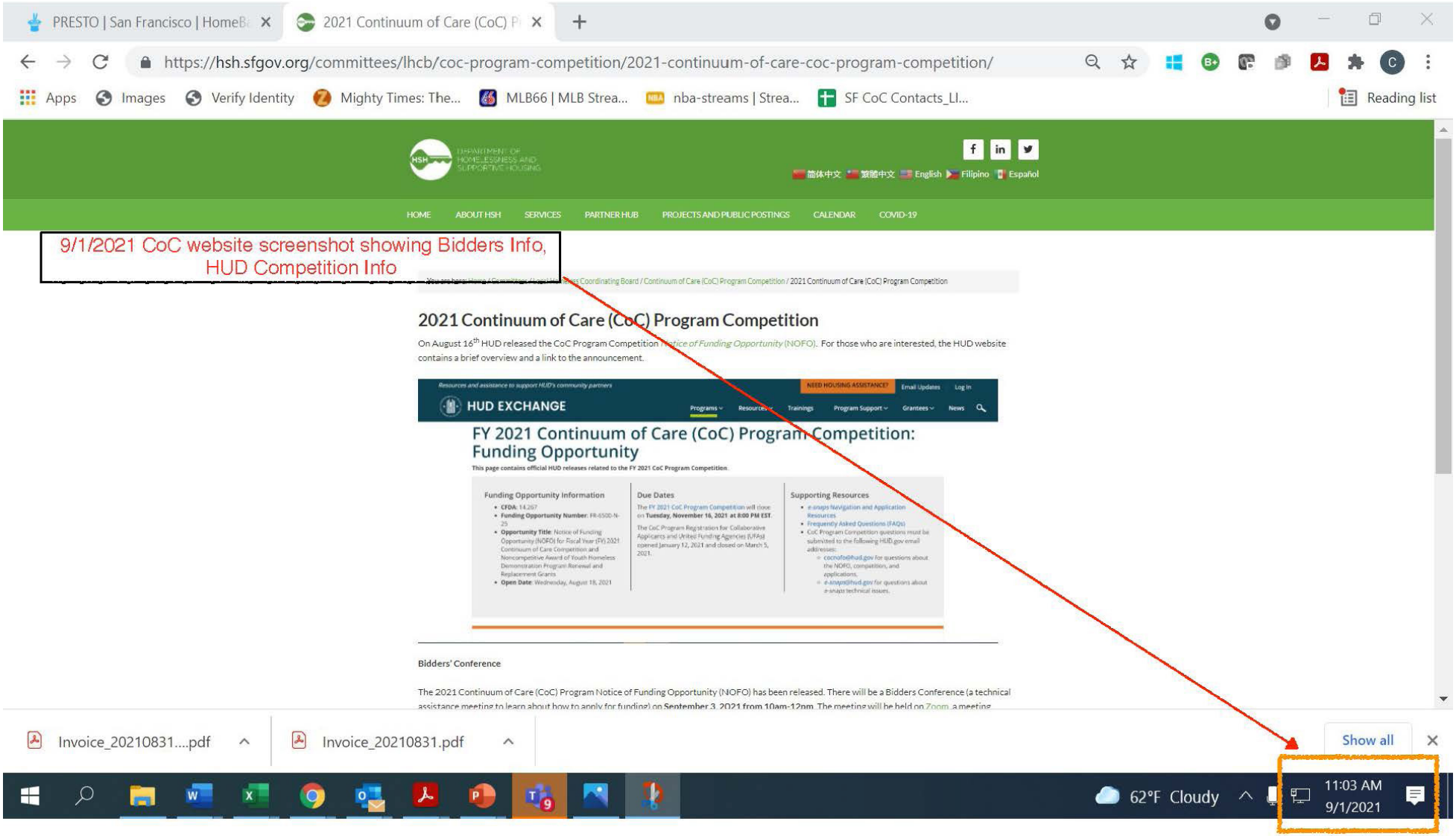
You are receiving this courtesy email at the account charles.minor@sfgov.org because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at https://calendar.google.com/calendar/ and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to send a response to the organizer and be added to the guest list, or invite others regardless of their own invitation status, or to modify your RSVP. Learn More.

4 attachments

- **invite.ics**
  4K
- **Subrecipient Convening.eml**
  35K
- **2021 CoC NOFO Summary - SF.pdf**
  367K
- **2021.09.03 SF Bidders Agenda.pdf**
  178K


9/1/2021 CoC website screenshot showing Bidders Info, HUD Competition Info
https://hsh.sfgov.org/committees/lhcb/coc-program-competition/2021-continuum-of-care-coc-program-competition/
HOME
ABOUT HSH
SERVICES
PARTNER HUB
PROJECTS AND PUBLIC POSTINGS
CALENDAR
COVID-19
2021 Continuum of Care (CoC) Program Competition
On August 16th HUD released the CoC Program Competition Notice of Funding Opportunity (NOFO). For those who are interested, the HUD website contains a brief overview and a link to the announcement.
HUD EXCHANGE
FY 2021 Continuum of Care (CoC) Program Competition: Funding Opportunity
Bidders' Conference
The 2021 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) has been released. There will be a Bidders Conference (a technical
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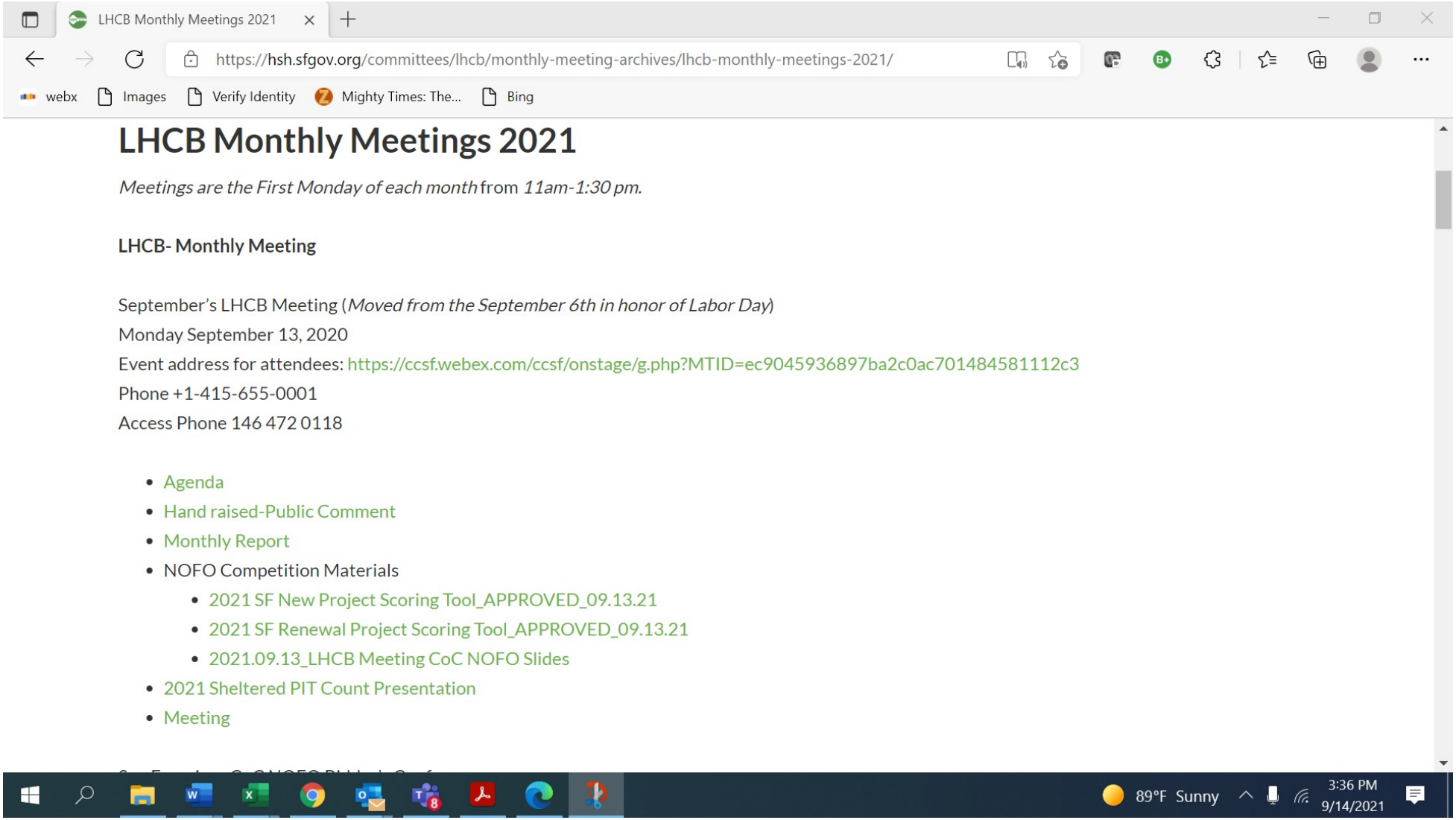
9/1/2021


LHCB Monthly Meetings 2021
https://hsh.sfgov.org/committees/lhcb/monthly-meeting-archives/lhcb-monthly-meetings-2021/
webx
Images
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Bing
LHCB Monthly Meetings 2021
Meetings are the First Monday of each month from 11am-1:30 pm.
LHCB- Monthly Meeting
September's LHCB Meeting (Moved from the September 6th in honor of Labor Day)
Monday September 13, 2020
Event address for attendees: https://ccsf.webex.com/ccsf/onstage/g.php?MTID=ec9045936897ba2c0ac701484581112c3
Phone +1-415-655-0001
Access Phone 146 472 0118
Agenda
Hand raised-Public Comment
Monthly Report
NOFO Competition Materials
2021 SF New Project Scoring Tool_APPROVED_09.13.21
2021 SF Renewal Project Scoring Tool_APPROVED_09.13.21
2021.09.13_LHCB Meeting CoC NOFO Slides
2021 Sheltered PIT Count Presentation
Meeting
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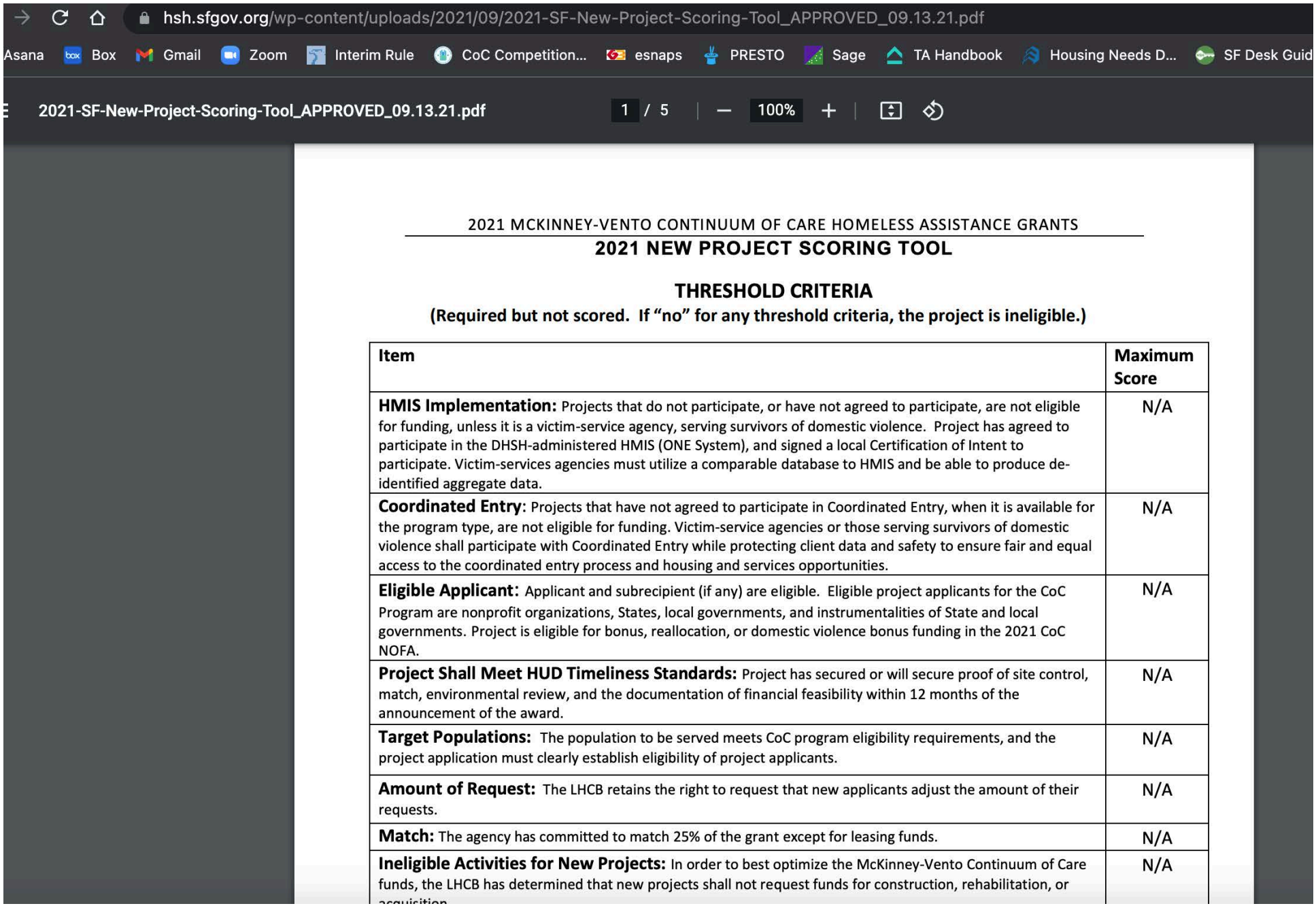
3:36 PM
9/14/2021



2021 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2021 NEW PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Score
HMIS Implementation: Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DHSH-administered HMIS (ONE System), and signed a local Certification of Intent to participate. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
Eligible Applicant: Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2021 CoC NOFA.	N/A
Project Shall Meet HUD Timeliness Standards: Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
Target Populations: The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
Amount of Request: The LHCB retains the right to request that new applicants adjust the amount of their requests.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Ineligible Activities for New Projects: In order to best optimize the McKinney-Vento Continuum of Care funds, the LHCB has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A

hsh.sfgov.org/wp-content/uploads/2021/09/2021-SF-Renewal-Project-Scoring-Tool_APPROVED_09.13.21.pdf

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2021 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2021 RENEWAL PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Available Score
HMIS Implementation: Projects that do not participate in HMIS are not eligible for funding, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the project type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access to program participants regardless of their race, color, national origin, religion, sex, sexual orientation, gender identity, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.	N/A

2021 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2021 RENEWAL PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Available Score
HMIS Implementation: Projects that do not participate in HMIS are not eligible for funding, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the project type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access to program participants regardless of their race, color, national origin, religion, sex, sexual orientation, gender identity, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Training and Technical Assistance: All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
Substantially Changed Systems: All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

STATEMENT OF POLICY

All of the Scored Criteria in this tool measure renewal projects' contribution to improving the San Francisco Continuum of Care's System Performance by strengthening the overall system of care, through data collection, coordination, prioritization, and improved client outcomes. Certain scoring factors relate to specific HUD System Performance Measures, as enumerated in each factor.

SCORED CRITERIA

Item				Maximum Available Score
1	**Program Performance and Client Outcomes** Projects held harmless for a 2nd year (due to lacking a full year of APR data) will only receive 40 points in this section; 3rd year = 30 points, 4th year or more = 0 points.			**55**
1a	**HOUSING STABILITY**	**Permanent Supportive Housing**	**Rapid Re-Housing (excluding youth-dedicated projects)**	**Transitional Housing or Rapid Re-Housing (including Host Homes) for Youth**
1a	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The percentage of project participants* that achieve housing stability in an operating year, by remaining in permanent housing or exiting to permanent housing. *HUD System Performance Measures 1, 3, 7*	15 pts.** 98-100% 14 pts. 94-97.9% 13 pts. 90-93.9% 11 pts. 86-89.9% 9 pts. 82-85.9% 7 pts. 78-81.9% 5 pts. 75-77.9% 3 pts. 72-74.9% 1 pt. 70-71.9% 0 pts. <70%	15 pts.** 90-100% 14 pts. 85-89.9% 13 pts. 80-84.9% 11 pts. 75-79.9% 9 pts. 70-74.9% 7 pts. 65-69.9% 5 pts. 62-64.9% 3 pts. 59-61.9% 1 pt. 55-58.9% 0 pts. <55%	15 pts.** 80-100% 14 pts. 75-79.9% 13 pts. 70-74.9% 11 pts. 65-69.9% 9 pts. 60-64.9% 7 pts. 55-59.9% 5 pts. 52-54.9% 3 pts. 49-51.9% 1 pt. 45-48.9% 0 pts. <45%

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

1b	**INCREASED INCOME**		
1b1	***Permanent Supportive Housing***: The percentage of participants that increase unearned *and/or* earned income from entry to annual assessment/exit. *Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of participants who increased their income.* *HUD System Performance Measure 4*		**Permanent Supportive Housing** 10 pts.** 60-100% 9 pts. 50-59.9% 8 pts. 45-49.9% 7 pts. 25-44.9% 6 pts. 20-24.9% 5 pts. 15-19.9% 4 pts. 11-14.9% 3 pts. 8-10.9% 2 pts. 5-7.9% 1 pt. 1-4.9% 0 pts. 0%
1b2	***Rapid Re-Housing or Transitional Housing and Rapid Rehousing (including Host Homes) for Youth***: The percentage of leavers that increase income from entry to exit. *Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of leavers who increased their income.* *HUD System Performance Measure 4*	**Rapid Re-Housing (excluding youth-dedicated projects)** 10 pts.** 95-100% 9 pts. 85-94.9% 8 pts. 75-84.9% 7 pts. 65-74.9% 6 pts. 54-64.9% 5 pts. 44-53.9% 4 pts. 34-43.9% 3 pts. 24-33.9% 2 pts. 10-23.9% 1 pt. 1-9.9% 0 pts. 0-.9%	**Transitional Housing or Rapid Rehousing *(including Host Homes)* for Youth** 10 pts.** 85-100% 9 pts. 70-84.9% 8 pts. 50-69.9% 7 pts. 45-49.9% 6 pts. 40-44.9% 5 pts. 20-39.9% 4 pts. 15-19.9% 3 pts. 10-14.9% 2 pts. 5-9.9% 1 pt. 2-4.9% 0 pts. 0-1.9%
1c	**OBTAINED OR MAINTAINED CASH INCOME SOURCES*** **		
1c	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The percentage of participants that obtained or maintained cash income sources at annual assessment or project exit. *HUD System Performance Measure 4*		**Cash Income Sources** 10 pts.** 85-100% 9 pts. 70-84.9% 8 pts. 50-69.9% 7 pts. 45-49.9% 6 pts. 40-44.9% 5 pts. 20-39.9% 4 pts. 15-19.9% 3 pts. 10-14.9% 2 pts. 5-9.9% 1 pt. 2-4.9% 0 pts. 0-1.9%

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

1d	**NON-CASH MAINSTREAM RESOURCES*** **	
1d1	***Permanent Supportive Housing***: The percentage of participants that obtained or maintained non-cash mainstream resources at annual assessment or project exit.	**Non-Cash Mainstream Resources at Follow-up/Exit:** 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
1d2	***Transitional Housing or Rapid Re-Housing (including Host Homes)***: The percentage of leavers that obtained or maintained non-cash mainstream resources at project exit.	**Non-Cash Mainstream Resources at Exit:** 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
1e	**HEALTH INSURANCE**	
1e1	***Permanent Supportive Housing***: The percentage of participants that obtained or maintained health insurance at annual assessment or project exit.	**Health Insurance at Follow-up/Exit:** 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
1e2	***Transitional Housing or Rapid Re-Housing (including Host Homes)***: The percentage of leavers that obtained or maintained health insurance by project exit.	**Health Insurance at Exit:** 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
1f	**UNIT UTILIZATION**	
1f	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The project's average unit utilization rate. *HUD System Performance Measure 1, 3*	**Average Unit Utilization Rate:** 10 pts.** 90-100% 9 pts. 80-89.9% 8 pts. 75-79.9% 7 pts. 70-74.9% 6 pts. 65-69.9% 5 pts. 60-64.9% 4 pts. 55-59.9% 3 pts. 50-54.9% 0 pts. <50%

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

2	Finances, Administration, and Compliance	45
2a	**Client Feedback Process:** 1) Does the project have a Resident Advisory Board, Client Advisory Board, or a client member of the agency's Board of Directors? (*If project is a victim service provider*, to answer YES, the board must also consider the improvement of client safety.) • Yes = 1 point • No = 0 points 2) Does the project have a formal process for collecting client or resident feedback? • Yes = 2 points • No = 0 points 3) Give one example of a time the project responded to client or resident feedback, in the past 2 years, by making a change to the program, including to address client safety improvements. (500 characters) • Example = 2 points • No example = 0 points	5
2b	**Monitoring Findings:** Project has been responsive to outstanding or pending HUD or HSH monitoring findings, City-wide joint fiscal monitoring findings, financial audit findings, and has no other indication of major capacity issues. Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable) in order to document this criteria. Projects with no outstanding program monitoring findings and projects that have not received program monitoring by HSH receive full 5 points.	*No outstanding findings*: 5pts
2c	**Grant Utilization:** 3 points: The project drew down (direct grants only) or invoiced on-time for final months of the grant year. 7 points: The percentage of awarded funding drawn down or invoiced for the grant term. A project can recover points by reorganization of unspent funding amounts, to be added to the percentage drawn down or invoiced.	3 pts. Three months 2 pts. Two months 1 pt. One month 7 pts. ≥90% 5 pts. ≥80% 3 pts. ≥70% 1 pt. ≥60% 0 pts. <60%

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**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

2d	**CoC Participation:** Agency/collaborative attended the following meetings during the 2020 calendar year: (1) Full LHCB Meetings (2) LHCB Funding Committee Meetings (3) CoC Subrecipient Convenings	5 pts. 13+ 4 pts. 10-12 3 pts. 7-9 2 pts. 4-6 1 pt. 1-3 0 pts. 0
2e	**ONE SYSTEM (HMIS) Data Quality:** Data quality is calculated as the percentage of data fields with a response entered in that field in the ONE System reflected on the day of the annual Point-In-Time Count (PIT). *Contributes to System Performance on HUD System Performance Measures 1, 2, 3, 4, 5, 7 by improving data quality.*	8 pts. 100% 7 pts. 90-99.9% 6 pts. 80-89.9% 5 pts. 70-79.9% 4 pts. 60-69.9% 3 pts. 50-59.9% 2 pts. 40-49.9% 1 pt. 30-39.9% 0 pts. <30%
2f	**Low Barrier:** 1 points: The project does not drug test participants on site or require drug testing in the community. 1 points: The project will not disqualify applicants for having too little or no income. 2 points: The project will not disqualify applicants based on information discovered through a credit check or a check for eviction history. 1 points: The project will not disqualify applicants for active or history of substance abuse. 1 points: The project will not disqualify applicants for reasons related to experience of domestic violence (lack of a protective order, period of separation from abuser, law enforcement involvement, etc.). 1 point: The project does not conduct criminal background checks for applicants or participants. 1 point: The project has identified any barriers to participation (e.g., lack of outreach) faced by different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. *Explain in narrative (500 characters).* **Projects are required to submit a copy of their current Policies & Procedures to confirm the use of low-barrier policies described above.** *HUD System Performance Measures 1, 3*	8

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

2g	**Coordinated Entry:** All projects are required to participate in Coordinated Entry (CE). Award points based on the criteria below: • Award 2 points if project is in compliance with Coordinated Entry procedures (E.g., project exclusively takes referrals from CE and posts vacancies in a timely manner) • Award 2 points for project performance in Coordinated Entry (E.g., project enrolls CE referrals within 60 days)	4
Total Points Available:		**100**

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

2021 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2021 NEW PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Score
HMIS Implementation: Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DHSH-administered HMIS (ONE System), and signed a local Certification of Intent to participate. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
Eligible Applicant: Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2021 CoC NOFA.	N/A
Project Shall Meet HUD Timeliness Standards: Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
Target Populations: The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
Amount of Request: The LHCB retains the right to request that new applicants adjust the amount of their requests.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Ineligible Activities for New Projects: In order to best optimize the McKinney-Vento Continuum of Care funds, the LHCB has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A
Masterleased Units: If units are masterleased, lease is for at least 10 years.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access for program participants regardless of their race, color, national origin, religion, sex, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title IV of the Civil Rights Act and the Equal Access Rule.	N/A
Training and Technical Assistance: All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
Substantially Changed Systems: All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

SCORED CRITERIA

Scoring Factors		Points
1	**Program Description**	**26**
1a	**Service Provision and Linkages**	
	The agency has a clear plan to link clientele with appropriate services to support housing retention. The plan details services to be provided in-house, versus those provided via referral to partners with consideration for transportation logistics. Services described are of suitable type and scale, and locations are physically accessible. The plan also includes the ordered process by which clients are matched with services. The program description should include whether the project will be leveraging health care resources (proven by attaching written commitment from a health care organization who will provide substance use treatment or recovery services to all interested program participants who qualify OR provide services equal in value to at least 25% of funds being requested).	10
1b	**Housing Location Suitability**	
	Housing where participants will reside is identified, accessible and appropriate to the program design proposed. The type, scale, and location fit the needs of the proposed client population. Neighborhood amenities (e.g. grocery store, pharmacy) are within reach, especially with consideration for clientele's particular needs. PSH projects who do not yet have a site identified, and Scattered Sites PSH and Rapid Rehousing Projects, must provide a plan to procure housing units.	11
1c	**Housing First Compliance**	
	Program will use a "Housing First" approach, offering assistance without preconditions (such as sobriety) and rapid placement/stabilization in permanent housing. For more information on Housing First, please visit the HUD Exchange at https://www.hudexchange.info/news/coc-competition-focus-housing-first/. Projects are expected to provide narrative that addresses how the project considers the severity of barriers experienced by program participants, including those barriers to participation faced by persons of different races and ethnicities who are overrepresented in the homeless response system.	5

2	Mainstream Resources	5
2a	**Client Connection/Access**	
	Program's own policies and procedures ensure incoming clients are screened for mainstream resource eligibility. The policies and procedures dictate that clients will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible. Policies and procedures further dictate that clients will be individually assisted both to increase their incomes, and foster their independence in a manner accounting for their unique needs and capabilities. Projects must provide outcome data related to increasing participant income in other projects they have run, if applicable. If project has not supported this before, please note.	3
2b	**Mainstream Resource Staff Training**	
	Program conducts or provides access to training for staff on available mainstream resources for which clients may qualify. Projects must provide outcome data related to successfully connecting participants with mainstream benefits in other projects they have run, if applicable. If project has not supported this before, please note.	2

3	Agency Background/Capacity	27
3a	**Past Performance – Management & Compliance**	
	Agency has successfully operated at least one program similar to the one proposed for at least two years, and/or demonstrates strong grant management, compliance and performance history. Agencies lacking directly comparable past programming may reference parallel experience providing homeless housing or services, administering rental assistance, and/or as a landlord or property manager. If an applicant cannot demonstrate adequate experience alone, applicant may describe MOUs or contracts with experienced consultants and/or partner agencies. If available, projects should provide narrative/data related to the length of time participants remain homeless before entering their project and the rate of returns to homelessness after participating in their project. **DV Bonus RRH and Joint TH-RRH projects:** Applicants must demonstrate prior experience serving survivors of domestic violence, dating violence, sexual assault, or stalking, and the ability to house survivors and meet safety requirements. Applicants with demonstrated past performance in permanent housing may partner with agencies who demonstrate such experience.	10
3b	**Past Performance – Housing Stability**	
	During the previous full operating year, at least 70% of participants obtained or maintained housing stability in housing programs operated by the applicant or an experienced housing provider-partner.	5 pts.* >90% 4 pts. 85-89.9% 3 pts. 80-84.9% 2 pts. 75-79.9% 1 pts. 70-74.9% 0 pts <70%

3c	**CoC Community Engagement**	
	Agency/collaborative attended the following meetings during the 2020 calendar year: (1) Full LHCB Meetings (2) LHCB Funding Committee Meetings (3) CoC Subrecipient Convenings	5 pts. 13+ mtgs. 4 pts. 10-11 3 pts. 7-9 2 pts. 4-6 1 pts. 1-3 0 pts. 0

3	**Agency Background/Capacity (continued)**	
3d	**Compliance Responsiveness and Resolution**	
	Agency has been responsive to outstanding or pending HUD monitoring findings, HSH findings, City-wide joint fiscal monitoring findings, financial audit findings, and has no other indication of major capacity issues. Agency must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable) to document these criteria.	5
3e	**Coordinated Entry Compliance**	
	Agencies with past CoC grants must have complied with Coordinated Entry requirements. This includes exclusively taking housing referrals from, and posting vacant beds to, the Coordinated Entry System. New agencies without past Coordinated Entry experience receive full points upon agreement to participate.	2

4	**Budget and Cost-Effectiveness**	**22**
4a	**Budget Efficiency**	
	Project budget balances robust, yet cost-effective expenses to support the proposal. No line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.	12
4b	**Housing Budget Priority**	
	Proposed project uses CoC funding primarily for housing (i.e. leasing, rental assistance, and operations line items; rather than supportive services line item). Housing is new leased or owned units. Housing that is currently funded through local, state, or federal funds cannot be supplanted with CoC funds, however new projects are strongly encouraged to leverage other sources of housing funding in conjunction with funds applied for here. This can be shown by using non-CoC-or-ESG funds for at least 25% of units for PSH or 25% of program participants for RRH and demonstrated by a letter of commitment or other documentation.	10

5	Cultural Competency	12
5a	**Client Input**	
	Program includes clientele in design and operation of the program, with policies and procedures that ensure client participation in compliance with the HEARTH Act. Applicant should commit to incorporating client feedback in design and operation through strategies including, but not limited to: o Lived-experience members of the agency's board o Regularly-scheduled Consumer Advisory Board convenings o Lived-experience staff member(s) o Regularly-scheduled consumer satisfaction surveys o Client focus groups	6
5b	**Programmatic Cultural Competency**	
	Program's policies and procedures and supplemental materials prioritize cultural competency, especially with regard to service delivery. By design, program activities and literature account for participants' language, culture, and trauma experiences. **Projects Serving Children:** Written policies and procedures ensure that children's educational needs will be met, in compliance with the HEARTH Act. **DV Bonus Projects:** Program incorporates best practices to serve survivors of domestic violence, dating violence, sexual assault, and/or stalking. Program demonstrates staff expertise on VAWA regulations, safety planning, and survivor-specific networks and services.	4
5c	**Client Confidentiality**	
	Program has written policies regarding client confidentiality, especially for special populations such as survivors of domestic violence.	2

6	Disability Access	8
6a	**Physical Accessibility**	
	Program is physically accessible to persons with disabilities, including activities that may occur offsite.	4
6b	**Communications Accessibility**	
	Program provides accessible written and verbal communications to persons with disabilities (e.g. braille, large font, TTY).	2
6c	**ADA Disclosures**	
	Program has a plan to inform participants of their rights under the ADA.	2
	Total:	**100**

2021 San Francisco Continuum of Care Program Local Competition Timeline				
Event/ Activity	**Responsible**	**Date**	**Location**	**Notes**
NOFO Released	HUD	8/16	N/A	HUD releases the Notice of Funding Opportunity.
Bidders Conference	Dept. of Homelessness & Supportive Housing (HSH), Homebase	9/3, 10-12	Online, access the link here	Release information about local priorities and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application.
LHCB Meeting	Homebase	9/13	Online	Opportunity to present NOFO; timeline; proposed changes.
Agencies complete Project Applications	Agencies	9/3-10/1	N/A	
Project Applications are due (new and renewal)	Agencies	10/1	Via email	See Proposal Submission Checklist for list of required documents and information about submission.
Priority Panel Training	HSH, Homebase	10/1	Online	Priority Panel receives training for scoring projects.
Priority Panel reviews Proposals	HSH, Homebase, Priority Panel	10/4-8	N/A	Priority Panel reads and scores proposals individually.
Priority Panel meets	HSH, Homebase	10/11-12	Online	Panel meets to discuss proposals and determine how projects will be ranked in the 2021 application.
Posting of Preliminary Priority List	HSH	10/13	Via e-mail	Preliminary priority list emailed to agencies.
Projects eligible for appeal request for score sheet	All Projects	10/14	N/A	Applicants must submit request for score sheet within one (1) business day of preliminary priority list posting.
Appeals due	Agencies	10/18	Via e-mail	Agencies may inspect their scores and appeal based on local policy. Appeals must be received in writing within the 2.5 business day appeal period.
Appeal Committee meets	HSH, Homebase, Appeal Comm.	10/20	Online	Review appeals and recalculate scores, if necessary.
Priority List is distributed to applicants	HSH	10/21	Via e-mail	Final priority list to be approved at LHCB meeting and emailed to agencies.
LHCB Approval of Priority List	LHCB	11/1	Online	Present the Final Priority List to Full LHCB for approval.
Final Priority Listing Posted/Applicants Notified	HSH	11/1	Via e-mail; web	Final priority listing is posted on LHCB website; applicants are notified via email.
Homebase and HSH review project applications	Homebase, HSH	Ongoing through 11/5	N/A	Homebase and HSH work with agencies to finalize project applications for submission.
CoC Consolidated Application Posting	HSH, Homebase	11/10	N/A	CoC consolidated application is posted on LHCB website.
Application is due to HUD November 16, 2021	HSH, Homebase	11/12	N/A	Application is packaged and submitted to HUD.

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: PROJECT REVIEW AND SELECTION PROCESS (1E-2)

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2021 San Francisco Continuum of Care Program Local Competition Timeline				
Event/ Activity	**Responsible**	**Date**	**Location**	**Notes**
NOFO Released	HUD	8/16	N/A	HUD releases the Notice of Funding Opportunity.
Bidders Conference	Dept. of Homelessness & Supportive Housing (HSH), Homebase	9/3, 10-12	Online, access the link here	Release information about local priorities and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application.
LHCB Meeting	Homebase	9/13	Online	Opportunity to present NOFO; timeline; proposed changes.
Agencies complete Project Applications	Agencies	9/3-10/1	N/A	
Project Applications are due (new and renewal)	Agencies	10/1	Via email	See Proposal Submission Checklist for list of required documents and information about submission.
Priority Panel Training	HSH, Homebase	10/1	Online	Priority Panel receives training for scoring projects.
Priority Panel reviews Proposals	HSH, Homebase, Priority Panel	10/4-8	N/A	Priority Panel reads and scores proposals individually.
Priority Panel meets	HSH, Homebase	10/11-12	Online	Panel meets to discuss proposals and determine how projects will be ranked in the 2021 application.
Posting of Preliminary Priority List	HSH	10/13	Via e-mail	Preliminary priority list emailed to agencies.
Projects eligible for appeal request for score sheet	All Projects	10/14	N/A	Applicants must submit request for score sheet within one (1) business day of preliminary priority list posting.
Appeals due	Agencies	10/18	Via e-mail	Agencies may inspect their scores and appeal based on local policy. Appeals must be received in writing within the 2.5 business day appeal period.
Appeal Committee meets	HSH, Homebase, Appeal Comm.	10/20	Online	Review appeals and recalculate scores, if necessary.
Priority List is distributed to applicants	HSH	10/21	Via e-mail	Final priority list to be approved at LHCB meeting and emailed to agencies.
LHCB Approval of Priority List	LHCB	11/1	Online	Present the Final Priority List to Full LHCB for approval.
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Homebase and HSH review project applications	Homebase, HSH	Ongoing through 11/5	N/A	Homebase and HSH work with agencies to finalize project applications for submission.
CoC Consolidated Application Posting	HSH, Homebase	11/10	N/A	CoC consolidated application is posted on LHCB website.
Application is due to HUD November 16, 2021	HSH, Homebase	11/12	N/A	Application is packaged and submitted to HUD.

San Francisco Local Homeless Coordinating Board

2021 McKinney-Vento Continuum of Care Homeless Assistance Grants

Local CoC Competition Review, Rank & Appeals Process

Statement of Policy

The San Francisco Continuum of Care (SF CoC) prioritizes transparent and rigorous public input in governance of its local CoC funding competition process, prior to final review and approval by the CoC's Local Homelessness Coordinating Board (LHCB).

The SF CoC Local Competition process is welcoming to persons with disabilities, persons who have experienced homelessness, and persons with limited English proficiency. For reasonable accommodations, please contact Charles Minor at Charles.Minor@sfgov.org or 415-557-6007.

Local Competition Review and Rank Process

- CoC designs a project review and rank process and scoring criteria; LHCB approves process prior to HUD's CoC NOFA announcement.
- Homebase collects Annual Performance Reviews (APRs), additional compliance data, and supplemental local application information from programs.
- Following HUD's CoC NOFA announcement, policy and process documentation is updated according to novel elements of the latest NOFA, as needed. If feasible within time constraints, the LHCB's Funding Committee will meet to discuss any further amendments to its policies and processes. All changes are reviewed by the LHCB at its next available convening.
- Renewal projects receive preliminary scores within *Project Evaluation Reports*, through a designated local application portal. Providers contextualize their preliminary scores with narrative *Project Response Forms*.
- Renewal and new applicant agencies attend the annual Bidders' Conference. They receive blank application material packets (hard copy and electronic access). Providers are connected with technical assistance resources and providers.
- Applicants submit complete application packets, including a PDF of *HUD Project Application(s)*, local application(s), and match documentation. **All documents are to be submitted electronically in *separate* PDF files, according to the instructions on the *Proposal Submission Checklist*.** HSH/LHCB staff assess project threshold requirements, according to the *Scoring Tools*.
    - LATE/INCOMPLETE APPLICATION POLICY: Late applications received within 48 hours following the due date/time will be reduced by 15 points. Incomplete applications cannot be cured for Priority Panel review beyond the due date. If an incomplete application is nevertheless selected for funding, the application must be corrected prior to final submission to HUD.
- LHCB staff recruits Priority Panel members, preferring members who have previously served on the panel, and/or bearing relevant experience to the given year's NOFA-specific priorities (e.g. panelists with experience serving DV communities for a NOFA containing a DV Bonus). Priority Panel members each sign a *Conflict of Interest and Confidentiality Form*, and preliminarily review and pre-score all applications.
    - **The Priority Panel only reviews scoring factors identified by providers in their *Project Response Form(s)*.** All other factors may remain at their preliminary score, though panelists have discretion to adjust scores not identified by the project to ensure consistency throughout their review process.

- Priority Panel convenes to review applications, and individually finalize project scores. If a panelist finalizes a score for any performance data-based scoring factor that is *lower* than the pre-scored value, that panelist is asked to rationalize their decision on record.
- Panel members must sign and submit to LHCB staff, the *Review and Rank Process Confidentiality and Conflict of Interest Statement*.
- Applications are ranked and ordered in the *Priority Listing* according to score, with the following exceptions:
    - **"Held Harmless" status:** Renewal projects lacking a full year's worth of performance data are awarded full points on all performance data-based scoring factors.
        - Any renewal projects still lacking a full year's performance data for the second or later year is asked to explain within the application all reasons for startup delays. Such projects suffer point penalties as dictated in Section 1 of the *Renewal Project Scoring Tool.* The response must include a plan to spend down funds within the HUD-mandated period. In extreme cases where community funding is at risk, panelists may recommend reallocation or ranking in Tier 2.
        - Any first-time renewal housing project proposing to apply for less than 90% of its New Project application's unit total will not be held harmless, instead receiving a ⅓-point reduction on all performance data-based scoring factors.
    - **Renewal HMIS and SSO-CE:** Automatically ranked at bottom of Tier 1.
    - **New HMIS and SSO-CE:** Automatically ranked atop Tier 2.
    - **Straddler:** Assuming HUD tier rules continue to allow a project to fall partially within both Tier 1 and Tier 2, then the top-scoring non-HMIS nor SSO-CE project in Tier 2 will be moved to straddle the tiers on the *Priority Listing*.
    - **Preservation of existing permanent housing:** The SF CoC prioritizes the preservation of existing permanent housing to maintain critical supportive housing inventory and to prevent the loss of housing for existing program participants. The Priority Panel has discretion to adjust the *Priority Listing* with this goal in mind.
- **Involuntary reallocation:** The Priority Panel may flag projects to be reallocated in-whole or in-part, or else re-ranked in favor of a new project, based on community priorities as determined by the CoC and HSH.

San Francisco Local Homeless Coordinating Board

Appeals Eligibility

An applicant is eligible to appeal if:

(1) the project is not selected for funding by the Priority Panel, or receives less funding than sought;
(2) the project is a renewal project ranked in Tier 2 of the Priority Listing; or
(3) the project is ranked in the bottom portion of Tier 1 equal to the total value of Tier 2.

Appeals Committee Composition

The Appeals Committee comprises three LHCB members, accompanied by one non-voting Priority Panel member to provide context on prior ranking decisions. Appeals Committee members will neither have served as Priority Panel members in the same year, nor be permitted to have real or apparent conflicts of interest with any agencies applying in the current round of funding. Appeals Committee members must sign and submit to LHCB staff, the *Review and Rank Process Confidentiality and Conflict of Interest Statement*. The Appeals Committee's review is limited in scope to the components of the application appealed according to the appellant's submission.

Appeals Process

- The Priority Panel's preliminary *Priority Listing* is publicly posted.
- Applicants are given one business day to request copies of score sheets. Applicants can request score sheets by email at sfnofa@homebaseccc.org. Anonymized notes of Priority Panel's scoring rationale will be provided alongside score sheets, upon request only.
- **Appeals deadline:** Eligible applicants who choose to appeal must electronically submit a written appeal to **both** sfnofa@homebaseccc.org **and** Charles.Minor@sfgov.org within 3 business days of the *Priority Listing* public posting.
- The written appeal is limited to two pages typed, 12-point font. The appeal states all grounds for appeal, by reference to information contained within the original application materials. No extraneous detail will be taken into consideration, with the exception of ranking context provided verbally by the non-voting Priority Panel member in attendance on Appeals Day.
    - **Involuntary reallocation exception:** A program appealing a Priority Panel decision to reallocate may submit *any* information the agency feels relevant, regardless of inclusion in the original application. The program may also exercise an opportunity to lodge a 10-minute in-person presentation by a maximum of two representatives to the Appeals Committee on Appeals Day. The presentation is followed by a time-restricted question and answer session with Appeals Committee members.
- The written appeal must be signed by an individual authorized to represent the sponsor recipient/subrecipient (e.g. Executive Director) and indicate pertinent sections of the application upon which its arguments are founded.
- The Appeals Committee is given a flexible period of time, subject to NOFA timeline constraints, to review written appeals and all pertinent application materials.
- The Appeals Committee convenes on Appeals Day to review and evaluate all written appeals, hear presentations, if applicable, and render its final determinations.
- Appellants will receive written notice via email of the Appeals Committee's determination regarding the appellant project within 2 business days.
- The Appeals Committee's final *Priority Listing* is submitted to the LHCB for final approval.

- If funding becomes available after LHCB approval of the final *Priority Listing*, via reallocation or budget correction, LHCB staff will allocate this funding to new project applicants in order of project ranking until it is exhausted.
- Applications will be submitted within the CoC's *Consolidated Application* and applicants will be invited to attend the 2021 NOFA Debrief.

For questions regarding the *San Francisco CoC Local Project Application Review and Rank Process*, please contact Homebase at sfnofa@homebaseccc.org.

Full text of Renewal Scoring Tool that was posted on CoC-HSH Website

2021 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2021 RENEWAL PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Available Score
HMIS Implementation: Projects that do not participate in HMIS are not eligible for funding, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the project type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access to program participants regardless of their race, color, national origin, religion, sex, sexual orientation, gender identity, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Training and Technical Assistance: All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
Substantially Changed Systems: All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

STATEMENT OF POLICY

All of the Scored Criteria in this tool measure renewal projects' contribution to improving the San Francisco Continuum of Care's System Performance by strengthening the overall system of care, through data collection, coordination, prioritization, and improved client outcomes. Certain scoring factors relate to specific HUD System Performance Measures, as enumerated in each factor.

SCORED CRITERIA

Objective Criteria-System Performance: Exits to Permanent Housing, Housing Types

Item				Maximum Available Score
1	**Program Performance and Client Outcomes** Projects held harmless for a 2nd year (due to lacking a full year of APR data) will only receive 40 points in this section; 3rd year = 30 points, 4th year or more = 0 points.			**55**
1a	**HOUSING STABILITY**	**Permanent Supportive Housing**	**Rapid Re-Housing (excluding youth-dedicated projects)**	**Transitional Housing or Rapid Re-Housing (including Host Homes) for Youth**
1a	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The percentage of project participants* that achieve housing stability in an operating year, by remaining in permanent housing or exiting to permanent housing. *HUD System Performance Measures 1, 3, 7*	15 pts.** 98-100% 14 pts. 94-97.9% 13 pts. 90-93.9% 11 pts. 86-89.9% 9 pts. 82-85.9% 7 pts. 78-81.9% 5 pts. 75-77.9% 3 pts. 72-74.9% 1 pt. 70-71.9% 0 pts. <70%	15 pts.** 90-100% 14 pts. 85-89.9% 13 pts. 80-84.9% 11 pts. 75-79.9% 9 pts. 70-74.9% 7 pts. 65-69.9% 5 pts. 62-64.9% 3 pts. 59-61.9% 1 pt. 55-58.9% 0 pts. <55%	15 pts.** 80-100% 14 pts. 75-79.9% 13 pts. 70-74.9% 11 pts. 65-69.9% 9 pts. 60-64.9% 7 pts. 55-59.9% 5 pts. 52-54.9% 3 pts. 49-51.9% 1 pt. 45-48.9% 0 pts. <45%

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

2

Objective Criteria-System Performance: Increasing Income

1b	**INCREASED INCOME**		
1b1	***Permanent Supportive Housing***: The percentage of participants that increase unearned *and/or* earned income from entry to annual assessment/exit. *Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of participants who increased their income.* *HUD System Performance Measure 4*		**Permanent Supportive Housing** 10 pts.** 60-100% 9 pts. 50-59.9% 8 pts. 45-49.9% 7 pts. 25-44.9% 6 pts. 20-24.9% 5 pts. 15-19.9% 4 pts. 11-14.9% 3 pts. 8-10.9% 2 pts. 5-7.9% 1 pt. 1-4.9% 0 pts. 0%
1b2	***Rapid Re-Housing or Transitional Housing and Rapid Rehousing (including Host Homes) for Youth***: The percentage of leavers that increase income from entry to exit. *Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of leavers who increased their income.* *HUD System Performance Measure 4*	**Rapid Re-Housing (excluding youth-dedicated projects)** 10 pts.** 95-100% 9 pts. 85-94.9% 8 pts. 75-84.9% 7 pts. 65-74.9% 6 pts. 54-64.9% 5 pts. 44-53.9% 4 pts. 34-43.9% 3 pts. 24-33.9% 2 pts. 10-23.9% 1 pt. 1-9.9% 0 pts. 0-.9%	**Transitional Housing or Rapid Rehousing *(including Host Homes)* for Youth** 10 pts.** 85-100% 9 pts. 70-84.9% 8 pts. 50-69.9% 7 pts. 45-49.9% 6 pts. 40-44.9% 5 pts. 20-39.9% 4 pts. 15-19.9% 3 pts. 10-14.9% 2 pts. 5-9.9% 1 pt. 2-4.9% 0 pts. 0-1.9%
1c	**OBTAINED OR MAINTAINED CASH INCOME SOURCES*** **		
1c	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The percentage of participants that obtained or maintained cash income sources at annual assessment or project exit. *HUD System Performance Measure 4*		**Cash Income Sources** 10 pts.** 85-100% 9 pts. 70-84.9% 8 pts. 50-69.9% 7 pts. 45-49.9% 6 pts. 40-44.9% 5 pts. 20-39.9% 4 pts. 15-19.9% 3 pts. 10-14.9% 2 pts. 5-9.9% 1 pt. 2-4.9% 0 pts. 0-1.9%

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1d	**NON-CASH MAINSTREAM RESOURCES*** **	
1d1	***Permanent Supportive Housing***: The percentage of participants that obtained or maintained non-cash mainstream resources at annual assessment or project exit.	**Non-Cash Mainstream Resources at Follow-up/Exit:** 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
1d2	***Transitional Housing or Rapid Re-Housing (including Host Homes)***: The percentage of leavers that obtained or maintained non-cash mainstream resources at project exit.	**Non-Cash Mainstream Resources at Exit:** 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
1e	**HEALTH INSURANCE**	
1e1	***Permanent Supportive Housing***: The percentage of participants that obtained or maintained health insurance at annual assessment or project exit.	**Health Insurance at Follow-up/Exit:** 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
1e2	***Transitional Housing or Rapid Re-Housing (including Host Homes)***: The percentage of leavers that obtained or maintained health insurance by project exit.	**Health Insurance at Exit:** 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
1f	**UNIT UTILIZATION**	
1f	***Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project*:** The project's average unit utilization rate. *HUD System Performance Measure 1, 3*	**Average Unit Utilization Rate:** 10 pts.** 90-100% 9 pts. 80-89.9% 8 pts. 75-79.9% 7 pts. 70-74.9% 6 pts. 65-69.9% 5 pts. 60-64.9% 4 pts. 55-59.9% 3 pts. 50-54.9% 0 pts. <50%

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**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

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Objective Criteria: Victim Service Provider experience ensuring safety

2	Finances, Administration, and Compliance	45
2a	**Client Feedback Process:** 1) Does the project have a Resident Advisory Board, Client Advisory Board, or a client member of the agency's Board of Directors? (*If project is a victim service provider*, to answer YES, the board must also consider the improvement of client safety.) • Yes = 1 point • No = 0 points 2) Does the project have a formal process for collecting client or resident feedback? • Yes = 2 points • No = 0 points 3) Give one example of a time the project responded to client or resident feedback, in the past 2 years, by making a change to the program, including to address client safety improvements. (500 characters) • Example = 2 points • No example = 0 points	5
2b	**Monitoring Findings:** Project has been responsive to outstanding or pending HUD or HSH monitoring findings, City-wide joint fiscal monitoring findings, financial audit findings, and has no other indication of major capacity issues. Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable) in order to document this criteria. Projects with no outstanding program monitoring findings and projects that have not received program monitoring by HSH receive full 5 points.	*No outstanding findings*: 5pts Objective Criteria: Budget & Admin Efficiency
2c	**Grant Utilization:** Objective Criteria: Grant Utilization 3 points: The project drew down (direct grants only) or invoiced on-time for final months of the grant year. 7 points: The percentage of awarded funding drawn down or invoiced for the grant term. A project can recover points by reorganization of unspent funding amounts, to be added to the percentage drawn down or invoiced.	3 pts. Three months 2 pts. Two months 1 pt. One month 7 pts. ≥90% 5 pts. ≥80% 3 pts. ≥70% 1 pt. ≥60% 0 pts. <60%

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5

Objective Criteria: Data Quality, Low Barrier

2d	**CoC Participation:** Agency/collaborative attended the following meetings during the 2020 calendar year: (1) Full LHCB Meetings (2) LHCB Funding Committee Meetings (3) CoC Subrecipient Convenings	5 pts. 13+ 4 pts. 10-12 3 pts. 7-9 2 pts. 4-6 1 pt. 1-3 0 pts. 0
2e	**ONE SYSTEM (HMIS) Data Quality:** Data quality is calculated as the percentage of data fields with a response entered in that field in the ONE System reflected on the day of the annual Point-In-Time Count (PIT). *Contributes to System Performance on HUD System Performance Measures 1, 2, 3, 4, 5, 7 by improving data quality.*	8 pts. 100% 7 pts. 90-99.9% 6 pts. 80-89.9% 5 pts. 70-79.9% 4 pts. 60-69.9% 3 pts. 50-59.9% 2 pts. 40-49.9% 1 pt. 30-39.9% 0 pts. <30%
2f	**Low Barrier:** 1 points: The project does not drug test participants on site or require drug testing in the community. 1 points: The project will not disqualify applicants for having too little or no income. 2 points: The project will not disqualify applicants based on information discovered through a credit check or a check for eviction history. 1 points: The project will not disqualify applicants for active or history of substance abuse. 1 points: The project will not disqualify applicants for reasons related to experience of domestic violence (lack of a protective order, period of separation from abuser, law enforcement involvement, etc.). 1 point: The project does not conduct criminal background checks for applicants or participants. 1 point: The project has identified any barriers to participation (e.g., lack of outreach) faced by different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. *Explain in narrative (500 characters).* **Projects are required to submit a copy of their current Policies & Procedures to confirm the use of low-barrier policies described above.** *HUD System Performance Measures 1, 3*	8

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

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6

2g	**Coordinated Entry:** All projects are required to participate in Coordinated Entry (CE). Award points based on the criteria below: • Award 2 points if project is in compliance with Coordinated Entry procedures (E.g., project exclusively takes referrals from CE and posts vacancies in a timely manner) • Award 2 points for project performance in Coordinated Entry (E.g., project enrolls CE referrals within 60 days)	4
Total Points Available:		**100**

*Project participants for all housing stability measures exclude deceased clients.

**For criteria based on performance outcomes data, information is collected from the most recent APRs from grant years ending in 2020. For APRs that were due in 2020 through March 2021 and received an extension beyond their deadline, the APRs will be pulled from HMIS.

***Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs, Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

7

2021 NEW PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Score
HMIS Implementation: Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DHSH-administered HMIS (ONE System), and signed a local Certification of Intent to participate. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
Eligible Applicant: Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2021 CoC NOFA.	N/A
Project Shall Meet HUD Timeliness Standards: Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
Target Populations: The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
Amount of Request: The LHCB retains the right to request that new applicants adjust the amount of their requests.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Ineligible Activities for New Projects: In order to best optimize the McKinney-Vento Continuum of Care funds, the LHCB has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A
Masterleased Units: If units are masterleased, lease is for at least 10 years.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access for program participants regardless of their race, color, national origin, religion, sex, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title IV of the Civil Rights Act and the Equal Access Rule.	N/A
Training and Technical Assistance: All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
Substantially Changed Systems: All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

Criteria: Accessible programming, housing types, housing first, considerations of barriers and severity of needs

SCORED CRITERIA

Scoring Factors		Points
1	**Program Description**	**26**
1a	**Service Provision and Linkages**	
	The agency has a clear plan to link clientele with appropriate services to support housing retention. The plan details services to be provided in-house, versus those provided via referral to partners with consideration for transportation logistics. Services described are of suitable type and scale, and locations are physically accessible. The plan also includes the ordered process by which clients are matched with services. The program description should include whether the project will be leveraging health care resources (proven by attaching written commitment from a health care organization who will provide substance use treatment or recovery services to all interested program participants who qualify OR provide services equal in value to at least 25% of funds being requested).	10
1b	**Housing Location Suitability**	
	Housing where participants will reside is identified, accessible and appropriate to the program design proposed. The type, scale, and location fit the needs of the proposed client population. Neighborhood amenities (e.g. grocery store, pharmacy) are within reach, especially with consideration for clientele's particular needs. PSH projects who do not yet have a site identified, and Scattered Sites PSH and Rapid Rehousing Projects, must provide a plan to procure housing units.	11
1c	**Housing First Compliance**	
	Program will use a "Housing First" approach, offering assistance without preconditions (such as sobriety) and rapid placement/stabilization in permanent housing. For more information on Housing First, please visit the HUD Exchange at https://www.hudexchange.info/news/coc-competition-focus-housing-first/. Projects are expected to provide narrative that addresses how the project considers the severity of barriers experienced by program participants, including those barriers to participation faced by persons of different races and ethnicities who are overrepresented in the homeless response system.	5

System Performance Criteria: Increasing Income, VSP experience ensuring safety, length of time homeless, exits to Permanent Housing

2	Mainstream Resources	5
2a	**Client Connection/Access**	
	Program's own policies and procedures ensure incoming clients are screened for mainstream resource eligibility. The policies and procedures dictate that clients will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible. Policies and procedures further dictate that clients will be individually assisted both to increase their incomes, and foster their independence in a manner accounting for their unique needs and capabilities. Projects must provide outcome data related to increasing participant income in other projects they have run, if applicable. If project has not supported this before, please note.	3
2b	**Mainstream Resource Staff Training**	
	Program conducts or provides access to training for staff on available mainstream resources for which clients may qualify. Projects must provide outcome data related to successfully connecting participants with mainstream benefits in other projects they have run, if applicable. If project has not supported this before, please note.	2

3	Agency Background/Capacity	27
3a	**Past Performance – Management & Compliance**	
	Agency has successfully operated at least one program similar to the one proposed for at least two years, and/or demonstrates strong grant management, compliance and performance history. Agencies lacking directly comparable past programming may reference parallel experience providing homeless housing or services, administering rental assistance, and/or as a landlord or property manager. If an applicant cannot demonstrate adequate experience alone, applicant may describe MOUs or contracts with experienced consultants and/or partner agencies. If available, projects should provide narrative/data related to the length of time participants remain homeless before entering their project and the rate of returns to homelessness after participating in their project. **DV Bonus RRH and Joint TH-RRH projects:** Applicants must demonstrate prior experience serving survivors of domestic violence, dating violence, sexual assault, or stalking, and the ability to house survivors and meet safety requirements. Applicants with demonstrated past performance in permanent housing may partner with agencies who demonstrate such experience.	10
3b	**Past Performance – Housing Stability**	
	During the previous full operating year, at least 70% of participants obtained or maintained housing stability in housing programs operated by the applicant or an experienced housing provider-partner.	5 pts.* >90% 4 pts. 85-89.9% 3 pts. 80-84.9% 2 pts. 75-79.9% 1 pts. 70-74.9% 0 pts <70%

Objective Criteria: Budget and Administrative Efficiency, CE Referrals to PSH

3c	**CoC Community Engagement**		
	Agency/collaborative attended the following meetings during the 2020 calendar year: (1) Full LHCB Meetings (2) LHCB Funding Committee Meetings (3) CoC Subrecipient Convenings	5 pts. 4 pts. 3 pts. 2 pts. 1 pts. 0 pts.	13+ mtgs. 10-11 7-9 4-6 1-3 0

3	**Agency Background/Capacity (continued)**	
3d	**Compliance Responsiveness and Resolution**	
	Agency has been responsive to outstanding or pending HUD monitoring findings, HSH findings, City-wide joint fiscal monitoring findings, financial audit findings, and has no other indication of major capacity issues. Agency must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable) to document these criteria.	5
3e	**Coordinated Entry Compliance**	
	Agencies with past CoC grants must have complied with Coordinated Entry requirements. This includes exclusively taking housing referrals from, and posting vacant beds to, the Coordinated Entry System. New agencies without past Coordinated Entry experience receive full points upon agreement to participate.	2

4	**Budget and Cost-Effectiveness**	**22**
4a	**Budget Efficiency**	
	Project budget balances robust, yet cost-effective expenses to support the proposal. No line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.	12
4b	**Housing Budget Priority**	
	Proposed project uses CoC funding primarily for housing (i.e. leasing, rental assistance, and operations line items; rather than supportive services line item). Housing is new leased or owned units. Housing that is currently funded through local, state, or federal funds cannot be supplanted with CoC funds, however new projects are strongly encouraged to leverage other sources of housing funding in conjunction with funds applied for here. This can be shown by using non-CoC-or-ESG funds for at least 25% of units for PSH or 25% of program participants for RRH and demonstrated by a letter of commitment or other documentation.	10

Objective Criteria: VSP experience ensuring safety

5	Cultural Competency	12
5a	**Client Input**	
	Program includes clientele in design and operation of the program, with policies and procedures that ensure client participation in compliance with the HEARTH Act. Applicant should commit to incorporating client feedback in design and operation through strategies including, but not limited to: o Lived-experience members of the agency's board o Regularly-scheduled Consumer Advisory Board convenings o Lived-experience staff member(s) o Regularly-scheduled consumer satisfaction surveys o Client focus groups	6
5b	**Programmatic Cultural Competency**	
	Program's policies and procedures and supplemental materials prioritize cultural competency, especially with regard to service delivery. By design, program activities and literature account for participants' language, culture, and trauma experiences. **Projects Serving Children:** Written policies and procedures ensure that children's educational needs will be met, in compliance with the HEARTH Act. **DV Bonus Projects:** Program incorporates best practices to serve survivors of domestic violence, dating violence, sexual assault, and/or stalking. Program demonstrates staff expertise on VAWA regulations, safety planning, and survivor-specific networks and services.	4
5c	**Client Confidentiality**	
	Program has written policies regarding client confidentiality, especially for special populations such as survivors of domestic violence.	2

6	Disability Access	8
6a	**Physical Accessibility**	
	Program is physically accessible to persons with disabilities, including activities that may occur offsite.	4
6b	**Communications Accessibility**	
	Program provides accessible written and verbal communications to persons with disabilities (e.g. braille, large font, TTY).	2
6c	**ADA Disclosures**	
	Program has a plan to inform participants of their rights under the ADA.	2
	Total:	**100**

Canon Kip

Episcopal Community Services

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 1b1 (PSH) The percentage of participants that increase unearned and/or earned income from entry to annual assessment/exit. *Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of participants who increased their income.* This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(10.0 Points)	10.00	8.68	10.00	10.00	10.00	**10.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 1c The percentage of participants that obtained or maintained cash income sources at annual assessment or project exit. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(9.0 Points)	10.00	8.54	9.00	9.00	9.00	**9.00**
Project Score - Factor 1d1 The percentage of participants that obtained or maintained non-cash mainstream resources at annual assessment or project exit. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(5.0 Points)	5.00	3.49	5.00	5.00	5.00	**5.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 1e1 The percentage of participants that obtained or maintained health insurance at annual assessment or project exit. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(5.0 Points)	5.00	4.26	5.00	5.00	5.00	**5.00**
Project Score - Factor 1f The project's average unit utilization rate. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(10.0 Points)	10.00	9.52	10.00	10.00	10.00	**10.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score – Factor 1a (PSH)							
The percentage of project participants that achieve housing stability in an operating year, by remaining in permanent housing or exiting to permanent housing. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(14.0 Points)	15.00	14.17	14.00	14.00	14.00	**14.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 2a							
1. Does the project have a Resident Advisory Board, Client Advisory Board, or a client member of the agency's Board of Directors? (If project is a victim service provider, to answer YES, the board must also consider the improvement of client safety.) • Yes = 1 point • No = 0 points 2. Does the project have a formal process for collecting client or resident feedback? • Yes = 2 points • No = 0 points 3. Give one example of a time the project responded to client or resident feedback, in the past 2 years, by making a change to the program, including to address client safety improvements. (500 characters) • Example = 2 points • No example = 0 points This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(5.0 Points)	5.00	4.76	5.00	5.00	5.00	**5.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 2b							
Project has been responsive to outstanding or pending HUD or HSH monitoring findings, City-wide joint fiscal monitoring findings, financial audit findings, and has no other indication of major capacity issues. Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable) in order to document this criteria. Projects with no outstanding program monitoring findings and projects that have not received program monitoring by HSH receive full 5 points. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(0.0 Points)	5.00	5.00	5.00	5.00	5.00	**5.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 2c1 The project drew down (direct grants only) or invoiced on-time for final months of the grant year. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(0 Points)	3.00	1.55	0.00	0.00	0.00	**0.00**
Project Score - Factor 2c2 The percentage of awarded funding drawn down or invoiced for the grant term. A project can recover points by reorganization of unspent funding amounts, to be added to the percentage drawn down or invoiced. This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(7.0 Points)	7.00	5.02	7.00	7.00	7.00	**7.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
Project Score - Factor 2d Agency/collaborative attended the following meetings during the 2020 calendar year: 1. Full LHCB Meetings 2. LHCB Funding Committee Meetings 3. CoC Subrecipient Convenings This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(5.0 Points)	5.00	4.51	5.00	5.00	5.00	**5.00**
Project Score - Factor 2e Data quality is calculated as the percentage of data fields with a response entered in that field in the ONE System reflected on the day of the annual Point-In-Time Count (PIT). This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(7.0 Points)	8.00	6.85	7.00	7.00	7.00	**7.00**
Project Score - Factor 2f Low Barrier: 1 points: The project does not drug test	(0 Points)	8.00	6.52	7.00	7.00	7.00	**7.00**

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
participants on site or require drug testing in the community. 1 points: The project will not disqualify applicants for having too little or no income. 2 points: The project will not disqualify applicants based on information discovered through a credit check or a check for eviction history. 1 points: The project will not disqualify applicants for active or history of substance abuse. 1 points: The project will not disqualify applicants for reasons related to experience of domestic violence (lack of a protective order, period of separation from abuser, law enforcement involvement, etc.). 1 point: The project does not conduct criminal background checks for applicants or participants. 1 point: The project has identified any barriers to participation (e.g., lack of outreach) faced by different races and ethnicities, particularly those overrepresented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. **Projects are required to submit a copy of their current Policies & Procedures to confirm the use of low-barrier policies described above.** This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that							

	Scaled Score	Max Points	Average for Project Type	Panelist 1	Panelist 2	Panelist 3	Average Panel Score
differs from a scaled score, that score will be discussed amongst the Panel as a whole. **Project Score - Factor 2g** All projects are required to participate in Coordinated Entry (CE). Award points based on the criteria below: • Award 2 points if project is in compliance with Coordinated Entry procedures (E.g., project exclusively takes referrals from CE and posts vacancies in a timely manner) • Award 2 points for project performance in Coordinated Entry (E.g., project enrolls CE referrals within 60 days) This scoring factor has been pre-scored based on community benchmarks and scoring scales derived from comparative performance. Priority Panelists are discouraged from awarding scores that differ from the scaled scores provided. If Priority Panelists award a score that differs from a scaled score, that score will be discussed amongst the Panel as a whole.	(4.0 Points)	4.00	4.00	4.00	4.00	4.00	**4.00**
Total Project Score	**81.00**	**100.00**	**86.85**	**93.00**	**93.00**	**93.00**	**93.00**

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San Francisco Continuum of Care					
2021 Final Priority Listing					
Approved by LHCB on 10/25/21					
Rank	**Project**	**Score**	**Project Type**	**New / Renewal**	**Amount Requested**
Tier 1					
1	Veterans Commons	99.33	PH	Renewal	$440,791
2	Mary Helen Rogers Senior Center	98.00	PH	Renewal	$359,287
3	Veterans Academy at the Presidio	96.33	PH	Renewal	$358,694
4	AWS Rapid Rehousing	96.00	PH	Renewal	$1,477,590
5	El Dorado/Midori	95.33	PH	Renewal	$393,206
6	Rental Assistance for Homeless Veterans I	94.33	PH	Renewal	$682,215
7	Rental Assistance for Homeless Veterans II	94.33	PH	Renewal	$544,594
8	Bishop Swing Community House	94.00	PH	Renewal	$496,407
9	Allen Hotel	93.67	PH	Renewal	$712,602
10	Hazel Betsey (Consolidated)	93.33	PH	Renewal	$283,523
11	Canon Kip	93.00	PH	Renewal	$2,031,352
12	Franciscan Towers 2	92.33	PH	Renewal	$1,155,045
13	Canon Barcus	92.00	PH	Renewal	$769,086
14	Lyric	91.67	PH	Renewal	$1,266,998
15	Richardson Hall	91.00	PH	Renewal	$284,241
16	1300 Fourth	89.67	PH	Renewal	$530,064
17	Franciscan Towers	89.33	PH	Renewal	$1,155,045
18	Geary House (Consolidated)	89.33	TH	Renewal	$445,538
19	Rita da Cascia-Positive MATCH	89.00	PH	Renewal	$188,775
20	Henry Hotel	89.00	PH	Renewal	$1,204,213
21	Rapid Re-Housing for TAY	89.00	PH	Renewal	$294,480
22	Hope House (Consolidated)	89.00	PH	Renewal	$2,106,439
23	Ambassador Hotel	88.67	PH	Renewal	$1,092,240
24	1036 Mission	88.00	PH	Renewal	$1,087,411
25	TNDC Scattered Sites	88.00	PH	Renewal	$1,048,062
26	95 Laguna	87.67	PH	Renewal	$543,916
27	Hotel Isabel	86.00	PH	Renewal	$218,448
28	Juan Pifarre Plaza	86.00	PH	Renewal	$157,848
29	Bayview Hill Gardens	85.00	PH	Renewal	$508,270
30	TNDC Folsom Dore	85.00	PH	Renewal	$639,588
31	Baldwin House	84.67	PH	Renewal	$3,407,976
32	CCCYO Scattered Sites	84.33	PH	Renewal	$1,740,164
33	Integrated Services Network	83.33	PH	Renewal	$993,797
34	Cadillac/William Penn	83.00	PH	Renewal	$1,747,584
35	Mission Bay	82.67	PH	Renewal	$289,518
36	Treasure Island (Consolidated)	80.00	PH	Renewal	$2,835,560
37	CHP Scattered Sites (Consolidated)	80.00	PH	Renewal	$1,043,454
38	South Park Residences	80.00	PH	Renewal	$327,672
39	Iroquois Residence	79.00	PH	Renewal	$158,804
40	Compass Rapid Rehousing	78.67	PH	Renewal	$980,317
41	Hamilton Families Rapid Re-Housing	78.33	PH	Renewal	$1,205,912
42	Glide Cecil Williams Community House	78.00	PH	Renewal	$640,599
43	HPP Housing Plus	77.00	PH	Renewal	$583,884
44	Hope House for Vets (Consolidation)	76.00	PH	Renewal	$1,029,208
45	1296 Shotwell	73.33	PH	Renewal	$429,442
46	Direct Access to Housing: Empress/Folsom Dore	73.00	PH	Renewal	$1,309,656
47	National Crown Winton	71.33	PH	Renewal	$3,836,593
48	Knox	69.67	PH	Renewal	$393,206
49	Eddy and Taylor	68.33	PH	Renewal	$319,836
50	Direct Access to Housing: Chronic Alcoholics	67.00	PH	Renewal	$1,593,319
51	San Francisco HMIS 2015	N/A	HMIS	Renewal	$396,000
52	San Francisco HMIS 2016	N/A	HMIS	Renewal	$33,909
53	SF HMIS Expansion	N/A	HMIS	Renewal	$320,712
54	DV Coordinated Entry	N/A	SSO-CE	Renewal	$882,911
55	San Francisco Coordinated Entry Expansion	N/A	SSO-CE	Renewal	$997,570
Tier 2					
56	Mission Bay Block 9	95.50	PH	New	$1,611,450
57	681 Florida	92.00	PH	New	$968,018

Rank	Project	Score	Project Type	New / Renewal	Amount Requested
58	Safe House Housing For Survivors	67.67	PH	New DV	$2,411,770

Totals

Annual Renewal Demand	$ 51,589,360
CoC Bonus	$ 2,579,468
Domestic Violence Bonus	$ 2,411,770
CoC Planning (not ranked)	$ 1,250,000
Total Request to HUD	**$ 57,830,598**

Additonal Breakdowns

Tier 1 Amount	$ 49,973,571
Tier 2 Amount	$ 2,579,468
Tier 2 Amount with DV Bonus	$ 4,991,238
YHDP Renewals/Replacements (not ranked)	$ 1,615,789

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: Projects Rejected/Reduced–Public Posting, 1E-5

NOT APPLICABLE – NO PROJECTS REJECTED OR REDUCED

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: PUBLIC POSTING: PROJECTS ACCEPTED – 1E-5a.

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LHCB (CoC Board) Webpage showing priority list on 10/25/21 agenda	4
10/25/2021 LHCB (CoC Board) Meeting Agenda – Agenda Item II. Seek approval for 2021 NOFO Priority List	5-6
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Email to CoC Listserv announcing CoC Board Meeting

Homebase

Aram Hauslaib <aram@homebaseccc.org>

LHCB CoC NOFO Meeting

1 message

'HSH External Affairs' via San Francisco <sf@homebaseccc.org> Fri, Oct 22, 2021 at 9:08 AM
Reply-To: charles.minor@sfgov.org
To: sf@homebaseccc.org

Local Homelessness Coordinating Board

LHCB CoC NOFO Meeting

Good afternoon,

The Local Homelessness Coordinating Board will be meeting on October 25 at 1:00pm. All **Local Homelessness Coordinating Board (LHCB)** meetings are public. Homeless and formerly homeless San Franciscan's are encouraged to attend LHCB meetings. Please post this agenda for homeless and formerly homeless people.

Note: Each public comment is limited to 2 minutes. Public comment will be taken after each agenda item. Public comment must pertain to the agenda item. General public comment is taken at the end of the meeting.

Details:

Date: Monday, October 25, 2021
Time: 1:00pm
Location: Virtual
https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e824758e5b341436d1fe7b66613b2fb8b

Phone: 415-655-0001
Access code: 2497 532 9647

Any questions or concerns, please reach out to LHCB Clerk Charles Minor,
charles.minor@sfgov.org

Thank you.

Attachments:

October_25_2021_LHCB_Agenda_.pdf

PO Box 427400
Attn: LHCB Clerk
SAN FRANCISCO, CA 94142
628-652-7700
hsh.sfgov.org

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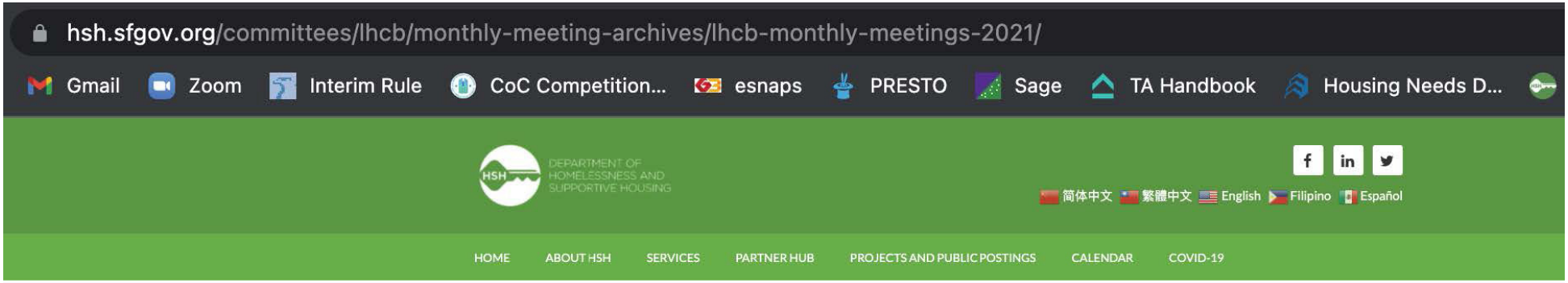


CoC Website Showing Priority Listing on 10/25/21 Agenda

You are here: Home / Committees / Local Homeless Coordinating Board / Monthly Meeting Archives / LHCB Monthly Meetings 2021

LHCB Monthly Meetings 2021

Meetings are the First Monday of each month from *11am-1:30 pm.*

LHCB- Monthly Meeting

November's LHCB Meeting
Monday, November 1, 2021
11:00 am- 1:30 pm
Event address: https://ccsf.webex.com/ccsf/onstage/g.php?MTID=ea18e2ac01269d68f938c63b799338c2e
1-415-655-0001
Access code: 2480 156 1561

- Agenda
- LHCB Letter-Shelter Self-Referral
- LHCB HSOC Presentation
  - LHCB HSOC-Public Comment
- LHCB_November 2021
- November LHCB Presentation
- Financial Justice Project-LHCB Presentation
- Meeting

October's LHCB CoC NOFO Meeting
Monday, October 25, 2021
1:00 pm- 2:00 pm
Event address: https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e824758e5b341436d1fe7b66613b2fb8b
+1-415-655-0001
Access code: 2497 532 9647

- Agenda
- 2021 SF CoC Priority Listing

SAN FRANCISCO LOCAL HOMELESSNESS COORDINATING BOARD
Full Board
Monday, October 25, 2021
1:00pm- 2:00pm
Event address:
Please post this agenda for homeless and formerly homeless people.
https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e824758e5b341436d1fe7b66613b2fb8b
+1-415-655-0001
Access code: 2497 532 9647

Del Seymour - Co-Chair

James Loyce - Co-Chair

Andrea Evans

Brenda Jewett

Erick Brown

Kelley Cutler

Sophia Isom

Charles Minor, Staff

All LOCAL HOMELESSNESS COORDINATING BOARD (LHCB) meetings are public. Homeless and formerly homeless San Franciscan's are encouraged to attend LHCB meetings.

Note: Each public comment is limited to 2 minutes. Public comment will be taken after each agenda item. Public comment must pertain to the agenda item. General public comment is taken at the end of the meeting.

I. **Welcome**- Emily Cohen, Deputy Director for Communications and Legislative Affairs will make opening remarks concerning the 2021 Notice of Funding Opportunity (NOFO) competition.

II. **Department of Homelessness and Supportive Housing (HSH) and Homebase Center for Common Concern— 30 minutes (for action):** Alan Guttirez from the Department of Homelessness and Supportive Housing and Aram Hauslaib from Homebase The Center for Common Concerns will present and seek approval for the 2021 Notice of Funding Opportunity (NOFO) Priority List.

III. **General Public Comment**

IV. **Adjournment**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at: Sunshine Ordinance Task Force, Administrator, Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683. Telephone: (415) 554-7724, Fax: (415) 554-7854. E-Mail: sotf@sfgo.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force (listed above), the San Francisco Public Library, and on the City's web site at: www.sfgov.org.

TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For either accommodation, contact (415) 252-3136 at least two business days before a meeting.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Admin Code Section 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street, No. 701, SF 94102, (415) 554-9510, FAX (415) 703-0121 and web site http://www.sfgov.org/ethics/.

SUBMITTING WRITTEN PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Persons who are unable to attend the public meeting may submit to the Local Homeless Board, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record, and brought to the attention of the Local Homeless Board. Written comments should be submitted to: Charles Minor , Continuum of Care Program Manager – ZB09, Department of Human Services, P.O. Box 7988, San Francisco, CA 94120, or via fax at (415) 628-652-7749 or via email: Charles.minor@sfgov.org

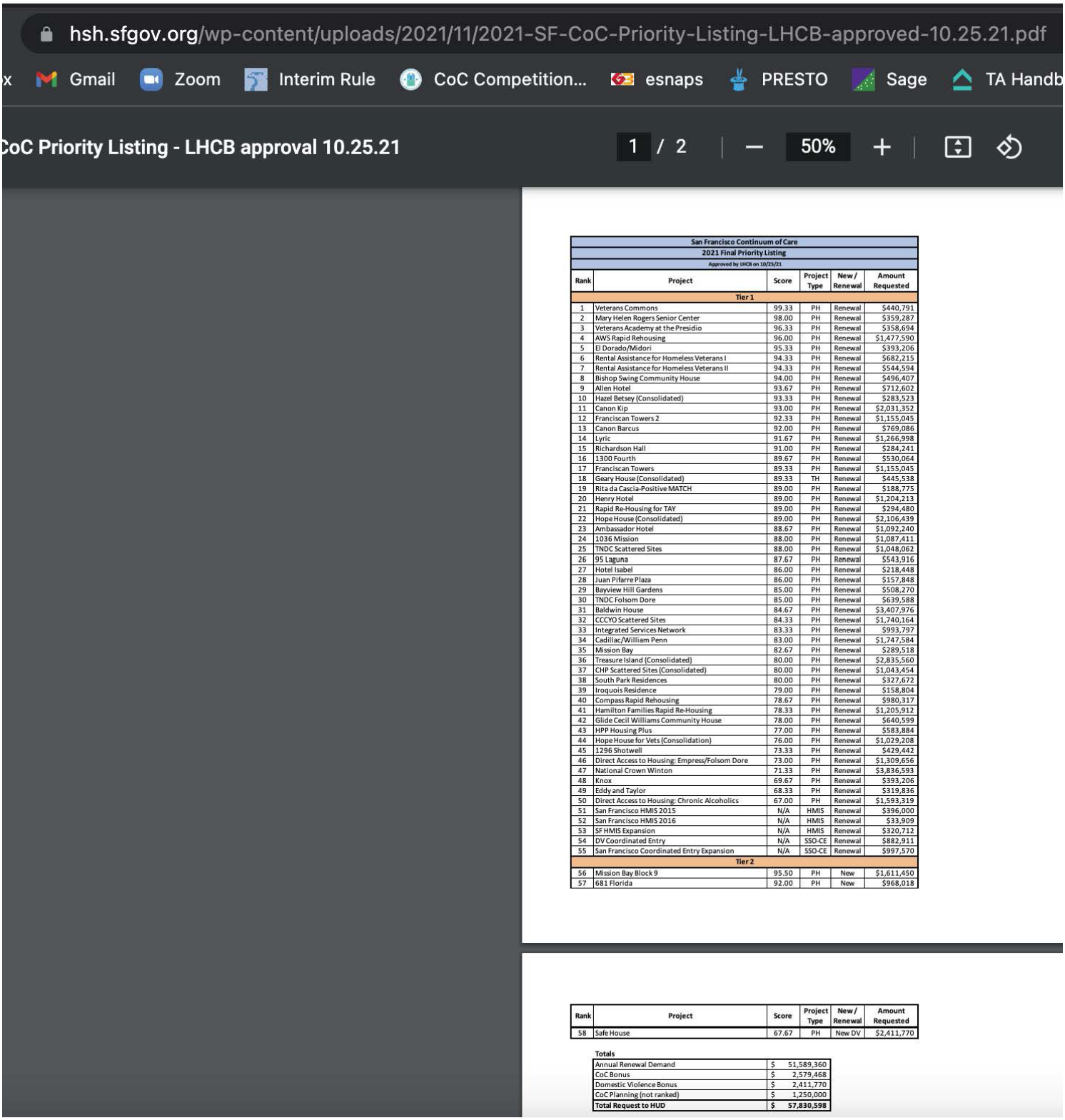
ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Local Homeless Coordinating Board (415-355-5209) during normal business hours. The material can be faxed or mailed to you upon request.

CoC Website posting of the Final Priority Listing



San Francisco Continuum of Care
2021 Final Priority Listing
Approved by LHCB on 10/25/21

Rank	Project	Score	Project Type	New / Renewal	Amount Requested
	Tier 1				
1	Veterans Commons	99.33	PH	Renewal	$440,791
2	Mary Helen Rogers Senior Center	98.00	PH	Renewal	$359,287
3	Veterans Academy at the Presidio	96.33	PH	Renewal	$358,694
4	AWS Rapid Rehousing	96.00	PH	Renewal	$1,477,590
5	El Dorado/Midori	95.33	PH	Renewal	$393,206
6	Rental Assistance for Homeless Veterans I	94.33	PH	Renewal	$682,215
7	Rental Assistance for Homeless Veterans II	94.33	PH	Renewal	$544,594
8	Bishop Swing Community House	94.00	PH	Renewal	$496,407
9	Allen Hotel	93.67	PH	Renewal	$712,602
10	Hazel Betsey (Consolidated)	93.33	PH	Renewal	$283,523
11	Canon Kip	93.00	PH	Renewal	$2,031,352
12	Franciscan Towers 2	92.33	PH	Renewal	$1,155,045
13	Canon Barcus	92.00	PH	Renewal	$769,086
14	Lyric	91.67	PH	Renewal	$1,266,998
15	Richardson Hall	91.00	PH	Renewal	$284,241
16	1300 Fourth	89.67	PH	Renewal	$530,064
17	Franciscan Towers	89.33	PH	Renewal	$1,155,045
18	Geary House (Consolidated)	89.33	TH	Renewal	$445,538
19	Rita da Cascia-Positive MATCH	89.00	PH	Renewal	$188,775
20	Henry Hotel	89.00	PH	Renewal	$1,204,213
21	Rapid Re-Housing for TAY	89.00	PH	Renewal	$294,480
22	Hope House (Consolidated)	89.00	PH	Renewal	$2,106,439
23	Ambassador Hotel	88.67	PH	Renewal	$1,092,240
24	1036 Mission	88.00	PH	Renewal	$1,087,411
25	TNDC Scattered Sites	88.00	PH	Renewal	$1,048,062
26	95 Laguna	87.67	PH	Renewal	$543,916
27	Hotel Isabel	86.00	PH	Renewal	$218,448
28	Juan Pifarre Plaza	86.00	PH	Renewal	$157,848
29	Bayview Hill Gardens	85.00	PH	Renewal	$508,270
30	TNDC Folsom Dore	85.00	PH	Renewal	$639,588
31	Baldwin House	84.67	PH	Renewal	$3,407,976
32	CCCYO Scattered Sites	84.33	PH	Renewal	$1,740,164
33	Integrated Services Network	83.33	PH	Renewal	$993,797
34	Cadillac/William Penn	83.00	PH	Renewal	$1,747,584
35	Mission Bay	82.67	PH	Renewal	$289,518
36	Treasure Island (Consolidated)	80.00	PH	Renewal	$2,835,560
37	CHP Scattered Sites (Consolidated)	80.00	PH	Renewal	$1,043,454
38	South Park Residences	80.00	PH	Renewal	$327,672
39	Iroquois Residence	79.00	PH	Renewal	$158,804
40	Compass Rapid Rehousing	78.67	PH	Renewal	$980,317
41	Hamilton Families Rapid Re-Housing	78.33	PH	Renewal	$1,205,912
42	Glide Cecil Williams Community House	78.00	PH	Renewal	$640,599
43	HPP Housing Plus	77.00	PH	Renewal	$583,884
44	Hope House for Vets (Consolidation)	76.00	PH	Renewal	$1,029,208
45	1296 Shotwell	73.33	PH	Renewal	$429,442
46	Direct Access to Housing: Empress/Folsom Dore	73.00	PH	Renewal	$1,309,656
47	National Crown Winton	71.33	PH	Renewal	$3,836,593
48	Knox	69.67	PH	Renewal	$393,206
49	Eddy and Taylor	68.33	PH	Renewal	$319,836
50	Direct Access to Housing: Chronic Alcoholics	67.00	PH	Renewal	$1,593,319
51	San Francisco HMIS 2015	N/A	HMIS	Renewal	$396,000
52	San Francisco HMIS 2016	N/A	HMIS	Renewal	$33,909
53	SF HMIS Expansion	N/A	HMIS	Renewal	$320,712
54	DV Coordinated Entry	N/A	SSO-CE	Renewal	$882,911
55	San Francisco Coordinated Entry Expansion	N/A	SSO-CE	Renewal	$997,570
	Tier 2				
56	Mission Bay Block 9	95.50	PH	New	$1,611,450
57	681 Florida	92.00	PH	New	$968,018

Rank	Project	Score	Project Type	New / Renewal	Amount Requested
58	Safe House	67.67	PH	New DV	$2,411,770

Totals

Annual Renewal Demand	$ 51,589,360
CoC Bonus	$ 2,579,468
Domestic Violence Bonus	$ 2,411,770
CoC Planning (not ranked)	$ 1,250,000
Total Request to HUD	**$ 57,830,598**

San Francisco Continuum of Care					
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CoC Planning (not ranked)	$ 1,250,000
Total Request to HUD	**$ 57,830,598**

Additonal Breakdowns

Tier 1 Amount	$ 49,973,571
Tier 2 Amount	$ 2,579,468
Tier 2 Amount with DV Bonus	$ 4,991,238
YHDP Renewals/Replacements (not ranked)	$ 1,615,789

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: WEB POSTING: COC APPROVED CONSOLIDATED APPLICATION

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(above will be submitted with final application after required website posting)	

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: HOUSING LEVERAGING COMMITMENTS, 3A -1a

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OFFICE OF THE MAYOR
SAN FRANCISCO

LONDON N. BREED
MAYOR

November 2, 2021

Cynthia Parker
President and CEO
BRIDGE Housing Corporation
600 California Street Suite 900
San Francisco, CA 94108

Sean Wils
HomeRise (formerly Community Housing Partnership)
20 Jones Street, Suite 200
San Francisco, CA 94102

RE: Local Operating Subsidy Program (LOSP) – *Mission Bay South Block 9 (410 China Basin Street, San Francisco, CA 94158)*

Dear Ms. Parker and Mr. Wils,

I am writing on behalf of the Mayor's Office of Public Policy and Finance for the City and County of San Francisco in support of Mission Bay South Block 9, an affordable rental project serving homeless households nearing completion of construction at 410 China Basin Street (the "Project"). BRIDGE Housing Corporation and Community Housing Partnership have formed Mission Bay 9 LP to build, own, and operate this 141-unit property. Because the Project will serve 140 homeless households, many of whom will have extremely low incomes, it will need an operating subsidy to succeed. We understand that the developer has applied for Continuum of Care funding through the City's consolidated Continuum of Care application for 41 units. This letter is to inform you that in order to ensure the full feasibility of the Project, the City and County of San Francisco will provide operating subsidies for the remainder of units targeted to homeless households.

The Project started construction in 2020 with expected completion in July 2022. The site contains 141 units, including 122 studios, 18 studio plus units (offering added space to accommodate in-home care services and equipment), and 1 manager's unit. The Project features service and amenity spaces that are designed to emphasize community and enhance resident interaction. The ground floor features a services suite, management offices, a community room with full kitchen, resident lounge and game room, secured bicycle parking, and laundry facilities. A large central courtyard offers outdoor spaces for exercise and social gatherings. The Project also includes a public garden that will be available both to Project residents and members of the community.

The Mayor's Office of Public Policy and Finance develops the City's long-term budget forecasts and annual budget proposals for the Mayor. In collaboration with the Mayor's Office of Housing and Community Development and the Department of Homelessness and Supportive Housing, our office will work to ensure that operating subsidies for the Project will be available when needed over the long term. We will provide subsidies through a 15-year contract that will be subject to annual budget appropriations, similar to the federal government's project-based voucher program. The size of the estimated subsidy for this and other similar projects in the City's development pipeline will be based on conservative underwriting assumptions with respect

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

to income and expense trending over time and will include standard allowances for appropriate reserves and fees, such as those for asset and partnership management.

With respect to Mission Bay South Block 9, we estimate that operating expenses in the first full year will require $614,000 in local subsidies. Assuming a 3.5% annual increase in operating expenses, the subsidy is projected to grow to up to approximately $1,300,000 by year fifteen, with a total estimated contract of up to $15,300,000. The Project is expected to begin moving residents into the building in July 2022, and the funds necessary to ensure financial feasibility are included in the Mayor's FY 2022-23 budget.

The City and County of San Francisco, through the leadership of Mayor London Breed has made a serious commitment to address chronic homelessness, as evidenced by the significant allocation of local funds to this project and others in the development pipeline. The City will protect its investments in these projects by budgeting funds to subsidize the operations of permanent supportive housing developments in the City as part of its commitment to ending chronic homelessness in San Francisco.

Please feel free to contact me if you have questions about the City's budget process with respect to these subsidies. For additional details about the structure or assumptions associated with our subsidy program, please contact Eric Shaw, Director of the Mayor's Office Housing and Community Development (MOHCD), at (415) 701-5500, or Mara Blitzer, Director of Housing Development, at (415) 701-5544.

Sincerely,

Ashley Groffenberger
Budget Director
Mayor's Office

cc: Eric Shaw, MOHCD
Mara Blitzer, MOHCD
Jeff White, OCII

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SFHA | SAN FRANCISCO HOUSING AUTHORITY

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

U.S. Department of Housing and Urban Development
451 7th Street, S.W., Washington, DC 20410

November 1st, 2021

The San Francisco Housing Authority and San Francisco Department of Homelessness and Supportive Housing (HSH) are writing to commit 89 of the 906 Emergency Housing Vouchers (EHV) that San Francisco received for survivors of domestic violence.

The supportive services funds as part of this Domestic Violence bonus application will be used to pay for supportive services and housing search support so that survivors of violence can quickly lease up the Emergency Housing Vouchers. Per HUD's notice to Continuums of Care (CoCs), Rapid Rehousing grants may use supportive services funds to support Emergency Housing Vouchers who are experiencing homelessness through Category 1, 2, and 4 definitions of homelessness only.

Sincerely,

Tonia Lediju, Ph.D.
Chief Executive Officer
Housing Authority of the City
and County of San Francisco

DocuSigned by:
Noelle Simmons for
FB6FD0240B6F490...

Shireen McSpadden
Executive Director
San Francisco Department of Homelessness
and Supportive Housing

CA-501 – San Francisco CoC

FY2021 COC CONSOLIDATED APPLICATION ATTACHMENT: Healthcare Formal Agreements, 3A-2a

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Healthcare Formal Agreement for Mission Bay Block 9, Dated 11/9/21	2

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

November 9th, 2021

The Department of Homelessness and Supportive Housing (HSH) is leveraging funds for both subsidies as well as healthcare services for the Mission Bay South Block 9 CoC Bonus project. HSH will be funding our partners at HomeRise to provide nursing services to chronically homeless adults who will be housed at Mission Bay South Block 9.

For an 18-month period (January 1st, 2023 - June 30th, 2024), HSH will be work ordering $100,000 annually to the Department of Public Health (DPH) to hire a Registered Nurse who will be on-site approximately half-time. The nursing services will provide medication management, monitor the health status and any emerging chronic medical conditions among the residents, and will draw upon best practices to ensure the safety and wellbeing for the residents of Mission Bay South Block 9.

In addition, DPH is implementing a new permanent supportive housing (PSH) enhanced services hub, which includes both medical and behavioral health services. Residents will have access to clinical consultation and training, as well as direct services from a mobile team of health staff. This program will provide approximately $162,000 annually for services to residents in the building and funded through San Francisco's Our City Our Home funding. HomeRise will also have a health navigator position as part of the on-site services team at Mission Bay South Block 9, funded by HSH. This position will provide health and resource linkage and referral for residents, benefit access and problem solving, connections to primary care, and support resident self-advocacy to optimize health and quality of life.

Sincerely,

Shireen McSpadden

Shireen McSpadden
Executive Director
San Francisco Department of Homelessness and Supportive Housing