



San Francisco Coordinated Entry Redesign Workgroup (CERW)

Implementation Committee


Local Homeless Coordinating Board Coordinated Entry Committee

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4/11/23



CE Redesign
Workgroup:
Governance
Recommendations

CE Governance Recommendations

- **Establish a new CE committee with clear responsibilities to help implement CE Redesign recommendations**
 - Will partner with the Department of Homelessness and Supportive Housing (HSH) and the Local Homeless Coordinating Board (LHCB)
 - Develop CE committee charter to include dates for starting and phasing out the group, who appoints the people and demographic characteristics to ensure equity.
 - Should include people with lived experience; housing and supportive service providers; HSH staff; and other key partners.
 - Ensure people with lived experience are compensated
 - Staffed by HSH but "community-led"
 - Will need to factor in San Francisco's Homeless Management Information System (ONE System) in implementation, compliance, data management and other mandated requirements.



Implementation Committee Next Steps

Immediate Commitments and Next Steps

- HSH will staff and support LHCB CE Redesign Implementation Committee
 - Will work with LHCB CE Committee Co-Chairs to recruit and seat the Implementation Committee by late May/early June 2023
 - Will create resource plan to compensate people with lived expertise
- LHCB CE Committee initiated forming the "CE System Implementation Committee" in March and will release the application soon (~1 week)
 - Announcement will go to HSH's email list and be announced via targeted outreach
 - Email hshcoordinatedentryredesign@sfgov.org if interested in receiving the application

Immediate Commitments and Next Steps

- HSH and TA Team will staff the process at the direction of the LHCB CE Committee
 - Create application and nomination forms
 - Recruitment process will be similar to the CE redesign workgroup
 - LHCB and CE Committee will ensure people have enough time to apply (4 weeks)
 - Once more details applications are received, LHCB CE Committee will make public recommendations on proposed structure (e.g., number of people, structure of subcommittees, scope of roles, etc.), and LHCB will publicly vote to approve
 - Committed to diverse representation, focusing on people who are historically marginalized, people with lived experience, people with expertise in the homelessness system

Implementation Committee Expectations

- Committee will work with LHCB and HSH to define roles and expectations and develop the committee's charter
- Initial expectations (that will be finalized by the committee) include:
 - Committee would likely meet monthly for 2 hours with prep work in between; may meet biweekly for the first 3 months as needed
 - Workload would be about 4-6 hours a month
 - Committee would decide on remote vs. hybrid vs. in-person meetings
 - Commitment would be ongoing and ideally be 1-2 years to ensure consistency

Questions?

You can email hshcoordinatedentryredesign@sfgov.org with additional questions or thoughts

