2023 NEW PROJECT SCORING TOOL

THRESHOLD CRITERIA
(Required but not scored. If "no" for any threshold criteria, the project is ineligible.)

Item	Maximum Score
HMIS Implementation: Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DHSH-administered HMIS (ONE System), and signed a local Certification of Intent to participate. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
Eligible Applicant: Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2021 CoC NOFA.	N/A
Project Shall Meet HUD Timeliness Standards: Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
Target Populations: The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
Amount of Request: The LHCB retains the right to request that new applicants adjust the amount of their requests.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Ineligible Activities for New Projects: In order to best optimize the McKinney-Vento Continuum of Care funds, the LHCB has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A
Masterleased Units: If units are masterleased, lease is for at least 10 years.	N/A
CoC Strategic Plan Compliance: Project aligns with the San Francisco CoC Strategic Plan.	N/A
Equal Access and Non-Discrimination: The project ensures equal access for program participants regardless of their race, color, national origin, religion, sex, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title IV of the Civil Rights Act and the Equal Access Rule.	N/A
Training and Technical Assistance: All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
Substantially Changed Systems: All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

SCORED CRITERIA

Scoring Factors	Points
1 Program Description	**30**
1a Service Provision and Linkages	
The agency has a clear plan to link clientele with appropriate services to support housing retention. The plan details services to be provided in-house, versus those provided via referral to partners with consideration for transportation logistics. Services described are of suitable type and scale, and locations are physically accessible. The plan also includes the ordered process by which clients are matched with services. The program description should include whether the project will be leveraging health care resources (proven by attaching written commitment from a health care organization who will provide substance use treatment or recovery services to all interested program participants who qualify OR provide services equal in value to at least 25% of funds being requested).	10
1b Housing Suitability	
Housing where participants will reside is identified, accessible and appropriate to the program design proposed. The type, scale, quality, and location fit the needs of the proposed client population. Neighborhood amenities (e.g. grocery store, pharmacy) are within reach, especially with consideration for clientele's particular needs. PSH projects who do not yet have a site identified, and Scattered Sites PSH and Rapid Rehousing Projects, must provide a plan to procure housing units.	10
1c Housing First Compliance	
Program will use a "Housing First" approach, offering assistance without preconditions (such as sobriety) and rapid placement/stabilization in permanent housing. For more information on Housing First, please visit the HUD Exchange at **https://www.hudexchange.info/news/coc-competition-focus-housing-first/**. Projects are expected to provide narrative that addresses how the project considers the severity of barriers experienced by program participants, including those barriers to participation faced by persons of different races and ethnicities who are overrepresented in the homeless response system.	10

2	Mainstream Resources	10
2a	Client Mainstream Resource Connection/Access	
	Program design ensures incoming clients are screened for mainstream resource eligibility. Staff are trained on available mainstream resources for which clients may qualify. Program design dictates that clients will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible. Clients will be individually assisted both to increase their incomes, and foster their independence in a manner accounting for their unique needs and capabilities.	10

3	Budget and Cost-Effectiveness	20
3a	Budget Efficiency	
	Project budget balances robust, yet cost-effective expenses to support the proposal. No line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.	10
3b	Housing Budget Priority	
	Proposed project uses CoC funding primarily for housing (i.e. leasing, rental assistance, and operations line items; rather than supportive services line item). Housing is new leased or owned units. Housing that is currently funded through local, state, or federal funds cannot be supplanted with CoC funds, however new projects are strongly encouraged to leverage other sources of housing funding in conjunction with funds applied for here. This can be shown by using non-CoC-or-ESG funds for at least 25% of units for PSH or 25% of program participants for RRH and demonstrated by a letter of commitment or other documentation.	10

4	Cultural Competency	25
4a	Client Input	
	Program design includes clientele in operation of the program. Applicant should commit to incorporating client feedback in design and operation through strategies including, but not limited to: o Lived-experience members of the agency's board o Regularly-scheduled Consumer Advisory Board convenings o Lived-experience staff member(s) o Regularly-scheduled consumer satisfaction surveys o Client focus groups	10
4b	Programmatic Cultural Competency	
	Program design considers cultural competency, especially with regard to service delivery. By design, program activities and literature account for participants' language, culture, and trauma experiences. **Projects Serving Children:** Program design ensures that children's educational needs will be met. **DV Bonus Projects:** Program incorporates best practices to serve survivors of domestic violence, dating violence, sexual assault, and/or stalking. Program demonstrates staff expertise on VAWA regulations, safety planning, and survivor-specific networks and services.	10
4c	Client Confidentiality	
	Program design ensures client confidentiality, especially for special populations such as survivors of domestic violence.	5

5	Disability Access	15
5a	Physical Accessibility	
	Program described is physically accessible to persons with disabilities, including activities that may occur offsite.	5
5b	Communications Accessibility	
	Program described plans for accessible written and verbal communications to clients with disabilities (e.g. braille, large font, TTY).	5
5c	ADA Disclosures	
	Program describes a plan to inform participants of their rights under the ADA.	5
	Total:	100