

Commission Members:

Dr. Jonathan Butler (Chair)
Bevan Dufty (Vice-Chair)
Monica Albright
Christin Evans
Joaquin Guerrero
Sharky Laguana

Mayor
London Breed

Shireen McSpadden, Executive Director
Department of Homelessness and Supportive Housing

Commission Secretary

Bridget Badasow

City & County of San Francisco
Homelessness Oversight Commission (HOC) Meeting



Meeting Minutes

Homelessness Oversight Commission (HOC) Inaugural Meeting
Meeting Date: Thursday, July 6, 2023

Regular Meeting
9:00am

1 Dr. Carlton B. Good Place
Room 416, City Hall

Members of the Homelessness Oversight Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every action or discussion item. In addition to in-person public comment, the Commission will hear up to 10 minutes of remote public comment on each action or discussion item.

The Commission will hear remote public comments on items in the order that commenters add themselves to the queue to comment on the item. Because of the 10-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 10-minute limit.

Members of the public are encouraged to provide public comment via email. Send an email to the Commission Secretary bridget.badasow@sfgov.org by 5pm the day before the meeting to ensure your comment is received by the Commission in advance of the meeting.

Additionally, copies of today's agenda, minutes and "all" presented items can be found on the San Francisco Department of Homelessness and Supportive Housing (HSH) website.
<https://hsh.sfgov.org/commission-and-committees/>

The HOC inaugural meeting can be seen in its entirety on SFGovTV
https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=227

Homelessness Oversight Commission Members

Dr. Jonathan Butler, Chair
Bevan Dufty, Vice Chair
Katie Albright
Christin Evans
Joaquin Whit Guerrero
Sharky Laguana

Department of Homelessness and Supportive Housing (HSH) Executive Director

Shireen McSpadden

Commission Secretary

Bridget Badasow

Deputy City Attorney

Adam Radtke

ORDER OF BUSINESS

1. Call to Order

Chair Jonathan Butler 9:10am

2. Roll Call

Present: Dr. Jonathan Butler (Chair)
Bevan Dufty (Vice Chair)
Katie Albright
Christin Evans
Joaquin Whit Guerrero

Sharky Laguana (Excused)

Present: Executive Director: Shireen McSpadden

Present: Deputy City Attorney: Adam Radtke

3. Announcement of prohibition of sound producing devices

Commission Secretary made the announcement.

4. Announcements from the Chair

Chair Butler asked the HOC members moving forward to go through the Commission Secretary when meeting with HSH staff or members of the public. This will ensure that meetings take place in a public setting.

5. Approval of the May 4, 2023, Inaugural HOC Meeting Minutes

No Public Comment

On motion to approve the May 4, 2023, inaugural HOC Meeting minutes with amendments.

AYES- Butler

Dufty

Albright

Evans

Guerrero

Laguana-Absent

Action: Minutes, adopted.

6. Director's Report/ Executive Director McSpadden-Discussion Only

Executive Director McSpadden opened her report with data and programmatic updates around, outreach, coordinated entry assessments, and program updates such as: coordinated entry and housing placement, the Street-to-Home pilot program, housing demographics, problem-solving resolutions, and the rise in housing placements in May 2023. All data presented can be found in broader detail on the HSH data and hub, ONE System website: hshsf.gov. The Executive Director announced that HSH is in the process of publishing an updated Housing Inventory Dashboard on the HSH website with the new data from the Unit Level Inventory project that will go online soon to promote public transparency. Executive Director McSpadden explained the Federal Emergency Housing Voucher rollout and voucher referral and submission process. Next, the Executive Director reported that the Community Shelter Reservations pilot opened on July 5, 2023. Unhoused clients can sign up for the waitlist via phone or a web form provided on the HSH website. Hotel vouchers for youth and survivors of violence will launch in the summer of 2023. HSH and the San Francisco Port have reached an agreement to extend the Pier 94 Trailer Site wind down, and agreed to proceed on a month-to-month basis to ensure people have a place to go. Additionally, HSH is working on the wind down of the South Van Ness Safe Sleep by the end of the calendar year to ensure that guests are given housing referrals or shelter placements.

The Executive Director reminded the Commission and community that the public dashboard is now live and available on the HSH website and shows shelter capacity and occupancy at 91% as of June 28, 2023.

Executive Director McSpadden reported on local and state legislation. Locally, the Board of Supervisors (BOS) approved five HSH grant agreements that will offer a variety of services. In August, HSH has several items that will go before the BOS Homelessness and Behavior Health Committee. This includes: an extension of our agreement with the Providence Foundation for the Oasis Family Shelter, booking agreements for non-congregative hotel shelters; specifically, Adante, COVA, and Monarch, a revenue agreement with the San Francisco Housing Authority to use 50-project based vouchers at the City Gardens Family Housing site with a 20-year term, a resolution to apply for the State Homekey Grant program for 42 Otis, and a proposed acquisition of 1174 Folsom Street. Additional legislation that HSH will bring to the BOS in the summer and fall include, four service agreements, two lease extensions, the proposed acquisition of 42-Otis, legislation to update the Standards of Care for City Shelters, and a new MOU with the Port Commission of San Francisco for an extended term of the Embarcadero SAFE Navigation Center. HSH will also participate in several hearings including, the HSH Strategic Plan “Home by the Bay”, review oversight, and monitoring of city contracts with TODCO, and a hearing on the Housing First Approach. The Executive Director next reported on the State Legislator’s 2023-2024 proposed budget. This included: \$1B in Homeless Housing Assistance and Prevention (HHAP) to support Round 5 of local efforts to reduce and prevent homelessness, a requirement for regional planning an establishment of additional accountability mechanisms for local spending of homelessness reduction and prevention resources, and approval of an expansion of CalAIM to support temporary housing assistance. Additionally, approval of key new legislature proposals was included in the proposed budget including: providing an additional year of funding in the amount of \$1B for HHAP Round 6, advances deployment of \$360M in HHAP funding previously set-aside for use as bonus awards, directs \$100M to the Department of Housing and Community Development’s flagship Multi-Family Housing Program (affordable housing), makes the 2022 10% CalWORKs grant increase permanent to prevent cuts to grants in 2024, and initiates the CalFresh Minimum Pilot Program raising monthly minimum food benefits to \$50 from the current \$23 minimum, approves proposed \$375M funding for CalAIM to address county cashflow challenges but requires the funds to be repaid within the budget year, and makes investments in the lock zone and opioid overdose prevention and harm reduction centers to bring resources closer to those in need. State legislation supported by HSH includes AB 657 (Caballero): Homelessness Services Staff Training, SB37 (Caballero): Older Adult Subsidies, AB 441 (Haney): Monthly Tax Distributions and AB 1085 (Malenschein): Medi-Cal Housing Support Services.

Executive Director McSpadden updated the Commission on other advisory bodies including the Local Homeless Coordinating Board (LHCB), Shelter Monitoring Committee (SMC), and the Shelter Grievance Advisory Committee (SGAC). The LHCB is starting work on this year’s Continuum of Care application. A Continuum of Care Notice of Funding Opportunities is expected to be released this month. There are two open seats on the LHCB that the Commission must consider appointing soon. The SMC staffing is moving over to HSH, and the standards of care legislation is anticipated to be introduced in July. The SGAC has six vacant seats and conducts all meetings in person. The next SGAC meeting will commence on September 12, 2023.

The Executive Director McSpadden announced the second series of Community Listening Sessions with external networks started in June with goals to guide development of equity trainings for HSH staff to better serve our community-based organizations and inform homelessness response system design. The HSH Department of Equity and Inclusion is revitalizing their internal resource pages, preparing for the third series of HSH’s racial equity staff training in August 2023, and held several Pride and Juneteenth events last month.

Finally, HSH is hiring. Please check the San Francisco Department of Human Resource (DHR) for additional information.

Commissioner Evans-took note and was excited to see the opening of the shelter waitlist and asked the Executive Director to explain the pilot in greater detail.

Commissioner Albright-asked the Executive Director to discuss why the shelter vacancies have improved.

Commissioner Guerrero-asked about the trends of housing placement month-to-month, and about raising the income eligibility level.

Vice Chair Dufty-asked the Executive Director to address outreach.

Chair Butler-is excited about the new HSH projects and pilots and asked for monthly updates.

Commissioner Guerrero-commended the HSH team for their work and Inquired about the HOT team phone number, if it still goes directly to voicemail or if there will be a human responder going forward

No Public Comment

7. General Public Comment

Jordan Davis-believes that the eviction system sets tenants up to fail. Jordan stated that the guidelines released in spring by HSH are inadequate and that the door should be closed on all forms of evictions. Jordan would like to see scattered site models all over the city and not primarily in the Tenderloin.

Brad McMillen-expressed his concern regarding the conditions in our city. Brad would like the HOC to address the level of drug addiction in San Francisco and believes that a lot of the drug users are not from San Francisco.

Allen Bredell- asked the HOC to address the shelter occupancy issue as it relates to the COVID restrictions.

Azin Zia Abrahemi-is a supervisor at a navigation center that focuses on Trans individuals. Azin believes that the contract between the navigation center and HSH has no programmatic structure and no understanding with the culture that it serves.

Leah Paradiso-a Taimon Booton Navigation Center (TBNC) harm reduction coordinator, expressed that TBNC, is the only Transgender navigation center in the nation and serves the most vulnerable population. Leah stated that the money holders need more parameters and would like them to listen to the TBNC population and staff who is of the community.

8. Old Business

A. Review and adoption of the HOC Rules of Order/Chair Jonathan Butler (ACTION ITEM)

Chair Butler-asked the Commission Secretary and Deputy City Attorney to make the following amendments to the draft Rules of Order:

1. **Page 6 sec. 1 Election and Terms of Officers, add**-*The purpose of the Data Officer is to collect de-identified data, organize, analyze, and report to the HOC and the public, their findings and report any issues regarding Homelessness issues in San Francisco.*
2. **Page 12 Article V, Meetings, remove**- *An agenda item could be calendared when a Commission member makes a specific calendar item recommendation 5-days prior to the meeting. If the agenda item can't be heard at the meeting due to time constraints, the recommended calendar item will be placed on the next HOC meeting agenda.*

Replace with- *The Mayor, members of the Board of Supervisors, HOC Commissioners, and members of the public may also request items to be considered by the Commission. Requests should be made by notifying the Commission Secretary. If Items can't be heard due to me constraints, the recommended calendar item will be placed on the next meeting agenda.*

3. **Page 16, Order of Business D., add**, *The Ramaytush Ohlone Land Acknowledgement shall be added and announced at the beginning of each HOC meeting.*
4. **Add**, *The Chair shall appoint a three-member Nomination Committee. The Nomination Committee shall consist of three commissioners who shall consider candidates for appointment to the Local Homelessness Coordinating Board (LHCB) and Shelter Monitoring Committee (SMC) members and to report their findings and recommendations to the Commission. The Committee will meet as needed to review candidates.*

PUBLIC COMMENT

Jordan Davis- believes the Commission should follow best practices when it comes to comments from the public by not limiting public comment and would like to see the HOC form more subcommittees beginning with a Community Advisory Committee to discuss PSH issues.

Allen Bredell-was in support of Jordan Davis's comments.

Deputy City Attorney, Adam Radtke-asked the HOC to keep or vote to amend (Rules of Order, page 12, section R), Adding matters to the agenda when a Commissioner makes a calendar item recommendation five days in advance of a meeting.

Commissioner Evans-commented that that there is enough flexibility for the Chair to add agenda item requests because of the following statement also included in the Rules of Order, *"If the agenda item can't be heard due to time constraints, the recommended calendar item will be placed on the next meeting agenda"*.

Chair Butler- was concerned that it might be difficult as far as time constraints to prioritize items moving forward since HSH staff will begin to bring contracts to the HOC for approval.

Commissioner Albright-stated that she trusts the Chair and believes if there is a concern, she can have a conversation with the Chair either in public or through the Commission Secretary.

Commissioner Guerrero-seconded Commissioner Albright's comment.

Chair Butler-reiterated that that Vice-Chair comes together with the Executive Director to discuss and decide the upcoming agenda and believes that bringing in the Vice-Chair assists with making agenda decisions based on the entire policy body's requests. The Chair does not believe the 5-day line needs to be in place in the Rules of Order.

Commissioner Evans-stated that the 5-day request is coming from members on the LHCB that shared with her that prior Executive Directors blocked the LHCB members from hearing other matters.

Commissioner Albright-understands Commissioner Evans point of view and suggested that the wording on R- in the Rules of Order are changed to *"If the agenda can't be heard due to time constraints the recommended calendar item will be placed on the next meeting agenda."*

Commissioner Evans-asked if there is one vote for every person in the group that meets to discuss the next month's HOC agenda.

Chair Butler-responded that he, the Vice-Chair, and the Executive Director discuss points and based on staff's availability decide which items will be agenzized. There are some items that may take longer for staff to gather information and those items are tabled.

Vice-Chair Dufty-expressed that there is a certain amount of collegiality between he and the Chair during the meeting to set the following agenda. He believes that the Executive Director's role is to inform the Chair and the Vice-Chair and in turn they are required to opine, listen, and let the community come forward.

Commissioner Evans-stated that the Eviction Policy was scheduled to be added to the July agenda to give the community a chance to present their red line version of the policy recommendations that they would like to see changed but that did not happen.

Chair Butler and Vice Chair Dufty-stated that it was not he and the Vice-Chairs intention to silence the community and apologized. Moving forward they both will honor their commitments.

Deputy City Attorney Radtke-asked the Commission to direct the Secretary to make the discussed changes to the draft Rules of Order and present those changes during the August HOC meeting.

On motion to approve directing the Commission Secretary to amend the draft Rules of Order and present the changes during the August HOC meeting.

AYES- Butler

Dufty

Albright

Evans

Guerrero

Laguana-Absent

Action: Amendments approve.

9. **New Business**

- A. An update on FY23-25 Budget was presented by Deputy Director of Administration and Finance, Gigi Whitley

DISCUSSION ONLY

PUBLIC COMMENT

Jordan Davis-commented on the missed opportunity for \$24M of rent relief money and believes the non-payments and rent debt could be cancelled with this funding. The quality-of-life issues is a good idea for now, but this is why scattered site housing may be better in terms of cost. Jordan would like to see plant medicine allowed in sober housing.

Leah Paradiso-appreciates what was presented regarding the front-line staff training and believes that staff that works with her really care about their clients. They do not have adequate training or enough funding, but they are saving lives and training is critical. Leah expressed the huge need for on-site mental health care and the importance of a clear path once clients are released.

Azin Zia Abrahemi-expressed that there is a huge need for competent intake coordination from a mental health provider. Hyper-focusing on single room occupancy (SRO) housing does not work. There is no community or wellness checks in SROs. Congregate housing is horrible, but there is a higher chance that someone will be there to assist with clients who overdose.

Bryce-a Kinney Hotel/shelter employee voiced his safety concerns. The elevator has been inoperable for over a year and many of the clients they serve have mobility issues. There is no onsite security but there are many security issues such as stabbings, fires etc. Clients are unable to leave their room because it is extremely unsafe. Bryce is hoping to see some of the HSH funding can go towards addressing the hotel's intolerable conditions. Bryce would like to see some of the trainers/trainings go to employees who actually work on the front line and in community because a lot of the times the trainers/training is completely out of touch.

- B. Shelter Monitoring Committee (SMC) Introductory Presentation was presented by Deputy Director, Emily Cohen and HSH-SMC Analyst, Robert Hill. **DISCUSSION ONLY**

PUBLIC COMMENT

Jordan Davis-is in a agreement with Commissioner Guerrero regarding decarcerating the shelters. Jordan believes that the SMC can set up to do great things and would like to see an oversight body for clients who come out of shelter and into PHS.

Azin Zia Abrahami-is advocating for guests and believes that guest voices and grievances have no bearing and rarely amount to anything. Conflicts that staff members do not see creates an unsafe space for guests.

A member of the public-stated that he resided in a shelter for two months and it was bad and unsafe. The public member thanked the Commission for all the work that they are doing and believes that security is needed.

- C. A series of deeper dives on the “Homelessness Response System and the Role of Interventions” Part I: Building an Effective and Equitable Homeless Response System: and Overview of Best Practices, System Flow and Performance, and HSH Interventions; with a focus on Coordinated Entry Presentation was presented by Deputy Director, Cynthia Nagendra. **DISCUSSION ONLY**

Vice Chair Dufty-Absent

- D. Ending Transgender and Gender Nonconforming Homelessness Initiative Overview was presented by Deputy Director, Cynthia Nagendra **DISCUSSION ONLY**

PUBLIC COMMENT on 9C and 9D

Azin Zia Abrahami-has issues with government agencies that act as intake coordination and would like the community to be able to keep HSH, DPH and MOCD in check, and believes that we should monitor and quantify intake.

Jordan Davis-commented on 9C and 9D. (9C) Social housing could be a cure for constant increases in homelessness. If there were more scattered site supportive housing, there would be more turnover in shelters and less people struggling to get into shelter. (9C) With all the anti-Trans laws happening around the country we need to be prepared to be a sanctuary city, commit funding, and not problem-solve people back to their hometown.

REGULAR CALENDAR

- E. Introduction and possible nomination of SMC candidate, Justice Taylor **FOR ACTION**

NO PUBLIC COMMENT

On motion to nominate Justice Taylor to the Shelter Nomination Committee

AYES- Butler
Albright
Evans
Guerrero

Laguana-Absent
Dufty-Absent

Action: Justice Taylor was nominated to the SMC

ADJOURN

Respectfully submitted,

Bridget Badasow
HOC Commission Secretary

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <https://sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

DISABILITY ACCESS

The Homelessness Oversight Commission meetings are held at City Hall Room 416, at 1 Dr. Carlton B. Goodlett Place, San Francisco on the first Thursday of each month at 9am. The building and meeting room are wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available for people with disabilities, as well as all members of the public. Instructions for how to join the meeting remotely are included at the beginning of this agenda. [Captions can be enabled](#) if participating remotely via WebEx.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Bridget Badasow at bridget.badasow@sfgov.org.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be

honored whenever possible. To request assistance with these services please contact bridget.badsow@sfgov.org at least 48 hours in advance of the hearing.

LANGUAGE ASSISTANCE 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./如果需要免費口語翻譯, 請於會議之前 48 小時提出要求。Đóí vớ dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通訳サービスをご希望の場合は、会議の 48 時間前までにリクエストを提出してください。/บริการให้ ้ความช่วยเหลือในหลายภาษาต ้านภาษาฟรี ้ ณ ที่ประชุม

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.