

Nomination Committee (NC) Procedure Review

Suggestions:

- Once application is approved by NC members, post on HSH website/HSH Staff
- Gather candidate applications and provide to NC/Commission Secretary
- Develop questions to ask potential candidates/Commission Secretary at the direction of the NC members.
 1. From an HR perspective, candidate questions should be similar
- Set NC meeting date when interested candidates apply/Commission Secretary
 1. Currently, we have a standing meeting on the last Thursday of each month at 10:30am in the TL conference room. Does this work for all?
- Invite candidates to NC meeting to meet NC members/Commission Secretary
- Describe to candidate specific board/committee duties/NC Chair
- NC members discuss/vote to recommend candidate(s) to the full Commission/NC Chair
- NC Chair reports during HOC meeting.
- HOC votes to approve candidate(s)
- Commission Secretary informs candidate and committee/board that the member was approved (or not approved)