

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** CA-501 - San Francisco CoC

**1A-2. Collaborative Applicant Name:** City and County of San Francisco

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** City and County of San Francisco

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	No	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	No	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	No	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	No	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	No	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	Yes	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	No	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Board of Supervisors, Mayor, Comptroller	Yes	Yes	No
35.	Philanthropic orgs, faith communities, advocates	Yes	No	No

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. SF CoC communicated a TRANSPARENT INVITATION AT LEAST ANNUALLY to solicit new members to join the CoC. New members are invited via 1,500-person listserv & guests are invited to attend/present at CoC meetings. All CoC meeting info is on CoC Board website, hosted by SF Dept. of Homelessness & Supportive Housing (HSH). HSH, CoC staff, & Board conduct targeted outreach to extend invitations based on meeting topics. HSH & Board/staff attend ongoing neighborhood/interest group meetings & invite attendees to CoC. Ongoing invitations are also made in monthly publication of CoC meeting agendas on HSH/CoC website.

2. CoC ENSURED EFFECTIVE COMMUNICATION & ACCESS for people w/ disabilities by holding meetings in ADA-compliant City Hall or public library, w/ option to participate virtually. Closed captions & transcriptions are always available. Agendas are posted online & at the library, & agendas, minutes, & recordings are posted on HSH/CoC website in PDF format compatible w/ accessibility features. Materials are shared auditorily & visually, & available for download on HSH/CoC website. Additional accommodations are made available upon request. In addition to meeting access needs of people w/ disabilities, HSH also has supports in place for non-English speakers including website language plugins & virtual meeting platforms w/ interpretation.

3. CoC/HSH places advancing racial equity & housing justice as the leading focus in efforts to end homelessness. Guiding frameworks/plans (HSH's 5-year Strategic Plan & Racial Equity Plan) reinforce the commitment to increasing diversity within the CoC & increasing leadership by orgs led by Black, Indigenous, & other people of color (BIPOC) & other marginalized groups. CoC INVITED ORGS SERVING CULTURALLY SPECIFIC COMMUNITIES EXPERIENCING HOMELESSNESS through attendance at community/group meetings & specific outreach to BIPOC community-based orgs (including those not active in CoC) to engage in strategic plan development & to support implementation of CoC's homelessness response. For ex: CoC TA provider identified a new agency serving an underserved geographic area (Bayview Hunters Point) to address overrepresentation of Black households experiencing homelessness & made a plan to support the agency over the coming year to seek new CoC funds in 2024. CoC invited SF Office of Transgender Initiatives to lead training for CoC providers & distributed invitation broadly. Efforts are supported by HSH's new Chief Equity Officer.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,500 characters)**

1. CoC SOLICITED/CONSIDERED OPINIONS from broad array of orgs & individuals w/ knowledge/interest in homelessness/prevention via widely publicized, well-attended monthly meetings w/ presentations, discussions & public comment. Committee meetings on policy, funding, Coordinated Entry (CE) & data occur regularly & ensure outcome-oriented community processes. CoC convenes providers monthly for training, info sharing & policy discussion. Dept. of Homelessness & Supportive Housing (HSH), Collaborative Applicant, solicits participation/feedback from broad array of orgs & individuals to support planning & system design. Extensive community engagement (input sessions w/ providers, committees, ppl who are currently/formerly homeless, community leaders, city depts, neighborhood groups, businesses, public) informed development of new strategic plan to prevent & end homelessness. Ad-hoc CE Redesign Workgroup convened as effort of CoC, HSH, providers & ppl w/ lived experience (PWLE) w/ 21 diverse members representative of the system. Workgroup developed recommendations on CE design for '22 CE Evaluation Report. HSH convenes monthly Data Strategy Workgroup, consisting of homeless providers who share data strategies & provide context & insight on project & CoC performance measures.

2. During public meetings & forums, CoC COMMUNICATED INFO via presentations by CoC Board, HSH staff, & guest speakers (providers, city/county depts, consultants, local experts). Meeting topics are shared in publicly posted agendas w/ background materials posted to CoC/HSH website.

3. CoC Board/committee meetings comply w/ open meeting laws mandating 72hr advance public notice. Agendas & supporting docs are posted at library, CoC/HSH website, & 1,500-person listserv. Meetings are held at transit-accessible ADA compliant City Hall or public library & virtual platforms WebEx or Zoom w/ public comment on all items & closed captions & transcripts available. CoC & HSH contact info is publicized widely & additional accommodations are available upon request. HSH ensures access by non-English speakers via website plug ins & virtual platforms that provide translation services.

4. CoC TOOK INTO CONSIDERATION INFO GATHERED to address improvements/new approaches as demonstrated by strategic plan & CE redesign process heavily influenced by public input/feedback. Changes to CE & strategic plan were informed by diverse group of providers, PWLE, community leaders & others thru public meetings.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
	1. that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
	2. about how project applicants must submit their project applications—the process;	

	3. about how your CoC would determine which project applications it would submit to HUD for funding; and
	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. CoC 5/1/23 meeting introduced NOFO process for new applications, w/ agenda & presentation available publicly on Dept of Homelessness & Supportive Housing (HSH), Collab. Applicant, website. On 7/24 notice of competition & info on public Bidder’s Conference (BC) was posted on HSH website. Announcement of local competition/accepting applications w/ BC date was sent to 1,500-member listserv 7/17 & specifically INVITED NEW APPLICANTS. CoC Board/HSH conducted outreach to orgs NOT RECEIVING CoC funds. On 7/27 CoC convened current & prospective providers for in person/virtual BC at public library (training on CoC funding, deadline, how to apply) following up 5/5 CoC 101 training that introduced CoC program & previewed process. CoC staff, HSH & stakeholders met to plan & coordinate new project applications for CoC competition to support CoC’s Housing Pipeline.

2. CoC meeting 5/1 included overview of CoC NOFO process & scoring tools. On 7/24 info about BC (where application materials, scoring criteria & instructions on HOW TO SUBMIT applications were reviewed) was posted publicly on HSH website w/ email sent to HSH listserv 7/17. BC was held virtually 7/27 w/ new project support session & guidance on how to apply, due dates, scoring & how to get help (daily 1:1 assistance provided by longstanding consultant). 6 new projects applied.

3. Pre-competition, CoC solicited ideas on project scoring/selection via public CoC Funding Committee (CFC) meetings. Longer (7mo) process captured input & spread info more widely. CFC recommended changes to scoring tools based on several rounds of feedback & updates aligned w/ local & national priorities. CFC presented at open CoC meeting 5/1 for OVERVIEW OF SCORING TOOLS, updates & to obtain feedback. Panel comprised of non-conflicted community members (incl. ppl w/ lived experience, identifying as LGBTQ & ppl of color) evaluated projects w/ community-approved scoring tools. Scoring & ranking criteria publicly posted on HSH website, shared at BC & explained in ongoing 1:1 assistance. Diverse CoC Board finalizes scoring/priority list in public meetings.

4. CoC ensures EFFECTIVE COMMUNICATION by holding CoC meetings & BC in ACCESSIBLE meetings in City Hall or public library & via Zoom/Webex, publishing agendas, timelines & process on HSH website & listserv in PDFs compatible w/ accessibility features & presenting materials auditorily & visually w/ captions/transcripts available. 1:1 assistance allows for additional support.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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- Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	



18. All Bay Area Counties	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. Since 2019, the Dept. of Homelessness and Supportive Housing (HSH), CoC collaborative applicant and primary recipient of CoC funds, has been the DIRECT RECIPIENT OF ESG funding for SF. On behalf of CoC/HSH, the SF Mayor’s Office of Housing and Community Development (MOHCD) Citizen’s Committee on Community Development (CCCD), a forum for public participation in local federal funding decisions, sets forth purposes and goals of ESG funding. Each year, the CCCD reviews and comments on funding for the ESG program in public meetings with opportunity for public comment. HSH developed CoC/ESG Desk Guide which lays out ESG award process, eligible projects, and other considerations and revised through public meetings with provider community (current version approved by CoC Board in January 2022).

2. HSH and ESG subrecipients PARTICIPATED IN EVALUATING AND REPORTING PERFORMANCE through collaboration during annual Consolidated Annual Performance and Evaluation Report (CAPER) reporting to track progress toward achieving the goals outlined in the Consolidated Plan. HSH directly monitors ESG project subrecipients and revised ESG project monitoring tools and program policies and procedures in 2023. Additional oversight is done through monthly meetings with the HMIS vendor, Bitfocus, as well subrecipients to ensure accurate data entry in HMIS and provide accurate reporting within the CoC as well as to HUD.

3. HSH shares PIT and HIC data with partners at MOHCD during the Consolidated Planning process to inform the strategic use of federal ESG funds to fill gaps in San Francisco’s Homeless Response System and ensure robust availability of emergency shelter, homeless prevention, and rapid rehousing projects. During the Consolidated Plan process for 2023, the most recent finalized PIT Count data (2022) was made available in a comprehensive report and briefing summary.

4. HSH is extensively INVOLVED IN THE CONSOLIDATED PLAN DEVELOPMENT PROCESS through collaboration with MOHCD and the Office of Economic and Workforce Development (OEWD). To develop the current '20-24 Plan, HSH worked with these partners to conduct a thorough needs assessment, collecting data from stakeholders through forums, focus groups, and surveys with the public and with provider agencies (including CoC members/providers). HSH, MOHCD, OEWD, and the CCCD sought additional input and feedback for annual Action Plans, including 2023-24 Plan jointly presented for public review in spring '23.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member’s self-reported sexual orientation and gender identity.

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

SF Dept. of Homelessness & Supportive Housing (HSH), Collaborative Applicant & primary recipient of CoC funds, has FORMAL PARTNERSHIPS w/ SF Unified School District (SFUSD), childcare, education providers. SFUSD requires LEAs “must ensure that each homeless child & youth has equal access to the same free, appropriate public education, including a public preschool program, as other children & youths”. District Liaison is responsible for helping youth & families obtain bus passes, uniforms, tutoring & supplies, & coordinates w/ schools & youth education providers to fulfill this role. HSH has formal data sharing agreements w/ youth education providers, LEAs, & schools: SFUSD, Univ of CA SF, & CoC providers Hamilton Families & Larkin Street Youth (which offer youth education programs) participate in HMIS. CoC/HSH has formal partnerships w/ SFUD to improve coordination of referrals & info sharing. HSH finalized data sharing MOU w/SFUSD this year to improve ability to verify enrollment status of unaccompanied youth & caregivers of students seeking housing support/resources thru Coordinated Entry (CE). Families share housing status upon enrollment, or by completing an Emergency Card or housing survey. Disclosure of housing status helps connect students w/ educational resources & city services as directed by the household. SFUSD Students & Families Experiencing Homelessness (SAFEH) aims to reduce barriers in enrollment, attendance, & success in school & meets monthly w/ HSH & attends bi-monthly CoC & provider meetings to stay informed on latest updates on housing/services/resources. SAFEH website lists community resources for families experiencing homelessness (i.e., CE Access Points, connections to CoC-funded providers, links to CoC/HSH website for info about Problem Solving & other resources). HSH & SFUSD have formal partnership to operate overnight shelter (Stay Over Program / SOP) at a school site, prioritizing homeless SFUSD students. HSH & SFUSD are coordinating on a case management model that allows SOP social workers to access HMIS & support students w/ acquiring required documents for housing placement. Social workers receive training on the homeless response system & Family CE. Homelessness Oversight Commission (HOC), established by ballot measure in Nov. ‘22 to oversee HSH work including CoC Board membership & activities, is chaired by representative from Univ. of CA SF & 1 seat must be held by someone w/ experience in youth/family homeless services.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
NOFO Section V.B.1.d.		

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

CoC adopted & publicly posted CoC Program Desk Guide WRITTEN POLICIES & PROCEDURES which outline requirements for CoC providers in alignment w/ CoC Interim Rule & McKinney-Vento Act. Providers are required to coordinate & integrate, to the greatest extent practicable, education programs for which families & individuals at risk or experiencing homelessness may be eligible. They must take educational needs of children into account when families are placed in housing. To the extent practicable, families w/ children are to be placed close to their school so as not to disrupt education (SF United School District [SFUSD] also partners w/ Dept. of Homelessness & Supportive Housing (HSH), Collaborative Applicant, to operate overnight shelter at a school site). Barriers to accessing education services are to be documented in both the program participant & project files. Eligible supportive services activities are outlined so that projects are aware they can use CoC funds for costs of improving knowledge & basic educational skills, including instruction or training in consumer education, health education, substance abuse prevention, literacy, English as a Second Language, & General Educational Development (GED). Providers have been trained on the contents of the Desk Guide & responsibilities outlined. McKinney-Vento Liaison, HSH, & SFUSD support adherence to the district’s written policy of enrolling any homeless student regardless of lack of academic records, proof of residency, or immunization documentation. SFUSD requires that local education agencies “must ensure that each homeless child & youth has equal access to the same free, appropriate public education, including a public preschool program, as other children & youths”. This commitment is publicly stated on SFUSD website & SFUSD works w/ CoC & providers to ensure that this is known to providers and individuals & families experiencing homelessness. CoC/HSH works w/ SFUSD to improve coordination of referrals & info sharing. Data sharing agreement allows verification of enrollment of unaccompanied youth & youth/children w/ caregivers seeking support. Referrals to District Liaison & school social workers support families in connecting to educational services. SFUSD’s Students & Families Experiencing Homelessness (which aims to reduce barriers in enrollment, attendance & success in school) meets monthly w/ HSH & attends bi-monthly CoC & provider meetings to share info relevant to clients.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

	MOU/MOA	Other Formal Agreement
1. Birth to 3 years	Yes	No
2. Child Care and Development Fund	Yes	Yes
3. Early Childhood Providers	Yes	Yes
4. Early Head Start	Yes	Yes
5. Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6. Head Start	Yes	No
7. Healthy Start	Yes	No

8.	Public Pre-K	Yes	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. CoC COLLABORATES W/ ORGS THAT HELP SURVIVORS (wrkgrps, city agencies, Victim Service Providers (VSPs) & technical assistance (TA) orgs w/ relevant expertise) to UPDATE CoC-WIDE POLICIES. For ex: A) Survivor-led Safe Housing Wrkgrp & Survivor Comparable Database Wrkgrp (which consist of survivors, homeless system providers, & VPS, city/county depts, & TA providers) convene regularly to update policies & address systemic gaps in services for survivors. Safe Housing Workgroup supported development of DV-focused Community Needs Assessment (CNA) & resulting recommendations & advises on implementation, providing regular updates to CoC Board. Comparable Database Workgroup developed HOPE comparable database & supports implementation. B) CoC regularly meets w/ Dept on Status of Women (DOSW) & Office of Sexual Harassment & Assault Response & Prevention to discuss shared mission & strategic priorities to support survivors. C) CoC works closely w/ 3 local VSPs to deliver housing opportunities via Housing for Survivors portfolio. CoC views VSPs as subject matter experts & routinely asks for feedback on policies. D) CoC works w/ TA providers w/ expertise serving survivors experiencing homelessness for project management & policy development. E) CoC collaborated w/ Safe Housing Alliance, Voices of Women, & other national orgs to complete CNA & develop recommendations. While focus has been on local & regional collaboration, CoC plans to explore collaborations w/ state coalitions this year.

2. Safe Housing Survey & CNA collected input from 100 VSPs & other providers. Findings indicated that providers adhere to best practices such as danger assessments during intake procedures, utilization of TRAUMA-INFORMED PRACTICES, awareness of legal protections for survivors & more. Recommendations from the CNA are currently being implemented w/ Safe Housing Working Group, providers, city/county depts & consultants to MEET NEEDS OF SURVIVORS. To ensure awareness & use of best practices, CoC holds mandatory annual trainings on serving survivors (most recent held 8/4/23). Training was led by experienced VSP Asian Women’s Shelter (AWS). AWS also trained providers on Emergency Transfers & Safety Planning (10/7/22). CoC-funded VSPs provide trainings to their staff on trauma-informed care. Dept. of Homelessness & Supportive Housing (HSH) reviewed leases in supportive housing programs this year to ensure they have VAWA compliant language & that tenants are being informed of their rights.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

**(limit 2,500 characters)**

1. CoC coordinates training for PROJECT STAFF that addresses BEST PRACTICES on SAFETY & PLANNING PROTOCOLS for serving survivors of domestic violence (DV) on an ONGOING & ANNUAL BASIS. CoC coordinated training on Serving Survivors (8/4/23) & Emergency Transfers & Safety Planning (10/7/22). Trainings were led by local victim services provider (VSP) Asian Women’s Shelter (AWS) & focused on addressing safety & best practices including SURVIVOR-CENTERED & TRAUMA-INFORMED care, to ensure survivors needs are identified & met & that their rights, voices, & perspectives are taken into account. AWS has long-standing commitment to providing a full range of trainings to providers, including anti-trafficking, cultural competency & DV 101. La Casa de las Madres, leading national DV program, provides training available to CoC project staff, Coordinated Entry (CE) staff, & outreach teams. CoC & CE staff are invited & attend ongoing trainings throughout the year offered by SF Family Support Network, such as “Transforming Stress & Trauma” & “The Inner Work of Healing Centered Engagement”. CoC collaborates w/ Safe Housing Alliance (national TA firm that supported DV Community Needs Assessment in 2021-22) to provide curriculum on safety planning, harm reduction, confidentiality/privacy, Housing First, implicit bias, legal protections & remedies (incl. restraining orders), & available services. Needs Assessment identified areas providers would benefit from additional training & findings are guiding 2023-24 training plans.

2. CoC also coordinates to provide training for CE STAFF that addresses BEST PRACTICES on SAFETY & PLANNING PROTOCOLS in serving survivors on an ongoing basis AT LEAST ANNUALLY. Trainings cover use of TRAUMA-INFORMED techniques to reduce risk of re-traumatization, & safety planning & data sharing/privacy policies that protect survivor confidentiality. CE covers all subpopulations (adult, youth, family, DV survivors) to reduce barriers & address vulnerability & chronicity of homelessness. VSP users of comparable databases are required to complete training on survivor choice & autonomy, trauma-informed data collection, confidentiality, & other topics prior to accessing the system. CE staff attended 10/7/22 & 8/4/23 trainings for project staff described above. CE staff are involved in collaborations w/ Safe Housing Alliance, implementation of Community Needs Assessment recommendations & IDing new assessment tool based on safety (to be rolled out Jan '24).

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC’s coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

**(limit 2,500 characters)**



1. SF CoC’s Coordinated Entry (CE) system includes SAFETY PLANNING PROTOCOLS. CE and HMIS policies affirm that regardless of whether survivors present to Victim Service Providers (VSPs) or an access point, staff follow protocols to ensure safety planning, access to law enforcement, Transfer Request Office, medical services, and other services, and that data is not stored in HMIS (without explicit choice by survivors). Survivor data is stored in the HOPE System comparable database. When a survivor requests a housing transfer, CE/housing staff follow Emergency Transfer procedures. Clients who request a transfer are prioritized within the project site and/or within the full CoC system, per client choice. CE and project staff received mandatory training on safety planning for survivors in October 2022 led by a local expert VSP.

2. SF CoC’s CE system includes CONFIDENTIALITY PROTOCOLS, explicitly outlined in SF CoC’s CE Standards. Current CE Written Standards were updated and adopted (5/2/22) as part of a larger collaborative effort between the CoC, city/county departments, VSPs, and workgroups led by survivors to improve connection to services and reduce barriers for survivors. The standards require that data associated with anyone who is fleeing or suffering from any form of domestic violence— including dating violence, stalking, trafficking, sexual assault, or youth with a perceived threat of violence due to their gender or sexual orientation—must receive additional safeguards. Policy dictates that HMIS cannot be used to collect data from survivors of domestic violence (without explicit choice by survivors) to ensure safety. VSPs use a VAWA-compliant comparable database (the HOPE System) to safeguard program participant data at each specific confidential site. CE Staff works closely with VSPs to ensure all clients have equal access to all housing options available in the CoC. Before receiving authorization to access the HOPE system, all potential users are required to complete a series of trainings including protocols for data entry and maintaining survivor confidentiality. VSPs share only de-identified client data. Recent Community Needs Assessment examined practices surrounding services for survivors experiencing homelessness and led to recommendations to continue to improve survivor access while accounting for safety and confidentiality.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. CoC uses DE-IDENTIFIED AGGREGATE DATA from HOPE comparable database system & other databases for analysis of data on survivors of domestic violence (DV), dating violence, sexual assault & stalking. Implementation of DV Coordinated Entry (CE) / comparable database has been led by working groups of advocates, survivors, city agencies & experts working to ensure survivors have access to the full range of CoC & survivor-specific housing/services w/ a data system that captures deidentified data & improves production of aggregate data. Victim Service Provider (VSP) users of the HOPE database receive training on data entry, data quality & how to run reports & provide aggregate data to the Dept. of Homelessness & Supportive Housing (HSH) (Collaborative Applicant, primary CoC funding recipient, HMIS Lead, & operator of the DV CE project). VSPs are supported & monitored by HSH. To fill in gaps not addressed by existing data, CoC uses aggregate data from associated systems – including DOJ, VSP, healthcare, & law enforcement – to assess resources & need. Each year, SF Family Violence Council & SF Dept. on the Status of Women issue a comprehensive report on family violence in SF using aggregate data from 10 city public agencies & 27 community agencies serving survivors of DV/human trafficking. DV Community Needs Assessment completed by HSH & partners in '22 drew upon key stakeholder interviews, survivor listening sessions, surveys, local data sources (CA DOJ, 311 reports, PD reports, etc.) & national sources (CDC reports, Human Trafficking Trends, US DOJ, US Census) to understand survivor specialized needs.

2. SF CoC USES THIS DE-IDENTIFIED AGGREGATE DATA to EVALUATE HOW TO BEST MEET SPECIALIZED NEEDS related to DV & homelessness. By examining data from VSPs, as well as broader CE data (where each household is asked about their experience w violence), the CoC can determine the continued need for projects supporting survivors. Using this data, the CoC sought new DV Bonus projects over the past few CoC competitions to build out a system of DV CE & housing resources dedicated to survivors w/ services provided by experts in the DV community that can help ensure confidentiality & safety. Data was also used to complete the '22 DV Community Needs Assessment, a robust evaluation of survivor needs leading to recommendations informed by survivors, VSPs & other experts. Recommendations are currently being implemented.

&nbsp;

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	whether your CoC has policies and procedures that include an emergency transfer plan;	
2.	the process for individuals and families to request an emergency transfer; and	
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

1. SF CoC, through the Dept. of Homelessness and Supportive Housing (HSH), Collaborative Applicant, requires each project funded by the CoC or with local dollars to have an internal transfer policy (to expedite transfers when projects have more than one location). HSH also administers an external transfer policy covering the entire CoC that provides access to transfers outside of the project or CoC portfolios if necessary to create safety. CoC COMMUNICATES TO ALL INDIVIDUALS AND FAMILIES seeking/receiving CoC Program assistance the existence of the EMERGENCY TRANSFER PLAN in policies/procedures. Policies are also documented publicly online in the CE Standards, CoC-ESG Desk Guide, and other locations. Providers received mandatory annual training on Emergency Transfers on October 7, 2022. Furthermore, CoC-funded housing providers comply with VAWA and have lease addendums outlining VAWA rights and landlord responsibilities.

2. SF CoC / HSH COMMUNICATES TO ALL INDIVIDUALS AND FAMILIES seeking/receiving CoC Program assistance the process they can use to request an emergency transfer (including where forms are located), upon entry into a project. Transfer request forms are available on site, easily accessed by clients who would like to request a transfer.

3. SF CoC / HSH COMMUNICATES TO ALL INDIVIDUALS AND FAMILIES THE PROCESS THE CoC USES TO RESPOND TO EMERGENCY TRANSFER REQUESTS upon entry into a project, and the process is described in the publicly available CoC/ESG Desk Guide. HSH Transfer Request Office accepts and reviews requests from participants for permanent unit transfers based on safety and emergent situations. Request packets are initially submitted to the onsite housing provider to review for internal accommodations and then submitted to HSH for review of accommodation across HSH's PSH portfolio. If approved, the request is included in the pool of approved requests and an offer will be made based on resource availability and date of approval. Temporary and urgent transfer needs for participants are addressed through each housing provider's policies and protocols. In addition, HSH encourages households to seek support from their community providers and other City emergency systems to create an immediate safety plan.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. SF CoC ENSURES SURVIVORS HAVE ACCESS TO ALL HOUSING & SERVICES available in CoC’s geographic area & wider region, accounting for client needs & choice. Survivors access domestic violence (DV)-specific or any other housing opportunity regardless of funding source & can choose to be placed on full housing queue & simultaneously on queue for DV-specific housing. To obtain services & housing, survivors can visit numerous access points, including CoC DV-Coordinated Entry (CE) specific project as well as those serving youth, adults, & households w/ children. Access points are equipped to provide confidential access to housing & referrals to Victim Service Providers (VSPs) to support immediate needs. Many CE appointments can be done virtually w/ little documentation. Unless they choose to have personally IDing info in HMIS, survivors can be assessed for services & recorded in a confidential comparable database by designated VSPs. In the event a survivor is eligible for multiple housing options, they are given choice on which housing best meets their household’s needs. Survivors are served by a network of DV shelters, Transitional Housing (TH), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH) & Emergency Housing Vouchers (EHV) funded by CoC, CDBG, ESG, DOJ & Health & Human Services (HHS). CoC is applying for new TH-RRH project this year & DV CE expansion to improve access for survivors. Survivors are informed of transfer policies & VAWA protections in the event their housing becomes unsafe. Survivors can transfer to entire SF portfolio & be assisted beyond CoC geographic area via RRH & EHV funds.

2. SF CoC PROACTIVELY IDs SYSTEMIC BARRIERS w/in the system through evaluation of CE & analysis of data on survivor needs, including input from survivors who have received services in the CoC. HSH (Collaborative Applicant, HMIS Lead, operator of DV-CE project) conducted recent CE evaluation & ‘22 DV Community Needs Assessment, using mixed methods analyses of local data & community input to understand needs & outcomes & ID systemic barriers. Findings & recommendations launched CE Redesign process (ongoing) seeking to reduce barriers system-wide, improving access to housing services for survivors, including through improved coordination between VSPs & homelessness response system & updates to CE Written standards related to survivors’ access to the system. Ssteps have already been taken to implement recommendations.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1. CoC ENSURED SURVIVORS W/ RANGE OF LIVED EXPERTISE ARE INVOLVED IN DEVELOPMENT OF CoC-WIDE POLICY & PROGRAMS: a) Survivor-led workgroups (such as Safe Housing Workgroup co-chaired by & including survivor members w/ experience of homelessness) meet regularly & report back to CoC Board. Participants are recruited by consultant BLISS in partnership w/ local orgs. BLISS provides onboarding, training & compensation for survivors. Feedback from workgroup & committee meetings are incorporated into action plans & CoC decision-making. For ex: input from Survivor Data Workgroup shaped design of HOPE comparable database. 2) Input was collected from survivors across the system to inform '22 Community Needs Assessment, a planning process centering survivors' rights & voices, & CoC's Strategic Plan. Survivors w/ experience of homelessness were compensated for participation in focus groups, interviews & surveys. Data collection was conducted using trauma-informed, person-centered approach w/ focus on confidentiality & safety. CoC & partners utilized transparent processes & feedback loops to explain how feedback was integrated. Recommendations from Needs Assessment are being implemented in partnership w/ survivor-led workgroups described above. For ex: based on recommendations, SF is working to increase the range of housing available to survivors & strengthen CE for survivors. CoC applied for \$1.9M in new DV Bonus Funding in the '23 CoC Competition, including TH:RRH & DV CE Expansion.

2. SF CoC ACCOUNTED FOR UNIQUE & COMPLEX NEEDS OF SURVIVORS participating in CoC Workgroups & receiving services through CoC: a) CoC provided multiple options for participation in policy & program development, ranging from leadership on workgroups to completion of surveys, according to survivors' availability & preferences. b) Participation is optional w/ participant consent. To ensure safety & privacy, it is the policy of CoC & comparable database partners to hold confidential all personally IDing info (PII). This includes communications, observations & info gathered from/about participants. Participant feedback is de-identified before it is publicly shared. c) Meetings provide translation services to account for participant language preferences. d) Participant name & pronouns are respected in all communications. e) CoC & providers are required to keep physical addresses of undisclosed agency locations & employment & addresses of program participants, staff & volunteers confidential.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

	1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;	
	2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
	3. your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and	
	4. your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.	

(limit 2,500 characters)

1. CoC COLLABORATES W/ LGBTQ+ & OTHER ORGS TO UPDATE CoC-WIDE ANTI-DISCRIMINATION POLICY as needed. Dept. of Homelessness & Supportive Housing (HSH) (Collab. Applicant) requires grantees to have public, written admissions policy for services w/ provision that eligible participants will be accepted w/out discrimination on basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender ID, disability, or HIV status. HSH works w/ providers to ensure policies are updated. HSH & Office of Transgender Initiatives (OTI) will launch Affirming Trans Access to Housing (ATAH) Training Symposium in Nov ‘23 for homelessness & behavioral health providers to build awareness & skills to provide respectful, safe housing access, integral to End Trans Homelessness (ETH) initiative.

2. CoC provides written guidance to ASSIST HOUSING & SERVICE PROVIDERS IN DEVELOPING PROJECT-LEVEL ANTI-DISCRIMINATION POLICIES consistent w/ CoC policy. CoC written policy requires housing providers funded by SF County & CoC to participate in Coordinated Entry & affirmatively market housing & services to ALL eligible ppl. Housing providers must maintain records of marketing activities. Housing using CoC funds must be made available to households regardless of actual or perceived sexual orientation, gender ID, or marital status. Providers must have written, reasonable accommodation policies. Applicants & residents must be advised of right to reasonable accommodation at admission & during tenancy. Annual training for CoC providers covers implementation of Equal Access Rule & Transgender 101 (facilitated by OTI), including guidance on project anti-discrimination policies.

3. HSH conducts program monitoring for all provider grant agreements & monitors requirement for providers to have written, public admission policies. To EVALUATE COMPLIANCE, HSH reviews policy, obtains grievances lodged by households, & observes whether policy is publicly posted.

4. HSH has CoC-wide participant grievance policy. For emergency shelter, CoC established Shelter Grievance Committee (comprised of advocates, providers, consumers, City agencies) to uphold rights of shelter guests. Households can contact SF Human Rights Commission (HRC) or Mayor’s Office of Disability (MOD) to file discrimination complaints. HSH collaborates w/ HRC & MOD to follow up w/ complaints to ensure rights of people w/ disabilities are upheld & ADDRESS NON-COMPLIANCE w/anti-discrimination policy.

<b>1C-7.</b>	<b>Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.</b>	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
San Francisco Housing Authority	20%	Yes-Both	Yes

<b>1C-7a.</b>	<b>Written Policies on Homeless Admission Preferences with PHAs.</b>	
	NOFO Section V.B.1.g.	

- Describe in the field below:
1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
  2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

**(limit 2,500 characters)**

1. The CoC and Dept. of Homelessness and Supportive Housing (HSH, Collaborative Applicant) have an active and collaborative formal partnership (MOU) with SF Public Housing Authority (the only PHA). The SF PHA has LIMITED HOMELESS ADMISSION PREFERENCE for homeless veterans, disabled homeless, homeless individuals/families living in shelter, and homeless individuals/families moving on from PSH, which ensures homeless individuals and families receive a weighted preference for Housing Choice Vouchers and project/site-based public housing admissions. Clear roles have been established for these partners. The SF PHA utilizes the Coordinated Entry System via referral from HSH for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. SF PHA administers the waitlist and the vouchers, and HSH provides services through two nonprofit partners including: outreach to households at the top of the waitlist and support in submitting full SF PHA applications, including collecting documents, landlord recruitment, housing search and support throughout the leasing process, and support with stabilizing in the tenant's unit. HSH & SF PHA partnered on the issuance of Emergency Housing Vouchers. HSH (the CoC) is responsible for 100% of referrals to the Housing Authority and provided additional funding beyond the HUD Service Fee funding for housing navigation, housing retention, and housing stabilization services. In addition, the CoC/HSH has worked with SF PHA to submit applications for new/expanded funding. HSH provided a letter of support for the application for new Stability Vouchers and applied for federal Unsheltered NOFO funding to support use of Stability Vouchers. SF PHA, HSH/CoC, and SF Human Services Agency collaborated on an application for the 2022 Family Unification Plan NOFO, submitting an application in May 2023. Part of this application was an updated MOU between SF PHA, HSA, and the CoC via HSH.

2. N/A – CoC HAS WORKED WITH PHA TO ADOPT HOMELESS ADMISSION PREFERENCE.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		



<b>1C-7c.</b>	<b>Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.</b>	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

<b>1C-7d.</b>	<b>Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.</b>	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Family Unification Program (FUP)

<b>1C-7e.</b>	<b>Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).</b>	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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<b>1C-7e.1.</b>	<b>List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.</b>	
	Not Scored—For Information Only	

Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.
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<b>PHA</b>
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San Francisco Hou...
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## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** San Francisco Housing Authority

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	39
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	39
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. CoC EVALUATES PROJECTS FOR HOUSING FIRST (HF): CoC competition project scoring evaluates whether a renewal or new project adheres to HF approach w/ specific regard for eliminating barriers to entry (especially for groups overrepresented in homeless population) & avoiding evictions. New projects must provide a scored narrative addressing how the program will follow HF. Renewal projects have submitted updated copies of their policies & procedures (P&Ps) that demonstrate adherence to HF.

2. CoC project scoring tool FACTORS & PERFORMANCE INDICATORS evaluate adherence to HF. For renewal projects, the factor worth the most pts (15/100) measures project’s success keeping participants permanently housed (main tenant of HF). 8 pts are awarded if a project is low barrier (does not disqualify ppl due to credit/evictions, domestic violence history, criminal record) & is taking steps to ID & eliminate barriers faced by races & ethnicities overrepresented in the homeless population. 9 pts are awarded based on participant input, including how project incorporated client feedback & choice (a central aspect of HF). For new projects, 10/100 pts are awarded based on narratives outlining commitment to HF & addressing barriers faced by different races & ethnicities.

3. PROJECT EVALUATION OUTSIDE LOCAL COMPETITION: Dept. of Homelessness & Supportive Housing (HSH) (Collaborative Applicant, main provider of local funding for homelessness) monitors all Coordinated Entry (CE) & housing projects, including CoC projects, outside CoC competition. Monitoring includes evaluation of project adherence to HF by assessing specific criteria: does the project a) minimize barriers to entry; b) only accept referrals through the CE system, & not deny referrals/access for unnecessary/discriminatory reasons; c) provide permanent housing under an ordinary lease (i.e. leases are separate from service plans); d) make every effort to avoid eviction; e) terminate client participation only in extremely limited circumstances; f) plan, structure, & deliver services in a person-centered manner. If a project is not adhering to HF, HSH provides technical assistance. HSH implements changes to ensure its projects use a HF approach, including eliminating need for hard copies of documents & most in-person CE meetings. HSH/CoC is currently implementing major CE redesign to create a more accessible & equitable system & eliminate barriers to improve HF response system-wide.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;

2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1. Dept. of Homelessness & Supportive Housing (HSH) Homeless Outreach Team (HOT) LEADS STREET OUTREACH & provides targeted outreach to ppl who are unsheltered. HOT works in small, skilled teams w/ expertise in complex issues that impede stability for ppl who are unsheltered. HOT works w/ city outreach teams to provide strengths-based, trauma-informed care for ppl w/ diverse experiences of unsheltered homelessness. HSH tracks & reviews outcomes of outreach. From 2022-23, HOT made 42,590 outreach attempts. 91.1% were successful engagements using street medicine, flex funds, low-barrier navigation center (companions, pets, possessions welcome) & Problem Solving to ensure engagement led to positive outcomes. Encampment Resolution Team (ERT) specialized outreach unit addresses large encampments. SF Healthy Streets Operations Center (HSOC) co-locates incident response w/ HSH, PD, DPW, DPH, DES. SF completes a tent, structure, & vehicle count every 3 mos & IDs areas for intentional outreach using encounter data from street outreach teams.

2. Street outreach COVERS 100% of accessible CoC area, a small urban geography (7 x 7 miles). Approximately 98% is accessible to street outreach w/ ~1% inaccessible due to existence of gated communities & ~1% inaccessible due to dangerous hillsides or (extremely rare) hidden/obstructed areas.

3. Street outreach by HOT is CONDUCTED 7 DAYS/WEEK, 365 DAYS/YEAR, w/ special protocols to increase services to unsheltered ppl during extreme weather conditions. Additional city-run street outreach teams operate in partnership w/ HOT 24/7.

4. CoC has TAILORED OUTREACH TO THOSE LEAST LIKELY TO REQUEST ASSISTANCE using best practices in engagement including trauma-informed care, consultation w/ mobile medical staff, caseworkers & benefits specialists & focus on most vulnerable ppl who are unsheltered & have avoided connection to services/shelter in the past. Data on encounters & success rates are recorded. Bilingual outreach staff & peer specialists w/ experience of homelessness &/or substance abuse partner w/ DPH, HSA, & neighborhoods to build relationships w/ ppl least likely to seek services. Outreach staff have access to interpreters/language line & behavioral health workers. HOT has access to low-barrier navigation beds for most vulnerable ppl. HOT partners w/ Street Crisis Response (12 teams & dedicated overnight teams) to provide specialized response for ppl w/ mental health, disability, or substance use challenges.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1. Engaged/educated local policymakers	Yes	Yes
2. Engaged/educated law enforcement	Yes	Yes
3. Engaged/educated local business leaders	Yes	Yes
4. Implemented community wide plans	Yes	Yes
5. Other:(limit 500 characters)		
Dept of Homelessness & Supportive Housing (HSH) (collaborative applicant) partners with street response teams (EMS-6, Street Crisis Response, Street Overdose Response, & Street Wellness Response to REDIRECT CALLS FOR ASSISTANCE FROM POLICE TO HEALTH-FOCUSED TEAM. HSH & District Attorney's Office, Probation, Public Defender, and partners were awarded funding through Safety & Justice Challenge to integrate services for people impacted by homelessness & criminal legal system involvement.	Yes	No

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	1,919	1,641

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

Mainstream Benefits	CoC Provides Annual Training?
1. Food Stamps	Yes
2. SSI–Supplemental Security Income	Yes
3. SSDI–Social Security Disability Insurance	Yes
4. TANF–Temporary Assistance for Needy Families	Yes
5. Substance Use Disorder Programs	Yes
6. Employment Assistance Programs	Yes
7. Other (limit 150 characters)	
MediCal, CAAP/General Assistance, CalFRESH	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	
	Describe in the field below how your CoC:	
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;	
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and	
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.	

(limit 2,500 characters)

1. CoC SYSTEMATICALLY PROVIDES UP TO DATE INFO on mainstream resources available to program participants in the CoC's geographic area by providing ANNUAL & ONGOING TRAINING to providers. On 7/7/23, CoC providers attended mandatory training on Increasing Participant Access to Mainstream Benefits. Representatives from TANF, SSI, MediCal, & General Assistance trained on access, eligibility, healthcare services, tips, & direct contacts. These departments provide ongoing updates to Dept. of Homelessness & Supportive Housing (HSH) (Collab. Applicant) & subrecipients via email listservs, online postings, & trainings. On 9/8/23, CoC provided training for providers on Medi-Cal renewal process & steps to ensure people experiencing homelessness retain coverage as the renewal process restarts after pause during COVID-19. Housing & Disability Advocacy Program assists disabled participants who are experiencing homelessness in applying for disability benefit programs while also providing housing assistance.

2. CoC COLLABORATES W/ HEALTHCARE ORGANIZATIONS & benefits partners TO ASSIST PROGRAM PARTICIPANTS W/ RECEIVING HEALTHCARE SERVICES. Mainstream healthcare programs & hospitals & Dept. of Public Health (DPH) are active partners in outreach, coordinated assessment, & housing & services programs. Providers refer to Covered California health insurance. CoC/HSH work w/ DPH to train CoC & other housing/service providers & outreach staff on linking to Medicaid & other benefits & using healthcare funds for wraparound health/behavioral health supports for homeless individuals & families. CoC projects are evaluated during local CoC competition on connecting clients to health insurance & other noncash benefits, including those that support substance abuse & mental health treatment. HSH works w/ local managed care plans on CA Advancing & Innovating Medi-Cal (CalAIM) & other state funded initiatives to strengthen coordination between healthcare & homeless services.

3. SOAR CERTIFIED STAFF are located at several housing sites. CoC provides training to providers on SSI/SSDI & is committed to PROMOTING SOAR CERTIFICATION & has implemented & funded SSI linked Medi-Cal Advocacy Programs like the Disability Evaluation Consultation Unit, Disability Evaluation Assistance Program, & Positive Resource Center, which do direct advocacy for SSI/SSDI benefits for participants. These programs are located w/in the Dept. of Public Health (DPH), Human Services Agency, & community-based orgs.



1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

**(limit 2,500 characters)**

During 2020, San Francisco opened 25 non-congregate shelters with 2,288 total rooms to create safe settings for people experiencing homelessness to shelter in place. Learning from the success of the non-congregate model, SF is committed to INCREASING ITS CAPACITY TO PROVIDE NON-CONGREGATE SHELTERING, continuing the model as part of its ongoing continuum of care. In Summer 2021, HSH opened a 59-unit, non-congregate family shelter at the Oasis Hotel. In FY 21-22, HSH converted a Safe Sleep site which housed guests in tents to a 70-unit tiny cabin site with more durable structures at 33 Gough Street. In late 2022, HSH opened one new semi-congregate shelter for adults with 250 beds arranged in double and triple occupancy rooms at 711 Post Street and opened the Baldwin Safe Navigation Center, a new non-congregate shelter for adults with 180 rooms. SF’s 2023-2028 Strategic Plan to Prevent and End Homelessness, developed by the Dept of Homelessness and Supportive Housing (HSH, the CoC collaborative applicant) with extensive input from community members, providers, and people with lived experience of homelessness, establishes a plan for significant investments in increasing non-congregate shelter. In May 2023, SF Mayor’s Office (a close partner of the CoC and HSH) released a budget proposal that aims to add 600 new shelter beds including a new non-congregate shelter and new cabins. It also keeps open beds that were funded by the state during the COVID-19 pandemic that were previously slated to close.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- |    |  |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness.             |

**(limit 2,500 characters)**

**CoC EFFECTIVELY COLLABORATES W/ STATE & LOCAL PUBLIC HEALTH AGENCIES TO:**

1. DEVELOP CoC-WIDE POLICIES & PROCEDURES: SF Dept. of Homelessness & Supportive Housing (HSH) (Collab. Applicant) finalized comprehensive Continuity of Operation Plan (COOP) in Summer of '21 that supports SF CoC's continued readiness for future infectious disease outbreaks & incorporates lessons learned from COVID-19. The plan prioritizes emergency services, continued functioning of HSH & SF Human Services Agency, & communication & coordination w/ nonprofit providers & state & local public health agencies. SF Dept. of Public Health (DPH) is charged w/ making recommendations/mandates that HSH & other city departments adhere to in an outbreak. SF DPH incorporates guidance from CA Dept of Public Health in decision making processes. The pandemic led to development of procedures that will guide CoC & local hospitals/healthcare partners & DPH in future efforts to deliver medical care/vaccines to those in high-risk congregate settings, highly impacted zip codes & ppl who are unhoused. Local public health agencies are active in the CoC, collaborating on alignment of healthcare & homelessness response including in street outreach.

2. PREVENT INFECTIOUS DISEASE OUTBREAKS: HSH COOP considers that 5,000+ ppl experiencing homelessness may need support during an outbreak, w/ significant focus on prevention. With input by healthcare partners, HSH has honed emergency command center operations & coordination, established minimum cleaning & safe sleeping guidance, created social distancing protocols, established standards for congregate settings & procedures for decompressing sites, developed vaccine education materials & systems for administering vaccines, revised coordinated entry policies & procedures to be nimble in an emergency & prioritize who is most vulnerable & developed communication systems for 2-way info sharing w/ providers & those they serve. SF CoC has created systems to mobilize emergency response workers from relevant county departments & coordinates closely w/ Dept. of Emergency Services (DES), which leads Healthy Streets Operations Center (HSOC), a formalized collaboration via co-located incident response w/ HSH, PD, DPW, DPH, DES. As housing became a critical way for people experiencing homelessness to isolate & stay safe during COVID, SF Mayor implemented a Homelessness Recovery Plan (in place through end of 2022) that included the largest expansion of PSH in SF in 20 yrs.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. SF CoC SHARED INFO RELATED TO PUBLIC HEALTH MEASURES & HOMELESSNESS: The necessity of frequent, accessible, & accurate communication to providers about public health & homelessness during COVID-19 made it essential to establish processes & partnerships w/ local health care providers. During the heights of the pandemic, SF Dept. of Homelessness & Supportive Housing (HSH) (Collaborative Applicant) provided wkly, if not daily messaging, via email & text to SF providers/public related to safety & public health measures (guided by public health agencies). HSH has processes in place to utilize these communication pathways as needed to address future public health emergencies. Current messaging to providers covers access to boosters for staff & those experiencing homelessness, overdose prevention policies & trainings, & eviction prevention resources. CoC provider trainings cover emerging info (for ex: current Medi-Cal renewal process) that could impact health of people experiencing homelessness. HSH & DPH websites are kept up to date w/ local health guidance & reports on public health data.

2. SF CoC FACILITATED COMMUNICATION BETWEEN PUBLIC HEALTH AGENCIES AND HOMELESS SERVICE PROVIDERS: In March 2020, DPH issued a shelter-in-place (SIP) order to prevent further spread of COVID-19. HSH set up a resource distribution center for homeless service providers to receive Personal Protective Equipment (PPE) (masks, gloves, shields). During the most recent major outbreak, DPH was the leader for the CoC in ensuring safety by planning & designing congregate site decompression, & facility cleaning standards. DPH employed teams to contact trace & test at encampments & in shelters, & to transport those requiring isolation beds. HSH followed DPH guidance & deployed Pit Stops & handwashing stations to serve unsheltered individuals in high-impacted areas. As vaccines & boosters have become available, HSH has worked w/ local hospitals & DPH to ensure access to ppl in congregate settings, on the street, or in highly impacted zip codes. During surges of COVID-19 or other infectious diseases, HSH is equipped to coordinate wkly, if not daily, 2-way communication w/ providers. Providers continue to be informed of any changes to DPH health guidance through regular HSH emails. A text messaging system can be initiated in the event of an infection disease outbreak. Street outreach teams continue to distribute hygiene supplies & to respond to immediate health concerns.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. SF coordinated entry system (CES) COVERS 100% of CoC area (city & county of SF) via 11 access points; a wide array of multilingual, multidisciplinary, mobile outreach teams; & hotlines. Dedicated access points exist for families, adults, & youth to facilitate targeted services. New neighborhood-based access points were launched in recent years to better serve the Latine community, as well as targeted services for LGBTQ+ youth. Mobile outreach teams target those unlikely to seek services on streets & in shelters, hospitals, & jails. From 2021-22, Homeless Outreach Team made 42,590 outreach attempts, of which 91.1% were successful engagements. Partnerships w/ schools, criminal justice & healthcare ensure referrals across systems. Most recent CE Evaluation found CE to be widely accessible.

2. SF CoC USES STANDARDIZED ASSESSMENT PROCESS. Households connect w/ a CE access point, are offered Problem Solving (prevention/diversion), & then are assessed for prioritization into available supportive & public housing programs. The assessment considers length of time/chronicity of homelessness, disability, health/mental health issues, & other barriers to housing. Dynamic housing queue IDs ppl w/ highest needs & prioritizes them for housing/services. CE staff receive at least annual training on the process (most recent 7/24/23).

3. CoC's CES IS UPDATED REGULARLY W/ FEEDBACK FROM PROJECTS & PARTICIPANTS. Dept. of Homelessness & Supportive Housing (HSH) regularly seeks feedback via monthly CE committee meetings. In 2021-22, feedback led HSH to hire consultants to conduct a qualitative & quantitative evaluation of the entire CES. The evaluation examined HMIS/CE data & feedback from a) ppl w/ experience using CE & projects that operate & accept referrals from CE; & b) ppl who sought help or were served through CE (200+ surveys of system users & 150+ providers & city staff). HSH is incorporating independent findings from a CE Evaluation done by local advocacy group Coalition on Homelessness. CoC is currently engaged in CE Redesign based on evaluation findings, informed & led by a Redesign Workgroup comprised of people w/ lived experience, providers, & city/county staff. HSH recruited a diverse Implementation Committee to operationalize Redesign Workgroup's recommendations (includes youth serving orgs, family services, street outreach, LGBT Center, pretrial diversion, VA healthcare system, & other partners; 65% members w/ lived experience).

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

**(limit 2,500 characters)**

1. SF’s coordinated entry system (CES) REACHES PEOPLE LEAST LIKELY TO APPLY FOR HOMELESS ASSISTANCE through efforts of Dept of Homelessness & Supportive Housing (HSH) (Collaborative Applicant) Homeless Outreach Team (HOT). HOT targets those unlikely to seek an assessment or services on the street & in shelters, hospitals, & jails. HOT members work in small, skilled teams w/ expertise in complex issues that are barriers to stability for people who are unsheltered. HOT partners w/ other city outreach teams to provide strengths-based, compassionate trauma-informed care for people w/ diverse experiences of unsheltered homelessness. From '22-23, HOT made 42,590 outreach attempts of which 91.1% were successful. Encampment Resolution Team (ERT) is a specialized outreach unit that addresses large encampments.

2. SF CES PRIORITIZES PPL MOST IN NEED OF ASSISTANCE for services & housing. CoC’s assessment tool measures need & acuity by examining length of time/chronicity of homelessness, disability/health/mental health/substance abuse issues, & other barriers to housing. A dynamic housing queue identifies in real time those w/ the highest needs & prioritizes them for immediate housing/services. Emergency prioritization is implemented during public emergencies such as COVID-19 to ensure those most vulnerable are served first.

3. SF CES ENSURES PEOPLE MOST IN NEED RECEIVE PERMANENT HOUSING IN A TIMELY MANNER, CONSISTENT W/ THEIR PREFERENCES. CE & HOT staff ensure clients are located & ready for placement. Housing First policies eliminate barriers to access CE & housing projects (such as elimination of most in-person assessment meetings & requirement for original documents). Clients are made aware of options & choice is always required for housing placement.

4. SF CES TAKES STEPS TO REDUCE BURDENS ON PEOPLE USING CE by adopting & implementing Housing First policies & centralizing access & assessment for all supportive housing. Appointment & document requirements for the assessment have been significantly eased (no original docs required). Problem Solving resources can be made available immediately (financial assistance, prevention). Population specific access points are offered to increase ease for families, youth, ppl who are LGBTQ+, & those who don’t speak English. Language & ADA accommodations are available. Recent CE Evaluation & ongoing redesign process are led & informed by providers & ppl w/ lived experience who help shape the process to reduce burdens.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	

3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.
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**(limit 2,500 characters)**

Through coordinated entry (CE), CoC:

1. AFFIRMATIVELY MARKETS HOUSING & SERVICES & ENSURES IT REACHES ALL PPL EXPERIENCING HOMELESSNESS. CoC & access points conduct marketing: quarterly email updates to providers, city/county depts & stakeholders; annual distribution of flyers on CE; announcements at monthly Board & committee meetings (accessible formats & translation available); & regular posting on social media & websites. Marketing materials convey that access points are accessible to all & specifically target ppl less likely to apply w/out special outreach (ex: chronically homeless, veterans, parenting youth, survivors of DV). Communications are available in 4 primary languages in SF (English, Spanish, Chinese, Filipino). CoC&ESG funded providers are required to take steps to ensure effective communication w/ ppl w/ disabilities (accessible application & admission, sign language interpreters, accessible written material formats) & to ensure meaningful access for ppl who don't speak English. Providers maintain records of marketing activities. CoC provides annual provider training on Fair Housing (FH) covering Fair Housing Act, disability & reasonable accommodation, expectations for providers to follow FH laws & best practices & uphold anti-discrimination policies.

2. INFORMS PARTICIPANTS OF RIGHTS & REMEDIES AVAILABLE UNDER FH & CIVIL RIGHTS LAWS. As stated in CoC & ESG Desk Guide, funded providers must provide program participants w/ info on rights & remedies. HSH has Participant Grievance Policy by which participants can file a non-discrimination complaint or appeal. Policies are displayed at access points & referral sites. Providers are required to have internal Grievance Procedures & receive training on FH & civil rights & remedies, to be aware of & communicate these to participants. By end of '23, SF CoC will finalize a substantial update to housing subsidy termination policy that increases due process for participants by including advocates & establishing a Subsidy Termination Advisory Committee (STAC) to ensure eviction is a last resort.

3. REPORTS CONDITIONS/ACTIONS THAT IMPEDE FH FOR CURRENT/PROSPECTIVE PARTICIPANTS. CoC & ESG funded providers are required to report to HSH impediments to FH. HSH reports to Mayor's Office of Housing & Community Development (responsible for consistency w/ Consolidated Plan). Providers are 1st recipients of complaints & unresolved grievances are escalated to STAC & HSH for investigation & response.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	07/11/2022

1D-10a.	Process for Analyzing Racial Disparities–Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

1. CoC ANALYZES RACIAL DISPARITIES IN PROVISION & OUTCOMES OF HOMELESS ASSISTANCE on annual & ongoing basis. Dept of Homelessness & Supportive Housing (HSH), Collaborative Applicant, uses HMIS data for annual analysis of demographic distribution of clients in the system to report on racial equity goals ID'ed in partnership w/ Nat'l Innovation Center for Housing Justice. In '21 HSH launched evaluation & redesign of coordinated entry (CE) w/ emphasis on racial disparities, using qualitative & quantitative analysis w/ CE & HMIS data to ID differences across race & ethnicity in assessments, vulnerability scores & referrals. Findings were presented to CoC Board July '22. Board continues to receive quarterly updates. HUD Race & Equity Analysis Tool has been source for CoC to ID populations overrepresented in homeless population & experiencing poverty. Stella P is used to ID racial disparities in outcomes, such as exits to permanent destinations, length of time homeless, & returns to homelessness. HSH also assessed disparities in development of new Equity-Driven Strategic Plan. The plan was informed by collection & analysis of input from 400+ ppl experiencing homelessness, providers, City/County staff, & community partners via surveys, focus groups, interviews, & community meetings; analysis of program & funding data; & review of existing plans & reports. HSH is developing operational dashboards for monitoring of progress made on addressing disparities.

2. CoC IDed RACIAL DISPARITIES W/IN HOMELESS RESPONSE SYSTEM & developed plans to address them. Analyses of data collected during development of the Strategic Plan found stark inequities in the population experiencing housing insecurity & homelessness in SF, w/ BIPOC populations experiencing homelessness at higher rates (ex: 38% of ppl experiencing homelessness ID as Black, African American, or African, more than 6x higher than in general population). Asian-Pacific Islanders & Latine households are more likely to live in overcrowded conditions & Black & Latine households report higher rates of housing insecurity. Findings from '22 CE evaluation show Latine households underrepresented among those accessing CE, Asian adults less likely to be placed on the supportive housing queue compared to White adults, families w/ Latine head of household less likely to be placed on queue compared to non-Latine families, & adults & youth IDing as Black or multiple races more likely to have a provider deny a housing referral.

1D-10b.	<b>Implemented Strategies that Address Racial Disparities.</b>	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	<b>Other:(limit 500 characters)</b>	
12.	SF CE Redesign process and implementation of equity-focused strategic plan are being led in partnership with racially diverse workgroups including people with lived experiences of homelessness. Dept of Homelessness & Supportive Housing (HSH), Collab. Applicant, reports regularly on progress on its Racial Equity Action Plan. New Chief Equity Officer provided training to CoC providers on systemic racism, its impact on the homeless response system, and strategies to address disparities.	Yes

1D-10c.	<b>Implemented Strategies that Address Known Disparities.</b>	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**



SF CoC HAS IDENTIFIED AND CONTINUES TO IMPLEMENT STEPS TOWARD ADDRESSING IDENTIFIED DISPARITIES. In 2021, the SF Dept. of Homelessness and Supportive Housing (HSH) (primary funder and provider of homeless assistance in the CoC) in partnership with the National Innovation (NIS) Center for Housing Justice, set out to identify a set of priorities and actions to advance racial equity goals within the department. The resulting report provided recommendations that included establishing a commitment to talking about racism and white supremacy and strategies to operationalize racial justice. On a monthly basis, the HSH Executive Team meets with providers of color to discuss equity, address barriers faced by communities of color, gather feedback, and devise strategies on how to end homelessness across SF, specifically within underserved communities. In early 2023 a diverse working group representative of the population experiencing homelessness in SF presented to the CoC Board a set of recommendations to address disparities in assessment and system design, such as provider denials of certain racial groups and likelihood of certain ethnic groups being prioritized and placed on the community housing queue, based on the '22 CE Evaluation. These recommendations are entering the implementation phase, which will be led in partnership with a second diverse working group. HSH hired a Chief Equity Officer in 2022 to lead HSH equity initiatives and held a 2-part racial equity training series with 9 trainings and 195 staff trained. The new Chief Equity Officer also provided a training to CoC providers on the history of systemic racism in housing and its impact today. The following work groups meet regularly to advance racial equity priorities: HSH's Strategic Framework Advisory Committee; the CoC Board; BIPOC-serving provider and faith groups; the Homeless Emergency Service Provider Association; the SF Human Services Network; and the Supportive Housing Provider Network. Targeted efforts have been made to directly increase access to housing for historically underserved, primarily BIPOC communities (in alignment with Fair Housing laws) using neighborhood based EHV/subsidy distribution along with supportive services, like HSH's Bayview Flexible Housing Subsidy Pool. Providers are local, culturally responsive, and committed to advancing racial equity within their individual projects and the homeless response system, and CoC works actively to engage new BIPOC-serving orgs.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC uses.	

(limit 2,500 characters)

1. THE CoC HAS MEASURES AND PROCESSES IN PLACE TO TRACK AND REPORT ON PROGRESS TOWARD PREVENTING AND ELIMINATING DISPARITIES IN THE PROVISION AND OUTCOMES OF HOMELESS ASSISTANCE. CoC’s Data and Performance team regularly reviews HMIS reports to conduct demographic analysis and maintains a live dashboard on the HSH public website providing a demographic summary of clients enrolled in coordinated entry, prioritized for housing, referred to housing, and enrolled in housing to transparently track disparities in the system. HSH prepares annual analyses of the demographic distribution of clients in the system of care. On a monthly basis, HSH’S Executive Director gives a report to the CoC Board and public that includes data on outcomes of homeless assistance broken down by race, ethnicity, gender, and other factors, allowing for an examination of disparities across the system. As a component of the 2023-28 Equity-Driven Plan to Prevent and End Homelessness, HSH is currently working toward developing and issuing comprehensive baseline data (to be finalized by January 2024) documenting the current state of inequities and disparities in the experience of homelessness in SF and in outcomes achieved. For every year following, HSH will assess whether measurable reductions in inequities are being achieved and continue to set targets for specific reductions in future years, in partnership and collaborative decision making with impacted communities.

2. THE CoC UTILIZES THE FOLLOWING TOOLS TO TRACK PROGRESS TOWARD PREVENTING AND ELIMINATING DISPARITIES: a) Data collected from HMIS and other sources in line with local requirements for tracking progress toward racial equity goals; b) local general population demographic data; c) Input from providers, participants, City/County staff, and community members collected through surveys, focus groups, and interviews; d) Live dashboards that allow for transparent representation of current disparities as well as progress made; e) CoC-created Unit Line Inventory System that integrates and accurately tracks demographics of housing referrals, enrollments, capacity, occupancy, unit characteristics, amenities, funding sources, and eligibility within a single system; f) Qualitative data collected on ongoing basis through work groups and provider groups focused on racial equity; G) HUD Race and Equity Analysis Tool & Stella-P.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

CoC CONDUCTS OUTREACH TO ENGAGE PEOPLE WITH LIVED EXPERIENCE (PWLE) IN LEADERSHIP AND DECISION MAKING through several avenues: a) CoC Board and committees include PWLE trusted in the community who vote on Board matters including CoC Policies & Procedures, and CoC funding. Board recruitment process includes direct outreach to potential members with emphasis on PWLE. b) CoC Board regularly invites/encourages participation from lived experience advocacy groups/advisory boards and PWLE to comment on action items at monthly CoC meetings, including committees on Funding, Data, and Coordinated Entry (CE). Committee membership is primarily made up of CoC members/public/PWLE. Outreach efforts include targeted outreach by current Board/Committee members, SF Dept. of Homelessness and Supportive Housing (HSH, Collaborative Applicant) staff, and consultants; and emails, flyers, and posts on CoC/HSH websites and social media pages. c) CoC conducted extensive outreach to engage PWLE in CE Redesign and strategic planning. Feedback on the CE system at public meetings led HSH to contract a community partner to conduct a full CoC CE evaluation, including DV CE, a process that was informed by input from over 200 surveys of system users/PWLE, as well as input from PWLE during in-person and online focus groups, town halls, and listening sessions. CoC conducted a transparent recruitment and selection process for CE Redesign Workgroups to ensure diverse representation that reflected the demographics and experiences of the population experiencing homelessness in SF. Successful recruitment led to 55 applicants of which 24 were selected. During the strategic planning process, HSH hired a consultant to conduct intentional engagement of PWLE in assessing needs and setting goals/strategies, supported by a community partner who has staff with lived experience and expertise in training & supporting PWLE. HSH recruited 4 community liaisons (PWLE) to support the process. Liaisons were paid for their time by the hour to conduct surveys, focus groups, and interviews with community stakeholders, and interpret data and support planning. d) HSH also launched the Safe Housing Working Group, co-led by survivors of domestic violence with lived experience of homelessness, inviting in various city departments, victim service providers, and survivors with lived experience through direct targeted outreach to address gaps in services for survivors and recommend updates to CoC policies and strategies.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	293	91
2.	Participate on CoC committees, subcommittees, or workgroups.	41	7
3.	Included in the development or revision of your CoC's local competition rating factors.	9	2

4. Included in the development or revision of your CoC's coordinated entry process.	36	7
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1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness. NOFO Section V.B.1.r.	
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Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

SF CoC AND CoC MEMBERSHIP ORGS AND PARTNERS PROVIDE PROFESSIONAL DEVELOPMENT AND EMPLOYMENT OPPORTUNITIES TO INDIVIDUALS EXPERIENCING AND WITH LIVED EXPERIENCE OF HOMELESSNESS. SF Department of Homelessness and Supportive Housing (HSH), Collaborative Applicant and primary recipient of CoC funds, collaborates closely with the SF Office of Economic & Workforce Development (OEWD) to ensure that SF CoC's rich array of workforce development services and opportunities are available to people experiencing homelessness. Both City departments are engaged in a structured collaborative planning process with community-based workforce and homeless service providers to improve coordination between these two service systems. Current strategic plans and recommendations from recent needs assessments and CE evaluations include a continued focus on recruiting staff with lived experience; new DV CE Expansion project will focus on a peer support program that will hire staff with diverse lived experiences of homelessness and survivorship. CoC conducted a training for all providers on 7/7/23 that covered strategies to provide professional development, including strategies to increase employment income and participant volunteerism, and encouraged action planning for the short and long term to increase opportunities for participants to expand professional development and employment opportunities. The HSH consultant leading the training encouraged providers to seek support for implementation of identified action steps as needed and provided a number of helpful resources and guides. HSH also partners with the San Francisco Human Services Agency to connect individuals experiencing homelessness to public benefit programs such as TANF and General Assistance, which offer workforce services. HSH has a seat on the City & County of San Francisco's statutorily mandated Workforce Alignment Committee to ensure that people experiencing homelessness are a priority population in the city's planning and delivery of workforce services. Public resources including the OEWD's WorkforceLinkSF help to publicize employment opportunities in an accessible and equitable way (clear salaries, application procedures, etc.) and the city provides no-cost training for employment in several industries.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. NOFO Section V.B.1.r.	
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Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
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2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

1&2. SF Dept of Homelessness & Supportive Housing (HSH), Collab. Applicant, ROUTINELY GATHERED FEEDBACK FROM PPL EXPERIENCING HOMELESSNESS & PPL WHO RECEIVED ASSISTANCE THROUGH CoC/ESG using a variety of methods: a) WORKGROUPS, COMMITTEES, & BOARD MEMBERSHIP: CoC has workgroups led by & including ppl w/ lived experience of homelessness (PWLE) & ppl who received assistance through CoC & ESG. This year included Coordinated Entry (CE) Redesign Workgroup (11 PWLE); CE Redesign Implementation Workgroup (17 PWLE); & Safe Housing Workgroup (12 PWLE) & subcommittees. PWLE also hold seats on Board & other committees (including rvw & rank panel). b) COMMUNITY ENGAGEMENT PROCESSES: CE eval/redesign & strategic planning during '22 & '23 collected extensive input from PWLE via focus groups, interviews, surveys & community meetings in partnership w/ peer liaisons. For ex: 300+ surveys (in multiple languages) were completed w/ CoC & ESG program participants & CE users (26% reported living unsheltered) & 5 focus groups held w/ & led by PWLE; c) COMMUNITY LIASONS: HSH has 4 community liaisons (PWLE) who led community engagement for strategic planning & will regularly provide input on HSH policies & programs. d) GRIEVANCE POLICY: HSH manages grievance policy & works w/ Shelter Grievance Committee to receive/respond to participant complaints. As part of this process, HSH gathers feedback about policies to improve participant experiences in CoC & ESG programs.

3. CoC HAS TAKEN STEPS TO ADDRESS CHALLENGES RAISED BY PWLE. Input by PWLE, collected regularly through methods above, shapes CoC's response to homelessness through incorporation into strategic plans & program & system design. For ex: input collected from survivors of domestic violence w/ lived experience of homelessness provided input via surveys, focus groups & other methods during recent Needs Assessment which indicated need for additional peer support from other survivors. In direct response, CoC applied for DV CE Expansion that will focus on increasing staffing by PWLE of homelessness & survivorship. Another ex: CE Redesign Workgroup (17 PWLE), developed recommendations on CE redesign to better serve people experiencing homelessness (based on input collected from PWLE during CE Evaluation), which were submitted & approved by CoC Board Jan '23 & are currently in implementation. CoC funded projects are scored on use of client feedback processes & meaningful integration of feedback into project design & operation.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

**(limit 2,500 characters)**

1. The Dept of Homelessness & Supportive Housing (HSH), as the administrative entity / Collaborative Applicant of the SF CoC, is engaged in city-wide efforts to REFORM ZONING AND LAND USE POLICIES to support the development of temporary & permanent housing in San Francisco. HSH actively participated in development of SF's 2022 Housing Element Update (adopted in January 2023), the City's first housing plan that is centered on racial and social equity. The sites inventory analysis that was conducted found insufficient sites to meet state requirements & housing needs, & as such a rezoning program was included in the plan, to be implemented over the next 3 years to address the shortfall of available housing. Over half of new housing must be low- & moderate-income housing. In 2022, SF Board of Supervisor introduced legislation to amend the Planning Code to allow for safe parking & vehicle triage programs on designated sites for 5 years. HSH works with the local district supervisor to determine locations. In June '23, in alignment with the Mayor's Housing for All Plan & '22 Housing Element CONTRIBUTED TO BY HSH, SF Planning Commission approved legislation to amend the Planning Code to expand housing incentive programs for new housing that fits within existing City zoning laws.

2. In 2022, SF CoC worked to put forward BALLOT MEASURES to REDUCE REGULATORY BARRIERS to affordable housing development. Proposed legislation would streamline the process for certain types of new housing projects in SF, granting them an expedited approval timeframe of 3-6 months, exempting them from CEQA review, & shielding them from any related litigation attempts. Among the types of projects granted expedited review were 100% affordable projects, mixed-income projects, & housing projects for teachers & educators. For a mixed-income project to qualify, it would include 15% more affordable homes than currently required by city law. For 100% affordable projects to qualify, their affordability level would not exceed 140% of the area median income. San Francisco voters had the opportunity to vote on these measures on the Nov '22 ballot but the measures were narrowly rejected. However, as stated above, SF Planning Commission approved legislation in June '23 to amend the Planning Code. This eliminated unnecessary processes & hearings & eliminated certain requirements & geographic restrictions (in alignment with the Mayor's Housing for All Plan & '22 Housing Element CONTRIBUTED TO BY HSH).

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	07/24/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	07/24/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	39
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)



1. SF CoC COLLECTED & ANALYZED DATA RE: EACH PROJECT THAT HAS SUCCESSFULLY HOUSED PARTICIPANTS IN PERMANENT HOUSING (PH), guided by local CoC rules & scoring criteria. CoC analyzes each renewal project's success housing participants in PH using the project's Annual Performance Report (APR) from HUD Sage Reporting Repository. Data from APR (i.e. % of project participants who obtain/maintain PH) was used to calculate a score using community-developed criteria. Housing stability is worth 15/100 pts, the most of any scoring factor. New projects were asked to describe how they will support PH retention (10/100 pts).

2. CoC ANALYZED DATA RE: HOW LONG IT TAKES TO HOUSE PPL IN PH using multiple factors, including PH success rate measure, point-in-time unit utilization rates, grant utilization rates, & elimination of barriers to entry (e.g. criminal background & eviction checks). Each measure assesses the project's ability to keep housing units filled & reduce length of time households remain homeless.

3. CoC CONSIDERED SEVERITY OF NEEDS & VULNERABILITES EXPERIENCED BY PARTICIPANTS WHEN RANKING & SELECTING PROJECTS. CoC prioritizes most vulnerable for housing & primarily funds renewal & new PSH projects serving Chronically Homeless/Dedicated PLUS/Disabled population. Project applicants rank higher if they offer low/no barrier access (no disqualification for criminal, DV, eviction history); address racial inequities/barriers to access; offer healthcare/mental health/substance abuse services; & demonstrate experience serving most vulnerable. Prioritization occurs via review & rank process conducted by unbiased panel w/ knowledge of the homeless system & community subpopulations.

4. CoC GIVES CONSIDERATIONS TO PROJECTS THAT PROVIDE HOUSING & SERVICES TO HARDEST TO SERVE POPULATIONS. CoC policy permits ranking panel to preserve lower-scoring renewal projects that are needed to maintain housing for hard-to-serve populations. Panelists are trained to consider unique needs & severity of needs of population served. Panelists can adjust project scores if provided context from projects about specific limitations (e.g. inability of participants to increase employment income). Panelists evaluate how new & renewal projects lower barriers & serve vulnerable populations. Scoring for projects serving those w/ most needs in PSH is scaled to reflect these challenges. Renewal & new projects that operate w/ no/low barriers receive additional points in local competition.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	

3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.
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**(limit 2,500 characters)**

1. CoC USED INPUT FROM PPL OF DIFFERENT RACES & ETHNICITIES. To widen input on local project rating, CoC Board & staff have conducted outreach to orgs & neighborhoods serving OVERREPRESENTED/underserved communities. During CoC Funding Committee’s annual process for reviewing local scoring criteria (started late ’22 to allow for input), CoC collected input on rating factors & strategized how to integrate lived experience (LE) into the competition thru implementation of client surveys. Meetings were open to public & CoC’s diverse providers. Community input informed revisions to scoring criteria (e.g., increasing points for renewal projects that took steps to ID & eliminate barriers faced by overrepresented races & ethnicities & for new projects that considered severity of barriers). Scoring criteria increased points for adherence to Housing First, cultural competency, & accessibility. Points were also awarded when participant input was used to initiate changes in service provision. Awarding points for client feedback processes & advancing racial equity ensures feedback from diverse client pools can be used to evaluate projects in the future. CoC Board, which includes ppl of races & ethnicities overrepresented in homeless population (e.g. Black & Latine) & ppl w/ LE, approves rating factors & scoring.

2. CoC INCLUDED PPL OF DIFFERENT RACES & ETHNICITIES IN REVIEW, SELECTION & RANKING. CoC Board & Collaborative Applicant conducted targeted outreach to recruit Priority Panel members w/ emphasis on recruiting ppl of races & ethnicities OVERREPRESENTED in the homeless population & other key populations (e.g. members of LGBTQ+ community). Priority Panel that reviews & ranks projects was diverse (50% of members were women of color & panel included ppl w/ LE). Panel reviewed all renewal & new projects & recommended a ranked list that was approved by Board.

3. CoC RATED & RANKED PROJECTS BASED ON DEGREE TO WHICH THEIR PROJECT HAS IDENTIFIED & TAKEN STEPS TO ADDRESS BARRIERS TO PARTICIPATION FACED BY PPL OF DIFFERENT RACES & ETHNICITIES. CoC scores projects on whether they ID’ed & eliminated barriers to participation & scored projects on advancing racial equity & cultural competency (4/100pts for renewals, 10/100 for new projects). Projects were also scored on use of client feedback processes & implementation of client feedback (9-10pts/100), intended to ID & eliminate barriers, particularly by ppl of races & ethnicities OVERREPRESENTED in homeless population.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	

4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.
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**(limit 2,500 characters)**

1. SF CoC’s REALLOCATION PROCESS allows the Priority Panel to flag projects to be reallocated in part or in whole (or re-ranked in favor of a new project) based on community priorities as determined by the CoC, Collaborative Applicant, and community. This can also be done if a project lacks performance data or fails to spend down funds. The involved project may submit an appeal of this decision to the Appeals Committee. Additionally, the local scoring process ensures that lower performing or lower priority renewal projects can be ranked lower than new, high scoring and high priority projects. Points are deducted in local scoring processes for renewal projects that have low performance and/or are underspending.

2. SF CoC DID NOT identify any projects for REALLOCATION during the local competition this year.

3. SF CoC DID NOT REALLOCATE any low performing or less needed projects during the local competition this year.

4. The CoC has worked with the HUD Regional Office in recent years to significantly reorganize the CoC portfolio including the continued consolidation of projects. Consolidation permits flexibility when one previously individual project may be underspending during a particular year but another project is in a position to spend more. The community has worked hard to collaboratively hone the scoring criteria and solicit new project applications so that reallocation is not the tool needed to improve project performance. Local scoring criteria (including objective criteria on project performance and priority) enabled one new, high scoring and high priority PSH project to score higher than a number of renewal projects, pushing the lowest scoring renewal projects into Tier 2. As such, SF CoC DID NOT need to REALLOCATE any projects at this time.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	

	<p>4. If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.</p>	
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1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.</p>	09/11/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	<p>Does your attachment include:          1. Project Names;          2. Project Scores;          3. Project accepted or rejected status;          4. Project Rank–if accepted;          5. Requested Funding Amounts; and          6. Reallocated funds.</p>	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included:          1. the CoC Application; and          2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.</p>	09/25/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	<b>Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.</b>	09/25/2023
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1&2. SF CoC AND THE HMIS LEAD HAVE TAKEN STEPS TO ENSURE DV HOUSING AND SERVICE PROVIDERS COLLECT DATA IN COMPARABLE DATABASES, and DV HOUSING AND SERVICE PROVIDERS ARE USING A HUD-COMPLIANT COMPARABLE DATABASE. During the past two years, the Dept of Homelessness and Supportive Housing (HSH) – as the HMIS Lead, Collaborative Applicant, and direct recipient of majority of CoC funding (including the DV CE Project) – has been working closely with victim service providers (VSPs) to ensure each VSP is using a comparable database able to collect the data elements required by HUD HMIS standards. During 2022, HSH convened a working group of advocates, survivors, and city agencies to develop the Housing Opportunities for People Experiencing Violence (HOPE) System, which operates as a framework for ensuring that each comparable database partner agency in SF has software that meets HUD’s reporting requirements while also safeguarding survivor confidentiality. The HOPE System ensures survivors have access to the full range of CoC- and survivor-specific housing/services and that the data system is fully compliant with 2022 HMIS Data Standards. VSPs are supported by HSH’s Data & Performance team, which is responsible for submitting accurate and timely HIC, PIT, SPM, and LSA reports to HUD. Victims of DV can also ask for their information to be removed from HMIS if data was provided by a participant prior to a domestic violence incident; data will then be migrated to a VSP database. HSH continues to work with VSPs and working groups to strengthen the HOPE System and survivor access in the CoC. The CoC has submitted a new DV-CE Expansion project this year to further these efforts.

3. SF CoC IS COMPLIANT WITH 2022 HMIS DATA STANDARDS and will be implementing 2024 standards beginning on October 1st, 2023.

2A-5. Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.

NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	3,350	69	3,133	95.49%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	506	110	348	87.88%
4. Rapid Re-Housing (RRH) beds	1,641	70	1,571	100.00%
5. Permanent Supportive Housing (PSH) beds	5,725	0	4,723	82.50%
6. Other Permanent Housing (OPH) beds	7,760	149	7,557	99.29%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	
	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:	
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and	
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.	

(limit 2,500 characters)

1 & 2. CoC WILL IMPLEMENT STEPS TO INCREASE BED COVERAGE TO AT LEAST 85% FOR ALL PROJECT TYPES. Currently, bed coverage rates of Emergency Shelter (95.49% bed coverage rate), Transitional Housing (87.88% bed coverage rate), Rapid Rehousing (100% bed coverage rate), and other Permanent Housing (OPH) (99.29% bed coverage rate) are all above 85%. Permanent Supportive Housing (PSH) is just below this threshold, at 82.5%. Capturing the extensive PSH portfolio in HMIS SF has been a major undertaking over recent years, resulting in significant improvements in bed coverage rates. SF CoC has over 12,000 PSH and OPH units that have been developed with braided funding (e.g., local, state, federal, private) over hundreds of physical sites over several decades. The CoC has been and will continue to implement a work plan with the HMIS Vendor, Bitfocus, to continue to bring PSH coverage up by systematically reviewing every site. These efforts have led to great improvements in PSH and OPH bed coverage. In 2021, PSH bed coverage was 56.01% and in 2022, PSH bed coverage was 77.7%. CoC successfully INCREASED bed coverage for PSH to 82.5% this year. OPH is at nearly 100% coverage (up from 97.55% in 2022). All subrecipient contracts awarded (including and outside of CoC funding) through the Dept. of Homelessness and Supportive Housing (HSH) – Collaborative Applicant, HMIS Lead, and primary recipient and funder of homeless assistance – will continue to specify that HMIS participation is required. Training and licenses will continue to be supported by HSH as the HMIS Lead.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/26/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

**(limit 2,500 characters)**

CoC conducted MOST RECENT FULL PIT COUNT in Feb '22, including Youth Count.

1. CoC ENGAGED UNACCOMPANIED YOUTH & YOUTH SERVING ORGS IN PLANNING FOR MOST RECENT PIT COUNT via a collaborative planning process, the "Bi-Monthly Youth Homelessness Response System (HRS) Convening." The convening brought together youth-serving orgs, agencies providing support services & property management, & youth-serving city depts (e.g, Dept of Public Health). From Oct.-March prior to the count, the convening provided space to ensure stakeholders were part of planning the '22 PIT Count. SF Dept. of Homelessness & Supportive Housing (HSH), Collab. Applicant, reached out to orgs who serve youth experiencing homelessness for input on how to conduct the count safely during COVID-19 & involve homeless youth in the count. Youth PIT Planning Team met from Dec.-March to plan for the street count & post-count survey. The following local youth-serving orgs supported '22 planning: Huckleberry, At the Crossroads, Homeless Youth Alliance, Larkin Street Youth Services, the SF LGBTQ Center, 3rd Street Youth Center, & Five Keys Charter & Programs. HSH also hired a PIT planning consultant, Applied Survey Research, for guidance on the Youth Count. HSH engaged stakeholders via Bi-Monthly Youth HRS Convening to ID which locations in SF they have been encountering unsheltered youth since the last PIT Count. HSH & Youth PIT Planning team worked w/ youth street outreach teams to ID locations & service providers helped collect youth input to inform locations. This resulted in additional routes added to the '22 Youth Count to incorporate Ocean Beach & Lake Merced areas. New in '22, outreach teams were able to select routes for the count from an interactive GIS planning map tool that enabled planning for complete coverage of SF.

2 & 3. CoC WORKED W/ UNACCOMPANIED YOUTH & INCLUDED YOUTH EXPERIENCING HOMELESSNESS DURING MOST RECENT UNSHELTERED PIT. Providers serving youth experiencing homelessness recruited youth experiencing & w/ lived experience of homelessness to participate in '22 street visual count as "Youth Counters". Each participating provider conducted outreach to youth in their org (including unhoused unaccompanied youth). Multiple teams of counters, made up of 2/3 youth & an adult ally, helped ID locations where unsheltered youth might be, counted youth, & administered surveys to unsheltered youth. 42 youth participated as street counters, receiving \$20/hr compensation for their time.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
NOFO Section V.B.5.a and V.B.7.c.		
In the field below:		
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
3.	describe how the changes affected your CoC's PIT count results; or	
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

**(limit 2,500 characters)**

1 - 4. N/A - SF CoC conducted its most recent unsheltered PIT Count in 2022 and will conduct its next count in 2024. Planning for 2024 will begin this fall. During the 2022 PIT Count, SF CoC made efforts to align its PIT Count survey (for sheltered & unsheltered individuals) with new HUD FY2022 HMIS data standards, updating race, ethnicity, and gender survey questions and response options. To increase randomization of sample respondents, survey workers were trained to employ an “every third encounter” survey approach. A mobile application was introduced to take the place of paper tally sheets, and enumerators used GPS-enabled smartphones to submit data in a mobile application called ESRI Survey 123, developed by the PIT planning consultant. Outreach teams were able to select routes for enumeration from an interactive GIS planning map tool. High-density homeless routes were prioritized for outreach workers alongside people with lived experience of homelessness, while volunteers assisted with low-density routes. A newly updated multiplier was applied to tents and vehicles where the number of persons was unknown. A new process was created to improve the accuracy of the unsheltered family count by compiling a byname list of families recently in need of shelter or prioritized for housing in HMIS and inquiring about the household’s housing status on the night of the PIT Count. Providers familiar with each neighborhood recruited currently homeless youth to participate in the count, recruiting the most of any year. The changes made to methodology may have had an impact on PIT Count results, increasing accuracy through use of youth counters who were better able to identify locations to find homeless youth, and increased emphasis on locating unsheltered families.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. CoC DETERMINED RISK FACTORS TO ID PPL EXPERIENCING 1st TIME HOMELESSNESS (FTH) thru extensive analysis of intakes, assessments, data, & feedback from providers & current/formerly homeless households, including analysis conducted during CE Eval/Redesign & strategic planning. Post-PIT survey collected info about prior living situations & causes of homelessness. Primary causes = lost job, eviction, rent affordability, employment/income, mental illness, incarceration & interpersonal conflict. 17% of survey respondents affirmed their primary cause of homelessness related to COVID-19. Analysis indicated older adults are among fastest growing populations experiencing FTH, due to high costs of living, stagnant wages, health issues & changing job market. 2-phase CE assessment IDs ppl at risk of FTH. In phase 1, CoC uses strengths-based approach to determine if household can be diverted from homeless response. Phase 2 assesses vulnerabilities, barriers to housing & risk factors (e.g, history of homelessness, income relative to area median income, eviction history, disability, health, criminal records).

2. STRATEGIES TO ADDRESS INDIVIDUALS & FAMILIES AT RISK OF BECOMING HOMELESS INCLUDE a) Problem Solving (PS): CoC PS helps prevent FTH by supporting those at risk to remain housed. PS conversation at access points/phone/outreach helps ID options thru mediation, eviction prevention, childcare, ESG prevention funds, & flex funds for repairs, back rent, utilities, bridge rent, vehicle repair, & other situations jeopardizing housing. From '22-23, 12,002 PS conversations occurred w/ 953 successful resolutions via PS supports. In 21-22, SF provided 5,500+ emergency rental assistance payments to households at risk. SF is working w/ MacArthur Foundation & Urban Institute on Just Home Project to break links of housing instability, incarceration & homelessness (e.g, by addressing post-incarceration job loss & financial issues leading to FTH). SF is piloting new "Trust Youth" initiative, cash transfer program, housing PS, flex financial assistance, targeted prevention, & basic income pilots to prevent FTH in youth. CoC works w/ city/county depts to increase stock of affordable housing, vital to preventing FTH. SF has Tenant Right to Counsel in evictions. Studies show having an attorney in eviction cases increased chances of avoiding homelessness by over 70%. Eviction Defense Collab, CoC partner, leads these efforts.

3. RESPONSIBLE: HSH Problem Solving Program Manager

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

**(limit 2,500 characters)**

1. CoC STRATEGY TO REDUCE LENGTH OF TIME HOMELESS (LOTH) includes investing in new local, state, federal & private funding to improve street outreach, Coordinated Entry (CE) & PH capacity, all key aspects of moving ppl to housing. SF has made significant investments in new PSH in recent years & will continue in alignment w/ new Strategic Plan to address homelessness. Hundreds of new PSH units come online in coming year. Policies & processes w/in the homeless system prioritize ppl experiencing long-term homelessness. Multiple outreach teams connect ppl who are unsheltered (& chronically homeless) w/ housing & services. CoC continues to improve CE & reduce delays w/ implementation of recommendations from CE Eval/Redesign process informed by ppl experiencing homelessness & w/ lived experience. Strategies have yielded positive results; # of ppl experiencing chronic homelessness decreased from 3576 in '21 to 2520 in '23. Additional planned strategies include enhancing services in shelters & PH programs for ppl w/ complex care & service needs; enhancing, expanding, & assessing direct placements of ppl experiencing unsheltered homelessness into PH w/out an intermediate stop in TH or shelter; & developing higher levels of support to address complex health needs of older population.

2. CoC IDs & HOUSES INDIVIDUALS & FAMILIES W/ LONGEST LOTH via accessible access points dedicated to adults, youth & families; mobile assessment teams working w/ Homeless Outreach Team (HOT) to engage those hardest to reach & w/ longest LOTH; & CE assessments. From '22-23, HOT made 42,590 outreach attempts of which 91.1% were successful, using street medicine, flex funds, low-barrier navigation center beds & Problem Solving to ensure engagement led to positive outcomes. CE assessment tool heavily weights LOTH when determining vulnerability scores to prioritize households for housing. This means CoC most frequently houses chronically homeless ppl & those w/ longest LOTH. Housing Ladder program moves ppl from PSH to independent housing when intensive support is no longer needed, opening units to others. In line w/ new Strategic Plan, SF plans to implement a shared priority by name list to ID, understand, & successfully engage highly vulnerable ppl (including those w/ long LOTH) thru street outreach & access to housing, healthcare, & services. LOTH is tracked via publicly accessible data dashboards created by CoC Data & Performance Team.

3. RESPONSIBLE: HSH Director of Housing Services

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.
----	---

**(limit 2,500 characters)**

1. CoC STRATEGY TO INCREASE EXITS to PH is guided by Coordinated Entry (CE), HMIS data & input by ppl w/ lived experience. CE reduces barriers to housing/services. Community-led CE Redesign (in implementation) will continue to streamline access. Navigation Centers & low-barrier shelters quickly ID & stabilize ppl via health services & housing-focused case management. Housing navigation in ES, TH, & RRH reduces barriers to housing. CoC works w/ City/County to increase available housing & landlord engagement helps expand opportunities. Mayor's Homelessness Recovery Plan (thru end of '22) led to largest expansion of PSH in 20yrs & City's Housing for All Plan will expand new housing. More than 1,800 ppl temporarily placed in hotels during COVID-19 were in PH by end of Feb. '23. CoC works w/ local housing authority & City/County to obtain Emergency Housing Vouchers (for ppl who are homeless, at risk, recently homeless, or fleeing violence), Family Unification Program Vouchers (for families whose lack of housing is primary factor in placement of children in out-of-home care or delay of them returning) & Mainstream Vouchers (very low-income, disabled households). Vouchers increase available housing & rate at which ppl can obtain PH.

2. CoC STRATEGY TO INCREASE PH RETENTION/EXITS to PH includes commitment to Housing First (HF) & investment in supportive services. During '21 & 22, 9,866 ppl retained PH or moved to PH (97%). HF policy means evictions are last resort & Right to Council supports clients facing eviction. Substantial update to CoC housing subsidy termination policy by end of '23 will increase due process & establish Subsidy Termination Committee to reduce evictions. CoC-funded providers receive training on HF & CoC monitors to ensure compliance. Problem Solving (e.g., security deposits, flex funding, connections to family, other supports) helps retain PH. CoC providers connect participants w/ employment & income to achieve stability & retain PH. CoC trains providers annually on strategies to increase participant income. CE Redesign (in implementation) will support client choice & appropriateness of housing & service options to increase retention/exits to PH. HSH will fund additional prevention resources & flexible financial assistance to support retention of PH. Local scoring tools include point incentives for service provision/referral & housing suitability to ensure projects help w/ retention.

3. RESPONSIBLE: HSH Director of Housing Services

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

In the field below:

1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,500 characters)**

1. CoC’s STRATEGY TO ID INDIVIDUALS & FAMILIES WHO RETURN TO HOMELESSNESS uses HMIS, CE, & shelter data. SF CoC has a coordinated, no-wrong-door point of entry for homeless services through CE, ensuring those returning to homelessness will be immediately ID’ed at access points or referred from another service/outreach provider to an access point. Those entering shelters are quickly ID’ed & referred to housing & services. Coordination of staffing between access points & shelters for youth, adults, & families further supports identification of households returning to homelessness. CoC analyzes systemwide data through HMIS to track returns to homelessness & works to ID households at risk of returns to homelessness & risk factors (job loss/reduction in income, mental & behavioral health challenges, eviction, interpersonal conflicts resulting in loss of housing) in order to prioritize support leveraging Problem Solving & other resources.

2. CoC’s STRATEGY TO REDUCE THE RATE OF RETURNS TO HOMELESSNESS includes funding & supporting diverse & varied services (including intensive services & mental health/substance use services as well as shorter-term, less intensive services according to needs). In ‘22, rate of returns to homelessness was consistent w/ rates in recent years. Rate of returns w/in 6mos was 6% (5.7% in ‘21 & 6% in ‘20); rate w/in 12mos was 3% (2.3% in ‘21, down from 4.6% in ‘20), & w/in 24mos was 5% (3.8% in ‘21, down from 5.7% in ‘20). RRH providers & those supporting clients moving from PSH to PH ensure clients are connected to supports & community networks needed to retain housing beyond subsidy periods & provide at least 6mos of aftercare. CoC’s Problem Solving team uses a strengths-based approach to prevent returns to homelessness by leveraging client community & family networks & providing access to mediation, eviction prevention, childcare, mainstream benefits, & flexible financial support for repairs, back rent, bridge rent, vehicle repair, etc. to avoid financial situations that could jeopardize housing. Just Home Initiative uses Safety & Justice Challenge funding to break cyclical patterns of homelessness, incarceration, & returns to homelessness for people involved w/ criminal legal system. Major factor contributing to homelessness (first time or returns) includes availability of affordable housing. CoC continues to work with city/county depts to increase affordable housing stock.

3. RESPONSIBLE: HSH Director of Housing Services

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC’s strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.

**(limit 2,500 characters)**



1. CoC STRATEGY TO ACCESS EMPLOYMENT INCOME for ppl experiencing/at-risk of homelessness includes partnership w/ Office of Economic & Workforce Development (OEWD). OEWD & CoC providers offer career development in growing industries, support job search & connect to opportunities thru job centers across CoC area. '21 analysis of workforce development services (in partnership w/ OEWD) shaped CoC strategy, seeking to lower barriers to access by providing employment specialists connected to a job pipeline & building pathways for career advancement. CoC providers are trained at least annually on increasing participant income via employment & job training, w/ overview of local programs & info on how to connect. CoC scoring criteria boosts projects that help increase employment income (10/100 pts). CoC-funded providers offer critical re-entry job support for ppl exiting criminal legal system. Percentage of ppl served by CoC who increased cash income from employment INCREASED 2% from last yr.

2. CoC WORKS W/ MAINSTREAM EMPLOYMENT ORGS TO HELP HOUSEHOLDS INCREASE EMPLOYMENT INCOME & invests in workforce development services & partnerships to ensure ppl experiencing homelessness obtain/retain housing, strengthen life skills, & pursue livable wage employment. Workforce development is a key strategy to support permanent exit from homelessness. In '21, CoC partnered w/ OEWD to launch a workforce development pilot to improve employment outcomes for ppl experiencing homelessness & increase collaboration & alignment between homeless services & workforce services. Pilot started w/ ppl in Adult Rapid Rehousing & is now available to anyone who meets local definition of homelessness. Workforce development services are available at Access Points & OEWD Job Centers & thru referrals via Scattered Site portfolio. CoC partners w/ OEWD workforce providers, including Goodwill, Success Centers, Hospitality House, & Episcopal Community Services. CoC is a member of Homelessness Workforce Collaborative, 10 local homeless providers w/ employment services such as job readiness, training & placement. CoC partners include Downtown Streets & First Source Hiring who provide job training & volunteer experience. New Strategic Plan includes focus on expanding private-public partnerships to support innovative workforce development such as addressing provider staffing needs by creating pathways to employment for ppl in the programs that currently serve them.

3. RESPONSIBLE: HSH Housing Mngr

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. SF CoC's STRATEGY TO ACCESS NON-EMPLOYMENT CASH INCOME for clients includes mandatory training for CoC-funded providers and staff on connecting households to non-employment income. The most recent training was on 7/7/23, led by representatives from SF Office of Economic and Workforce Development, County Adult Assistance Program, and SF Human Services Agency who represented general assistance, SSI/SSDI, Temporary Aid for Needy Families (TANF), and other programs with information on available benefits, eligibility, avenues for advocacy, tips, common challenges, and direct referral processes and contacts. These annual trainings, in addition to ongoing communication via listservs, meetings, and announcements, provide an opportunity for providers to learn about updates to existing programs and new resources, to train new staff, and to create new channels for access and referrals. Many CoC providers have been SOAR trained as the majority of households served through the CoC live in PSH and many are chronically homeless or have significant barriers to obtaining market-rate housing. CoC coordinates with advocacy programs like the Disability Evaluation Consultation Unit, Disability Evaluation Assistance Program, and Positive Resource Center, which do direct advocacy for SSI/SSDI benefits for participants experiencing homelessness. Dept of Homelessness and Supportive Housing (HSH), the Collaborative Applicant, also co-locates eligibility workers at navigation centers and housing programs and uses mobile outreach to ensure clients have easy access to non-employment benefits. CoC's emphasis on housing stability and homelessness prevention places focus for case management on helping people to secure income. Scoring tools for annual CoC competition incentivize efforts to increase non-employment cash income by awarding points for increased participant income. New 5-Year plan to address homelessness prioritizes strategy for strengthening efforts to ensure that people experiencing homelessness can more easily access and sustain access to benefits and income supports for which they are eligible (a focus which will be led in partnership with SF Human Services Agency). Pilot initiatives including Trust Youth have implemented innovative strategies to increase income for youth and young adults, including direct cash transfer programs and basic income pilots.

2. POSITION RESPONSIBLE: HSH Housing Manager

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Housing for Survi...	Joint TH-RRH	44	Housing
600 7th St	PH-PSH	42	Healthcare

### 3A-3. List of Projects.

1. What is the name of the new project? Housing for Survivors TH-RRH
2. Enter the Unique Entity Identifier (UEI): E42PRK5JAJ13
3. Select the new project type: Joint TH-RRH
4. Enter the rank number of the project on your CoC's Priority Listing: 44
5. Select the type of leverage: Housing

### 3A-3. List of Projects.

1. What is the name of the new project? 600 7th St
2. Enter the Unique Entity Identifier (UEI): E42PRK5JAJ13
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 42
5. Select the type of leverage: Healthcare

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**  
 N/A

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

4A-2.	Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.	
	NOFO Section I.B.3.I(3)	

Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:

1.	Applicant Name	City and County of San Francisco
2.	Project Name	DV CE Expansion
3.	Project Ranking on Priority Listing	45
4.	Unique Entity Identifier (UEI)	E42PRK5JAJ13

5.	Amount Requested	\$422,088
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4A-2a.	Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(c)	

Describe in the field below:

1.	the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
2.	how the proposed project addresses inadequacies identified in element 1 of this question.

**(limit 2,500 characters)**

1. While SF CoC has made many strides toward strengthening CE to meet needs of survivors of domestic violence, dating violence, sexual assault, & stalking, the CoC has ID'ed areas to improve current CE through addressing INADEQUACIES THAT LIMIT ITS ABILITY TO BETTER MEET SURVIVOR NEEDS. Recent Community Needs Assessment (informed by survivors, providers & other local experts) led to 26 recommendations to improve services for survivors experiencing homelessness. Key recommendation was to invest in enhancing staff capacity w/ emphasis on a representative workforce. Current staffing is inadequate & can result in high caseloads, poor staff retention, & environments not welcoming to ppl seeking help. Multi-lingual staffing is needed to increase language access & ensure CE is inclusive for all survivors & all survivors can access & navigate the process. Survivors are presenting w/ complex needs (e.g, behavioral health concerns & addiction) & high levels of need staff must be equipped to address. Heavy workloads & constant flows of survivors seeking help allow little time for providers to learn about each other's programs & improve coordination/collaboration. Access Point staff are limited by resources available & too often must deliver the message that there is no housing available. Survivors need more help w/ systems navigation & options beyond diversion as well as support for safety when enduring long waits for help. Lastly, there is need to ensure staffing that is representative of populations served & to expand peer support & hiring of staff w/ lived experience.

2. THIS PROJECT ADDRESSES INADEQUACIES IDENTIFIED ABOVE by focusing on solving 2 key issues: staffing & need for peer support. The project will fund investments by subrecipients in a peer advocate program, focused on hiring individuals w/ lived experience of survivorship to provide CE services including assessment, problem solving, matching to housing, & housing navigation. The program will prioritize hiring staff w/ language capacity in SF's most common languages (Spanish, Chinese, Filipino) & providing adequate compensation, professional development & reasonable workloads to retain skilled advocates critical to effective CE. Augmenting staff capacity by creating career pathways for survivors will help ameliorate staff capacity issues, expand language capacity, address disparities caused by requiring traditional education history & help the system progress toward more representative staffing.

4A-2b.	Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(d)	



	Describe in the field below how the new project will involve survivors:
1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1&2. This project WILL INVOLVE SURVIVORS WITH A RANGE OF LIVED EXPERTISE IN POLICY AND PROGRAM DEVELOPMENT THROUGHOUT ITS OPERATION through leadership by the CoC's Safe Housing Working Group. The Safe Housing Working Group and its subcommittees are the vehicles for survivor-led decision making on CoC program development, with the motto "for us, by us". The Safe Housing Working Group is comprised of survivors with a range of lived experience/expertise of homelessness and survivorship, city/county departments, and service providers. Meeting monthly, survivor members of the Safe Housing Working Group will have the opportunity to shape project design and operation within the context of their broader work across the CoC, including selection of peer advocates, training & professional development for peer advocates, and evaluation of the project's effectiveness in improving staff retention and recruiting survivors as Access Point staff. Provider members are selected following a representational equity review, and the group has two survivor co-chairs who will build agendas and facilitate the Safe Housing Working Group. Survivors will be compensated for their time and expertise in all activities, including preparation, material review, travel time if required, and meeting time. Before new group members join, they will participate in an orientation session (one for survivors and another for providers). The Safe Housing Working Group has made a concerted effort to include survivors with a wide range of experiences and to support language equity; each meeting has live translators available in English, Spanish, Chinese, and Arabic. Additionally, the SF Survivor Comparable Database Policies and Procedures Workgroup (a collaboration of HSH staff, VSPs, survivors, and TA providers), which developed the Housing Opportunities for People Experiencing Violence (HOPE) System comparable database, will continue to meet regularly to draft policies and procedures for the CE assessment process for survivors.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	3,483
2.	Enter the number of survivors your CoC is currently serving:	1,771
3.	Unmet Need:	1,712

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(c)	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

**(limit 2,500 characters)**

1. SF CoC CALCULATED THE NUMBER OF DV SURVIVORS NEEDING HOUSING OR SERVICES using HMIS data proxies showing a) the total number of people on the housing queue in Coordinated Entry (CE) who are waiting and reported having experienced domestic violence (DV) during their assessment (1712 people) and b) the total number of people currently in housing through CE who responded to experiencing DV during their assessment (1771 people). These numbers combined (3483 people) equal total need, while the number waiting provides unmet need. There are some limitations of this data – it only counts individuals who have disclosed their experience of DV at assessment (some will not have disclosed their experience) and does not count anyone who is missing this data for other reasons. Additionally, there may be undercounts of some non-heads of household, as only heads of household are placed on the queue utilized in calculations. SF has recently implemented the HOPE System comparable database, with the support of survivor-led working groups. In future, improved reporting capabilities using that system will provide additional information on need (likely demonstrating higher levels of unmet need). SF’s 2022 DV Community Needs Assessment provides additional data: between 2019-2020, 2,684 survivors were turned away from victim service provider emergency and transitional housing due to limited capacity (demonstrating that 1 in 3 survivors did not receive the services they needed). A recent statewide study of 3,200 people shows nearly 1 in 4 people experiencing homelessness (24%) experienced sexual violence. Nearly 1 in 2 cisgender women (43%) and nearly 3 in 4 transgender or nonbinary individuals (74%) experienced sexual violence. This provides further evidence of potential unmet need.

2. DATA SOURCE utilized was HMIS for non-DV projects. As stated above, the HOPE System comparable database is relatively new. In future, reporting capabilities of that system will provide additional insight. Additional data sources used include state-wide studies (e.g, UCSF CA Statewide Study of People Experiencing Homelessness) and program reports by local DV providers. The ‘22 DV Community Needs Assessment provided additional analysis of unmet needs of survivors in SF, and related survivor-led workgroups have contributed valuable insights.

3. N/A - Data SUPPORTS the fact that the current resources are not enough to meet the needs of all survivors.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

<b>Applicant Name</b>
City and County o...

## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

<b>4A-3b.</b>	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	City and County of San Francisco
2.	Project Name	Housing for Survivors – Transitional Housing + Rapid Rehousing
3.	Project Rank on the Priority Listing	44
4.	Unique Entity Identifier (UEI)	E42PRK5JAJ13
5.	Amount Requested	\$1,488,342
6.	Rate of Housing Placement of DV Survivors–Percentage	100%
7.	Rate of Housing Retention of DV Survivors–Percentage	85%

<b>4A-3b.1.</b>	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

**(limit 1,500 characters)**

1&2. SF City/County's sub-applicant for this project, St. Vincent de Paul (SVDP-SF), has been working with survivors of violence for 40 years and has had the opportunity of working with and placing into safe housing over 25 families via two housing programs, as well as many more receiving safe shelter, case management, and employment services. Housing placement and housing retention rates are calculated through a combination of data pulled from internal and local databases. The provided RATES ARE CALCULATED based on actual placements/exits to SAFE HOUSING destinations, and the aftercare that is provided through case management with a domestic violence trained case manager including their continued follow-up with participants over the year after placement. Housing retention is then based on those participants who stay in housing, with additional support provided if placement into other safe housing is required.

3. The DATA SOURCES for these rates are the Housing Opportunities for People Experiencing Violence (HOPE) System (SF’s local HMIS comparable database), and SVDP-SF’s internal Salesforce client management system.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.;
3.	determined which supportive services survivors needed;
4.	connected survivors to supportive services; and
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

St. Vincent de Paul SF (SVDPSF), subrecipient:

1. ENSURED SURVIVORS EXPERIENCING HOMELESSNESS WERE QUICKLY MOVED INTO AFFORDABLE HOUSING: SVDPSF operates 2 housing programs in partnership w/ Dept of Homelessness & Supportive Housing (HSH) & Dept on Status of Women (DOSW) through its Riley Center. For 40 yrs, Riley Center has served as a safe, welcoming environment for all survivors. SVDPSF moves survivors quickly into housing by removing barriers & serving clients regardless of age, race religion, sexual orientation, or marital status, & by using an effective referral & prioritization system. SVDP-SF operates a Transitional Housing (TH) program & Housing for Survivors Emergency Housing Vouchers (EHV) program. Internal referrals from TH are completed through Salesforce CRM software. EHV referrals are received through Coordinated Entry (CE) & Housing Authority Emergency Referral List.

2. PRIORITIZED SURVIVORS: SVDPSF uses internal Salesforce CRM software & local CE & Emergency Referral lists to ID, refer, & prioritize survivors. Each client completes an assessment at intake to ID individual needs.

3. DETERMINED WHICH SERVICES SURVIVORS NEEDED: Clients are assessed during intake & develop a Housing Stability Plan w/ their case manager. Case managers develop personalized plans based on individual needs & goals. This ensures appropriate services are ID'ed according to individual needs.

4. CONNECTED SURVIVORS TO SUPPORTIVE SERVICES: Case managers utilized personalized Housing Stability Plans developed for each client to ID & connect clients to appropriate services. Clients are referred to services including: behavioral health, workforce development, financial coaching, legal assistance, etc. Through relationships w/ CoC & City/County, SVDPSF connects clients to a wide range of services.

5. MOVED CLIENTS FROM ASSISTED HOUSING TO SUSTAINABLE HOUSING: For time-limited subsidy programs, SVDPSF works w/ households to begin exit planning early in enrollment & builds on this framework as the program progresses. For ex: if a household wants to seek employment, grow income, apply for SSI, or transfer to PSH, case managers work to assist them with these goals. Case managers use quarterly Stability Plan check-ins to revisit progress toward exit planning. During meetings, case managers provide info about time remaining on subsidies & update exit plans. If a household needs a program extension, case managers work w/ them to request it according to policy.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		
Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:		
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
2.	making determinations and placements into safe housing;	
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3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

Saint Vincent de Paul SF (SVDPSF), subrecipient, ensured safety & confidentiality of survivors experiencing homelessness by:

1. TAKING STEPS TO ENSURE PRIVACY/CONFIDENTIALITY DURING INTAKE/INTERVIEW PROCESS: SVDPSF Riley Center staff are required to complete 40-hr Domestic Violence Advocate Training (DVAT) which includes safety planning & confidentiality. Staff are trained to use a trauma-informed approach when asking intake questions regarding clients' experience w/ gender-based violence. SVDPSF uses local comparable database "HOPE" System. All comparable database users are charged w/ maintaining confidentiality of participants as outlined in individual agency policies, HOPE manual, & federal & state law. Any info collected in connection to services requested, utilized, or denied, or other individual client info, cannot be disclosed w/out client's informed, written, time-limited consent.

2. MAKING DETERMINATIONS & PLACEMENTS INTO SAFE HOUSING: Housing determinations are made in partnership w/ local Coordinated Entry System (CES). Housing placement decisions are partnership between the survivor & SVDPSF staff, centering client choice in IDing a unit to meet their safety needs.

3. KEEPING INFO & LOCATIONS CONFIDENTIAL: SVDPSF uses HOPE comparable database, which meets HUD reporting requirements & safeguards confidentiality. To ensure survivor safety & privacy, it is policy of CoC & comparable database partners to protect confidentiality & privacy of those who seek services & to hold confidential all personally identifying info (PII). This includes all communications, observations, & info gathered about program participants. Obligation to maintain confidentiality does not end when service is concluded.

4. TRAINING STAFF ON SAFETY & CONFIDENTIALITY POLICIES & PRACTICES (P&P): All SVDP-SF Riley Center staff are required to complete 40-hr Domestic Violence Advocate Training (DVAT) which includes safety planning & confidentiality. Comparable database users are trained on safety & confidentiality P&P as laid out in individual agency & HOPE system P&P as well as state & federal law.

5. TAKING SECURITY MEASURES FOR UNITS THAT SUPPORT PHYSICAL SAFETY & LOCATION CONFIDENTIALITY: Staff & comparable database users are mandated to keep physical addresses of undisclosed agency locations confidential, as well as employment, residence & family addresses of program participants, staff, volunteers, counselors, advocates, board members & student interns.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

**(limit 2,500 characters)**

The sub-applicant for this project, Saint Vincent de Paul SF (SVDPSF) has 160 years of experience in SF, with 40 years providing transitional housing to domestic violence (DV) survivors as well as emergency homeless shelters. SVDPSF adheres to strict policies and practices TO ENSURE SAFETY OF DV SURVIVORS SERVED, in line with local, state, and federal requirements, and has record of successfully ensuring safety. Staff receive mandatory training to ensure that policies and practices around safety and confidentiality are adhered to. Ongoing, follow up care in the months following housing placement allows case managers to monitor ongoing safety. Management and staff conduct weekly meetings to review facility and program safety policies and practices and maintain best practices. Staff also attend critical trainings to review boundary-setting with participants after which staff and leadership review materials to ensure understanding and continuity. Weekly meetings are also conducted with participants and safety rules and procedures are reviewed to ensure everyone is aware of and in compliance with safety/confidentiality policies and practices. City/County of SF (applicant) recently conducted an evaluation of its ability to ensure survivor safety – the Community Needs Assessment for Survivors of Violence was an assessment and planning process that centered survivors’ rights, voices, and perspectives via a collaborative design process for the homelessness response system, with the goal of improving survivor safety, choice, privacy, and access to services; and improving coordination between Victim Service Providers and the homelessness response system. The 26 recommendations developed from this assessment (in the process of implementation guided by a survivor-led workgroup) will serve as a guide for policies developed for this project, with evaluation of adherence to these policies conducted on an ongoing basis.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant’s experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;



	5. centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
	6. providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
	7. offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

St Vincent de Paul SF (SVDPSF), subrecipient for this project, has experience using trauma-informed, victim centered approaches to meet DV survivor needs by:

1. **PRIORITIZING PLACEMENT & STABILIZATION IN PERMANENT HOUSING CONSISTENT W/ PROGRAM PARTICIPANTS' WISHES & NEEDS:** SVDPSF staffs programs w/ case managers & housing navigators trained to approach housing for survivors w/ a client-centric lens, knowing that making the correct placement, specific to clients' needs & preferences, is the best way to ensure housing retention. Client-centered follow up care in the months following placement, consistent w/ the needs & preferences of the participant & their family, provides consistency & supports stability while ensuring safety.
2. **ESTABLISHING & MAINTAINING AN ENVIRONMENT OF AGENCY & MUTUAL RESPECT:** SVDPSF utilizes many techniques to ensure clients are empowered to make their own decisions & rely on motivational interviewing skills to elicit from the survivor what they perceive as their goals & support them in pursuing those goals. SVDPSF staff do not impose themselves as experts, but rather see survivors as experts in their own lives. Staff meet survivors where they are to help them work toward where they want to be.
3. **PROVIDING PARTICIPANTS ACCESS TO INFO ON TRAUMA:** SVDPSF partners w/ licensed therapists that provide staff w/ strategies & tools to assist clients in harm reducing behaviors & help them understand that the ability to think rationally & make good choices is limited during highly stressful & traumatic times. By educating participants on how the effects of trauma have impacted their decision-making, clients can further understand how circumstances have impacted their actions & inactions & can stop blaming themselves & begin to heal.
4. **EMPHASIZING PARTICIPANTS' STRENGTHS:** Case managers work w/ participants on a weekly basis toward achieving their goals, using a specified check list to focus efforts. This may begin w/ health benefits (geared toward physical or mental health); stabilization; job advancement; school or course work to aid in career development & higher incomes; all leading toward safe & secure housing. SVDPSF works w/ clients each week using the same list to understand participant's strengths & goals, what is important to them, what they excel in & what they are avoiding.
5. **CENTERING ON CULTURAL RESPONSIVENESS & INCLUSIVITY:** SVDPSF partners w/ local agencies to provide staff w/ continuing education of cultural inclusivity through a trauma-informed lens. To meet needs of clients who may not speak English, SVDPSF partners w/ an outside agency that provides Multi-Lingual Access Model (MLAM) to supply certified & trained domestic violence advocates that provide language translation, interpretation, & cultural consultation services in 41 languages. Staff are encouraged to participate in community conversations w/ groups whose sole focus is the understanding of different trauma responses based on culture & family history, which allows case managers to better serve diverse clients. SVDPSF provides service to all participants equally & is a non-violent organization.
6. **PROVIDING A VARIETY OF OPPORTUNITIES FOR CONNECTION FOR PROGRAM PARTICIPANTS:** Staff use an empowerment model to help survivors & their children through weekly individual peer counseling sessions & support groups to live safer, self-sufficient lives; to make informed decisions; to undergo personal growth; & to participate in both self-help & peer support for other survivors & their children. To foster independence & self-empowerment, SVDPSF encourages & supports survivors in developing career plans, including connecting to employment-specific community resources. All participants are offered additional case management, advocacy, telephone & individual

counseling, info & referrals, & support groups (w/ translators as needed) to ensure survivors & their families continue to thrive & heal from trauma.

7. OFFERING SUPPORT FOR SURVIVOR PARENTING: SVDPSF provides culturally & linguistically appropriate counseling services to survivors & their children. For both parent & child, this counseling is goal-oriented, topic-focused, & age appropriate. This work encompasses group sessions, talk therapy & specific healing activities. The counseling is provided by staff, w/ referrals to other qualified professionals provided as needed. SVDPSF benefits from membership in a multi- partner SF Domestic Violence Consortium that includes several legal agencies that can provide pro bono legal services to survivors. If participants are in another county, SVDPSF attempts to partner w/ local agencies for legal expertise. SVDPSF refers participants to the Cooperative Restraining Order Clinic where qualified staff provide info & assistance that is culturally & linguistically appropriate to help w/ understanding, preparing, & processing legal documents necessary to obtain temporary restraining orders & other protective &/or custody orders.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

During FY 2022, Saint Vincent de Paul SF (SVDP-SF), the subapplicant/subrecipient for this project, PROVIDED SUPPORTIVE SERVICES to domestic violence (DV) survivors WHILE QUICKLY MOVING THEM INTO PERMANENT HOUSING AND ADDRESSING THEIR SAFETY NEEDS. For example, SVDP-SF a) Assisted over 600 domestic violence survivors with safe shelter, case management, and employment services, sheltering 90 women and children who escaped abusive homes; b) Responded to over 600 crisis calls on the 24/7 phone line from single adults and parents with children who were in imminent danger due to family violence, and connected them with services and resources available in the community; c) Offered comprehensive case management and trauma-informed services including children's therapy, tutoring services, court accompaniment, employment and job-seeking resources, help with budgeting and financial planning, and direct assistance in securing and retaining permanent housing; d) Provided safety planning, case management, and housing placement services with follow up support after placement to ensure stability and a safe and secure living environment that created a sense of routine and normalcy for families whose lives have been severely disrupted by violence; e) Supported parents to be effective caregivers and encouraged loving, attentive, consistent, and dependable parenting practices through support groups with local mental health experts; f) Increased clients' understanding of DV, trauma, healthy relationships, and non-violent conflict resolution through groups and discussions; g) Provided trusting, nurturing and safe relationships between staff/volunteers and children aimed at reducing stress and supporting psycho-social-emotional health; h) Connected clients with partners who provide legal services such as support for those pursuing restraining orders; and i) connected survivors to other supports available through SVDPSF and partnerships/referrals through the CoC network and the City/County of SF.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(e)		
Describe in the field below examples of how the new project(s) will:		
1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;	
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;	
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;	
4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;	
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;	
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and	
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.	

**(limit 5,000 characters)**

Saint Vincent de Paul SF (SVDP-SF), subrecipient for this new project, will:

1. PRIORITIZE PLACEMENT & STABILIZATION IN PERMANENT HOUSING CONSISTENT W/ PROGRAM PARTICIPANTS' WISHES & NEEDS: SVDP-SF staff for this project (including case managers and housing navigators) will be trained to approach housing for survivors with a client-centric lens and will ensure participant choice in housing placement and stabilizing support services. Client-centered follow up care will be provided in the months following placement, consistent with the needs and preferences of the participant and their family to support stabilization.

2. ESTABLISH & MAINTAIN AN ENVIRONMENT OF AGENCY & MUTUAL RESPECT: SVDP-SF will utilize techniques to ensure clients are empowered to make their own decisions. Staff will utilize motivational interviewing skills to help participants identify their own goals and then support them in pursuing these goals. SVDP-SF staff will refrain from taking on the role of experts and will instead demonstrate respect for participants as experts in their own lives. Staff will meet survivors where they are to help them work toward where they want to be.

3. PROVIDE PARTICIPANTS ACCESS TO INFO ON TRAUMA: SVDP-SF will partner with licensed therapists to provide staff with strategies and tools to assist clients in harm reducing behaviors and teach clients to understand the impacts of trauma on behavior, decision making, and many other aspects of their lives, to help them in their process of healing.

4. EMPHASIZE PARTICIPANTS' STRENGTHS: Case managers will work with participants on a weekly basis through a strengths-based approach toward achieving their goals, using a check list to narrow down and focus efforts. Strategies may include pursuing health benefits (geared toward physical or mental health); stabilization; job advancement; school or course work to aid in career development and higher incomes; all leading toward safe and secure housing. SVDP-SF will work with clients each week using the same list to help understand the participant's primary strengths and goals, what is important to them, what they excel in, and what they are avoiding.

5. CENTER ON CULTURAL RESPONSIVENESS AND INCLUSIVITY: SVDP-SF will partner with local agencies to provide staff with continuing education of cultural inclusivity through a trauma-informed lens. To meet the needs of non-English-speaking clients, SVDP-SF will partner with an outside agency that provides Multi-Lingual Access Model (MLAM), supplying certified and trained domestic violence advocates who provide language translation, interpretation, and cultural consultation services in 41 languages. Staff will be encouraged to participate in community conversations with groups focused on understanding different trauma responses based on culture and family history. SVDP-SF will provide services to all participants equally.

6. PROVIDE A VARIETY OF OPPORTUNITIES FOR CONNECTION FOR PROGRAM PARTICIPANTS: Staff will use an empowerment model to help survivors and their children through weekly individual peer counseling sessions and support groups to help them live safer, self-sufficient lives; to make informed decisions; to undergo personal growth; and to participate in both self-help and peer support with other survivors and their children. To foster survivor independence and self-empowerment, SVDP-SF will encourage and support

survivors in developing career plans, including connecting to employment-specific community resources. All participants will be offered additional case management, advocacy, telephone and individual counseling, information and referrals, and support groups (with translators as needed) to ensure survivors and their children continue to thrive and heal from trauma.

7. OFFER SUPPORT FOR SURVIVOR PARENTING: SVDP-SF will provide culturally and linguistically appropriate counseling services to survivors and their children. For both parent and child, this counseling will be goal-oriented, topic-focused, and age appropriate. This work will encompass group sessions, talk therapy and specific healing activities. Counseling will be provided by staff and referrals to other qualified professionals will be provided as needed. SVDP-SF will continue to participate in a multi-partner SF Domestic Violence Consortium that includes several legal agencies that can provide pro bono legal services to survivors. SVDP-SF will refer participants to the Cooperative Restraining Order Clinic where qualified staff provide information and assistance that is culturally and linguistically appropriate with understanding, preparing, and processing legal documents necessary to obtain temporary restraining orders and other protective orders and/or custody orders.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(f)		

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1&2. Saint Vincent de Paul SF (SVDP-SF), the subrecipient, will work with the City and County of San Francisco (project applicant) to INVOLVE SURVIVORS WITH A RANGE OF LIVED EXPERTISE and IN POLICY AND PROGRAM DEVELOPMENT THROUGHOUT THE PROJECT'S OPERATION. SVDP-SF is a member of the San Francisco Safe Housing Working Group, a group comprised of survivors, city departments and service providers including DV providers. These stakeholders provide input on San Francisco's approach to housing survivors, and direct policy and program development. Provider members are selected following a representational equity review. The group has two-survivor co-chairs. Co-chairs build the agenda and facilitate the Safe Housing Working Group. Survivors are compensated for their time and expertise in all activities, including preparation, material review, travel time if required, and meeting time. Before new group members join, they participate in an orientation session (one for survivors and another for providers). The Safe Housing Working Group and its subcommittees are and will continue to be the vehicles for survivor-led decision making on program development. The motto of the Safe Housing Working Group is "for us, by us". As San Francisco's Department of Homelessness and Supportive Housing (HSH) and SVDP-SF develop, launch, and continue to operate the Housing for Survivors TH + RRH program, the Safe Housing Working Group will be consulted on policies and program design to ensure they are survivor-centered and trauma-informed. SVDP-SF will work with participants upon entrance into the program to gain their input on the program and their needs. As participants exit the program, they will be invited to complete a survey on their experience to help guide program improvement. SVDP-SF may provide mail-in surveys in pre-stamped envelopes to facilitate collection of feedback in a confidential manner.



## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	09/22/2023
1C-7. PHA Moving On Preference	No	1C-7. PHA Moving...	09/22/2023
1D-11a. Letter Signed by Working Group	Yes	1D-11a. Letter S...	09/22/2023
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing F...	09/22/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1. Web Posting...	09/22/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	09/22/2023
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored For...	09/22/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5. Notificatio...	09/22/2023
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	09/22/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/22/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	1E-5c. Web Postin...	09/22/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	1E-5d. Notificati...	09/22/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6. HUD's Homel...	09/22/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** 1C-7. PHA Homeless Preference

## **Attachment Details**

**Document Description:** 1C-7. PHA Moving On Preference

## **Attachment Details**

**Document Description:** 1D-11a. Letter Signed by Working Group

## **Attachment Details**

**Document Description:** 1D-2a. Housing First Evaluation

## **Attachment Details**

**Document Description:** 1E-1. Web Posting of Local Competition  
Deadline

## **Attachment Details**

**Document Description:** 1E-2. Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** 1E-2a. Scored Forms for One Project

## **Attachment Details**

**Document Description:** 1E-5. Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** 1E-5a. Notification of Projects Accepted

## **Attachment Details**

**Document Description:** 1E-5b. Local Competition Selection Results

## **Attachment Details**

**Document Description:** 1E-5c. Web Posting–CoC-Approved  
Consolidated Application

## Attachment Details

**Document Description:** 1E-5d. Notification of CoC-Approved Consolidated Application

## Attachment Details

**Document Description:** 2A-6. HUD's Homeless Data Exchange (HDX) Competition Report

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

### Document Description:

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	08/15/2023
1B. Inclusive Structure	09/25/2023
1C. Coordination and Engagement	09/25/2023
1D. Coordination and Engagement Cont'd	09/25/2023
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/25/2023
2B. Point-in-Time (PIT) Count	09/25/2023
2C. System Performance	09/25/2023
3A. Coordination with Housing and Healthcare	09/25/2023
3B. Rehabilitation/New Construction Costs	09/25/2023
3C. Serving Homeless Under Other Federal Statutes	09/25/2023

<b>4A. DV Bonus Project Applicants</b>	09/25/2023
<b>4B. Attachments Screen</b>	09/22/2023
<b>Submission Summary</b>	No Input Required



**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: PHA HOMELESS PREFERENCE  
(Question 1C-7)**

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<ul style="list-style-type: none"> <li>• Preference for Housing Choice Voucher Assistance (HBV) for homeless veterans, disabled homeless and homeless coming from shelter or PSH</li> </ul>	16 – 18
<ul style="list-style-type: none"> <li>• Preference for homeless families in PBV/RAD/HOPE San Francisco units</li> </ul>	19 – 22
<ul style="list-style-type: none"> <li>• Policy on use of San Francisco’s Coordinated Entry (CE) system to fill certain units (San Francisco’s CE is exclusive to homeless individuals and families)</li> </ul>	22
<ul style="list-style-type: none"> <li>• Definitions of Preferences (including for homeless by involuntary displacement, disabled homeless/mainstream voucher preference, and homeless staying in PSH/RRH/Shelter)</li> </ul>	24 – 27
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Housing Authority of the City and County of San Francisco

# HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN

Effective: March 24, 2023

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If at any time an applicant family is on the waiting list, the SFHA determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the SFHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the SFHA's decision (see Chapter 16) [24 CFR 982.201(f)].

## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the SFHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The SFHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the SFHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

#### **Special Admissions [24 CFR 982.203]**

At its sole discretion, the SFHA may offer a HUD-VASH family that the Veterans Affairs Medical Center (VAMC) certifies no longer needs case management services continued housing choice voucher (HCV) assistance through one of its regular Housing Choice Vouchers (HCV) in order to free up the HUD-VASH voucher for another HUD-VASH eligible family. Under limited circumstances and when an HCV voucher is available, families leased up under a FUP family voucher may be transferred to the regular HCV program. FUP families may be transferred to the regular HCV program when there are no longer children in the household (e.g. children who turn 18 years old or are permanently removed from the home).

The SFHA may open its waitlist for:

- the victim of sexual violence;
- is a senior that has become disabled as a result of the physical and sexual assault and;
- has vacated or will have to vacate their housing as a result of the physical and sexual assault;
- the request is submitted not later than (6) months from the date of the crime;
- the victim is working with a third party service provider or the City and County of San Francisco to identify housing options; and



- a copy of the police report is provided to the SFHA.

In extenuating circumstances, after all of the above conditions have been met, the SFHA may, in its sole discretion, determine whether a tenant based voucher or PBV assistance will be issued.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list(s). Families are selected from the waiting list according to the policies provided in Section 4-III.C.

#### **Project-Based Sites**

Project-Based Waiting list(s) will be used to assist families interested in living in units assisted by a Project-Based Voucher (PBV) Housing Assistance Payments Contract. Families are selected in accordance with the policies provided in Section 4.III.C.

### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

#### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by accepted data sources.

#### **SFHA Policy**

The SFHA has adopted local preferences. All preferences must be verified at the time of intake. If an applicant is unable to provide verification of their preference at the time of intake, the applicant will be placed back on the waiting list(s). All preferences are mutually exclusive except for the Veteran/Surviving Spouse of Veteran, which may be combined with any other preference. Applicants with an equal preference value will be selected based on the position number. The definitions of all preferences below are located in Exhibit 4-1.

### **4-III.C.2 PREFERENCES AND ORDER OF SELECTION**

The SFHA system of preferences will select families based on local preferences according to the date and time of application.[24 CFR 982.207(c)].

Families will be selected from the waiting list(s) based on the highest point preference followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

If the SFHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list(s) to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list(s) [24 CFR 982.204(d) and (e)].

Families will be selected from the waiting list(s) based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the SFHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the SFHA. Documentation will be maintained by the SFHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list(s) is not qualified or not interested in targeted funding, there will be a notation maintained so that the SFHA does not have to ask higher placed families each time targeted selections are made.

### **SFHA Policy**

The SFHA initially will require families to provide only the information needed to determine the family's placement on the waiting list(s). For families claiming a preference, the SFHA will verify the family's preference status by U.S. Post Office mail. If the family cannot verify their preference status, they will be returned to the waiting list(s) in a non-preference category. If the preference verification request letter is returned by the U.S. Post Office, the family will be removed from the waiting list(s).

Once the preference is verified, or if the SFHA is pulling families in a non-preference category from the waiting list(s), the family will be required to provide all of the information necessary to establish eligibility of assistance during a scheduled eligibility interview waiting list(s)

### **4-III.C.2.a HOUSING CHOICE VOUCHER WAITING LIST(S)**

The order of selection based on preferences from the Housing Choice Voucher Waiting list(s) is as follows:

#### ***Preferences for the Tenant Based HCV Waitlist:***

Veteran/Surviving Spouse of Veteran (+1 point)

Mainstream Voucher Preference (+ 7 points)

Individual/Family on the Public Housing Waitlist (+8 points)

FUP Targeted Funding (+6 points)

Involuntary Displacement (5 points)

#### 4-III.C.2.b TENANT BASED HCV TARGETED FUNDING

##### SFHA Policy

##### **Homeless Veterans Referred by the Department of Veterans Affairs – (VASH)**

This preference is specific to vouchers or units available at properties assisted by the Veterans Affairs Supportive Housing (HUD-VASH) funding. To qualify for this preference, the family must be referred as a homeless veteran by the Department of Veterans Affairs

##### **Families Referred by the San Francisco Human Services Agency – (FUP)**

This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP). To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

##### **Families Referred by the San Francisco Human Services Agency – Non-Elderly Disabled (NED)**

This preference is specific to vouchers available based on funding received by HUD for Non-Elderly Disabled (NED) families who meet specified medical criteria. To qualify for this preference, the family must be referred by a designated partner agency and determined eligible for referral by the San Francisco Human Services Agency.

**Mainstream Voucher Preference:** This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

#### 4-III.C.2.c RAD PBV SITE BASED WAITING LIST(S)

##### SFHA Policy

After all households with a Right-of-Return preference followed by those with an approved RAD Emergency Referral have been placed, applicants will be selected from site-based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

The following represents the preference order of selection for each RAD PBV site based waiting list(s). (See Chapter 18 for details on RAD Applications, Waiting Lists, and the Tenant section for Referral):

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the tenant-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPWA or families needing assisted living, the SFHA will give preference to families that meet the specific requirements for occupancy.

Where the SFHA has determined that there are not enough applicants to fill anticipated vacancies in the RAD/PBV program, the SFHA will re-open the waiting list for specified bedroom sizes. Applicants will be placed on the waiting list by utilizing a random selection lottery process. SFHA will publicly announce the accepting of lottery applications and how many applications will be accepted. During this time, any family asking to be placed on the waiting list for the RAD/PBV program will be given the opportunity to complete a lottery application. Only one lottery ticket/application will be allowed per family and duplicate applications will be discarded. Applicants will also be given the procedure for submitting the lottery applications as well as the deadline for returning them. Applicants will be informed that lottery applications received postmarked after the deadline date will not be included in the lottery. The “drawing” will take place no later than 30 days from the closing of the lottery. SFHA will select the number of lottery applications that were specified in the advertisement from the “drawing.” The “drawing” will be monitored by an individual, organization or agency designated by SFHA.

Applicants whose names were drawn in the lottery will be notified by regular mail informing them of their placement on the waitlist. They will be organized on the waiting list by existing preference category for the RAD/PBV program followed by the date and time the lottery was drawn. Applicants whose names were not drawn will be notified by regular mail that they were not placed on the waitlist for which they intended to be placed through their application.

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHS) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its site based waiting lists for HOPWA units, the SFHA will fill units from the Plus Housing list as referred by the Mayor's Office of Housing and Community Development (MOHCD) or DHS Coordinated Entry System.

***Local Rental Assistance Demonstration (RAD) Program Site-Based Preferences:***

- Veteran/ Surviving Spouse of Veteran (+1)
- Families with a Right to Return (16 points)
- RAD Emergency Referral (15 points)
- Residents of Residential Care Facilities for the Chronically Ill (RCFCI)/ Transitional Residential Care Facilities (TRCF) (14 points)
- Mixed Families currently residing at non-RAD units at HOPE SF sites (13 points)
- Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
- Department of Homeless and Supportive Housing Referral (HSH) (7 points)
- Families with minor children living in SRO's with a referral from DBI (7 points)
- Involuntarily Displaced from San Francisco residence (5 points)

#### **4-III.C.2.d PBV SITE BASED WAITING LIST(S)**

##### **SFHA Policy**

Families will be selected from site based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

Where the SFHA has determined that there are not enough applicants to fill anticipated vacancies in the PBV program, the SFHA will re-open the waiting list for specified bedroom sizes. Applicants will be placed on the waiting list by utilizing a random selection lottery process. SFHA will publicly announce the accepting of lottery applications and how many applications will be accepted. During this time, any family asking to be placed on the waiting list for the PBV program will be given the opportunity to complete a lottery application. Only one lottery ticket/application will be allowed per family and duplicate applications will be discarded. Applicants will also be given the procedure for submitting the lottery applications as well as the deadline for returning them. Applicants will be informed that lottery applications received postmarked after the deadline date will not be included in the lottery. The “drawing” will take place no later than 30 days from the closing of the lottery. SFHA will select the number of lottery applications that were specified in the advertisement from the “drawing.” The “drawing” will be monitored by an individual, organization or agency designated by SFHA.

Applicants whose names were drawn in the lottery will be notified by regular mail informing them of their placement on the waitlist. They will be organized on the waiting list by existing preference category for the PBV program followed by the date and time the lottery was drawn. Applicants whose names were not drawn will be notified by regular mail that they were not placed on the waitlist for which they intended to be placed through their application.

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property’s Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the project-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPEWA or families needing assisted living, the SFHA will limit admission to families that meet the specific requirements for occupancy.

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHS) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its

PHA has units that are limited to the homeless in PBV/RAD/HOPE SF

PHA uses SF Coordinated Entry (which is exclusive to homeless) to fill many types of units

site based waiting lists for HOPWA units, the SFHA will fill units from the Plus Housing list as referred by the Mayor's Office of Housing and Community Development (MOHCD) or DSHS Coordinated Entry System.

The PBV preferences are listed below:

***Project Based Voucher Site-Based Preferences:***

Veteran/ Surviving Spouse of Veteran (+1)Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)  
Involuntarily Displaced from San Francisco Residence (5 points)

***Dr. George W. Davis-Elderly 97 units Site-Based Preferences***

Veteran/Surviving Spouse (+1)  
Elderly aged 62+ Residents (First Right of Return) of Alice Griffith (16 points)  
Involuntarily Displaced from Hunters Point with Residential Certificate of Preference (COP) (11 points)  
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (11 points)  
Rent Burdened or Assisted Housing Residents (8 points)  
Involuntarily Displaced (5 points)

***Dr. George W. Davis-Elderly/DPH 23 units Site-Based Preferences***

Veteran/Surviving Spouse (+1)  
Homeless Families Referred by the Department of Public Health (15 points)  
Involuntarily Displaced from Bayview with Residential Certificate of Preference (COP) (14 points)  
Involuntarily Displaced from Western Addition with Residential Certificate of Preference (COP) (13 points)  
Involuntarily Displaced with Residential Certificate of Preference (COP) (12 points)  
Rent Burdened or Assisted Housing Residents (8 points)  
Involuntarily Displaced (5 points)

In accordance with the rules associated with the opening and closing of waitlists outlined above, the Authority will open the waitlist for the Dr. Davis Center for a total of up to 30 applicants with a COP preference issued by the Mayor's Office of Housing and Community Development.

***City Gardens***

Veteran/Surviving Spouse (+1)  
Families with minor children referred by the Authority to the San Francisco DSHS (15)  
Families with minor children referred to the Authority by DSHS after matches between SFHA and DSHS is exhausted (13)

In accordance with the rules associated with the opening and closing of waitlists outlined above, the Authority will first identify matches between the Authority’s waitlist and DSHS’s waitlist for referrals to City Gardens. After exhausting matches, the Authority will open the waitlist for City Gardens and accept referrals from the Coordinated Entry system of DSHS until the PBV units are fully occupied. Referrals after initial lease up of the building will prioritize those families with minor children who are both on the SFHA waiting list and DSHS Coordinated Entry List followed by referrals from the Coordinated Entry system of DSHS in instances where there is no match between the two lists.

*All HOPE SF Sites-On/Off Site*

***Hunters View (HOPE SF) Site-Based Preferences***

- Veteran/Surviving Spouse (+1)
- Families with a Right-to-Return (17 points)
- HOPE SF Construction (16 points)
- Families with a Right-to-Return [Expanded] preference (15 points)
- Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
- Families with minor children living in a SRO (7 points)
- Involuntarily Displaced from San Francisco Residence (5 points)
- Families with a Right-to-Return [Expanded] preference (15 points)

***Alice Griffith (HOPE SF) Site-Based Preferences***

- Veteran/Surviving Spouse (+1)
- Families with a Right-to-Return (17 points)
- HOPE SF Construction (16 points)
- Families with a Right-to-Return [Expanded] preference (15 points)
- Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
- Families with minor children living in a SRO (7 points)
- Involuntarily Displaced from San Francisco Residence (5 points)
- Families with a Right-to-Return [Expanded] preference (15 points)

***Potrero, Potrero Annex & Block X (HOPE SF) Site-Based Preferences***

- Veteran/Surviving Spouse (+1)
- Families with a Right-to-Return (17 points)
- HOPE SF Construction (16 points)
- Families with a Right-to-Return [Expanded] preference (15 points)
  
- Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)
- Families with minor children living in a SRO (7 points)
- Involuntarily Displaced from San Francisco Residence (5 points)
- Families with a Right-to-Return [Expanded] preference (15 points)

**EXHIBIT 4-I - Definitions of Preferences in alphabetical order:**

**Displaced Tenant Housing Preference:** In 2013, the Ellis Act Displacement Emergency Assistance Ordinance created a new preference in all City funded affordable housing programs for tenants who are displaced by an Ellis Act eviction. In 2015, the Board of Supervisors expanded the program to include tenants displaced by Owner Move In (OMI) evictions. In 2016, the program expanded further to include tenants displaced by fire. The Mayor's Office of Housing and Community Development's Displaced Tenant Housing Preference (DTHP) Program implements this legislation.

**District Attorney Referrals (Witness Relocation Preference):** Subject to availability of funding, up to 20 vouchers will be set-aside for issuance to participants in the Witness Relocation and Protection (WRAP) Program. The SFHA in cooperation with the San Francisco District Attorney's Office (DA) and the San Francisco Police Department (SFPD) has established a set-aside in the Housing Choice Voucher Program to assist witnesses of violent crimes who are being assisted by the Witness Relocation and Assistance Program (WRAP) in exchange for testimony leading to the conviction of the violent criminal(s) arrested in connection with the witnessed crime.

Strict guidelines must be met to ensure continued assistance for WRAP participants. In order for WRAP families to be eligible for assistance, the following conditions must be met: (1) The witness MUST testify in all trials held for the alleged crime. Eligibility for the WRAP must be initiated by the SFDA's Office who must present credible evidence, of the danger or of retaliatory violence to the family, to the SFHA; (2) All family members MUST NOT violate any conditions or responsibilities of the WRAP; (3) All household members MUST agree to move out of the City and County of San Francisco; (4) The Relocating family must be in good standing with the SFHA and not owe any balance for rent or unpaid tenant damages within the last three years per SFHA records or as indicated in the HUD EIV Debts Owed module; (5) All family members MUST NOT return to the City and County of San Francisco while assisted under the Voucher Program as a participant of the WRAP unless required by the SFDA's office or the SFPD; (6) The family MUST cooperate with all requirements of the Section 8 Program and the —receiving housing authority's policies and procedures; and (7) If the family reveals the location of its new unit or their status in the California WRAP, the Voucher, at the discretion of the initial or the receiving Public Housing Agency (—PHA) may be forfeited. Circumstances will be reviewed on a case by case basis.

**Families with a Right-of-Return:** Families temporarily relocated by the SFHA due to RAD or HOPE SF or exercising their right-to-return to their property and have the highest priority and preference over any family on the site-based waiting list(s). [Board Resolution #5390]

**Families with a Right-to Return [Expanded]:** After Families with a Right of Return have exercised their right to return to their property, Families with a Right-to-Return [Expanded] have the next highest priority and preference over any family on the site-based waiting list(s). Families with a Right-to-Return [Expanded] formerly lived at the specific HOPE SF site to which they are applying and can document their former residency, as qualified and referred by the Mayor's Office of Housing and Community Development. [SF Administrative Code section 39.2]



**Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection:** Families with minor children living in a Single Room Occupancy Unit referred by the Department of Building Inspection is a preference listed in all four HOPE SF site based waiting lists.

**Families Referred by the San Francisco Human Services Agency – (FUP):** Families who have been separated and cannot be united because of housing barriers will also receive a preference. This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP) or subject to tenant based voucher availability. To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

**Families with minor children referred by the Authority to the San Francisco Department of Homelessness and Supportive Services (DHS):** The SFHA and DHS will fill the HOMEKEY PBV units at "City Gardens" in accordance with the DHS current plan for buildings with apartments with multiple bedrooms, which prioritizes families with minor children under 18 years old who are currently homeless in shelters, sleeping in cars or places not meant for human habitation. At initial lease up of the building, the SFHA and DHS will first occupy PBV units at City Gardens with families with minor children who are both on the SFHA waiting list and DHS Coordinated Entry List. After matches are identified and referred to with units remaining vacant, the Authority will then accept referrals from the Coordinated Entry system of DHS until the PBV units are fully occupied. Referrals after initial lease up of the building will prioritize those families with minor children who are both on the SFHA waiting list and DHS Coordinated Entry List followed by referrals from the Coordinated Entry system of DHS in instances where there is no match between the two lists.

**HOPE SF Construction-Placement of Families that Require Relocation as Part of HOPE SF Construction:** The SFHA will offer a preference to any eligible household in good standing that voluntarily chooses permanent relocation to a Replacement Unit as defined by Chapter 39 of the City of San Francisco Administrative Code, at another HOPE SF property where the household does not presently reside. The HOPE SF properties are Hunters View, Alice Griffith, Potrero and Potrero Annex, Sunnyside and Velasco or new construction projects with HOPE SF approved services. The household family must be legally living at a HOPE SF Project in Good Standing (see definition in Chapter 3) and their unit must be scheduled for demolition and/or construction.

**Involuntarily Displaced with Residential Certificate of Preference (COP):** Certificate of Preference is a document issued by the former San Francisco Redevelopment Agency, now the Office of Community Investment (OCI) to displaced residents and businesses in the 1960s, when the Agency was implementing its federally-funded urban renewal program. MOHCD now administers this program. This Certificate gives such households preferential consideration for MOHCD-funded housing developments and former San Francisco Redevelopment Agency funded housing developments. Certificates of Preference were issued to households that were displaced by Redevelopment Agency activity in the 1960's and early 1970's, specifically in the Western Addition and in Hunters Point. A maximum of 30 COP preferences will be set aside in an effort fill vacancy's in the Dr. Davis building. This is distinct from the other preferences listed above within this section.

**Involuntary Displacement:** An applicant is or will be considered involuntarily displaced if the applicant has vacated or will have to vacate his or her housing unit as a result of one or more of the following actions: (1) *Natural Disaster:* A disaster such as a fire, flood or earthquake that resulted in the inhabitability of the applicant's unit; (2) *Domestic Violence, Dating Violence, Sexual Assault, and Stalking:* An applicant who has vacated due to actual or threatened domestic violence, dating violence, sexual assault or stalking directed against the applicant or one or more members of the applicant's family by a spouse or other household member, who lives in housing with an individual who engages in such violence; (3) *Victim of Hate Crime/Violent Crime:* Actual or threatened physical violence or intimidation directed against an applicant and his/her property that is based on the person's race, color, creed, religion, national origin, ancestry, age, height, weight, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status), or association with members of such protected classes, that is documented by law enforcement agency stating that the applicant is in an immediate life-threatening situation and that an immediate transfer would minimize the problem; (4) *Government Action:* An action of a government agency related to code enforcement or public improvement or development; (5) *Landlord Action:* An action by a housing owner that results in an applicant's having to vacate his or her unit, where the reason for the owner's action was beyond the applicant's ability to control or prevent, and despite the applicant having met all previously imposed conditions of occupancy, and the action is other than a rent increase.

**Mainstream Voucher Preference:** This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

**Mixed Family:** A *mixed family* is one that includes at least one U.S. citizen or eligible immigrant and any number of ineligible family members. A mixed family who currently resides in Sunnydale, Potrero or Alice Griffith may accept a unit at a RAD site dependent on availability.

**Placement of Families that Require Relocation as Part of RAD Construction:** The SFHA will offer a preference to any family that must be relocated due to construction of any RAD property. The family must be living in a RAD Placement Project and their unit must be scheduled for rehabilitation and/or construction.

**RAD Emergency Referral:** This preference is specific and limited to Project-Based Voucher Assistance at a RAD property. To qualify for this preference, a family must be referred by the Mayor's Office of Housing and Community Development (MOHCD) or the SFHA Executive Director or their designee as a current RAD participant in a qualifying emergency situation as defined below:

*Personal Safety Emergency:* (1) A RAD participant and/or household member is a target of any physical harassment and/or extreme or repeated verbal harassment, intimidation, or coercion, which places the household member(s) in imminent danger; (2) A RAD participant and/or household member is a participant in a witness protection program; or (3) A RAD participant and/or household member is or has been a victim of domestic violence, dating violence, sexual assault, stalking, human trafficking, or elder/dependent adult abuse and reasonably believes there is a threat of imminent danger if not relocated.

*Uninhabitable Conditions:* The RAD participant’s unit, building, or RAD property pose an immediate, verifiable threat to the life, health, or safety of the tenant or family members and cannot be remedied by internal transfer or temporary relocation of the tenant. Examples include: Destruction by fire or other disaster including, but not limited to, a flood, earthquake, or other natural or man-made disaster; or the existence of a major maintenance or defect problem that constitutes a serious danger to health and safety.

*Reasonable Accommodation:* (1) A RAD participant has a verifiable medical condition that requires an accommodation that cannot be reasonably provided in their existing development.

**Rent Burdened:** Households paying more than 50% of their income in rent.

**VAWA:** See Exhibit 4-2

**Veteran/Surviving Spouse of Veteran:** California Health and Safety Code section 34322.2(b) states that “priority shall be given with each preference category to families of veterans and servicemen.” A veteran is someone who is recognized by a local, state or federal government agency as a veteran, and they receive or qualify for veteran’s benefits. Therefore, veterans and families of veterans shall receive one (1) additional preference within each of SFHA’s preference categories.

## PART I: GENERAL REQUIREMENTS

### 17-I.A. OVERVIEW

[24 C.F.R. 983.5]

The project-based voucher (PBV) program allows PHAs that already administer a tenant-based voucher program under an annual contributions contract (ACC) with HUD to take up to 20 percent of its authorized units and attach the funding to specific units rather than using it for tenant-based assistance [24 C.F.R. 983.6]. PHAs may only operate a PBV program if doing so is consistent with the PHA's Annual Plan, and the goal of deconcentrating poverty and expanding housing and economic opportunities [42 U.S.C. 1437f(o)(13)].

#### **SFHA Policy**

The SFHA will operate a project-based voucher program using up to 20 percent of its authorized units for project-based assistance. SFHA will issue PBVs in accordance with the regulations described in 24 CFR Part 983 and PIH Notice 2017-21.

A "project" shall be defined as a single building, or as multiple contiguous buildings, or as multiple buildings on contiguous parcels of land.

PBV assistance may be attached to existing housing or newly constructed or rehabilitated housing [24 C.F.R. 983.52]. If PBV units are already selected for project-based assistance either under an agreement to enter into HAP Contract (Agreement) or a HAP contract, the PHA is not required to reduce the number of these units if the amount of authorized units is subsequently reduced. However, the PHA is responsible for determining the amount of budget authority that is available for project-based vouchers and ensuring that the amount of assistance that is attached to units is within the amounts available under the ACC, regardless of whether the PHA has vouchers available for project-basing [FR Notice 1/18/17].

Policy for expanding the use of project-based units if they are for people experiencing homelessness.

#### **Additional Project-Based Units [FR Notice 1/18/17]**

The PHA may project-base an additional 10 percent of its units above the 20 percent program limit, if the units:

- Are specifically made available to house individuals and families that meet the definition of homeless under section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302).
- Are specifically made available to house families that are comprised of or include a veteran.
  - *Veteran* means an individual who has served in the United States Armed Forces.
- Provide supportive housing to persons with disabilities or elderly persons as defined in 24 C.F.R. 5.403.
- Are located in a census tract with a poverty rate of 20 percent or less, as determined in the most recent American Community Survey Five-Year Estimates.

### **SFHA Policy**

The SFHA will not set aside units above the 20 percent program limit. The SFHA will exceed the program limit in accordance with the regulations described in 24 CFR part 983 and PIH Notice 2017-21.

### **Units Not Subject to the PBV Program Limitation [FR Notice 1/18/17]**

PBV units under the RAD program and HUD-VASH PBV set-aside vouchers do not count toward the 20 percent limitation when PBV assistance is attached to them.

In addition, units that were previously subject to certain federal rent restrictions or were receiving another type of long-term housing subsidy provided by HUD are not subject to the cap. In order to be accepted, the unit must meet the following conditions:

The unit must be covered under a PBV HAP contract that first became effective on or after 4/18/17; and

In the five years prior to the date the PHA either issued the RFP or selected the project, the unit either:

Received Public Housing Capital or Operating Funds, Project-Based Rental Assistance, Housing for Elderly (Section 202), Housing for Persons with Disabilities (section 811), Rent Supplement (Rent Supp), or Rental Assistance Program (RAP); or

The unit was subject to a rent restriction through a loan or insurance program as a result of Section 236, Section 221(d)(3) or (d)(4) BMIR, Housing for Elderly Persons (Section 202), or Housing for Persons with Disabilities (Section 811)

Units that have previously received either PBV or HCV assistance are not covered under the exception.

### **SFHA Policy**

The SFHA will not project-base any of the above unit types. SFHA will only issue PBV's in accordance with 24 CFR Part 983 and PIH Notice 2017-21.

## **17-I.B. TENANT-BASED VS. PROJECT-BASED VOUCHER ASSISTANCE**

*[24 C.F.R. 983.2]*

Much of the tenant-based voucher program regulations also apply to the PBV program. Consequently, many of the PHA policies related to tenant-based assistance also apply to PBV assistance. The provisions of the tenant-based voucher regulations that do not apply to the PBV program are listed at 24 C.F.R. 983.2.

### **SFHA Policy**

Except as otherwise noted in this chapter, or unless specifically prohibited by PBV program regulations, the SFHA policies for the tenant-based voucher program contained in this administrative plan also apply to the PBV program and its participants.

## **17-I.C. RELOCATION REQUIREMENTS**

*[24 C.F.R. 983.7]*

Any persons displaced as a result of implementation of the PBV program must be provided relocation assistance in accordance with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA)[42 U.S.C. 4201-4655] and implementing regulations at 49 C.F.R. part 24.

The cost of required relocation assistance may be paid with funds provided by the owner, local public funds, or funds available from other sources. PHAs may not use voucher program funds to cover relocation costs, except that PHAs may use their administrative fee reserve to pay for relocation expenses after all other program administrative expenses are satisfied, and provided that payment of the relocation benefits is consistent with state and local law. Use of the administrative fee for these purposes must also be consistent with other legal and regulatory requirements, including the requirement in 24 C.F.R. 982.155 and other official HUD issuances.

The acquisition of real property for a PBV project is subject to the URA and 49 C.F.R. part 24, subpart B. It is the responsibility of the PHA to ensure the owner complies with these requirements.

## **17-I.D. EQUAL OPPORTUNITY REQUIREMENTS**

*[24 C.F.R. 983.8]*

The PHA must comply with all equal opportunity requirements under federal law and regulations in its implementation of the PBV program. This includes the requirements and authorities cited at 24 C.F.R. 5.105(a). In addition, the PHA must comply with the PHA Plan certification on civil rights and affirmatively furthering fair housing, submitted in accordance with 24 C.F.R. 903.7(o).

# FY2023 COC CONSOLIDATED APPLICATION ATTACHMENT: PHA MOVING ON PREFERENCE (Question 1C-7)

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Housing Authority of the City and County of San Francisco

# HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN

Effective: March 24, 2023



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### **Project-Based/RAD Housing Assistance Waiting List(s):**

The San Francisco Housing Authority will establish and manage separate waiting lists for individual projects or buildings that are receiving PBV/RAD/HOPE SF assistance.

In the event that a waiting list does not have a sufficient number of names to support filling vacancies, the SFHA may utilize the Public Housing waiting list to augment the PBV/RAD/HOPE SF waiting lists until such time that the list is replenished.

## **4-II.C. OPENING AND CLOSING THE WAITING LIST**

*[24 CFR 982.206]*

### **Closing the Waiting List**

A PHA is permitted to close the waiting list if it has an adequate pool of families to use its available HCV assistance. Alternatively, **the PHA may elect to continue to accept applications only from certain categories of families that meet particular preferences or funding criteria.**

### **SFHA Policy**

The SFHA will close the waiting list, whole or in part, when the estimated waiting period for housing assistance for applicants on the list reaches 24 months for the most current applicants. Where the SFHA has particular preferences or funding criteria that require a specific category of family, the SFHA may elect to continue to accept applications from these applicants while closing the waiting list to others.

The SFHA waiting list(s) will remain open to accept referrals/applications for the following while closed to general public:

- VASH referrals from the Veterans Administration
- San Francisco District Attorney referrals
- Public Housing Emergency Transfers as approved by the Executive Director or their designee
- RAD resident emergency referral provided by the Mayor's Office of Housing and Community Development
- **Permanent Supportive Housing/Shelter referrals provided by the Department of Homelessness and Supportive Housing**
- Residential Care Facilities for the Chronically Ill (RCFCI)/ Plus Housing referrals provided by Mayor's Office of Housing and Community Development
- San Francisco Human Services Agency Resource Family Program referrals provided by the Human Services Agency
- Mixed Families currently residing at SFHA managed HOPE SF sites: Sunnydale, Potrero or Alice Griffith
- Family Unification Program (FUP) referrals by the Human Services Agency

Preference for PSH referrals for HCVs, even when waiting list is closed

If at any time an applicant family is on the waiting list, the SFHA determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the SFHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the SFHA's decision (see Chapter 16) [24 CFR 982.201(f)].

## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the SFHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The SFHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the SFHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

Preference for Homeless Veterans for HCV that no longer need case management and can move on to open up a voucher.

#### **Special Admissions [24 CFR 982.203]**

At its sole discretion, the SFHA may offer a HUD-VASH family that the Veterans Affairs Medical Center (VAMC) certifies no longer needs case management services continued housing choice voucher (HCV) assistance through one of its regular Housing Choice Vouchers (HCV) in order to free up the HUD-VASH voucher for another HUD-VASH eligible family. Under limited circumstances and when an HCV voucher is available, families leased up under a FUP family voucher may be transferred to the regular HCV program. FUP families may be transferred to the regular HCV program when there are no longer children in the household (e.g. children who turn 18 years old or are permanently removed from the home).

The SFHA may open its waitlist for:

- the victim of sexual violence;
- is a senior that has become disabled as a result of the physical and sexual assault and;
- has vacated or will have to vacate their housing as a result of the physical and sexual assault;
- the request is submitted not later than (6) months from the date of the crime;
- the victim is working with a third party service provider or the City and County of San Francisco to identify housing options; and

- a copy of the police report is provided to the SFHA.

In extenuating circumstances, after all of the above conditions have been met, the SFHA may, in its sole discretion, determine whether a tenant based voucher or PBV assistance will be issued.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list(s). Families are selected from the waiting list according to the policies provided in Section 4-III.C.

#### **Project-Based Sites**

Project-Based Waiting list(s) will be used to assist families interested in living in units assisted by a Project-Based Voucher (PBV) Housing Assistance Payments Contract. Families are selected in accordance with the policies provided in Section 4.III.C.

### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

#### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by accepted data sources.

#### **SFHA Policy**

The SFHA has adopted local preferences. All preferences must be verified at the time of intake. If an applicant is unable to provide verification of their preference at the time of intake, the applicant will be placed back on the waiting list(s). All preferences are mutually exclusive except for the Veteran/Surviving Spouse of Veteran, which may be combined with any other preference. Applicants with an equal preference value will be selected based on the position number. The definitions of all preferences below are located in Exhibit 4-1.

### **4-III.C.2 PREFERENCES AND ORDER OF SELECTION**

The SFHA system of preferences will select families based on local preferences according to the date and time of application.[24 CFR 982.207(c)].

Families will be selected from the waiting list(s) based on the highest point preference followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

If the SFHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list(s) to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list(s) [24 CFR 982.204(d) and (e)].

Families will be selected from the waiting list(s) based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the SFHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the SFHA. Documentation will be maintained by the SFHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list(s) is not qualified or not interested in targeted funding, there will be a notation maintained so that the SFHA does not have to ask higher placed families each time targeted selections are made.

### **SFHA Policy**

The SFHA initially will require families to provide only the information needed to determine the family's placement on the waiting list(s). For families claiming a preference, the SFHA will verify the family's preference status by U.S. Post Office mail. If the family cannot verify their preference status, they will be returned to the waiting list(s) in a non-preference category. If the preference verification request letter is returned by the U.S. Post Office, the family will be removed from the waiting list(s).

Once the preference is verified, or if the SFHA is pulling families in a non-preference category from the waiting list(s), the family will be required to provide all of the information necessary to establish eligibility of assistance during a scheduled eligibility interview waiting list(s)

### **4-III.C.2.a HOUSING CHOICE VOUCHER WAITING LIST(S)**

The order of selection based on preferences from the Housing Choice Voucher Waiting list(s) is as follows:

#### ***Preferences for the Tenant Based HCV Waitlist:***

- Veteran/Surviving Spouse of Veteran (+1 point)
- Mainstream Voucher Preference (+ 7 points)
- Individual/Family on the Public Housing Waitlist (+8 points)
- FUP Targeted Funding (+6 points)
- Involuntary Displacement (5 points)

#### **4-III.C.2.b TENANT BASED HCV TARGETED FUNDING**

##### **SFHA Policy**

##### **Homeless Veterans Referred by the Department of Veterans Affairs – (VASH)**

This preference is specific to vouchers or units available at properties assisted by the Veterans Affairs Supportive Housing (HUD-VASH) funding. To qualify for this preference, the family must be referred as a homeless veteran by the Department of Veterans Affairs

##### **Families Referred by the San Francisco Human Services Agency – (FUP)**

This preference is specific to vouchers available based on funding received by HUD for the Family Unification Program (FUP). To qualify for this preference, the family must be referred as a qualified family by the San Francisco Human Services Agency.

##### **Families Referred by the San Francisco Human Services Agency – Non-Elderly Disabled (NED)**

This preference is specific to vouchers available based on funding received by HUD for Non-Elderly Disabled (NED) families who meet specified medical criteria. To qualify for this preference, the family must be referred by a designated partner agency and determined eligible for referral by the San Francisco Human Services Agency.

**Mainstream Voucher Preference:** This preference is specific for non-elderly persons with disabilities who are homeless per 24 C.F.R. 576.2 or transitioning out of institutional and other segregated settings or are at serious risk of institutionalization.

#### **4-III.C.2.c RAD PBV SITE BASED WAITING LIST(S)**

##### **SFHA Policy**

After all households with a Right-of-Return preference followed by those with an approved RAD Emergency Referral have been placed, applicants will be selected from site-based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

The following represents the preference order of selection for each RAD PBV site based waiting list(s). (See Chapter 18 for details on RAD Applications, Waiting Lists, and the Tenant section for Referral):

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property's Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the tenant-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPWA or families needing assisted living, the SFHA will give preference to families that meet the specific requirements for occupancy.



Where the SFHA has determined that there are not enough applicants to fill anticipated vacancies in the RAD/PBV program, the SFHA will re-open the waiting list for specified bedroom sizes. Applicants will be placed on the waiting list by utilizing a random selection lottery process. SFHA will publicly announce the accepting of lottery applications and how many applications will be accepted. During this time, any family asking to be placed on the waiting list for the RAD/PBV program will be given the opportunity to complete a lottery application. Only one lottery ticket/application will be allowed per family and duplicate applications will be discarded. Applicants will also be given the procedure for submitting the lottery applications as well as the deadline for returning them. Applicants will be informed that lottery applications received postmarked after the deadline date will not be included in the lottery. The “drawing” will take place no later than 30 days from the closing of the lottery. SFHA will select the number of lottery applications that were specified in the advertisement from the “drawing.” The “drawing” will be monitored by an individual, organization or agency designated by SFHA.

Applicants whose names were drawn in the lottery will be notified by regular mail informing them of their placement on the waitlist. They will be organized on the waiting list by existing preference category for the RAD/PBV program followed by the date and time the lottery was drawn. Applicants whose names were not drawn will be notified by regular mail that they were not placed on the waitlist for which they intended to be placed through their application.

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHS) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its site based waiting lists for HOPWA units, the SFHA will fill units from the Plus Housing list as referred by the Mayor's Office of Housing and Community Development (MOHCD) or DHS Coordinated Entry System.

**Local Rental Assistance Demonstration (RAD) Program Site-Based Preferences:**

Veteran/ Surviving Spouse of Veteran (+1)

Families with a Right to Return (16 points)

RAD Emergency Referral (15 points)

Residents of Residential Care Facilities for the Chronically Ill (RCFCI)/ Transitional Residential Care Facilities (TRCF) (14 points)

Mixed Families currently residing at non-RAD units at HOPE SF sites (13 points)

Involuntarily Displaced with Residential Certificate of Preference (COP) (11 points)

**Department of Homeless and Supportive Housing Referral (HSH) (7 points)**

Families with minor children living in SRO's with a referral from DBI (7 points)

Involuntarily Displaced from San Francisco residence (5 points)

Preference for RAD Program (Site Based) for homeless households moving on from PSH/RRH

#### ***4-III.C.2.d PBV SITE BASED WAITING LIST(S)***

##### **SFHA Policy**

Families will be selected from site based waiting list(s) based on the highest point preference allowed for that property followed by position of applications within the preference category. After all preferences have been exhausted, the SFHA will select current applicants based on their date and time of application.

Where the SFHA has determined that there are not enough applicants to fill anticipated vacancies in the PBV program, the SFHA will re-open the waiting list for specified bedroom sizes. Applicants will be placed on the waiting list by utilizing a random selection lottery process. SFHA will publicly announce the accepting of lottery applications and how many applications will be accepted. During this time, any family asking to be placed on the waiting list for the PBV program will be given the opportunity to complete a lottery application. Only one lottery ticket/application will be allowed per family and duplicate applications will be discarded. Applicants will also be given the procedure for submitting the lottery applications as well as the deadline for returning them. Applicants will be informed that lottery applications received postmarked after the deadline date will not be included in the lottery. The “drawing” will take place no later than 30 days from the closing of the lottery. SFHA will select the number of lottery applications that were specified in the advertisement from the “drawing.” The “drawing” will be monitored by an individual, organization or agency designated by SFHA.

Applicants whose names were drawn in the lottery will be notified by regular mail informing them of their placement on the waitlist. They will be organized on the waiting list by existing preference category for the PBV program followed by the date and time the lottery was drawn. Applicants whose names were not drawn will be notified by regular mail that they were not placed on the waitlist for which they intended to be placed through their application.

Under certain circumstances for PBV/RAD/HOPE SF/Public Housing Replacement Units, the SFHA will select families according to the preferences set forth in the property’s Tenant Selection Plan (TSP). If the property does not have a TSP or if the TSP is silent on selection preferences, the SFHA will select families in order of preference as described for the project-based voucher program in Section 4-III.C.

Where occupancy of PBV/RAD/HOPE SF properties or units is limited to the homeless, seniors, families with persons with disabilities, families needing supportive services, veterans, HOPEWA or families needing assisted living, the SFHA will limit admission to families that meet the specific requirements for occupancy.

The SFHA will utilize the Coordinated Entry System via referral from the Department of Homelessness and Supportive Housing (DHS) for (1) Units converted from the Moderate Rehabilitation Program to the Rental Assistance Demonstration Program and (2) units formerly subsidized by the local operating Subsidy Program (LOSP) that are now under the Project Based Voucher (PBV) program. Once the SFHA has exhausted its



## 2023 HUD CoC NOFO Letter of Support of Priorities from Community Liaisons

### LETTER OF SUPPORT OF SAN FRANCISCO COC PRIORITIES

To: Collaborative Applicant, City and County of San Francisco, Department of Homelessness and Supportive Housing

Re: 2023 HUD CoC NOFO Letter of Support of Priorities from Working Group

Dear Collaborative Applicant,

In 2022, our team of Community Liaisons was assembled by Talent Poole Consulting in collaboration with the City and County of San Francisco's Department of Homelessness and Supportive Housing (HSH) as part of a comprehensive community engagement strategy to guide the department's strategic planning. Each of us has personally navigated homelessness in San Francisco, which allows us to provide valuable insights through our firsthand experiences.

Throughout the latter part of 2022, our dedicated team embarked on a rigorous community engagement initiative, which remains active. To date, we have successfully gathered insights from over 300 surveys conducted among individuals experiencing homelessness. This rich data has been meticulously compiled and presented to HSH, both in the form of a detailed written report and through a series of in-depth debriefing sessions with HSH personnel.

Further enriching this data, our team of Community Liaisons facilitated eight focus groups and conducted key informant interviews, encompassing a diverse range of stakeholders from the homelessness response ecosystem. This included service providers, program participants, and even individuals from the county jail. The insights from these engagements were synthesized into a comprehensive report, which played a pivotal role in shaping the strategic planning process.

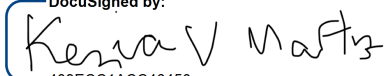
In September, our team of Community Liaisons further expanded its outreach, conducting focus groups across five permanent supportive housing sites, with the findings promptly relayed to HSH. As we progress into the summer and the subsequent year, our team of Community Liaisons remain committed to continuous community engagement, aiming to identify emergent needs and fortify the system's responsiveness.

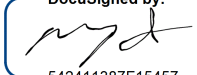
**Drawing from the depth of community engagement and the lived experiences within our team, we wholeheartedly endorse the CoC's priorities, emphasizing the paramount importance of addressing the needs of individuals and families grappling with severe service challenges.** This includes, but is not limited to:

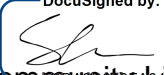
- The CoC prioritizes individuals and families with the highest level of service needs for housing.
- The CoC works to provide wraparound intensive services for households in need.
- All CoC and ESG-funded projects are housing first, to meet participants where they are at, and the CoC monitors to ensure compliance of housing first by project applicants.
- The CoC provides year-round training opportunities to ensure providers are able to effectively serve households with high service needs in a way that is trauma-informed, and focuses on evidence-based service approaches.
- Feedback from people with lived experience is collected and used to shape prioritization for the communities' priorities in serving those with severe service needs.

Our team of Community Liaisons will continue to work with the CoC to connect individuals and families experiencing homelessness in our community with services and housing aimed at ensuring their experience is rare, brief and nonrecurring.

Sincerely,

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Community Liaison

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Community Liaison

DocuSigned by:  
  
Community Liaison

**2023 HUD CoC NOFO Letter of Support of Priorities from  
Chairpersons of Safe Housing Working Group**

**LETTER OF SUPPORT OF SAN FRANCISCO COC PRIORITIES**

To: Collaborative Applicant, City and County of San Francisco, Department of Homelessness and Supportive Housing

Re: 2023 HUD CoC NOFO Letter of Support of Priorities from Working Group

Dear Collaborative Applicant,

We are writing on behalf of the Continuum of Care (CoC) Safe Housing Working Group, which is comprised of survivors, city departments, and service providers. The group has two co-chairs, both survivors, who build the agenda and facilitate the Safe Housing Working Group. Survivors are compensated for their time and expertise in all activities, including preparation, material review, travel time if required, and meeting time. The Safe Housing Working Group and its subcommittees are the vehicles for survivor-led decision making, on program development. The motto of the Safe Housing Working Group is “for us, by us”. Meeting monthly, survivor members of the Safe Housing Working Group shape what the peer advocate program will look like, including selection of peer advocates, training and professional development for peer advocates, and evaluation of its effectiveness in staff retention and recruitment of survivors as Access Point staff.

On behalf of the Safe Housing Working Group, we are writing to express support of the San Francisco CoC's priorities for serving individuals and families experiencing severe service needs throughout San Francisco City and County as reflected in the Coordinated Entry Policies, Written Standards, and other CoC policies and procedures. This includes, but is not limited to:

- The CoC prioritizes individuals and families with the highest level of service needs for housing.
- The CoC works to provide wraparound intensive services for households in need.
- All CoC and ESG-funded projects are housing first, to meet participants where they are at, and the CoC monitors to ensure compliance of housing first by project applicants.
- The CoC provides year-round training opportunities to ensure providers are able to effectively serve households with high service needs in a way that is trauma-informed, and focuses on evidence-based service approaches.
- Feedback from people with lived experience is collected and used to shape prioritization for the communities' priorities in serving those with severe service needs.

The Safe Housing Working Group will continue to work with the CoC to connect individuals and families experiencing homelessness in our community with services and housing aimed at ensuring their experience is rare, brief and nonrecurring.

Sincerely,



Chair - Safe Housing Working Group

9/18/2023

*Galaxy of Love, PWLE, Chair*

Chair - Safe Housing Working Group

9/18/2023

San Francisco CoC 501

FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: HOUSING FIRST EVALUATION  
(Question 1D-2a)

TABLE OF CONTENTS

Document Satisfying Requirement	Page Number
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Department of Homelessness and Supportive Housing (HSH) Non-Profit Contract Monitoring Standard Assessment Form for Site-Based Monitoring Visit, which includes Housing First Evaluation	2 – 7
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Completed Housing First Evaluation dated September 8, 2023	12 – 15





NON-PROFIT CONTRACT MONITORING STANDARD ASSESSMENT FORM: HOMELESSNESS & SUPPORTIVE HOUSING	
<b>Nonprofit Agency:</b>	<b>Program Name:</b>
<b>Site Address:</b>	
<b>HSH Program Manager:</b>	<b>Date Site Visit Conducted:</b>
<b>HSH staff site participants and titles:</b>	<b>Agency staff site visit participants and titles:</b>
QUALITY – PROGRAM SPECIFIC	
Review	Comments & Recommendations
<p><b>Property Management Tenant Files:</b> Program maintains participant files that include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Program Eligibility Documentation (as applicable)</li> <li><input type="checkbox"/> Current Income Verification from Property Manager</li> <li><input type="checkbox"/> Program Application (as applicable)</li> <li><input type="checkbox"/> Signed Lease Agreement and Lease Addenda</li> <li><input type="checkbox"/> VASH Paperwork (as applicable)</li> <li><input type="checkbox"/> Continuum of Care Paperwork (as applicable)</li> <li><input type="checkbox"/> HUD required documentation: certificate of homelessness, rent-setting, interim re-certifications (as applicable)</li> <li><input type="checkbox"/> <b>HSH/HUD Housing First Policy/Protocol: Applicant Screening and Intake Process</b></li> <li><input type="checkbox"/> Release of Information forms signed and current</li> <li><input type="checkbox"/> Proof client received Grievance Policy</li> <li><input type="checkbox"/> Other forms in client files related to changes in service and/or exits</li> <li><input type="checkbox"/> Services logs/records and case notes reflecting outreach attempts and client meetings with staff, including rent repayment plans</li> <li><input type="checkbox"/> Warning Letters, Lease Violations and Legal Notices</li> <li><input type="checkbox"/> Annual Recertification Paperwork</li> <li><input type="checkbox"/> Reasonable Accommodation Paperwork</li> <li><input type="checkbox"/> Evidence of supervisor review to ensure tenant files are in compliance with program requirements</li> <li><input type="checkbox"/> Tenant files are easily accessible and clearly organized according to a standardized format</li> <li><input type="checkbox"/> Tenant files are stored securely (within locked cabinet and within locked office)</li> </ul>	<p><b>Monitoring includes review of Housing First Policy/Protocol for each program</b></p>



**Support Services Client Files:**

Program maintains participant files that include:

- Program eligibility documentation (as applicable)
- Client intake or program application
- Client appraisal/assessment information
- Consent to Participate in Support Services
- Release of Information forms signed and current
- Proof client received Grievance Policy
- Services Plans and records of updated services plans
- Outreach attempts in response to lease/house rule violations
- Current and comprehensive case notes reflecting outreach attempts and client meetings with staff
- Other forms in client files related to changes in service and/or exits
- Evidence of supervisor review to ensure client files are in compliance with program requirements
- Client files are easily accessible and clearly organized according to a standardized format
- Client files are stored securely (within locked cabinet and within locked office)

**Program Policies and Procedures:**

*(In Administrative Binder)*

- Confidentiality/Privacy Policy
- Data Security Policy
- Reasonable Accommodations Policy (for Housing and Support Services)
- Grievance Policy (for Housing and Support Services)
- Discharge/Denial of Service
- Harm Reduction Policy
- Outreach and Engagement Strategy
- Method for incorporating client feedback into program operations
- Quality Assurance Plan (for Housing and Support Services)
- Coordination between Property Management and Support Services
- Memoranda of Understanding/Partnership Agreements
- Emergency Response Plan for site
- Program has written policies and procedures regarding program operations (for Housing and Support Services)



<p><b>Most Recent Program Monitoring:</b> <i>(In Administrative Binder)</i></p> <p><input type="checkbox"/> Most recent program monitoring report and plan of action (if any)</p>	
<p><b>Programmatic and Physical Accessibility/Cultural Competence:</b> <i>(On Premises)</i></p> <p><input type="checkbox"/> Facility, program and materials (including staff contact information and hours of operations) are accessible to persons with disabilities</p> <p><input type="checkbox"/> Notice of Rights for People with Disabilities, Reasonable Accommodations Policy, Grievance Policy, and Notice of HIPAA Privacy Rights are publicly displayed</p> <p><input type="checkbox"/> Forms related to Reasonable Accommodations and Grievance are available to clients</p> <p><input type="checkbox"/> Written materials are translated into applicable languages</p> <p><input type="checkbox"/> Service delivery and activities offered reflect the backgrounds and needs of clients served</p>	
<p><b>Maintaining a Secure and Healthy Environment:</b></p> <p><input type="checkbox"/> Property is in compliance with all building, fire, and health codes</p> <p><input type="checkbox"/> Common spaces and community areas are clean, sanitary, and regularly maintained</p> <p><input type="checkbox"/> Shared toilet/shower facilities are clean, sanitary, and regularly maintained</p> <p><input type="checkbox"/> Designated trash area is clean and functional, with regular removal of garbage/trash</p> <p><input type="checkbox"/> 24 hour, 7 days/week front desk coverage with clear protocols on handling visitors, emergency responders, etc.</p> <p><input type="checkbox"/> Maintenance and repair of facility systems, plumbing, HVAC, electrical, and safety issues are addressed in a timely manner</p> <p><input type="checkbox"/> Provider implements methods for securing the property</p> <p><input type="checkbox"/> Pest inspections occur on a regular basis, including scheduled treatments as necessary</p> <p><input type="checkbox"/> VASH units are inspected by SFHA upon turnover</p> <p><input type="checkbox"/> Shelter Plus Care units are inspected by HSH upon turnover</p>	
<p><b>Client Satisfaction:</b> <i>(In Administrative Binder)</i></p>	



<input type="checkbox"/> Evidence a Client Satisfaction Survey was administered FY'22-'23 <input type="checkbox"/> Copy of the Client Satisfaction Survey administered FY'22-'23 <input type="checkbox"/> Client Satisfaction Survey results	
<b>Support Services Program Outreach and Materials:</b> <i>(In Administrative Binder)</i>  <input type="checkbox"/> Schedule/calendar of activities <input type="checkbox"/> Program sign-in sheets <input type="checkbox"/> Flyers/notices	
<b>Staffing and Professional Development:</b> <i>(In Administrative Binder)</i>  <input type="checkbox"/> List of support services and property management staff for each site <input type="checkbox"/> Support services and property management org charts for each site (that includes programmatic and administrative support) <input type="checkbox"/> Staff Training Logs (including evidence of staff attendance at trainings)	
<b>Data:</b> <i>(In Administrative Binder)</i>  <input type="checkbox"/> Contractor has a system for tracking client/unit data relevant to contract objectives <input type="checkbox"/> Group activities are documented with attendance logs <input type="checkbox"/> Methods used to generate program compliance reports	
<b>Board of Directors:</b> <i>(In Administrative Binder)</i>  <input type="checkbox"/> Roster of the current Board of Directors <input type="checkbox"/> Minutes from two Board of Directors meetings where the public was invited	
<b>Program Specific Administration:</b>  <input type="checkbox"/> Are monthly reports timely <input type="checkbox"/> Are monthly reports accurate <input type="checkbox"/> Is contractor responsive to agency requests	



**Notes:**

PERFORMANCE OBJECTIVES				
Service Objectives	Goal	Actual	Achieved (Y/N)	Comments
<b>Property Management:</b>				
<b>Support Services:</b>				

OUTCOME OBJECTIVES				
Outcome Objectives	Goal	Actual	Achieved (Y/N)	Comments
<b>Support Services:</b>				

**Corrective Actions Taken**  Yes  No

Date of Previous Monitoring Report: \_\_\_\_\_

The previous monitoring report noted the following needs for corrective action (improvement needed or unsatisfactory rating).

Previous Findings	Corrective Actions Taken
None	

**FOLLOW UP**



<input type="checkbox"/> Technical assistance needed per department <input type="checkbox"/> Technical assistance requested by contractor <input type="checkbox"/> Timeline for recommended program adjustments <input type="checkbox"/> Recommended program adjustments completed	
---	--

**GENERAL COMMENTS, RECOMMENDATIONS & FOLLOW-UP**


**CITY DEPARTMENT USE: DOCUMENT SHARING & SIGNATURE**

Shared with Contracts staff?  Yes  No

Comments:

HSH Program Monitor Signature:	Date:
--------------------------------	-------



**San Francisco Continuum of Care Program  
Permanent Supportive Housing Annual Program Monitoring  
Housing First Assessment Tool**

---

**1. Does the project minimize barriers to entry?**

This means admission to the project is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source.

- a. Not at all
- b. Somewhat
- c. Always
- d. (Optional notes here)

***Low Barrier Entry:** Our programs are low-barrier to entry in all of the ways mentioned above, except that our property management partner conducts background checks screening for specific felony convictions within the prior 7 years of the housing application. Reason for denial based on the background check include convictions for arson, drug manufacturing, drug sales/distribution (this does not include possession charges, unless intended for sale), and for lifetime registration for sex offenses.*

**2. Does the project only accept referrals through the community's coordinated entry system, and does not deny referrals/access for unnecessary or discriminatory reasons?**

Any project funded by HUD must ensure equal access for persons regardless of sexual orientation or marital status, and in accordance with one's gender identify. CE referrals should only be rejected for limited, *well-documented* reasons, including: a history of violence, client choice (the participant does not want to be in the project), legal requirements (e.g., restrictions regarding sex offenders), or other exceptional circumstances. If the project is unable to serve a potential client or cannot continue to serve an existing client, the project should work with the coordinated entry system to ensure that the client has access to and does not become disconnected from housing and services. Exits to homelessness should be avoided.

- a. Not at all
  - b. Somewhat
  - c. Always
  - d. (Optional notes here)
- 
-



**3. Do clients have permanent housing under an ordinary lease (i.e., leases are separate from service plans)?**

Participants receiving permanent housing assistance should have a signed lease agreement of at least 1 year that is renewable (for a minimum term of 1 month) and terminable only for cause. Housing should not be time-limited – though rental assistance may be. Leases should also not contain any provisions that would not be found in those held by unassisted tenants living in the same building, and leases should be uncoupled from service plans. Leases should confer full rights, responsibilities, and legal protections under Federal, state, and local housing laws.

- a. Not at all
  - b. Somewhat
  - c. Always**
  - d. (Optional notes here)
- 
- 

**4. Does the project make every effort to avoid eviction?**

The project should engage in a continued effort to ensure the client's housing stability. The project should make a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside the unit. The project should work with and support property management to incorporate a culture of eviction avoidance and evict clients only when they are a threat to self or others. Clear eviction appeal processes and due process should be provided to all clients. To minimize evictions, rent payment policies should be responsive to the client's needs. This can include access to special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.

- a. Not at all
- b. Somewhat
- c. Always**
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*Eviction Prevention and Housing Retention are primary goals while staff work to stabilize tenants who, once housed, may still face challenges posed by the entrenched life circumstances that led to homelessness. To ensure housing is maintained, ECS case managers are required to outreach to 100% of tenants who show indication of housing instability (lease violations, delinquent rent, critical incidents, etc.). At-risk tenants (those showing financial instability, behavioral or housekeeping issues) are offered services and support by ECS case managers, or referrals to outside resources for treatment of chronic medical, mental health, and substance use issues; For residents who are behind in rent, payment plans are offered by Property Management, and referrals are made by case managers to RADco (a program of the Eviction Defense Council) and/or other resources to assist in payment of delinquent rent.*





**5. Does the project terminate client participation only in extremely limited circumstances?**

The project should not terminate client participation for anything other than violations of leases or occupancy agreements. Except for certain recovery housing models, leases and occupancy agreements should not include conditions related to substance use or participation in services. Services should be offered by staff but should be voluntary. A client's program participation should be contingent on participation in supportive services or demonstration of progress towards a service plan.

- a. Not at all
  - b. Somewhat
  - c. Always**
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**6. Does the project plan, structure, and deliver services in a person-centered manner?**

Each client's service plan should be uniquely tailored to their strengths, needs, and preferences. Services should be voluntary, and staff should develop relationships with clients that provide immediate needs and safety, develop trust and common ground, facilitate warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement should be initiated by staff regularly, and clients should be engaged in non-judgmental communication regarding their behavior and offered education regarding how to avoid risky behaviors and engage in safer practices. Staff should be trained in both clinical and non-clinical strategies including:

- Harm reduction
- Motivational interviewing
- Trauma-informed approaches
- Strength-based approaches

Where possible, services should continue despite a change in housing status. For PSH, services should be permanently available and accessible to clients. For RRH, services should be offered for a minimum of 6 months after rental assistance ends.

- a. Not at all
  - b. Somewhat
  - c. Always**
  - d. (Optional notes here)
- 
-



**Date:** 9/8/23

**Program:** [REDACTED]

**CoC Subcontractor:** [REDACTED]

**Site Contact Name:** Scott Ecker

**Site Contact Signature:** *Scott Ecker*



**San Francisco Continuum of Care Program  
Permanent Supportive Housing Annual Program Monitoring  
Housing First Assessment Tool**

---

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**Date:** 9/8/23

**Program:** [REDACTED]

**CoC Subcontractor:** [REDACTED]

**Site Contact Name:** Scott Ecker

**Site Contact Signature:** *Scott Ecker*

## San Francisco CoC 501

# FY2023 COC CONSOLIDATED APPLICATION ATTACHMENT: WEB POSTING OF LOCAL COMPETITION DEADLINE (Question 1E-1)

## TABLE OF CONTENTS

Document Satisfying Requirement	Page Number
Cover Sheet	1
Email to 1500+ Person CoC Listserv Announcing Bidders Conference on July 27, 2023, where renewing and prospective applicants received instructions on how to apply for CoC Program funds and the local competition deadline is announced. Sent July 17, 2023.	2 – 3
Email from CoC Board CoC Listserv Announcing Bidders Conference on July 27, 2023, where renewing and prospective applicants received instructions on how to apply for CoC Program funds and the local competition deadline is announced. Sent July 20, 2023.	4 – 5
Screenshot of Bidders Conference announcement on CoC Website, where renewing and prospective applicants received instructions on how to apply for CoC Program funds and the local competition deadline is announced. Posted on July 24, 2023.	6
Email from CoC Listserv reminding renewing and prospective applicants that the Bidders Conference is on July 27, 2023, where applicants received instructions on how to apply for CoC Program funds and the local competition deadline is announced. Sent July 26, 2023.	7 – 8
PowerPoint Slides from 2023 Bidders Conference, including local competition deadline of August 9, 2023 presented on July 27, 2023.	9 - 29
Email to CoC Listserv reminding prospective applicants that the deadline for the local competition deadline is August 9, 2023, which they had been advised at the Bidders Conference on July 27, 2023. Sent August 1, 2023.	30 – 31



## Email to CoC Listserv Announcing Bidders Conference

Aram Hauslaib <aram@homebaseccc.org>

---

### SF CoC NOFO Bidders Conference 7.27

1 message

---

**Homebase** <sfnofa@homebaseccc.org>  
Reply-To: Homebase <sfnofa@homebaseccc.org>  
To: SF <sf@homebaseccc.org>

Mon, Jul 17, 2023 at 4:46 PM

[View this email in your browser](#)



## Register for the 2023 CoC Bidders Conference

The 2023 CoC NOFO Bidders Conference will take place on July 27th from 1-3PM in the main branch of the Library (100 Larkin Street) in the Latino room. You can find more details about getting to the location and transit information [here](#). The meeting will be hybrid with both in-person and virtual options available. We will be providing an overview of the NOFO and the types of projects it can fund, and reviewing the local competition timeline for this year. If E-Snaps has the project applications available, we will also be doing a quick overview of the platform. **Attending the Bidders Conference is mandatory for all project applicants.**

Local competition deadline will be announced at Bidders Conference when timeline is reviewed

Potential applicants interested in applying for the first time or simply interested in learning about the funding source are especially encouraged to apply. Register for the Bidders Conference at the link below to get the zoom information.

[Click Here to Register for the Bidders Conference](#)



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San Francisco's CoC-funded projects all receive this email for the NOFA competition.

Our mailing address is:

HomeBase  
870 Market St Ste 1228  
San Francisco, CA 94102-2926

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe](#)

Email from CoC Board to CoC Listserv Announcing Bidders Conference



San Francisco NOFA <sfnofa@homebaseccc.org>

Continuum of Care Bidders Conference

1 message

HSH External Affairs <charles.minor@sfgov.org>
Reply-To: charles.minor@sfgov.org
To: sfnofa@homebaseccc.org

Thu, Jul 20, 2023 at 6:30 PM



DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING



Register for the 2023 CoC Bidders Conference

Dear Partners,

The 2023 CoC NOFO Bidders Conference will take place on July 27th from 1-3PM in the main branch of the Library (100 Larkin Street) in the Latino room. You can find more details about getting to the location and transit information here.

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Register Here for the Bidders Conference

Thank you,

HSH

5

PO Box 427400

SAN FRANCISCO, CA 94142

628-652-7700

[hsh.sfgov.org](http://hsh.sfgov.org)



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PO Box 427400

San Francisco, CA | 94142 US

This email was sent to [sfnofa@homebaseccc.org](mailto:sfnofa@homebaseccc.org).

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HOME ABOUT HSH SERVICES PARTNER RESOURCES PROJECTS AND PUBLIC POSTINGS RESEARCH AND REPORTS CALENDAR

### Screenshot of Bidders Conference Announcement of CoC Website

You are here: [Home](#) / [Committees](#) / [Local Homeless Coordinating Board](#) / [Funding Subcommittee for the Continuum of Care \(CoC\) Program Competition](#) / 2023 Continuum of Care (CoC) Program Competition

## 2023 Continuum of Care (CoC) Program Competition

The **2023 CoC NOFO Bidders Conference** will take place on **July 27th from 1-3PM** in the main branch of the Library (100 Larkin Street) in the Latino room. You can find more details about getting to the location and transit information [here](#).

The meeting will be hybrid with both in-person and virtual options available. We will be providing an overview of the NOFO and the types of projects it can fund, and **reviewing the local competition timeline for this year.** If E-Snaps has the project applications available, we will also be doing a quick overview of the platform. **Attending the Bidders Conference is mandatory for all project applicants.**

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Potential applicants interested in applying for the first time or simply interested in learning about the funding source are especially encouraged to apply. Register for the Bidders Conference at the link below to get the zoom information.

[Register Here for the Bidders Conference](#)



## Email to CoC Listserv Reminding Applicants of Bidders Conference



Aram Hauslaib <aram@homebaseccc.org>

### [TOMORROW] SF CoC NOFO Bidders Conference

1 message

Homebase <sfnofa@homebaseccc.org>  
Reply-To: Homebase <sfnofa@homebaseccc.org>  
To: SF <sf@homebaseccc.org>

Wed, Jul 26, 2023 at 2:52 PM

[View this email in your browser](#)



## Final Reminder for 2023 CoC Bidders Conference

The 2023 CoC NOFO Bidders Conference will take place tomorrow, July 27th from 1-3PM in the main branch of the Library (100 Larkin Street) in the Latino room. You can find more details about getting to the location and transit information [here](#). The meeting will be hybrid with both in-person and virtual options available.

We will be providing an overview of the NOFO, how projects are scored and ranked, and reviewing the local competition timeline for this year. You can find the materials for tomorrow [here](#). **Attending the Bidders Conference is mandatory for all project applicants.**

Local competition deadline will be announced at Bidders Conference when the timeline is reviewed

Potential applicants interested in applying for the first time or simply interested in learning about the funding source are especially encouraged to apply. Register for the Bidders Conference at the link below to get the zoom information.

[Click Here to Register for the Bidders Conference](#)

*Copyright (C) 2023 HomeBase. All rights reserved.*  
San Francisco's CoC-funded projects all receive this email for the NOFA competition.

Our mailing address is:

HomeBase  
870 Market St Ste 1228  
San Francisco, CA 94102-2926

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe](#)

# 2023 CoC NOFO Bidders Conference

July 27, 2023

# Introductions

Contact sign up form: <http://eepurl.com/dwNjsL>



# Agenda

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CoC NOFO Background

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2023 NOFO Highlights

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Funding Available for the SF CoC

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Forming a New Project

---

Box Materials and Submission Requirements

---

Matching Requirements

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Questions

# CoC NOFO Background

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U.S. Department of Housing and Urban Development (HUD) has released a Notice of Funding Opportunity (NOFO)

- Funding competition among approximately 450 Continuums of Care (CoC)
- Released on July 5, 2023
- Approximately \$3.1 billion available nationally

## CoC Consolidated Application

- CoC Application
- Project Priority Listing
- Individual Project Applicants

# 2023 NOFO Highlights

---



**YHDP Projects must now compete in the local competition AND** can be replaced with other project types and don't have to serve youth. Still no match required.



**New VAWA Budget Line Item** can be used to ensure and monitor compliance VAWA confidentiality protections



**Tier 1 is now slightly smaller at 93%** marking a decrease from past years at 97% and 95%

# Funding Available for SF CoC

<b>ARD</b> (Annual Renewal Demand)	\$51,771,237
<b>Tier 1</b> (93% of ARD)	\$48,147,250
<b>Tier 2</b> (Remainder of ARD + CoC Bonus)	\$7,247,974
<b>CoC Bonus</b>	\$3,623,987
<b>Domestic Violence Bonus</b>	\$1,910,430
<b>CoC Planning</b>	\$1,500,000

# Notes on Tiering

## Tier 1:

- Conditionally selected from the highest-scoring CoC to the lowest-scoring CoC, provided the project applications pass both eligibility and threshold review.
- If a DV Bonus project ranked in Tier 1 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position.

## Tier 2:

- Less likely to be funded. Scored using a 100-point scale based on three factors:
  - CoC Score, CoC Project Ranking, Commitment to Housing First
- All projects in Tier 2 were funded last year

# Forming a New Project

---

## New Projects:

New projects can be created through reallocation, CoC Bonus, YHDP replacement, and DV Bonus

## Transition Projects:

Recipients may transition their project(s) from one CoC Program component to another (e.g., Transitional Housing to Rapid Rehousing, Rapid Rehousing to Permanent Supportive Housing) over a one-year grant cycle.

## Consolidation Projects:

Recipients may consolidate up to ten renewal projects into one project during the application process.

## Expansion Projects:

Applicants may apply for a new expansion project under the DV Bonus, reallocation, and CoC bonus processes to expand existing projects (e.g., adding units, persons served, services provided to existing program participants)

# CoC Bonus Funding

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Eligible types of new projects created through bonus or reallocated funding:

- Permanent Housing-Permanent Supportive Housing
  - Permanent Housing-Rapid Rehousing
  - Joint Transitional Housing and Rapid Rehousing
  - Dedicated HMIS
  - Supportive Services Only projects for Coordinated Entry
- ✓ HUD will allow new projects to request one year of funding with a longer initial grant term not to exceed 18 months.

# DV Bonus Funding

---

Eligible types of new projects created through DV bonus:

- Permanent Housing-Rapid Rehousing
  - Joint Transitional Housing and Rapid Rehousing
  - Supportive Services Only projects for Coordinated Entry
- ✓ A CoC may apply for any number of PH-RRH and Joint TH and PH- RRH projects provided that each application is for at least \$50,000.
  - ✓ A CoC can only submit one project application for an SSO-CE project.
  - ✓ DV Bonus funding may be used to expand an existing renewal project that is not dedicated to serving survivors of domestic violence, dating violence, and/or stalking so long as the DV Bonus funds for expansion are solely for additional units, beds, or services dedicated to persons eligible to be served with DV Bonus funding.



# <sup>19</sup> Matching Requirements

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The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources.

*Note that this does not apply to YHDP Projects*

# Local Application and Materials

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PRESTO



SUBMISSION CHECKLIST  
in Box Folder

**2023 San Francisco Continuum of Care Program Local Competition Timeline**

<b>Event/ Activity</b>	<b>Responsible</b>	<b>Date</b>	<b>Location</b>	<b>Notes</b>
CoC NOFO Released	HUD	7.5	N/A	HUD releases the CoC Notice of Funding Opportunity.
Supplemental Questionnaire Released	Homebase	7.10	Online	Supplemental Questionnaire released on Google Docs for renewal project applicants
<b>Supplemental Questionnaire Due</b>	Agencies	7.20	Online	Renewal projects supplemental questionnaire due in google doc
Bidders Conference	Agencies, homebase, HSH	7.27	Hybrid via Zoom and Larkin Branch Library	The bidders conference is hybrid with in-person at the Larkin St Library branch and zoom options available
HUD E-Snaps Application Period ( <i>ESTIMATE</i> ) and PRESTO Report Review	HUD, Homebase	7.28 – 8-9	Online E-Snaps Portal, PRESTO	Note that since e-snaps applications are not yet available, this is an ESTIMATE for the HUD project applications. Regardless of when e-snaps applications are available, PRESTO Reports will be available.
<b>DRAFT new and renewal E-Snaps project apps due and comments on PRESTO reports due</b>	Agencies	8.9	Online E-Snaps, PRESTO	<b>PDF drafts of e-snaps project applications are due submitted in box and context statements on PRESTO report scoring factors due.</b>  <b>Announcement of Local Competition Deadline at Bidders Conference</b>
Homebase reviews and works with projects on e-snaps submissions	Homebase, agencies	8.9 - 9.21	Online	As soon as project applicants start submitting HUD e-snaps project applications, Homebase will start the review process with project applicants to correct errors and strengthen project applications.
Priority Panel Training	Priority Panel	8.10	N/A	Priority panel is trained on scoring tools and process and starts reviewing PRESTO reports and other supplemental materials for scoring
Priority Panel meets	HSH, Homebase, Priority Panel	8.17 – 8.18	Online	Panel meets to discuss proposals and determine how projects will be ranked in the 2023 application.
Posting of Preliminary Priority List (Appeals open)	HSH	8.21	Via e-mail	Preliminary ranked priority list emailed to agencies via CoC listserv. If interested, Applicants who are eligible to appeal must submit request for panelist score sheet by 5pm on 8.21
Appeals due	Agencies	8.23 by 5pm	Via e-mail	Agencies may inspect their scores and appeal based on local policy.
Appeals Panel meets	HSH, Homebase, Appeal Panel	8.24	Online	Panel reviews appeals and recalculate scores, if necessary.
Priority List is distributed to applicants	HSH	8.25	Via e-mail	Final priority list is emailed to agencies.
LHCB Approval of Priority List	LHCB	9/12	Online	Present the final priority list to full LHCB for approval.
Final Priority Listing Posted/Applicants Notified	HSH	9/14	Via e-mail; web	Final priority listing is posted on LHCB website; applicants are notified via email.
Homebase and HSH review project applications	Homebase, HSH	Ongoing through 9.21	N/A	Homebase and HSH work with agencies to finalize project applications for submission in esnaps. Direct recipients submit by 5pm on 9.21
CoC Consolidated Application Posting	HSH, Homebase	9.25	N/A	CoC Consolidated Application is posted on LHCB website.
Application is due to HUD	HSH, Homebase	9.30	N/A	CoC Consolidated Application submitted in esnaps on 9.27

# <sup>22</sup>PRESTO: Instructions & Demo

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**Renewal Projects:** *You must review PRESTO reports for accuracy and complete your Context Narratives (to contest scores) in PRESTO by 5pm on August 9<sup>th</sup>*

**New Projects:** *You must contact Homebase to get a PRESTO login and complete the narrative application questions in PRESTO by 5pm on August 9<sup>th</sup>*

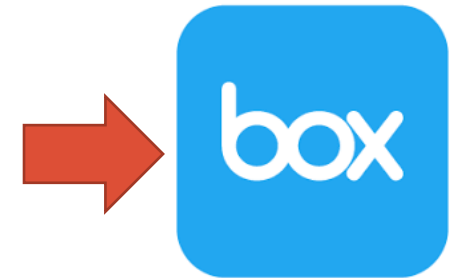
# Submission Checklist & Project Box Folders

## Renewal Project Submission Checklist *(pictured here)*

*Not pictured: New Projects or Direct Renewal Projects*

PDF Emailed	
<input type="checkbox"/>	01. This Proposal Submission Checklist
<input type="checkbox"/>	02. HUD esnaps Project Application (.pdf file format)
<input type="checkbox"/>	03. 2880 Applicant/Recipient Disclosure/Update Report ( <b><u>leave signature line blank</u></b> )
<input type="checkbox"/>	04. Most recent audited financial statement
<input type="checkbox"/>	05. Documentation of MATCH resources

- **DO NOT AGGREGATE ABOVE DOCUMENTS INTO A SINGLE FILE.** Each required document must be **separate** from all others.
- Please label each document numerically, as shown below
  - 01. [Project Name] Submission Checklist
  - 02. [Project Name] HUD Application
  - Etc.



*Get the link to your Box folder and PRESTO by emailing [sfnofa@homebaseccc.org](mailto:sfnofa@homebaseccc.org) and letting us know who should have access*

Your project score will be based on the above along with PRESTO responses & APR data

# HUD Individual Project Application (e-snaps)

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- Renewal projects should not have to make many changes (e.g., updates to Match)
- Your e-snaps application is part of your submission to Homebase
  - HUD says they should be available any day (Homebase will communicate about this if there are delays)
  - PDF the application for Homebase (do not submit in e-snaps)
- Homebase will review and let you know if there are errors or updates that would make the application more competitive
- Only Direct Recipients should hit submit in e-snaps on 9/21 (subrecipients of HSH should not submit)

NAME



2023.07.26\_SF Bidders Conference.pdf



2023 SF New Scoring Tool 3.16.22.pdf



2023 SF Renewal Scoring Tool\_3.16.22.pdf



2023\_NOFO\_Match\_Verification\_Final.xlsx



2023 SF Local Process\_APPROVED.pdf



2023 CoC NOFO TA Handbook Cover Page SF.pdf



2023 Local Competition Timeline.pdf



New Project Submission Checklist.docx V3



Renewal Direct Recipient Submission Checklist.docx V4



Renewal Subrecipient Submission Checklist.docx V3

# Public Box Folder

<https://homebase.box.com/s/805m91n00cr7e6dpvwahxg97xmiuixht>

# After you Submit to Homebase

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- Independent Priority Panel will review your applications to finalize scoring in the local competition
- Eligible projects can appeal
- Final ranked priority list will be created for submission to HUD
- LHCB approval on 9/12



# Note for Newly Consolidated Projects

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- All projects will be scored individually (pre-consolidation)
- Final ranked priority list will only include the Consolidated project (surviving grant name above) based on an average of the individual project scores within the new consolidation
- In the event a Consolidated project is at risk to lose funding and eligible to appeal, one appeal can be submitted by the Consolidated project, which will be coordinated by HSH
- In the event a Consolidated project is not fully funded by HUD, the individual rankings will dictate the order in which projects lose CoC funding as they would in previous years
- Revisit long term plan to score Consolidations for 2024 in Funding Committee

# Prospective New Applicants

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- Time permitting, stay here so we can connect and answer questions
- Contact Homebase at [sfnofa@homebaseccc.org](mailto:sfnofa@homebaseccc.org) ASAP with your interest

# Questions

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[sfnofa@homebaseccc.org](mailto:sfnofa@homebaseccc.org)

**Email to CoC Listserv Reminding Applicants of Local Competition Deadline**

Aram Hauslaib &lt;aram@homebaseccc.org&gt;

**2023 CoC Competition Updates and Reminders**

1 message

**HomeBase** <sfnofa@homebaseccc.org>  
 Reply-To: HomeBase <sfnofa@homebaseccc.org>  
 To: SF <sf@homebaseccc.org>

Tue, Aug 1, 2023 at 2:19 PM

[View this email in your browser](#)**2023 CoC Competition Updates and Reminders**

As project applicants continue working on their local and e-snaps applications, we wanted to pass along a few updates, reminders, and tips that might make the process easier.

**Updates**

For projects that are part of a large consolidation, Homebase and HSH will be making the necessary updates to your renewal project applications in e-snaps. We're hoping this can cut down on the administrative and coordination time since most renewal e-snaps applications only have a few updates to make typically anyway. If there were significant changes you were intending to make, please reach out to [sfnofa@homebaseccc.org](mailto:sfnofa@homebaseccc.org) and [anthony.Macaulay@sfgov.org](mailto:anthony.Macaulay@sfgov.org). No need to submit draft e-snaps applications for consolidated projects, but please still submit the rest of the materials in the submission checklist that can be found in the [Bidders Conference Box folder here](#).

**Reminders**

1. **Context statements in PRESTO are due by 8/9** for scoring categories where there was a point loss. Without these, the panel won't review the auto-score. Note that some narrative and subjective factors won't have scores and are scored by the review and rank panel.
2. Be sure your supplemental responses clearly answer the questions or you risk losing points.
3. **All materials for the local competition, and draft e-snaps apps (for those not in a large consolidation) are due 8/9**

**Reminder of Local Competition Deadline that was announced at Bidders Conference**

## E-Snaps Tips

- To navigate to your project application, click the “submissions” link on the left side navigation bar. You can then sort applications by year by clicking “start date” to get the most recent version of your project app.
- If you see multiple versions of your project application that are of the same year, stick to working in the one that is further along and don't complete multiple applications. Please do not go into the “Projects” link on the navigation bar on the left and create another project application, this will create duplicates.
- The “Make Changes” box can automatically get selected if you click next through certain screens. If this happens, just write the screens were selected for changes in error in the description of changes or you will not be allowed to complete the application.
- Update your project start and end date. This is the #1 thing projects forget to change.

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San Francisco's CoC-funded projects all receive this email for the NOFA competition.

Our mailing address is:

HomeBase 870 Market St Ste 1228 San Francisco, CA 94102-2926 USA

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe](#)

**San Francisco CoC 501**

**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: LOCAL COMPETITION SCORING  
TOOL  
(Question 1E-2)**

**TABLE OF CONTENTS**

<b>Document Satisfying Requirement</b>	<b>Page Number</b>
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Final project scores for ranked new and renewal projects	12
Scorecard for Veterans Academy at Presidio (Renewal Project) Displaying the Actual Points Awarded and Total Points Available	13 - 15

## 2023 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

## 2023 RENEWAL PROJECT SCORING TOOL

**THRESHOLD CRITERIA****(Required but not scored. If “no” for any threshold criteria, the project is ineligible.)**

Item	Maximum Available Score
<b>HMIS Implementation:</b> Projects that do not participate in HMIS are not eligible for funding, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
<b>Coordinated Entry:</b> Projects that have not agreed to participate in Coordinated Entry, when it is available for the project type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
<b>CoC Strategic Plan Compliance:</b> Project aligns with the San Francisco CoC Strategic Plan.	N/A
<b>Equal Access and Non-Discrimination:</b> The project ensures equal access to program participants regardless of their race, color, national origin, religion, sex, sexual orientation, gender identity, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.	N/A
<b>Match:</b> The agency has committed to match 25% of the grant except for leasing funds.	N/A
<b>Training and Technical Assistance:</b> All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
<b>Substantially Changed Systems:</b> All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
<b>Recent Financial Statement:</b> Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

## STATEMENT OF POLICY

All of the Scored Criteria in this tool measure renewal projects' contribution to improving the San Francisco Continuum of Care's System Performance by strengthening the overall system of care, through data collection, coordination, prioritization, and improved client outcomes. Certain scoring factors relate to specific HUD System Performance Measures, as enumerated in each factor.

## SCORED CRITERIA

Item		Maximum Available Score		
<b>1</b>	<b>Program Performance and Client Outcomes</b> Projects held harmless for a 2 <sup>nd</sup> year (due to lacking a full year of APR data) will only receive 40 points in this section; 3 <sup>rd</sup> year = 30 points, 4 <sup>th</sup> year or more = 0 points.	<b>55</b>		
<b>1a</b>	<div style="display: flex; align-items: center;"> <div style="background-color: yellow; padding: 2px 5px; margin-right: 10px;"><b>HOUSING STABILITY</b></div> <div style="color: red; font-weight: bold;">Objective &amp; SPM</div> </div>	<b>Permanent Supportive Housing</b>	<b>Rapid Re-Housing (excluding youth-dedicated projects)</b>	<b>Transitional Housing or Rapid Re-Housing (including Host Homes) for Youth</b>
<b>1a</b>	<p><b><i>Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project:</i></b> The percentage of project participants* that achieve housing stability in an operating year, by remaining in permanent housing or exiting to permanent housing.</p> <p><i>HUD System Performance Measures 1, 3, 7</i></p>	15 pts.** 98-100% 14 pts. 94-97.9% 13 pts. 90-93.9% 11 pts. 86-89.9% 9 pts. 82-85.9% 7 pts. 78-81.9% 5 pts. 75-77.9% 3 pts. 72-74.9% 1 pt. 70-71.9% 0 pts. <70%	15 pts.** 90-100% 14 pts. 85-89.9% 13 pts. 80-84.9% 11 pts. 75-79.9% 9 pts. 70-74.9% 7 pts. 65-69.9% 5 pts. 62-64.9% 3 pts. 59-61.9% 1 pt. 55-58.9% 0 pts. <55%	15 pts.** 80-100% 14 pts. 75-79.9% 13 pts. 70-74.9% 11 pts. 65-69.9% 9 pts. 60-64.9% 7 pts. 55-59.9% 5 pts. 52-54.9% 3 pts. 49-51.9% 1 pt. 45-48.9% 0 pts. <45%

\*Project participants for all housing stability measures exclude deceased clients.

\*\*For criteria based on performance outcomes data, information is collected from the most recent APR from grant years ending in 2021.



<b>1b</b>	<b>INCREASED INCOME</b> Objective & SPM																																														
1b1	<p><b>Permanent Supportive Housing:</b> The percentage of participants that increase unearned <i>and/or</i> earned income from entry to annual assessment/exit.</p> <p><i>Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of participants who increased their income.</i></p> <p><i>HUD System Performance Measure 4</i></p>		<p><b>Permanent Supportive Housing</b></p> <table border="1"> <tr><td>10 pts.**</td><td>60-100%</td></tr> <tr><td>9 pts.</td><td>50-59.9%</td></tr> <tr><td>8 pts.</td><td>45-49.9%</td></tr> <tr><td>7 pts.</td><td>25-44.9%</td></tr> <tr><td>6 pts.</td><td>20-24.9%</td></tr> <tr><td>5 pts.</td><td>15-19.9%</td></tr> <tr><td>4 pts.</td><td>11-14.9%</td></tr> <tr><td>3 pts.</td><td>8-10.9%</td></tr> <tr><td>2 pts.</td><td>5-7.9%</td></tr> <tr><td>1 pt.</td><td>1-4.9%</td></tr> <tr><td>0 pts.</td><td>0%</td></tr> </table>		10 pts.**	60-100%	9 pts.	50-59.9%	8 pts.	45-49.9%	7 pts.	25-44.9%	6 pts.	20-24.9%	5 pts.	15-19.9%	4 pts.	11-14.9%	3 pts.	8-10.9%	2 pts.	5-7.9%	1 pt.	1-4.9%	0 pts.	0%																					
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1b2	<p><b>Rapid Re-Housing or Transitional Housing and Rapid Rehousing (including Host Homes) for Youth:</b> The percentage of leavers that increase income from entry to exit.</p> <p><i>Participants who did not increase income, but demonstrated that they were enrolled in an education program, will be added to the total number of leavers who increased their income.</i></p> <p><i>HUD System Performance Measure 4</i></p>	<p><b>Rapid Re-Housing (excluding youth-dedicated projects)</b></p> <table border="1"> <tr><td>10 pts.**</td><td>95-100%</td></tr> <tr><td>9 pts.</td><td>85-94.9%</td></tr> <tr><td>8 pts.</td><td>75-84.9%</td></tr> <tr><td>7 pts.</td><td>65-74.9%</td></tr> <tr><td>6 pts.</td><td>54-64.9%</td></tr> <tr><td>5 pts.</td><td>44-53.9%</td></tr> <tr><td>4 pts.</td><td>34-43.9%</td></tr> <tr><td>3 pts.</td><td>24-33.9%</td></tr> <tr><td>2 pts.</td><td>10-23.9%</td></tr> <tr><td>1 pt.</td><td>1-9.9%</td></tr> <tr><td>0 pts.</td><td>0-9%</td></tr> </table>	10 pts.**	95-100%	9 pts.	85-94.9%	8 pts.	75-84.9%	7 pts.	65-74.9%	6 pts.	54-64.9%	5 pts.	44-53.9%	4 pts.	34-43.9%	3 pts.	24-33.9%	2 pts.	10-23.9%	1 pt.	1-9.9%	0 pts.	0-9%	<p><b>Transitional Housing or Rapid Rehousing (including Host Homes) for Youth</b></p> <table border="1"> <tr><td>10 pts.**</td><td>85-100%</td></tr> <tr><td>9 pts.</td><td>70-84.9%</td></tr> <tr><td>8 pts.</td><td>50-69.9%</td></tr> <tr><td>7 pts.</td><td>45-49.9%</td></tr> <tr><td>6 pts.</td><td>40-44.9%</td></tr> <tr><td>5 pts.</td><td>20-39.9%</td></tr> <tr><td>4 pts.</td><td>15-19.9%</td></tr> <tr><td>3 pts.</td><td>10-14.9%</td></tr> <tr><td>2 pts.</td><td>5-9.9%</td></tr> <tr><td>1 pt.</td><td>2-4.9%</td></tr> <tr><td>0 pts.</td><td>0-1.9%</td></tr> </table>	10 pts.**	85-100%	9 pts.	70-84.9%	8 pts.	50-69.9%	7 pts.	45-49.9%	6 pts.	40-44.9%	5 pts.	20-39.9%	4 pts.	15-19.9%	3 pts.	10-14.9%	2 pts.	5-9.9%	1 pt.	2-4.9%	0 pts.	0-1.9%
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<b>1c</b>	<b>OBTAINED OR MAINTAINED CASH INCOME SOURCES</b> *** Objective & SPM																																														
1c	<p><b>Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project:</b> The percentage of participants that obtained or maintained one or more cash income sources at annual assessment or project exit.</p> <p><i>HUD System Performance Measure 4</i></p>		<p><b>Cash Income Sources</b></p> <table border="1"> <tr><td>10 pts.**</td><td>85-100%</td></tr> <tr><td>9 pts.</td><td>70-84.9%</td></tr> <tr><td>8 pts.</td><td>50-69.9%</td></tr> <tr><td>7 pts.</td><td>45-49.9%</td></tr> <tr><td>6 pts.</td><td>40-44.9%</td></tr> <tr><td>5 pts.</td><td>20-39.9%</td></tr> <tr><td>4 pts.</td><td>15-19.9%</td></tr> <tr><td>3 pts.</td><td>10-14.9%</td></tr> <tr><td>2 pts.</td><td>5-9.9%</td></tr> <tr><td>1 pt.</td><td>2-4.9%</td></tr> <tr><td>0 pts.</td><td>0-1.9%</td></tr> </table>		10 pts.**	85-100%	9 pts.	70-84.9%	8 pts.	50-69.9%	7 pts.	45-49.9%	6 pts.	40-44.9%	5 pts.	20-39.9%	4 pts.	15-19.9%	3 pts.	10-14.9%	2 pts.	5-9.9%	1 pt.	2-4.9%	0 pts.	0-1.9%																					
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\*\*\* Youth may be eligible for special cash and noncash resources including many financial aid and student assistance resources (e.g. Cal Grant Programs Cal-SOAP, California College Promise, California Chafee Grant for Foster Youth, Middle Class Scholarship, Fullerton Guardian Scholars, EOPS)

<b>1d</b>	<b>NON-CASH MAINSTREAM RESOURCES***</b> Objective	
1d1	<b>Permanent Supportive Housing:</b> The percentage of participants that obtained or maintained one or more non-cash mainstream resources at annual assessment or project exit.	<b>Non-Cash Mainstream Resources at Follow-up/Exit:</b> 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
1d2	<b>Transitional Housing or Rapid Re-Housing (including Host Homes):</b> The percentage of leavers that obtained or maintained one or more non-cash mainstream resources at project exit.	<b>Non-Cash Mainstream Resources at Exit:</b> 5 pts.** 60-100% 3 pts. 30-59.9% 1 pt. 15-29.9% 0 pts. 0-14.9%
<b>1e</b>	<b>HEALTH INSURANCE</b> Objective	
1e1	<b>Permanent Supportive Housing:</b> The percentage of participants that obtained or maintained health insurance at annual assessment or project exit.	<b>Health Insurance at Follow-up/Exit:</b> 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
1e2	<b>Transitional Housing or Rapid Re-Housing (including Host Homes):</b> The percentage of leavers that obtained or maintained health insurance by project exit.	<b>Health Insurance at Exit:</b> 5 pts.** 83-100% 3 pts. 60-82.9% 1 pt. 30-59.9% 0 pts. 0-29.9%
<b>1f</b>	<b>UNIT UTILIZATION</b> Objective & SPM	
1f	<b>Permanent Supportive Housing, Transitional Housing for Youth or Rapid Re-Housing (including Host Homes) project:</b> The project's average unit utilization rate.  <i>HUD System Performance Measure 1, 3</i>	<b>Average Unit Utilization Rate:</b> 10 pts.** 90-100% 9 pts. 80-89.9% 8 pts. 75-79.9% 7 pts. 70-74.9% 6 pts. 65-69.9% 5 pts. 60-64.9% 4 pts. 55-59.9% 3 pts. 50-54.9% 0 pts. <50%

2	Finances, Administration, and Compliance	45												
2a	<p><b>Client Feedback Process:</b> Objective</p> <p>1) Please select all the strategies for integrating client feedback the agency and/or project uses (2 point for each option selected, 4 possible):</p> <ul style="list-style-type: none"> <li>• The project has a resident or client advisory board.</li> <li>• There is representation of someone(s) with lived experience on the agency’s leadership and/or board.</li> <li>• Strategies exist to recruit, retain, and develop staff who are reflective of the communities being served (e.g. race, ethnicity, experience of houselessness, disability, experience with the criminal legal system, experience in foster care, etc).</li> <li>• The project has a process for annually collecting feedback.</li> </ul> <p>2) How is client feedback and lived experience meaningfully integrated into the design and operation of the project? Use specific examples where possible, including any substantive changes to project design or service delivery that were made within the agency (5pts possible).</p>	9												
2b	<p><b>Monitoring Findings:</b> Objective</p> <p>Projects that have received no findings by HUD, or else timely submitted information, if requested, to HSH for the response to a HUD finding will receive 5 points.</p>	No outstanding findings: 5pts												
2c	<p><b>Grant Utilization:</b> Objective</p> <ul style="list-style-type: none"> <li>• Direct Recipients: On-time drawdown for the final quarter of the grant term (3 points)</li> <li>• Subrecipients: Invoiced on-time for the final three months of the grant year (3 points); 1 point deducted for each month not timely-invoiced in final quarter</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• The percentage of awarded funding drawn down or invoiced for the grant term (7 points)  <i>Note: lost points can be recovered by reorganization/reallocation of the unspent amount, (e.g. a project that spends 75%, and reallocates 20% results in an effective spend rate of 95%, which would be awarded 7 total points).</i></li> </ul>	<p>Drawdown/Invoicing 0-3 pts.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">7 pts.</td> <td style="width: 50%;">≥90%</td> </tr> <tr> <td>5 pts.</td> <td>≥80%</td> </tr> <tr> <td>3 pts.</td> <td>≥70%</td> </tr> <tr> <td>1 pt.</td> <td>≥60%</td> </tr> <tr> <td>0 pts.</td> <td>&lt;60%</td> </tr> </table>	7 pts.	≥90%	5 pts.	≥80%	3 pts.	≥70%	1 pt.	≥60%	0 pts.	<60%		
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2d	<p><b>CoC Participation:</b> Objective</p> <p>Agency/collaborative attended the following meetings during the 2020 calendar year:</p> <ol style="list-style-type: none"> <li>(1) LHCB Funding Committee Meetings</li> <li>(2) CoC Subrecipient Convenings</li> <li>(3) Data Strategy Workgroup</li> </ol>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">5 pts.</td> <td style="width: 50%;">13+</td> </tr> <tr> <td>4 pts.</td> <td>10-12</td> </tr> <tr> <td>3 pts.</td> <td>7-9</td> </tr> <tr> <td>2 pts.</td> <td>4-6</td> </tr> <tr> <td>1 pt.</td> <td>1-3</td> </tr> <tr> <td>0 pts.</td> <td>0</td> </tr> </table>	5 pts.	13+	4 pts.	10-12	3 pts.	7-9	2 pts.	4-6	1 pt.	1-3	0 pts.	0
5 pts.	13+													
4 pts.	10-12													
3 pts.	7-9													
2 pts.	4-6													
1 pt.	1-3													
0 pts.	0													

7 Data quality for VSP projects, along with all performance data above, is obtained through a comparable VSP database



2e	<p><b>ONE SYSTEM (HMIS) Data Quality:</b> Objective &amp; SPM</p> <p>Data quality is calculated as the percentage of data fields with a response entered in that field in the ONE System reflected on the day of the annual Point-In-Time Count (PIT).</p> <p><i>Contributes to System Performance on HUD System Performance Measures 1, 2, 3, 4, 5, 7 by improving data quality.</i></p>	<table border="0"> <tr><td>8 pts.</td><td>100%</td></tr> <tr><td>7 pts.</td><td>90-99.9%</td></tr> <tr><td>6 pts.</td><td>80-89.9%</td></tr> <tr><td>5 pts.</td><td>70-79.9%</td></tr> <tr><td>4 pts.</td><td>60-69.9%</td></tr> <tr><td>3 pts.</td><td>50-59.9%</td></tr> <tr><td>2 pts.</td><td>40-49.9%</td></tr> <tr><td>1 pt.</td><td>30-39.9%</td></tr> <tr><td>0 pts.</td><td>&lt;30%</td></tr> </table>	8 pts.	100%	7 pts.	90-99.9%	6 pts.	80-89.9%	5 pts.	70-79.9%	4 pts.	60-69.9%	3 pts.	50-59.9%	2 pts.	40-49.9%	1 pt.	30-39.9%	0 pts.	<30%
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1 pt.	30-39.9%																			
0 pts.	<30%																			
2f	<p><b>Low Barrier:</b> Objective (i) - (iii)</p> <p>(i) 2 points: The project will not disqualify applicants based on information discovered through a credit check or a check for eviction history.</p> <p>(ii) 1 point: The project will not disqualify applicants for reasons related to experience of domestic violence (lack of a protective order, period of separation from abuser, law enforcement involvement, etc.).</p> <p>(iii) 1 point: The project does not conduct criminal background checks for applicants or participants. (Note: for projects serving households with minor children, a point will still be awarded if sex offense status is checked through <a href="#">Megan's Law</a>, rather than a criminal background check.)</p> <p><i>HUD System Performance Measures 1, 3</i></p>	4																		
2g	<p><b>Racial Equity:</b></p> <p>Select all of the methods of advancing racial equity and cultural competency that your agency has implemented (1pt each option, total 4 possible):</p> <ul style="list-style-type: none"> <li>• Written materials and translation services are available in multiple languages for participants with limited English proficiency.</li> <li>• Racial equity and cultural responsiveness knowledge, skills and practices are part of staff job descriptions and workplans.</li> <li>• Internal structures exist to address issues of racial equity and cultural responsiveness (i.e., formal or informal complaint resolution process, community advisory body, equity committee)</li> <li>• Staff receive training and support around racial equity and cultural responsiveness and their role in addressing racial inequities.</li> <li>• Ongoing evaluation of policy, service of program impacts and progress towards racial equity and cultural responsiveness</li> <li>• The agency's board and leadership are reflective of the racial and ethnic demographics it serves.</li> <li>• Other (please list):</li> </ul>	4																		
<b>Total Points Available:</b>		<b>100</b>																		

## 2023 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

## 2023 NEW PROJECT SCORING TOOL

## THRESHOLD CRITERIA

(Required but not scored. If “no” for any threshold criteria, the project is ineligible.)

Item	Maximum Score
<b>HMIS Implementation:</b> Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DSHS-administered HMIS (ONE System), and signed a local Certification of Intent to participate. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
<b>Coordinated Entry:</b> Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
<b>Eligible Applicant:</b> Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2021 CoC NOFA.	N/A
<b>Project Shall Meet HUD Timeliness Standards:</b> Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
<b>Target Populations:</b> The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
<b>Amount of Request:</b> The LHCB retains the right to request that new applicants adjust the amount of their requests.	N/A
<b>Match:</b> The agency has committed to match 25% of the grant except for leasing funds.	N/A
<b>Ineligible Activities for New Projects:</b> In order to best optimize the McKinney-Vento Continuum of Care funds, the LHCB has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A
<b>Masterleased Units:</b> If units are masterleased, lease is for at least 10 years.	N/A
<b>CoC Strategic Plan Compliance:</b> Project aligns with the San Francisco CoC Strategic Plan.	N/A
<b>Equal Access and Non-Discrimination:</b> The project ensures equal access for program participants regardless of their race, color, national origin, religion, sex, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title IV of the Civil Rights Act and the Equal Access Rule.	N/A
<b>Training and Technical Assistance:</b> All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant and the Local Homeless Coordinating Board (LHCB).	N/A
<b>Substantially Changed Systems:</b> All projects agree to inform LHCB and Collaborative Applicant if they have key personnel changes or substantially changed systems (such as changes to client admissions criteria).	N/A
<b>Recent Financial Statement:</b> Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

## SCORED CRITERIA

Scoring Factors		Points
<b>1</b>	<b>Program Description</b>	<b>30</b>
<b>1a</b>	<b>Service Provision and Linkages</b>	
	The agency has a clear plan to link clientele with appropriate services to support housing retention. The plan details services to be provided in-house, versus those provided via referral to partners with consideration for transportation logistics. Services described are of suitable type and scale, and locations are physically accessible. The plan also includes the ordered process by which clients are matched with services. The program description should include whether the project will be leveraging health care resources (proven by attaching written commitment from a health care organization who will provide substance use treatment or recovery services to all interested program participants who qualify OR provide services equal in value to at least 25% of funds being requested).	10
<b>1b</b>	<b>Housing Suitability</b>	
	Housing where participants will reside is identified, accessible and appropriate to the program design proposed. The type, scale, quality, and location fit the needs of the proposed client population. Neighborhood amenities (e.g. grocery store, pharmacy) are within reach, especially with consideration for clientele’s particular needs. PSH projects who do not yet have a site identified, and Scattered Sites PSH and Rapid Rehousing Projects, must provide a plan to procure housing units.	10
<b>1c</b>	<b>Housing First Compliance</b>	
	Program will use a “Housing First” approach, offering assistance without preconditions (such as sobriety) and rapid placement/stabilization in permanent housing. For more information on Housing First, please visit the HUD Exchange at <a href="https://www.hudexchange.info/news/coc-competition-focus-housing-first/">https://www.hudexchange.info/news/coc-competition-focus-housing-first/</a> . Projects are expected to provide narrative that addresses how the project considers the severity of barriers experienced by program participants, including those barriers to participation faced by persons of different races and ethnicities who are overrepresented in the homeless response system.	10

<b>2</b>	<b>Mainstream Resources</b>	<b>10</b>
<b>2a</b>	<b>Client Mainstream Resource Connection/Access</b>	
	<p>Program design ensures incoming clients are screened for mainstream resource eligibility. Staff are trained on available mainstream resources for which clients may qualify.</p> <p>Program design dictates that clients will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible. Clients will be individually assisted both to increase their incomes, and foster their independence in a manner accounting for their unique needs and capabilities.</p>	10
<b>3</b>	<b>Budget and Cost-Effectiveness</b>	<b>20</b>
<b>3a</b>	<b>Budget Efficiency</b>	
	Project budget balances robust, yet cost-effective expenses to support the proposal. No line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.	10
<b>3b</b>	<b>Housing Budget Priority</b>	
	Proposed project uses CoC funding primarily for housing (i.e. leasing, rental assistance, and operations line items; rather than supportive services line item). Housing is new leased or owned units. Housing that is currently funded through local, state, or federal funds cannot be supplanted with CoC funds, however new projects are strongly encouraged to leverage other sources of housing funding in conjunction with funds applied for here. This can be shown by using non-CoC-or-ESG funds for at least 25% of units for PSH or 25% of program participants for RRH and demonstrated by a letter of commitment or other documentation.	10

<b>4</b>	<b>Cultural Competency</b>	<b>25</b>
4a	<p><b>Client Input</b></p> <p>Program design includes clientele in operation of the program.</p> <p>Applicant should commit to incorporating client feedback in design and operation through strategies including, but not limited to:</p> <ul style="list-style-type: none"> <li>o Lived-experience members of the agency's board</li> <li>o Regularly-scheduled Consumer Advisory Board convenings</li> <li>o Lived-experience staff member(s)</li> <li>o Regularly-scheduled consumer satisfaction surveys</li> <li>o Client focus groups</li> </ul>	10
4b	<p><b>Programmatic Cultural Competency</b></p> <p>Program design considers cultural competency, especially with regard to service delivery. By design, program activities and literature account for participants' language, culture, and trauma experiences.</p> <p><b>Projects Serving Children:</b> Program design ensures that children's educational needs will be met.</p> <p><b>DV Bonus Projects:</b> Program incorporates best practices to serve survivors of domestic violence, dating violence, sexual assault, and/or stalking. Program demonstrates staff expertise on VAWA regulations, safety planning, and survivor-specific networks and services.</p>	10
4c	<p><b>Client Confidentiality</b></p> <p>Program design ensures client confidentiality, especially for special populations such as survivors of domestic violence.</p>	5

<b>5</b>	<b>Disability Access</b>	<b>15</b>
5a	<p><b>Physical Accessibility</b></p> <p>Program described is physically accessible to persons with disabilities, including activities that may occur offsite.</p>	5
5b	<p><b>Communications Accessibility</b></p> <p>Program described plans for accessible written and verbal communications to clients with disabilities (e.g. braille, large font, TTY).</p>	5
5c	<p><b>ADA Disclosures</b></p> <p>Program describes a plan to inform participants of their rights under the ADA.</p>	5
<b>Total:</b>		<b>100</b>



# 2023 San Francisco CoC Priority Listing (Final Project Scores for Ranked New and Renewal Projects)

San Francisco Continuum of Care							
2023 Preliminary Priority Listing							
Approved by San Francisco CoC Appeals Panel on 8/24/2023							
Rank	Project	Applicant	Score	Project Type	New / Renewal	Accepted/ Rejected	Request Amount
<b>Tier 1</b>							
1	Housing for Survivors	City and County of San Francisco	N/A	RRH	Renewal	Accepted	\$ 2,309,776
2	78 Haight	City and County of San Francisco	N/A	PSH	Renewal	Accepted	\$ 931,876
3	180 Jones	City and County of San Francisco	N/A	PSH	Renewal	Accepted	\$ 1,054,130
4	Veterans Academy	City and County of San Francisco	99.00	PSH	Renewal	Accepted	\$ 358,694
5	Mission Bay	City and County of San Francisco	98.50	PSH	Renewal	Accepted	\$ 266,358
6	Veterans Commons	City and County of San Francisco	98.00	PSH	Renewal	Accepted	\$ 398,491
7	Rental Assistance for Homeless Veterans II	City and County of San Francisco	97.00	PSH	Renewal	Accepted	\$ 493,474
8	Hazel Betsey	City and County of San Francisco	97.00	PSH	Renewal	Accepted	\$ 256,091
9	1296 Shotwell	City and County of San Francisco	96.67	PSH	Renewal	Accepted	\$ 387,394
10	Bishop Swing Community House	City and County of San Francisco	96.00	PSH	Renewal	Accepted	\$ 448,467
11	Mary Helen Rogers Senior Community	City and County of San Francisco	95.67	PSH	Renewal	Accepted	\$ 359,287
12	Folsom/Dore	City and County of San Francisco	93.67	PSH	Renewal	Accepted	\$ 577,716
13	El Dorado/Midori	City and County of San Francisco	93.33	PSH	Renewal	Accepted	\$ 354,974
14	Allen Hotel	City and County of San Francisco	93.00	PSH	Renewal	Accepted	\$ 712,602
15	Lyric Hotel	City and County of San Francisco	93.00	PSH	Renewal	Accepted	\$ 1,143,806
16	1300 Fourth	City and County of San Francisco	91.67	PSH	Renewal	Accepted	\$ 477,120
17	Eddy and Taylor	City and County of San Francisco	91.67	PSH	Renewal	Accepted	\$ 287,892
18	4200 Geary	City and County of San Francisco	90.00	PSH	New	Accepted	\$ 313,236
19	Rental Assistance I	City and County of San Francisco	88.53	PSH	Renewal	Accepted	\$ 15,174,151
20	CHP Scattered Sites	City and County of San Francisco	88.00	PSH	Renewal	Accepted	\$ 979,302
21	Treasure Island Consolidated	City and County of San Francisco	88.00	PSH	Renewal	Accepted	\$ 2,562,272
22	CCCYO Scattered Sites	City and County of San Francisco	87.67	PSH	Renewal	Accepted	\$ 1,572,524
23	Rental Assistance II	City and County of San Francisco	87.63	PSH	Renewal	Accepted	\$ 4,315,621
24	Glide Cecil Williams Community House	City and County of San Francisco	87.00	PSH	Renewal	Accepted	\$ 578,559
25	Rapid Re-Housing for Families and TAY	City and County of San Francisco	85.44	RRH	Renewal	Accepted	\$ 2,280,285
26	Rental Assistance for Homeless Veterans I	City and County of San Francisco	84.00	PSH	Renewal	Accepted	\$ 626,991
27	Hope House for Veterans	City and County of San Francisco	83.30	PSH	Renewal	Accepted	\$ 1,029,208
28	Larkin Street YAC Collaborative	City and County of San Francisco	83.00	PSH	Renewal	Accepted	\$ 443,708
29	Iroquois Residence	HomeRise	82.33	PSH	Renewal	Accepted	\$ 158,804
30	Geary House	Larkin Street Youth Services	82.00	TH	Renewal	Accepted	\$ 445,538
31	Leasing (Hope House Consolidated)	City and County of San Francisco	80.00	PSH	Renewal	Accepted	\$ 3,604,870
32	SF HMIS Expansion	City and County of San Francisco	N/A	HMIS	Renewal	Accepted	\$ 716,712
33	San Francisco HMIS 2016	City and County of San Francisco	N/A	HMIS	Renewal	Accepted	\$ 33,909
34	San Francisco Coordinated Entry Expansion	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 997,570
35	Youth Coordinated Entry	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 225,000
36	DV Coordinated Entry	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 882,911
37	Homeless Youth RRH Program (straddler)	City and County of San Francisco	76.00	RRH	Renewal	Accepted	\$ 407,930
<b>Tier 2</b>							
37	Homeless Youth RRH Program (straddler)	City and County of San Francisco	76.00	RRH	Renewal	Accepted	\$ 139,918
38	AWS Rapid Rehousing	City and County of San Francisco	75.00	RRH	Renewal	Accepted	\$ 1,342,758
39	Integrated Services Network	City and County of San Francisco	71.00	PSH	Renewal	Accepted	\$ 993,797
40	Direct Access to Housing: Chronic Alcoholics	City and County of San Francisco	68.33	PSH	Renewal	Accepted	\$ 1,440,751
41	Starview Treasure Island Expansion	City and County of San Francisco	65.33	PSH	New	Accepted	\$ 572,880
42	600 7th	City and County of San Francisco	-	PSH	New	Accepted	\$ 1,256,310
43	Employment and Housing First	City and County of San Francisco	73.00	TH-RRH	New	Accepted	\$ 1,481,561
44	Housing for Survivors TH-RRH	City and County of San Francisco	81.33	TH-RRH	New-DV	Accepted	\$ 1,488,342
45	DV CE Expansion	City and County of San Francisco	N/A	SSO-CE	New-DV	Accepted	\$ 422,088

Totals	
Annual Renewal Demand	\$ 51,771,237
CoC Bonus	\$ 3,623,987
DV Bonus	\$ 1,910,430
CoC Planning (not ranked)	\$ 1,500,000
<b>Total Request to HUD</b>	<b>\$ 58,805,654</b>

Additional Breakdowns	
Tier 1 Amount	\$ 48,147,250
Tier 2 Amount	\$ 7,247,974

## Scorecard for Veterans Academy at Presidio (Renewal Project) Displaying the Actual Points Awarded and Total Points Available

<p><b>INSTRUCTIONS:</b> Please enter your assigned score for each scoring factor in the appropriate cell for the corresponding project. Please ensure that the score for each factor does not exceed the maximum number of points allowed for the factor. Factors highlighted in <b>red</b> have narrative portions and should be a main focus by panelists. If you have any questions, please email <a href="mailto:sfnofa@homebaseccc.org">sfnofa@homebaseccc.org</a>. Note that you can find supplemental documents for all projects, including audited financial statements, and e-snaps projects applications <a href="#">here</a>.</p>	<p><b>40) Veterans Academy at the Presidio (S2P)</b></p>		
<b>Part of Mega Consolidation?</b>	No		
<b>Brief Project Description</b>	PSH		
<b>Homebase Code</b>	R40P2		
	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>
<b>1a. Housing Stability (15 points)</b>	15	15	15
<b>1.A. Notes</b>			
<b>1b: Increased Income (10 points)</b>	10	10	10
<b>1b. Notes</b>			
<b>1c. Obtained or Maintained Cash Income Sources (10 points)</b>	10	10	10
<b>1c. Notes</b>			
<b>1d: Non-Cash Mainstream Resources (5 points)</b>	5	5	5
<b>1d. Notes</b>			
<b>1e: Health Insurance (5 points)</b>	5	5	5

<p><b>INSTRUCTIONS:</b> Please enter your assigned score for each scoring factor in the appropriate cell for the corresponding project. Please ensure that the score for each factor does not exceed the maximum number of points allowed for the factor. Factors highlighted in <b>red</b> have narrative portions and should be a main focus by panelists. If you have any questions, please email <a href="mailto:sfnofa@homebaseccc.org">sfnofa@homebaseccc.org</a>. Note that you can find supplemental documents for all projects, including audited financial statements, and e-snaps projects applications <a href="#">here</a>.</p>	<b>40) Veterans Academy at the Presidio (S2P)</b>		
<b>Part of Mega Consolidation?</b>	No		
<b>1e. Notes</b>			
<b>1f. Unit Utilization (10 points)</b>	9	9	9
<b>1f. Notes</b>			
<b>2a. Client Feedback Process (9 points)</b>	9	9	9
<b>2a. Notes</b>			
<b>2b. Monitoring Findings (5 points)</b>	5	5	5
<b>2b. Notes</b>			
<b>2c. Grant Utilization (10 points)</b>	10	10	10
<b>2c. Notes</b>			
<b>2d. CoC Participation (5 points)</b>	5	5	5

<p><b>INSTRUCTIONS:</b> Please enter your assigned score for each scoring factor in the appropriate cell for the corresponding project. Please ensure that the score for each factor does not exceed the maximum number of points allowed for the factor. Factors highlighted in <b>red</b> have narrative portions and should be a main focus by panelists. If you have any questions, please email <a href="mailto:sfnofa@homebaseccc.org">sfnofa@homebaseccc.org</a>. Note that you can find supplemental documents for all projects, including audited financial statements, and e-snaps projects applications <a href="#">here</a>.</p>	<p><b>40) Veterans Academy at the Presidio (S2P)</b></p>		
<p><b>Part of Mega Consolidation?</b></p>	<p>No</p>		
<p><b>2d. Notes</b></p>			
<p><b>2e. One System (HMIS) Data Quality (8 points)</b></p>	<p>8</p>	<p>8</p>	<p>8</p>
<p><b>2e. Notes</b></p>			
<p><b>2f. Low Barrier (4 points)</b></p>	<p>4</p>	<p>4</p>	<p>4</p>
<p><b>2f. Notes</b></p>			
<p><b>2g. Racial Equity (4 points)</b></p>	<p>4</p>	<p>4</p>	<p>4</p>
<p><b>2g. Notes</b></p>			
<p><b>TOTAL PROJECT SCORE</b></p>	<p><b>99</b></p>	<p><b>99</b></p>	<p><b>99</b></p>
<p><b>Total Average</b></p>	<p><b>99</b></p>		

**San Francisco CoC 501**

**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: SCORED FORMS FOR ONE  
PROJECT  
(Question 1E-2a)**

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Scored Form for Renewal Project	2 – 4

## Scored Form for Renewal Project

<p><b>INSTRUCTIONS:</b> Please enter your assigned score for each scoring factor in the appropriate cell for the corresponding project. Please ensure that the score for each factor does not exceed the maximum number of points allowed for the factor. Factors highlighted in red have narrative portions and should be a main focus by panelists. If you have any questions, please email <a href="mailto:sfnofa@homebaseccc.org">sfnofa@homebaseccc.org</a>. Note that you can find supplemental documents for all projects, including audited financial statements, and e-snaps projects applications <a href="#">here</a>.</p>	<p><b>40) Veterans Academy at the Presidio (S2P)</b></p>		
<p><b>Part of Mega Consolidation?</b></p>	No		
<p><b>Brief Project Description</b></p>	PSH		
<p><b>Homebase Code</b></p>	R40P2		
	Panelist 1	Panelist 2	Panelist 3
<p><b>1a. Housing Stability (15 points)</b></p>	15	15	15
<p><b>1.A. Notes</b></p>			
<p><b>1b: Increased Income (10 points)</b></p>	10	10	10
<p><b>1b. Notes</b></p>			
<p><b>1c. Obtained or Maintained Cash Income Sources (10 points)</b></p>	10	10	10
<p><b>1c. Notes</b></p>			
<p><b>1d: Non-Cash Mainstream Resources (5 points)</b></p>	5	5	5
<p><b>1d. Notes</b></p>			
<p><b>1e: Health Insurance (5 points)</b></p>	5	5	5

<p><b>INSTRUCTIONS:</b> Please enter your assigned score for each scoring factor in the appropriate cell for the corresponding project. Please ensure that the score for each factor does not exceed the maximum number of points allowed for the factor. Factors highlighted in red have narrative portions and should be a main focus by panelists. If you have any questions, please email <a href="mailto:sfnofa@homebaseccc.org">sfnofa@homebaseccc.org</a>. Note that you can find supplemental documents for all projects, including audited financial statements, and e-snaps projects applications <a href="#">here</a>.</p>	<b>40) Veterans Academy at the Presidio (S2P)</b>		
<b>Part of Mega Consolidation?</b>	No		
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<b>1f. Unit Utilization (10 points)</b>	9	9	9
<b>1f. Notes</b>			
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<b>2b. Monitoring Findings (5 points)</b>	5	5	5
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<b>2c. Notes</b>			
<b>2d. CoC Participation (5 points)</b>	5	5	5

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<b>Part of Mega Consolidation?</b>	No		
<b>2d. Notes</b>			
<b>2e. One System (HMIS) Data Quality (8 points)</b>	8	8	8
<b>2e. Notes</b>			
<b>2f. Low Barrier (4 points)</b>	4	4	4
<b>2f. Notes</b>			
<b>2g. Racial Equity (4 points)</b>	4	4	4
<b>2g. Notes</b>			
<b>TOTAL PROJECT SCORE</b>	<b>99</b>	<b>99</b>	<b>99</b>
<b>Total Average</b>	<b>99</b>		



**San Francisco CoC 501**

**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: NOTIFICATION OF PROJECTS  
REJECTED-REDUCED  
(Question 1E-5)**

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Final priority listing sent to all project applicants via email showing no projects were reduced or rejected. Sent on September 11, 2023.	4
Screenshot of Public Notification on CoC website of priority listing and that no projects were reduced or rejected. Posted on September 12, 2023.	5
Screenshot of Priority listing posted on CoC website showing that no projects were reduced or rejected. Posted on September 12, 2023.	6 – 7



2

**Email to all project applicants stating that no projects were reduced or rejected.  
Sent on September 11, 2023.**

Nicholas Large <nick@homebaseccc.org>

## Final CoC Priority Ranked List Released

2 messages

Homebase <sf@homebaseccc.org>  
Reply-To: Homebase <sf@homebaseccc.org>  
To: nick@homebaseccc.org

Mon, Sep 11, 2023 at 4:35 PM

[View this email in your browser](#)



## Final CoC Priority Ranked List Announced

Earlier today, the LHCB voted to approve the Ranked List recommended by our Appeals Committee. You can find the final priority ranked list linked below.

**Importantly, all projects were accepted, and no projects were reduced, rejected, or recommended for reallocation.**

Special thanks to all of of the project applicants and their hard work in this year's CoC Competition.

[Priority Ranked List](#)

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San Francisco's CoC-funded projects all receive this email for the NOFA competition.

Our mailing address is:  
HomeBase 870 Market St Ste 1228 San Francisco, CA 94102-2926 USA

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**Homebase** <sf@homebaseccc.org>  
Reply-To: Homebase <sf@homebaseccc.org>  
To: SF <sf@homebaseccc.org>

Mon, Sep 11, 2023 at 4:35 PM

[Quoted text hidden]

4 Final priority listing sent to all project applicants via email showing no projects were reduced or rejected. Sent on September 11, 2023.

San Francisco Continuum of Care							
2023 Preliminary Priority Listing							
Approved by San Francisco CoC Appeals Panel on 8/24/2023							
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### 8.24 Updated Preliminary list

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- Final Priority Ranked List Approved 9.11





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Screenshot of priority listing posted on CoC website showing no projects were reduced or rejected.

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San Francisco CoC 501

FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: NOTIFICATION OF PROJECTS  
ACCEPTED  
(Question 1E-5a)

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Screenshot of Public Notification on CoC website of priority listing and that all projects were accepted. Posted on September 12, 2023.	5
Screenshot of priority listing posted on CoC website showing that all projects were accepted. Posted on September 12, 2023.	6 – 7



2



Written notification via email to all project applicants that all projects were accepted. Sent September 11, 2023.

Nicholas Large <nick@homebaseccc.org>

## Final CoC Priority Ranked List Released

2 messages

Homebase <sf@homebaseccc.org>  
Reply-To: Homebase <sf@homebaseccc.org>  
To: nick@homebaseccc.org

Mon, Sep 11, 2023 at 4:35 PM

[View this email in your browser](#)



## Final CoC Priority Ranked List Announced

Earlier today, the LHCB voted to approve the Ranked List recommended by our Appeals Committee. You can find the final priority ranked list linked below.

**Importantly, all projects were accepted, and no projects were reduced, rejected, or recommended for reallocation.**

Special thanks to all of the project applicants and their hard work in this year's CoC Competition.

[Priority Ranked List](#)

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San Francisco's CoC-funded projects all receive this email for the NOFA competition.

Our mailing address is:  
HomeBase 870 Market St Ste 1228 San Francisco, CA 94102-2926 USA

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You can [update your preferences](#) or [unsubscribe](#)

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**Homebase** <sf@homebaseccc.org>  
Reply-To: Homebase <sf@homebaseccc.org>  
To: SF <sf@homebaseccc.org>

Mon, Sep 11, 2023 at 4:35 PM

[Quoted text hidden]

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7	Rental Assistance for Homeless Veterans II	City and County of San Francisco	97.00	PSH	Renewal	Accepted	\$ 493,474
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12	Folsom/Dore	City and County of San Francisco	93.67	PSH	Renewal	Accepted	\$ 577,716
13	El Dorado/Midori	City and County of San Francisco	93.33	PSH	Renewal	Accepted	\$ 354,974
14	Allen Hotel	City and County of San Francisco	93.00	PSH	Renewal	Accepted	\$ 712,602
15	Lyric Hotel	City and County of San Francisco	93.00	PSH	Renewal	Accepted	\$ 1,143,806
16	1300 Fourth	City and County of San Francisco	91.67	PSH	Renewal	Accepted	\$ 477,120
17	Eddy and Taylor	City and County of San Francisco	91.67	PSH	Renewal	Accepted	\$ 287,892
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22	CCCYO Scattered Sites	City and County of San Francisco	87.67	PSH	Renewal	Accepted	\$ 1,572,524
23	Rental Assistance II	City and County of San Francisco	87.63	PSH	Renewal	Accepted	\$ 4,315,621
24	Glide Cecil Williams Community House	City and County of San Francisco	87.00	PSH	Renewal	Accepted	\$ 578,559
25	Rapid Re-Housing for Families and TAY	City and County of San Francisco	85.44	RRH	Renewal	Accepted	\$ 2,280,285
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27	Hope House for Veterans	City and County of San Francisco	83.30	PSH	Renewal	Accepted	\$ 1,029,208
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29	Iroquois Residence	HomeRise	82.33	PSH	Renewal	Accepted	\$ 158,804
30	Geary House	Larkin Street Youth Services	82.00	TH	Renewal	Accepted	\$ 445,538
31	Leasing (Hope House Consolidated)	City and County of San Francisco	80.00	PSH	Renewal	Accepted	\$ 3,604,870
32	SF HMIS Expansion	City and County of San Francisco	N/A	HMIS	Renewal	Accepted	\$ 716,712
33	San Francisco HMIS 2016	City and County of San Francisco	N/A	HMIS	Renewal	Accepted	\$ 33,909
34	San Francisco Coordinated Entry Expansion	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 997,570
35	Youth Coordinated Entry	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 225,000
36	DV Coordinated Entry	City and County of San Francisco	N/A	SSO-CE	Renewal	Accepted	\$ 882,911
37	Homeless Youth RRH Program (straddler)	City and County of San Francisco	76.00	RRH	Renewal	Accepted	\$ 407,930
<b>Tier 2</b>							



1

19	Rental Assistance I	City and County of San Francisco	88.53	PSH	Renewal	Accepted	\$ 15,174,151
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<b>Tier 2</b>							
37	Homeless Youth RRH Program (straddler)	City and County of San Francisco	76.00	RRH	Renewal	Accepted	\$ 139,918
38	AWS Rapid Rehousing	City and County of San Francisco	75.00	RRH	Renewal	Accepted	\$ 1,342,758
39	Integrated Services Network	City and County of San Francisco	71.00	PSH	Renewal	Accepted	\$ 993,797
40	Direct Access to Housing: Chronic Alcoholics	City and County of San Francisco	68.33	PSH	Renewal	Accepted	\$ 1,440,751
41	Starview Treasure Island Expansion	City and County of San Francisco	65.33	PSH	New	Accepted	\$ 572,880
42	600 7th	City and County of San Francisco	-	PSH	New	Accepted	\$ 1,256,310
43	Employment and Housing First	City and County of San Francisco	73.00	TH-RRH	New	Accepted	\$ 1,481,561
44	Housing for Survivors TH-RRH	City and County of San Francisco	81.33	TH-RRH	New-DV	Accepted	\$ 1,488,342
45	DV CE Expansion	City and County of San Francisco	N/A	SSO-CE	New-DV	Accepted	\$ 422,088

Totals		
Annual Renewal Demand		\$ 51,771,237
CoC Bonus		\$ 3,623,987
DV Bonus		\$ 1,910,430
CoC Planning (not ranked)		\$ 1,500,000
<b>Total Request to HUD</b>		<b>\$ 58,805,654</b>

Additional Breakdowns		
Tier 1 Amount		\$ 48,147,250
Tier 2 Amount		\$ 7,247,974

**San Francisco CoC 501**

**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: LOCAL COMPETITION SELECTION  
RESULTS  
(Question 1E-5b)**

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## Local Competition Selection Results for All Projects

San Francisco Continuum of Care							
2023 Preliminary Priority Listing							
Approved by San Francisco CoC Appeals Panel on 8/24/2023							
Rank	Project	Applicant	Score	Project Type	New / Renewal	Accepted/ Rejected	Request Amount
<b>Tier 1</b>							
1	Housing for Survivors	City and County of San Francisco	N/A	RRH	Renewal	Accepted	\$ 2,309,776
2	78 Haight	City and County of San Francisco	N/A	PSH	Renewal	Accepted	\$ 931,876
3	180 Jones	City and County of San Francisco	N/A	PSH	Renewal	Accepted	\$ 1,054,130
4	Veterans Academy	City and County of San Francisco	99.00	PSH	Renewal	Accepted	\$ 358,694
5	Mission Bay	City and County of San Francisco	98.50	PSH	Renewal	Accepted	\$ 266,358
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Tier 1 Amount	\$ 48,147,250
Tier 2 Amount	\$ 7,247,974



**FY2023 COC CONSOLIDATED APPLICATION  
ATTACHMENT: HUD’S HOMELESS DATA EXCHANGE  
(HDX) COMPETITION REPORT  
(Question 1E-5d)**

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# 2023 HDX Competition Report

## PIT Count Data for CA-501 - San Francisco CoC

### Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	8124	9180	7754	7582
Emergency Shelter Total	2,471	3,588	2,933	2904
Safe Haven Total	0	0	0	0
Transitional Housing Total	473	412	424	281
Total Sheltered Count	2944	4000	3357	3185
Total Unsheltered Count	5180	5180	4397	4397

### Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	2837	3576	2691	2520
Sheltered Count of Chronically Homeless Persons	929	1,668	1,600	1429
Unsheltered Count of Chronically Homeless Persons	1,908	1,908	1,091	1091

# 2023 HDX Competition Report

## PIT Count Data for CA-501 - San Francisco CoC

### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	168	206	205	191
Sheltered Count of Homeless Households with Children	156	194	178	164
Unsheltered Count of Homeless Households with Children	12	12	27	27

### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	919	699	824	605	548
Sheltered Count of Homeless Veterans	489	208	333	201	144
Unsheltered Count of Homeless Veterans	430	491	491	404	404

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

# 2023 HDX Competition Report

## HIC Data for CA-501 - San Francisco CoC

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	3,350	3,133	3,281	95.49%	10	69	14.49%	3,143	93.82%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	506	348	396	87.88%	44	110	40.00%	392	77.47%
RRH Beds	1,641	1,571	1,571	100.00%	51	70	72.86%	1,622	98.84%
PSH Beds	5,725	4,723	5,725	82.50%	0	0	NA	4,723	82.50%
OPH Beds	7,760	7,557	7,611	99.29%	54	149	36.24%	7,611	98.08%
Total Beds	18,982	17,332	18,584	93.26%	159	398	39.95%	17,491	92.15%

2023 HDX Competition Report  
HIC Data for CA-501 - San Francisco CoC

# 2023 HDX Competition Report

## HIC Data for CA-501 - San Francisco CoC

### Notes

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	3913	2810	2677	2622

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	422	1733	1479	1281

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	1187	2101	1919	1641

2023 HDX Competition Report  
HIC Data for CA-501 - San Francisco CoC

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for CA-501 - San Francisco CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.  
**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	5961	7228	257	267	10	238	150	-88
1.2 Persons in ES, SH, and TH	6355	7758	275	279	4	248	167	-81

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	6092	7186	1500	1572	72	1076	1096	20
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	6508	7594	1471	1545	74	1035	1058	23

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	42	4	10%	3	7%	3	7%	10	24%
Exit was from ES	552	42	8%	21	4%	28	5%	91	16%
Exit was from TH	106	4	4%	2	2%	5	5%	11	10%
Exit was from SH	0	0		0		0		0	
Exit was from PH	534	21	4%	9	2%	24	4%	54	10%
TOTAL Returns to Homelessness	1234	71	6%	35	3%	60	5%	166	13%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		7754	
Emergency Shelter Total	3588	2933	-655
Safe Haven Total	0	0	0
Transitional Housing Total	412	424	12
Total Sheltered Count	4000	3357	-643
Unsheltered Count		4397	

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	6355	7758	1403
Emergency Shelter Total	5961	7228	1267
Safe Haven Total	0	0	0
Transitional Housing Total	489	530	41

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1759	1451	-308
Number of adults with increased earned income	104	109	5
Percentage of adults who increased earned income	6%	8%	2%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1759	1451	-308
Number of adults with increased non-employment cash income	529	446	-83
Percentage of adults who increased non-employment cash income	30%	31%	1%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1759	1451	-308
Number of adults with increased total income	597	538	-59
Percentage of adults who increased total income	34%	37%	3%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	291	299	8
Number of adults who exited with increased earned income	24	31	7
Percentage of adults who increased earned income	8%	10%	2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	291	299	8
Number of adults who exited with increased non-employment cash income	120	99	-21
Percentage of adults who increased non-employment cash income	41%	33%	-8%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	291	299	8
Number of adults who exited with increased total income	138	117	-21
Percentage of adults who increased total income	47%	39%	-8%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3318	4682	1364
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	773	1415	642
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2545	3267	722

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	5528	8331	2803
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1997	3164	1167
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	3531	5167	1636

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**FY2022 - Performance Measurement Module (Sys PM)**

**Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects**

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

**Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing**

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	1603	3438	1835
Of persons above, those who exited to temporary & some institutional destinations	89	76	-13
Of the persons above, those who exited to permanent housing destinations	31	122	91
% Successful exits	7%	6%	-1%

Metric 7b.1 – Change in exits to permanent housing destinations

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## FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	2724	3442	718
Of the persons above, those who exited to permanent housing destinations	983	916	-67
% Successful exits	36%	27%	-9%

### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	7575	10169	2594
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	7375	9866	2491
% Successful exits/retention	97%	97%	0%



# 2023 HDX Competition Report FY2022 - SysPM Data Quality

## CA-501 - San Francisco CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	2822	1668	1974	553	451	414	10051	10292	12436	1187	2101	1904			
2. Number of HMIS Beds	2122	1496	1838	359	378	356	9031	9246	11133	1187	2101	1904			
3. HMIS Participation Rate from HIC ( % )	75.19	89.69	93.11	64.92	83.81	85.99	89.85	89.84	89.52	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	4321	5716	7228	480	489	530	7634	8261	11502	2769	3893	3664	1241	2330	4375
5. Total Leavers (HMIS)	1408	3066	3918	194	262	261	582	613	873	429	1212	1444	942	1615	3448
6. Destination of Don't Know, Refused, or Missing (HMIS)	394	1134	1410	24	35	42	122	73	185	76	189	228	841	1303	3012
7. Destination Error Rate (%)	27.98	36.99	35.99	12.37	13.36	16.09	20.96	11.91	21.19	17.72	15.59	15.79	89.28	80.68	87.35

# 2023 HDX Competition Report FY2022 - SysPM Data Quality

# 2023 HDX Competition Report

## Submission and Count Dates for CA-501 - San Francisco CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/26/2023	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/27/2023	Yes