Commission Members:
Dr. Jonathan Butler (Chair)
Bevan Dufty (Vice-Chair)
Katie Albright
Christin Evans
Joaquin Guerrero
Sharky Laguana
Dena Aslanian-Williams
Commission Secretary

Bridget Badasow

Mayor London Breed

Shireen McSpadden, Executive Director
Department of Homelessness and Supportive Housing

City & County of San Francisco Homelessness Oversight Commission (HOC) Meeting



Meeting Minutes

Homelessness Oversight Commission (HOC) Meeting Meeting Date: Thursday, November 2, 2023

Regular Meeting 10:00am

1 Dr. Carlton B. Good Place Room 416, City Hall

Members of the Homelessness Oversight Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every action or discussion item. In addition to in-person public comment, the Commission will hear up to 10 minutes of remote public comment on each action or discussion item.

The Commission will hear remote public comments on items in the order that commenters add themselves to the queue to comment on the item. Because of the 10-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 10-minute limit. Members of the public are encouraged to provide public comment via email. Send an email to the Commission Secretary bridget.badasow@sfgov.org by 5pm the day before the meeting to ensure your comment is received by the Commission in advance of the meeting.

Additionally, copies of today's agenda, minutes and "all" presented items can be found on the San Francisco Department of Homelessness and Supportive Housing (HSH) website. https://hsh.sfgov.org/commission-and-committees/

The HOC inaugural meeting can be seen in its entirety on SFGovTV

https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=227

Homelessness Oversight Commission Members:

Dr. Jonathan Butler, Chair Bevan Dufty, Vice Chair Katie Albright Christin Evans Joaquin Whit Guerrero Sharky Laguana Dena Aslanian-Williams

Department of Homelessness and Supportive Housing (HSH) Executive Director

Shireen McSpadden

Commission Secretary

Bridget Badasow

Deputy City Attorney

Adam Radtke

Order Of Business:

1. Call to Order

Chair Bulter-called the meeting to order at 9:00am and read the Ramatush Oholone Land Acknowledgement.

2. Roll Call

Present: Chair Dr. Jonathan Butler

Vice Chair Bevan Dufty

Christin Evans Sharky Laguana

Dena Aslanian Williams

Absent: Katie Albright

Joaquin Whit Guerrero

Present: Executive Director Shireen McSpadden

Present: Deputy City Attorney Adam Radtke

3. Announcement of prohibition of sound producing devices

Commission Secretary made the prohibition of sound producing devices announcement.

4. Announcements/Chair Butler

Chair Bulter-announced that we are in a terrible time in our world with the unrest happening in the Middle East, Russia, the Ukraine, Haiti, and Nigeria. The Chair asked us to be mindful that although there are many challenges happening throughout the world, there are many challenges happening in our own city. The Chair hopes we focus

on the people and the work and not the politics at play. The Chair wants to take this time to give those who have a voice an opportunity to speak and let them know that their voice matters.

5. Approval of the October19, 2023, HOC meeting minutes

No Public Comment

On motion to approve the October 19, 2023, HOC Meeting minutes.

AYES-Butler

Dufty

Aslanian-Williams

Evans

Laguana

Absent-Albright

Guerrero

Action: October 19, 2023, minutes adopted.

On motion to hear agenda item 8. <u>Employee Recognition</u> out of order.

AYES-Butler

Duftv

Aslanian-Williams

Evans

Laguana

Absent-Albright

Guerrero

Action: Agenda item 8 will now be heard out of order.

8. Employee Recognition

Executive Director McSpadden and the HOC honored HSH Building and Ground Maintenance Supervisor, Alfonso Avila, for his dedication and hard work.

6. Communications

Commissioner Evans encouraged her Commission colleagues to volunteer for the next Project Homeless Connect event in December. The Commissioner volunteered at Project Homeless Connect event in the past and stated that it was a very eye-opening experience that offered a huge range of provider services. The event will take place on December 6, 2023, at the Bill Graham Auditorium.

7. <u>Director's Report/ Executive Director Shireen McSpadden-Discussion Only</u>

Executive Director Shireen McSpadden launched her report with data and program updates beginning with outreach. Outreach increased slightly with 2,868 engagements for the month. The Commission will hear the

new Homeless Outreach Team (HOT) contract later on in the agenda, which will give them an opportunity to hear more about the work of the team. Coordinated Entry assessments remained steady at 1,129. This includes both new and reassessments, and not the number of people newly homeless in our community. Moving on to demographics, the Executive Director gave specific demographic data for the first quarter of FY23-24 on people engaged with Coordinated Entry (CE) and at different steps of the housing process. In keeping with past months, HSH is enrolling BIPOC people in CE and referring them to housing at a similar rate. This indicates that they are not losing people along the way in the housing process at a disproportionate rate. For example, 35% of households enrolled in CE this most recent quarter were Black, and 36% of households housed were Black. Similarly, Latine multiracial people made up 23% of households enrolled in CE and 22% of those housed. Furthermore, there were no large discrepancies in sexual orientation or gender identity data in this first quarter of FY23-24. 6% of households enrolled in CE are lesbian and gay and 7% of households housed are gay and lesbian. There is also a similar alignment in the gender data as well. Updates with permanent housing over the last five fiscal years included the proportion of households housed that are Latine and multiracial households have increased from 15% in FY 2019-20 to 22% in the first quarter of FY 2023-24. Black households represent a smaller proportion of households housed in FY23-24, dropping from 39% in FY22-23 to 36%. This could be due in part to the changes in HUD data standards that rolled out in October of this year but could be due to other factors too. The HSH Equity Team is continuing to monitor this. The percentage of LGBTQ+ people moving into housing stayed steady. The proportion of households housed that are bisexual has hovered between 4 and 5% over the past five years. The percent of women moved into housing has decreased in FY21-22 and FY22-23. The Multidisciplinary team continued to do good work at Sanctuary in September, with success enrolling guests in a variety of programs. Problem solving continued in September with 48 resolutions, the most common still is move in assistance. The Executive Director reminded the Commission of the online dashboard tracking inventory for HSH housing programs. The HSH Housing Placement Team continues to focus on vacancy reduction. This includes the full implementation of unit level inventory data infrastructure which leads to faster and more targeted placements, expanding the Continuum of Care (CoC) self-certification and pre-vetting, targeted referral management with San Francisco Housing Authority, targeting four high-vacancy buildings with 140 total vacancies with a reduction goal of 70 by December 1st, and continuing Street to Home placements. The result of this work led to vacancies decreased to 8.9% with an occupancy rate of 91.1%, and only 2.7% of units are available for referrals. Executive Director McSpadden shared an eviction summary by provider. 17 providers had no evictions, 8 providers had an eviction rate of less than 1%, 3 had eviction rates between 2% and 3%, 2 had eviction rates between 3% and 3.5%, and 2% had eviction rates between 1% and 2%. The team is digging deeper into the data and hopes to report eviction data by property manager in December. Other housing updates included, the grand opening of both City Gardens Permanent Supportive Housing and the Diva, and 150 scattered-site supportive housing slots were allocated to the Ending Trans Homelessness initiative. A solicitation of interest was issued in late October for the property management and supportive services for a new youth supportive housing site, and emergency housing voucher issuance continues with 677 households housed as of October.

The Executive Director continued with shelter updates. On October 24, 2023, (PIT) the shelter system had a full capacity of 3,084 capacity and 91% occupancy. HSH launched their Domestic Violence Hotel Vouchers Program through St. Vincent de Paul in October. On October 25, 2023, HSH hosted an in-session input event with family shelters and access point providers on improving family shelter access and referrals. Also, in partnership with St. Anthony's and the Providence Foundation, HSH hosted a grand re-opening and dedication of the Kaplan Family Oasis Shelter. HSH is making improvements to the Adult Shelter Reservation waitlist which includes a

better system for filling available beds. The Controller's Office started an evaluation of the waitlist program to recommend further improvements. To prepare for winter, congregate shelters will return to full capacity at the Bayview Navigation Center, Dolores Adult Shelter, Multi-Service Center-South, Next Door Shelter (ECS).

The Executive Director moved on to legislative updates. Beginning with local legislation, in October the San Francisco Board of Supervisors (BOS) approved the Candlestick safe parking sublease that is now headed to the State Lands Commission in December. The Port Commission approved the new memorandum of understanding for the Embarcadero Navigation Center. The BOS approved three grant agreement amendments with Episcopal Community Services, one contract amendment with Five Keys, and a waiver to the behested payment ordinance to allow HSH to solicit support for shelters and other homeless services. Also introduced this fall is a new SF HOT contract agreement, a new lease for the Bay View Navigation Center and cabin-safe parking site at 2177 Jerrold, and an ordinance extending the sunset date of streamlined contracting for homelessness services. The 2023 state legislative session wrapped up on October 14. The status of items HSH actively supported this year are as follows: AB 1085 was vetoed by the governor citing lack of funds, AB 441 was gutted and amended and will not move forward, SB657 was vetoed by the Governor who said it was duplicative and SB 37 was held in committee. Other bills impacting the work of HSH are as follows: SB-567 approved, establishes additional protections for tenants against illegal evictions, SB 91 approved, indefinitely exempts projects converting motels and hotels to supportive housing from the California Environmental Quality Act. Additionally, two bills approved that will go as a packaged Proposition 1 to voters this March for final approval: SB-326 updated the Mental Health Services Act to the Behavioral Health Services Act, refocuses existing funds, allows use for treatment of substance use disorders without a co-occurring condition, and SB-326 updated the Mental Health Services Act to the Behavioral Health Services Act, refocuses existing funds, allows use for treatment of substance use disorders without a co-occurring condition.

Updates from the HSH Equity Office included the third series of training for staff was completed in October 2023, with approximately 150 staff trained. Month new employee equity orientation also began in October 2023. Updates for Ending trans Homelessness affirms trans access to housing training the first session will be in November 2023. Sessions will be offered monthly for our provider partners, with over 250-singups as of October 2023.

Advisory Body updates including the Local Homeless Coordinating Board's (LHCB) has four open seats that the HOC must consider appointing soon. The Shelter Monitoring Committee (SMC) has three vacant seats with nominations active, and the Shelter Grievance Advisory Committee (SGAC) is now conducting all meetings in person with the next meeting on December 12, 2023. There are five vacant seats on the SGAC with nominations active.

Because of the tough financial outlook for the city, the Mayor's Office asked HSH to propose a \$8.4M budget reduction. Following those instructions, HSH will propose to eliminate vacant positions and reduce non-essential travel, deactivating unused IT licenses and equipment, and identify estimated spend rate for current contracts; grantees with underspending may have grant funds reallocated to other programs. HSH is focused on meeting our reduction targets, as directed by the Mayor's Office, while maintaining existing programming and staffing.

Lastly, HSH is hiring and has open positions listed on the citywide Department of Human Resources website.

Commissioner Evans-asked for an update on the redline eviction policy submitted by the Permanent Supportive Housing tenants. The Commissioner also asked for data that shows percentages of evictions by property managers. Commissioner Evans questioned the capacity of the Interfaith shelter that will open due to APEC displacement.

Commissioner Dufty-asked the Executive Director to discuss the Housing Disability Action Plan and if there is an ombudsmen role for residents with disabilities who might need building accommodations.

Commissioner Laguana-thanked the Executive Director for all the work that she and her staff do and the rapid responsiveness with the information that the HOC asks for. The Commissioner asked about the Candlestick Point Safe Parking site and if those spaces are part of the shelter system and if the site has a high vacancy rate. The Commissioner also asked for the last six months of data when the Executive Director shares vacancy rate updates in her future reports.

Chair Bulter-would like to see more detailed updates around the Black African American households moved to housing.

PUBLIC COMMENT

Azeen Ziabrahimi-asked for clarification on the subsidy page in the Director's Report for housing program updates, specifically TJJP.

Liza Mirowski-addressed the disability accommodations with tenants and stated that people with disabilities and seniors are a protective class but yet are consistently having their rights violated in supportive housing units.

Jordan Davis-feels we need a deeper dive with SB 567 and a closer look on its impact with PHS. Jordan believes we need to focus on the future and not rely on SROs for our future and stated that more humane solutions are very cost effective.

9. Nomination Committee Report/Commissioner Evans

NOMINATION COMMITTEE REPORT
By NOMINATION COMMITTEE CHAIR CHRISTIN EVANS

The Nomination Committee held its third meeting on October 26, 2023. Complete meeting minutes will be posted on the Committee website in advance of our November meeting. This is a summary report of items I'd like to highlight for the HOC.

At this past meeting, Commissioners Albright, Guerro and myself (Evans) were all present.

Our primary task at this meeting was the consideration of 4 applicants for the Local Homeless Coordinating Board (LHCB), Shelter Monitoring Committee (SMC) and Shelter Grievance Committee (SGAC).

As a reminder, the application for any of the three bodies the Homeless Oversight Commission oversees is now available on the Nomination Committee's webpage: https://hsh.sfgov.org/commission-and-committee/ We appreciate your efforts to help recruit candidates to fill these vacant seats.

- LHCB currently has 6 vacancies and does not have a quorum for their meetings. The criteria for all open positions (seats 6-11) is that they "shall be held by people who represent relevant organizations or projects serving one or more homeless subpopulations in San Francisco..."
 - The Nomination Committee interviewed and made the unanimous recommendation that Mercedes Bullock whose application is before you today be confirmed for Seat 6.
- SMC has 3 vacancies. The criteria for the open seats are as follows:
 - Seat 1 a person who is homeless or formerly homeless, and who is living or has lived with the person's homeless child under the age of 18
 - Seat 5 a person nominated by one or more community agencies that provide behavioral health, housing placement or other services to homeless people
 - o Seat 12 an employee of the Department of Public Health
 - The Nomination Committee interviewed and made the unanimous recommendation that Angella David whose application is before you today be confirmed for Seat 12 contingent on receiving a letter from her Department head or their designate that there is no conflict with the Department's Statement of Incompatible Activities.
- SGAC has 5 vacancies and the body. The criteria for the open seats are as follows:
 - Seats 2 & 4 a current or previous consumer of City temporary shelter services
 - Seat 10 a person serving as arbitrator of shelter grievances under the Shelter Grievance Policy
 - Seat 13 held by an employee of the Department of Health (to be appointed by the Director of Public Health)
 - Seat 6 & 7 a person who represents organizations or projects providing shelter services
 - The Nomination Committee interviewed and made the unanimous recommendation that Azeen ZiaEbrahimi whose application is before you today be confirmed for Seat 6.

Our Commission believes the three candidates before you today meet the criteria for the vacant position for which they've applied, and we thank you in advance for your taking action today to consider & confirm these three candidates.

PUBLIC COMMENT

Jordan Davis-supported the nomination of the three individuals. Jordan advised new advisory body members to be bold and to get justice for those who are less fortunate.

Javier Bremond, **Julian Highsmith**, **Juana Ramos (CoH)**, **and Hope Kamer (Compass Family Services)**-supported Mercedes Bullock's nomination to the LHCB and stated that she is a hard working passionate and dedicated person.

Tony-supported Azeen ZiaEbrahimi's nomination to the SGAC

On motion to appoint Mercedes Bullock to seat 6 of the LHCB

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AYES-Butler
Dufty
Aslanian-Williams
Evans
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Laguana

Absent-Albright

Guerrero

Action: Mercedes Bullock was appointed to seat 6 of the LHCB.

On motion to appoint Azeen ZiaEbrahimi to seat 6 of the SGAC.

AYES-Butler

Dufty

Aslanian-Williams

Evans

Laguana

Absent-Albright

Guerrero

Action: Azeen ZiaEbrahimi was appointed to seat 6 of the SGAC.

On motion to appoint Angella David to seat 12 of the SMC contingent on receipt of a revised letter of approval from her employer.

AYES-Butler

Dufty

Aslanian-Williams

Evans

Laguana

Absent-Albright

Guerrero

Action: Angella David was appointed to seat 12 of the SMC.

10.Data Officer Report/Commissioner Sharky Laguana

Commissioner Sharky Laguana shared that in the last two weeks since the HOC met he was traveling for work and ill and has no updates at this time. The Commissioner plans to provide a detailed report during the December meeting.

PUBLIC COMMENT

No public comment

11. GENERAL PUBLIC COMMENT

Juana Ramos (CoH)-opposed the new parking restrictions imposed by the SFMTA on Winston Drive and Buckingham Way due to many families, people with disabilities, seniors, and students facing displacement. Implementing the parking restrictions without providing housing and a safe place to park their RVs will be the

cause of street homelessness.

Christian DeJesus Guerrera -resides on Winston Drive with his two children and will be displaced if the SFMTA imposes the new parking restrictions.

A member of the public-lives in a RV on Winston Drive and asked the Commission to help with safe parking or housing.

Marlon-lives on Winston Drive and asked the Commission to assist with housing or safe parking.

A member of the public-has been living in an RV on Winston Drive for 15-months and asked the Commission to help find safe parking or housing.

Eleana Binder (Glide)-stated that the community on Winston Drive do not have the resources to move and asked for safe a safe parking site or housing.

Hope Kamer-expressed the urgency that Compass is feeling surrounding HSH and SFMTA locating and opening a safe parking site for the families living on Winston Drive.

Jordan Davis-asked for constructive solutions for the families and students on Winston Drive. Jordan received a piece of mail from her housing provider (Tenderloin Housing Clinic) with completely inappropriate pronouns.

Janis Connallon (Safe and Sound)-asked that the HOC work to ensure that HSH secures a safe parking site for the families on Winston Drive.

Javier Bremond-highlighted the families who are living on Winston Drive and the crisis that they are now facing. We are six weeks out from the implementation of the parking restrictions. Javier urged the HOC and HSH to assist the families with housing or find a place where they can safely park.

Flo Kelly (CoH)-stated it's better to be in an RV rather than on the sidewalk. Flo urged HSH to find housing or a safe parking site for the families and people that will be displaced by the new parking restrictions.

Sherilyn Adams (Larkin Street Youth Services)-Asked for HSH and the SFMTA to work really hard to find a solution for the Winston Drive crisis.

Azeen ZiaEbrahimi- asked what the coordination is between HSH and MOCD regarding the Winston Drive crisis and if there is any coordination between the two departments.

Mercedes Bullock-stated that at minimum we should model Bay View and provide a safe parking site.

Julian Highsmith-mirrored what their colleagues stated and hopes that HSH can find a safe site for the families on Winston Drive.

Shiba Bandeeba (Glide)-is in full support of the families in RVs on Winton Drive. Shiba acknowledges that HSH did not put the new parking restrictions into place, but they have been working with the Winston Drive RV community for almost two years and have not been able to house the tenants. Shiba urged HSH to utilize all preventive options available to the families, so they do not have to face homelessness.

Susan Ceutade-thanked the Commission for their service and explained the SFMTA towing process to the HOC and the crisis that the families at Winston Drive are facing. Susan urged the Commission and HSH leadership to insure that there is a solution for the families before the SFMTA parking restrictions go into effect.

lan James (Glide)-expressed the urgency of assisting the Winston RV community with services. Ian was exited to hear the updates with City Gardens, Oasis, and the Diva. These updates gave him of hope for the community living on Winston Street.

Marnie Regen (Larkin Youth Service)-the restrictions imposed by the SFMTA on December 19, 2023, on the Winston Drive community will be a huge burden because of school and work. Marnie urged HSH to have a plan in place for this community before December 19.

The Chair-thanked the public for coming today and stated that their voice has been heard.

12. OLD BUSINESS

No old business

Chair Butler called for a five-minute break before item 13 is called.

13. New Business

Shelter overview a deeper dive/HSH Director of Outreach & Temporary Shelter, Mecca Cannariato presented this item.

Discussion only.

PUBLIC COMMENT

Sherilyn Adams-was thankful for the report and stated that there is a distinction between what is shelter and what is a transitional program. Sherilyn looks forward to working with HSH to collaborate on ways to identify the differences between shelter and transitional programs and understand the outcomes and impact.

Lia Paradiso (Taimon Booton Navigation Center)-was very happy with what Mecca Cannariato stated regarding denial of services in her report and expressed that there are folks that receive a denial of services, and they have to turn them out for safety concerns but these people really need the most help.

Jordan Davis stated that the principals that guided that first navigation center needs to be incorporated in all the shelters because those principals actually worked. Jordan also said that people that are having a really bad time should receive an urgent need voucher and moved to a more insolated non congregate place to heal.

Azeen ZiaEbrahimi-stated that seeing a massive amount of DOSs is a lack of capacity and training for staff.

14. Requesting review and approval to enter into a new contract agreement with Helena Health for SF Homeless Outreach Team (SF HOT), for the period of January 1, 2024, through June 30, 2027, in the amount of \$36,897,380, which includes a 15% contingency Mecca Cannariato presented the item.

ACTION ITEM

PUBLIC COMMENT

Azeen ZiaEbrahimi-stated that the SF HOT will encourage you to call 311 when looking for Outreach, and then 311 will try to urge a public member to call the Police Department.

A motion to approve a new contract agreement with Helena Health.

AYES-Butler

Dufty

Aslanian-Williams

Evans

Laguana

Absent-Albright

Guerrero

Action: Agena item 14 Helena Health contract was approved.

15. General Public Comment (continued)

No public comment

16. Commission Matters

Commissioner Evans requested the Executive Director to add how the department is thinking about pay equity for outreach workers in similar positions in her December report. Additionally, the Commissioner would like to see data collected on shelter denial, exits, and which shelters have the highest rate of denial of services.

Commissioner Laguana requested information to understand the full scope of the pay scale differences within each organization.

Chair Butler asked to have as much time as possible to review the docket before the commencement of the actual meeting.

17. ADJOURN-1:10pm

Respectfully submitted,

Bridget Badasow HOC Commission Secretary

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at https://sfgov.org/sunshine/

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Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Bridget Badasow at bridget.badasow@sfgov.org.

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LANGUAGE ASSISTANCE 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang

miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./ 如果需要免費口語翻譯,請於會議之前 48 小時提出要求。 Đối với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通 訳サービスをご希望の場合は、会議の 48時間前までにリクエストを提出してください。 /บริการให ไความชวยเหลือในหลายภาษาด ำนภาษาฟรี ใ ณ หีประชุ

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PROHIBITION OF SOUND PRODUCING DEVICES

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