

NOMINATION COMMITTEE REPORT  
By NOMINATION COMMITTEE CHAIR CHRISTIN EVANS

The Nomination Committee held its fourth meeting on November 28, 2023. Complete meeting minutes will be posted on the Committee website in advance of our next meeting which will be held in early January. This is a summary report of items I'd like to highlight for the HOC.

At this past meeting, Commissioners Albright, Guerro and myself (Evans) were all present.

Our primary task at this meeting was the consideration of applicants for the Local Homeless Coordinating Board (LHCB), Shelter Monitoring Committee (SMC) and Shelter Grievance Committee (SGAC).

As a reminder, the application for any of the three bodies the Homeless Oversight Commission oversees is now available on the Nomination Committee's webpage:

<https://hsh.sfgov.org/commission-and-committees/homelessness-oversight-commission-meetings/hoc-nomination-committee/> We appreciate your efforts to help recruit candidates to fill these vacant seats.

- LHCB currently has 5 vacancies and has just the minimum number to establish a quorum. The criteria for all open positions (seats 7-11) is that they “shall be held by people who represent relevant organizations or projects serving one or more homeless subpopulations in San Francisco...”
  - The Nomination Committee interviewed and made the unanimous recommendation that Romie Nottage whose application is before you today be confirmed for Seat 7.
  - Additionally we had an application from a candidate who would need a residency waiver. The commission decided to wait until our January meeting to see if more applicants meeting the residency requirement applied before making a recommendation for residency waiver.
- SMC has 2 vacancies. The criteria for the open seats are as follows:
  - Seat 1 - a person who is homeless or formerly homeless, and who is living or has lived with the person's homeless child under the age of 18
  - Seat 5 - a person nominated by one or more community agencies that provide behavioral health, housing placement or other services to homeless people
- SGAC has 4 vacancies and the body. The criteria for the open seats are as follows:
  - Seats 2 & 4 - a current or previous consumer of City temporary shelter services
  - Seat 7 - a person who represents organizations or projects providing shelter services
  - Seat 10 - a person serving as arbitrator of shelter grievances under the Shelter Grievance Policy
  - Seat 13 - held by an employee of the Department of Health (to be appointed by the Director of Public Health)

Our Commission believes the candidate before you today meets the criteria for the vacant position for which they've applied and we thank you in advance for your taking action today to consider & confirm this candidate.

**Name of Committee:**

Local Homeless Coordinating Board

**Seat#:**

["Seat 7"]

**Full Name:**

Romie Nottage

**Home Address:**

1496 Golden Gate Ave, Unit 106, San Francisco, CA 94115

**Phone Number:**

(707) 337-9451

**Email:**

[Romie.Nottage@gmail.com](mailto:Romie.Nottage@gmail.com)

**Employment or Involvement with HSH (If applicable):**

Community Forward SF

**Have you attended any meetings of the body to which you are applying?**

Yes

**18 Years of Age or Older:**

Yes

**Resident of San Francisco:**

Yes

**Place of residence:**

**Please state your qualifications regarding the committee of interest:**

Romie has over 16 years of leadership experience in crisis residential, transitional, and supportive housing programs, providing support to clinical teams working with marginalized communities. A Bay Area Native, she understands the need for transformational change in San Francisco in how we address the homelessness crisis while also having a deep understanding of the system at every level. She has worked in nearly every stage of the Continuum of Care, having started her career in Oakland treating those suffering from addictions. She has worked in two permanent supportive housing organizations - Community Housing Partnership and Abode Services - and in both, she implemented strong policies and procedures to ensure compliance with all local, state, and federal regulations. She has built systems that both care for the needs of the clientele while helping her organizations navigate the complexities of the homeless service landscape. She currently works as the Senior Vice President for Program Strategy and sustainability at Community Forward SF, where she oversees and manages a diverse set of contracts from various city agencies. These include DPH, HSH, and MOHCD. She is excited to bring her diverse set of knowledge and experiences in the homelessness sector to the committee and will be a valuable voice

for advocating for a continued regiment of San Francisco's homeless response.

**Please list and describe the civic activities you are currently or have previously participated in:**

Romie Nottage has served in various roles. She is a nonvoting member of the SF Women's Housing Coalition. She has also consulted and appeared in two films, "The Wisdom of Trauma" and a HUD reentry document, "Life After Incarceration." She is on the advisory board for Rescue SF, she is a member of HAPPN & HSN.

**Applicant Signature:**

Romie Nottage

**Date:**

2023-12-04

## **HOMELESSNESS OVERSIGHT COMMISSION (HOC) ADVISORY BODIES**

### **LOCAL HOMELESS COORDINATING BOARD:**

#### **Purpose:**

The Local Homeless Coordinating Board (LHCB) is the lead entity for the San Francisco Continuum of Care. It works to ensure a unified homeless strategy that is supported by the Mayor, the Board of Supervisors, City departments, nonprofit agencies, people who are homeless or formerly homeless and the community at large. The LHCB serves as an advisory body to the Department of Homelessness and Supportive Housing. All efforts are aimed at permanent solutions, and the range of services is designed to meet the unique and complex needs of individuals who are threatened with or currently experiencing homelessness.

#### **LHCB-Seat requirements:**

**Seat 1** shall be held by a homeless or formerly homeless person.

**Seats 2 through 11** shall be held by people who represent relevant organizations or projects serving one or more homeless subpopulations in San Francisco, as the terms “relevant organizations” and “homeless subpopulations” are used in 42 C.F.R. Section 578.5(b), as it may be amended from time to time. For purposes of this subsection (b) regarding Seats 2 through 11, any Board member may represent the interests of more than one relevant organization or homeless subpopulation.(c) When appointing members to the Coordinating Board, the Commission shall strive to ensure that the Coordinating Board represents a broad diversity of the relevant organizations and homeless subpopulations defined in subsection (b). The Department of Homelessness and Supportive Housing shall maintain on its website a list of all of the categories of relevant organizations and homeless subpopulations defined by federal law and regulations or used by the U.S. Department of Housing and Urban Development (“HUD”) in its Continuum of Care Application and shall provide such list to the Commission before appointment of a new member to a vacant seat. At the time of appointment, the Commission shall identify the relevant organization or homeless subpopulation(s) represented by the appointee. (d) Members of the Coordinating Board may not serve on any other City body that advises on issues relating to homelessness, including but not limited to the Commission, Shelter Monitoring Committee, and Shelter Grievance Advisory Committee, during their term(s) on the Coordinating Board.

#### **Seat Availability:**

**Local Homeless Coordinating Board/Manager Charles Minor**

**11-Seats**  
**5-Vancies**

**Currently members:**

Del Seymour/Chair/Seat 1 **Director of Code Tenderloin**  
James Loyce/Seat 2 **Retired former director of DPH**  
Dr. Megan Rohrer/ Seat 3 **Glide**  
Kelly Cutler/Seat 4 Former **Coalition on Homelessness Employee**  
Cedric Akbar/Seat 5 **Westside Community Services Reentry Navigation/Crisis Center**  
Mercedes Bullock/Seat 6 **Coalition on Homelessness Employee**

**SEC. 5.31-3. ORGANIZATION AND TERMS OF OFFICE.**

(a) Each member of the Coordinating Board shall serve at the pleasure of the Commission for a term of four years, except as qualified in subsections (a)(2) and (a)(4).

(1) The term of office for each of the seats on the Coordinating Board appointed by the Commission shall commence on July 1, 2023, at noon.

(2) To provide for staggered terms, the members appointed to Seats 2, 4, 6, and 8 shall serve for an initial term of two years starting at noon on July 1, 2023 and ending at noon on July 1, 2025; thereafter the term for Seats 2, 4, 6, and 8 shall be a four-year term, with the first such term starting on July 1, 2025 at noon. The members appointed to Seats 1, 3, 5, 7, and 9 shall serve for an initial term of four years starting at noon on July 1, 2023 and ending at noon on July 1, 2027, with the next four-year term starting at that time.

(3) If the Commission does not appoint a member to a seat prior to the commencement of the term on July 1, 2023, the member of the Coordinating Board in that respective seat shall remain as a holdover in the seat until the Commission appoints a member to the seat; provided, however, that the holdover member serves at the pleasure of the Commission.

(4) Notwithstanding subsection (a)(1), the Commission has discretion to appoint members to seats on the Coordinating Board prior to July 1, 2023, to serve on the Coordinating Board for whatever time remains between such appointment and July 1, 2023, at noon.

(5) Members of the Coordinating Board who are seated as of July 1, 2023 prior to the commencement of the term at noon, may be appointed by the Commission for that term provided they meet the qualifications for the seat to which the Commission appoints them.

(b) If a vacancy occurs in any seat on the Coordinating Board, the Commission shall appoint a successor to that seat, to complete the remainder of the term of the vacated seat.

(c) Members of the Coordinating Board shall receive no compensation.

(d) Any member who misses three regular meetings of the Coordinating Board without the express approval of the Coordinating Board at or before each missed meeting shall be deemed to have resigned from the Coordinating Board 10 days after the third unapproved absence. The Coordinating Board shall inform the Commission of the resignation.

## **SHELTER MONITORING COMMITTEE (SMC)**

### **Purpose:**

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Commission, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters covered by this Article XII, as well as City policies in place that affect operations of shelters or their impact on shelter clients.

### **SMC seat requirements:**

**Seat 1** shall be held by a person who is homeless or formerly homeless, and who is living or has lived with the person's homeless child under the age of 18.

**Seat 2** shall be held by a person who is homeless or has been homeless within the three years prior to being appointed to the Committee, and who has a disability.

**Seats 3 and 4** shall be held by persons with experience providing direct services to homeless people through a community setting.

**Seat 5** shall be held by a person nominated by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people.

**Seat 6** shall be held by a person who is homeless or formerly homeless, and who has been nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people.

**Seats 7 and 8** shall be held by persons nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people.

**Seats 9 and 10** shall be held by persons who are homeless or formerly homeless, and who have experience providing direct services to homeless people through a community setting.

**Seat 11** shall be held by a person who is homeless or formerly homeless, and who has been nominated by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people.

**Seat 12** shall be held by an employee of the Department of Public Health.

### **Seat availability:**

**Shelter Monitoring Committee/Robert Hill (HSH Analyst)**

**12-Seats**

**2-Vacancies**

**Currently members:**

**Seat 1 - Vacant** (Shall be held by a person who is homeless or formerly homeless, and who is living or has lived with the person’s homeless *child* under the age of 18.)

**Seat 2 – Catherine Jane Ross** Term September 7, 2023, to October 2, 2025

**Seat 3** - Britt Creech Term Jul 18, 2022, to Apr 17, 2024

**Seat 4** - Diana Almanza (Chair) Term Sep 21, 2021, to Jul 01, 2024

**Seat 5 - Vacant** (Shall be held by a person *nominated* by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people.)

**Seat 6** - Traci Watson Term Jul 11, 2022, to Apr 17, 2024

**Seat 7** - Justice Taylor Term Jul 06, 2023, to Jul 01, 2025

**Seat 8** - Steven Clark Term Jun 06, 2022, to Jul 01, 2024

**Seat 9** - Kaleese Street Term Jun 06, 2022, to Apr 17, 2024

**Seat 10** - Melanie Muasau Term Jun 06, 2022, to Jul 01, 2024

**Seat 11** - Belinda Dobbs Term Jun 28, 2022, to Apr 17, 2024

**Seat 12 – Angella David** Term October 5, 2023, to November 6, 2025

## **SEC. 20.306. TERMS OF OFFICE.**

(a) **Continuing Membership on the Committee.** Members of the Committee seated as of the effective date of the ordinance in Board File No. \_\_\_\_\_ shall by operation of law remain members of the Committee for one year from the effective date of said ordinance. New terms for members of the Committee shall commence on that date, and the Commission shall make appointments to the Committee for those terms in accordance with Section 20.305. Members of the Committee seated as of that date shall be eligible for reappointment to the Committee by the Commission.

(b) To provide for staggered terms, the members appointed to Seats, 2, 4, 6, 8, 10, and 12 shall serve for an initial term of one year; thereafter the term for Seats, 2, 4, 6, 8, 10, and 12 shall be a two-year term. The members appointed to Seats 1, 3, 5, 7, 9, 11, and 13 shall serve for an initial term of two years.

(c) In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed by the Commission to complete the expired term of office.

## **SHELTER GRIEVANCE ADVISORY COMMITTEE (SGAC)**

### **Purpose:**

The Shelter Grievance Advisory Committee is an independent 10 – 15 member oversight committee composed of representatives from advocates, shelter providers, consumers, city agencies, and the community. This committee has the authority to oversee the grievance process and make recommendations for improvements to the shelter system. The Advisory Committee may also review grievance-related policies and operations of the shelters and where appropriate make recommendations for improvement to the Department of Homelessness and Supportive Housing.

### **Seat requirements:**

**Seats 1 through 4** shall each be held by a current or previous consumer of City temporary shelter services in one or more of the following temporary shelter service categories:



family shelters, youth shelters, single adult shelters, navigation centers, transitional housing, or alternative shelter services (including, by way of example but not limitation, safe sleeping sites or recreational vehicle (RV) sites).

**Seats 5 through 8** shall each be held by persons who represent organizations or projects providing one or more of the following shelter services in the City: family shelters, youth shelters, single adult shelters, navigation centers, transitional housing, or alternative shelter services (including, by way of example but not limitation, safe sleeping sites, or recreational vehicle (RV) sites).

**Seat 9** shall be held by <sup>1</sup>person who represents an organization or project providing shelter client advocate services in the City.

**Seat 10** shall be held by a person serving as arbitrator of shelter grievances under the Shelter Grievance Policy, as described in [Article XVIII](#) of [Chapter 20](#) of the Administrative Code.

**Seats 11 and 12** shall be held by any City resident with a demonstrated commitment to temporary shelter services.

**Seat 13** shall be held by an employee of the Department of Public Health.

Members of the Grievance Committee may not serve on any other City body that advises on issues relating to homelessness, including but not limited to the Commission, Shelter Monitoring Committee, and Local Homeless Coordinating Board, during their term(s) on the Grievance Committee.

**Seat availability:**

**Shelter Grievance Advisory Committee/ HSH Staff-Tommy Le**

**12-Seats/two bonus seats**

**4-Vancies**

**Current members:**

**Seat 1-Megan “RK” Johnson**

**Seat 2-Vacant**

**Seat 3-Stephen J. Irwin**

**Seat 4-Vacant**

**Seat 5-Jose Landaverde**

**Seat 6-Azeen ZiaEbrahimi**

**Seat 7-Vacant**

**Seat 8-Megan Phalon**

**Seat 9-Ben Baczkowski**

**Seat 10-Vacant**

**Seat 11-Javier Santiago Bremond**

**Seat 12-Terezie (Terry) Bohrer**

**Seat 13-Kate Shuton**

**Bonus Seat 1-Katherine Morales**

**Bonus Seat 2-Patrina Harrison**

**SEC. 5.36-3. ORGANIZATION AND TERMS OF OFFICE.**

(a) Each member in Seats 1 through 12 shall serve at the pleasure of the member's appointing authority for a term of four years, except as qualified in subsection (h)(2) of Section 5.36-2.

(b) If a vacancy occurs in Seats 1 through 12 on the Grievance Committee, the appointing authority for the vacated seat shall appoint a successor to that seat, to complete the remainder of the term of the vacated seat.

(c) Any member in Seats 1 through 12 who misses three regular meetings of the Grievance Committee without the express approval of the Grievance Committee at or before each missed meeting shall be deemed to have resigned from the Grievance Committee 10 days after the third unapproved absence. The Grievance Committee shall inform the appointing authority of the resignation.

(d) Members of the Grievance Committee shall receive no compensation from the City, except that a City employee appointed to Seat 13 shall receive compensation from the City as an employee, because work on the Grievance Committee shall be considered part of the employee's work for the City.

(e) The Department of Homelessness and Supportive Housing (the "Department") shall provide administrative support for the Grievance Committee.