



Shireen McSpadden, Executive Director

London Breed, Mayor

<b>To</b>	Homelessness Oversight Commission
<b>Through</b>	Shireen McSpadden, Executive Director
<b>From</b>	Marion Sanders, Chief Deputy Director Gigi Whitley, Chief of Finance and Administration Edilyn Velasquez, Director, Contracts
<b>Date</b>	March 21, 2024
<b>Subject</b>	2 <sup>nd</sup> Grant Amendment Approval: Abode Services   Problem Solving Housing Location Assistance (HLA)

<i>Agreement Information</i>	
<b>F\$P#</b>	1000020111
<b>Provider</b>	Abode Services
<b>Program Name</b>	Problem Solving Housing Location Assistance (HLA)
<b>Agreement Action</b>	2nd Amendment
<b>Agreement Term</b>	December 1, 2020 to June 30, 2026

#### Agreement Amount

Current Budget <sup>1</sup>	Amended	New	Contingency <sup>2</sup>	Total Not to Exceed (NTE)
\$3,413,184	\$5,006,240	\$8,419,424	\$1,436,796	\$9,900,000

#### Funding History

Fiscal Year (FY)	Budget	Actual Spent	Amended to Add	New Budget
2020-21	\$4,150,000	\$208,144	--	\$208,144
2021-22	\$5,050,000	\$1,153,709	--	\$1,153,709
2022-23	\$1,459,340	\$548,211	--	\$548,211
2023-24	\$1,503,120			\$1,503,120
2024-25			\$2,503,120	\$2,503,120
2025-26			\$2,503,120	\$2,503,120
<b>TOTAL</b>	<b>\$12,162,460</b>	<b>\$1,910,064</b>	<b>\$5,006,240</b>	<b>\$8,419,424</b>
			23% Contingency	\$1,436,796
			<b>Total NTE<sup>3</sup></b>	<b>\$9,900,000</b>

<i>Funding Information</i>	
<b>Funding Sources<sup>4</sup></b>	100% Our City, Our Home (Prop C)

<sup>1</sup> Current budget adjusted for actuals. Current Not-to-Exceed Amount is \$4,994,224

<sup>2</sup> Contingency only applied to FY 23-24 through 25-26 budgeted amount.

<sup>3</sup> NTE is calculated using the Actual Spent for prior years.

<sup>4</sup> The funding sources listed reflect current and future years.

The Department of Homelessness and Supportive Housing (HSH) Contracts team requests authorization to amend the existing grant with Abode Services for the provision of Problem Solving Housing Location Assistance for the period of December 1, 2020 to June 30, 2026, in an additional amount of \$5,050,020. The addition of funds include: a Cost-of-Living Adjustment (COLA) for fiscal year 23-24; one-time funding for additional clients served for FY24-25 and FY 25-26; and two additional performance years. The new amount is \$9,900,000, which includes a 23 percent contingency of \$1,436,796 on the FY 23-24, FY 24-25 and FY25-26 amounts.

### **Background**

Prop C allocations for Problem Solving allowed for the development and implementation of housing location assistance services for Problem Solving status households. These services are meant to 1) support Problem Solving resolutions system-wide, 2) help create additional exits to housing outside of the homelessness response system, 3) support households who are having a hard time locating housing on their own (due to credit issues, complex rental histories or general difficulties navigating a costly and competitive housing market) identify and secure housing, and 4) provide resource connections and financial assistance to those whose credit score has constituted a barrier to housing.

The additional funding is to provide Housing Location Assistance services to households in HSH's Emergency Rental Assistance Program Prevention (SF ERAP), which will result in a total of seven additional HSH providers being able to connect households to these services.

### **Services to be Provided**

The purpose of the grant is to provide Housing Location Assistance services to adult, youth and family households receiving services from HSH's Problem Solving and Prevention programs. Grantee will provide services to 720 households with a budgeted staff of 12.65 full-time equivalent (FTE).

The amendment includes an increase in the number of households served from 240 to 720 in FY 24-25 and FY25-26, and an increase of six FTE to budgeted staff. It is predicted that around 10-15% of households served will need financial assistance for barrier removal, which is reflected in the budget.

### **Selection**

The Board of Supervisors adopted Ordinance No. 61-19, which authorizes HSH to enter into and amend contracts and grants without adhering to the Administrative Code provisions regarding requirements for construction work, procurement, and personal services related to the shelter crisis, which is valid until May 2024, or until the Point In Time (PIT) count is at 5,350. Abode Services was selected for provision of these services based on the organization's experience and ability to begin services in a timely manner.

### **Performance History**

Abode Services underwent fiscal monitoring most recently in FY23-24. The final monitoring disposition was Verification of Conformance (no findings).

Abode will participate in program monitoring for FY22-23 in December 2023, with an estimated completion date of March 2024.

