



Shireen McSpadden, Executive Director

London Breed, Mayor

<b>To</b>	Homelessness Oversight Commission
<b>Through</b>	Shireen McSpadden, Executive Director
<b>From</b>	Marion Sanders, Chief Deputy Director Gigi Whitley, Chief of Finance and Administration Edilyn Velasquez, Director, Contracts
<b>Date</b>	March 21, 2024
<b>Subject</b>	2 <sup>nd</sup> Grant Amendment Approval: Abode Services   Flexible Housing Subsidy Pool (FHSP)

<i>Agreement Information</i>	
<b>F\$P#</b>	1000021176
<b>Provider</b>	Abode Services
<b>Program Name</b>	Flexible Housing Subsidy Pool (FHSP)
<b>Agreement Action</b>	2 <sup>nd</sup> Amendment
<b>Agreement Term</b>	February 15, 2021 to June 30, 2026

**Agreement Amount**

Current Budget <sup>1</sup>	Amended	New	Contingency <sup>2</sup>	Total Not to Exceed (NTE)
\$9,900,000	\$6,974,248	\$16,758,888	\$1,159,795	\$17,918,683

**Funding History**

Fiscal Year (FY)	Budget	Actual Spent	Amended to Add	New Budget
2020-21	\$742,277	\$127,780	--	\$127,780
2021-22	\$7,105,251	\$2,924,580	--	\$2,924,580
2022-23	\$9,138,636	\$4,041,574	--	\$4,041,574
2023-24	\$2,690,706		\$303,894	\$2,944,600
2024-25			\$3,275,455	\$3,275,455
2025-26			\$3,394,899	\$3,394,899
<b>TOTAL</b>	<b>\$19,676,870</b>	<b>\$7,093,934</b>	<b>\$6,974,248</b>	<b>\$16,758,888</b>
			<i>Contingency</i>	<i>\$1,159,795</i>
			<b>Total NTE<sup>3</sup></b>	<b>\$17,918,683</b>

<i>Funding Information</i>	
<b>Funding Sources<sup>4</sup></b>	100% Our City, Our Home (Prop C)

<sup>1</sup> Current budget adjusted for actuals. Current Not-to-Exceed Amount is \$9,900,000.

<sup>2</sup> Contingency only applied to FY 23-24, 24-25 and 25-26 budgeted amount.

<sup>3</sup> NTE is calculated using the Actual Spent for prior years.

<sup>4</sup> The funding sources listed reflect current and future years.

The Department of Homelessness and Supportive Housing (HSH) Contracts team requests authorization to amend the existing grant with Abode Services for the provision of Flexible Housing Subsidy Pool (FHSP) services for the period of February 15, 2021 to June 30, 2026, in an additional amount of \$6,974,248. The addition of funds includes: ongoing funding for flexible housing subsidies and their administration; and one additional performance year. The new amount is \$17,918,683, which includes a contingency of \$1,159,795 on the additional FY 23-24, FY 24-25 and FY 25-26 amounts.

### **Background**

FHSP program provides permanent solutions to homelessness by offering ongoing rental subsidies for units in the private rental market. Participants housed through the FHSP pay 30 percent of their income towards rent and sign their own leases to secure tenant rights. To ensure participants receive ongoing support and maintain housing stability, these rental subsidies are accompanied by housing focused supportive services.

Abode Services launched its FHSP program in February 2021 as part of HSH's Shelter-in-Place (SIP) rehousing efforts. The program served COVID-vulnerable persons and seniors over the age of 60. Since the completion of SIP rehousing, the program has served single adults experiencing homelessness who are housing referral status and referred through the Adult Coordinated Entry System.

In FY2022-23, HSH restructured the original larger agreement that included three programs to better manage implementation and the Rapid Rehousing and Emergency Housing Voucher programs were separated from the Flexible Housing Subsidy Pool agreement. Abode Services delivers services for those programs through separate agreements.

### **Services to be Provided**

The purpose of the grant is to provide flexible housing subsidies and administration to adults. Grantee will provide services to 70 households with a budgeted staff of 6.54 full-time equivalent (FTE) employees.

### **Selection**

The Board of Supervisors adopted Ordinance No. 61-19, which authorizes HSH to enter into and amend contracts and grants without adhering to the Administrative Code provisions regarding requirements for construction work, procurement, and personal services related to the shelter crisis, which is valid until May 2024, or until the Point In Time (PIT) count is at 5,350. Abode Services was selected for provision of these services based on the organization's experience and ability to begin services in a timely manner. Provider has been providing Flexible Housing Subsidy Pool services since February 15, 2021.

### **Performance History**

Abode Services underwent citywide nonprofit fiscal monitoring most recently in FY22-23 and there were no findings.

Abode Services underwent program monitoring most recently in FY21-22. Abode Services received three findings in the areas of Performance Management & Oversight, Eligibility, and Service Provision, and satisfactorily responded to the findings in a timely manner. The findings were administrative and did not disrupt or hinder the scope of services being delivered.

Program monitoring for FY22-23 is scheduled to be conducted in early 2024.

