

Nomination Committee Members:

Katie Albright
Christin Evans
Joaquin Guerrero

Mayor
London Breed

Shireen McSpadden, Executive Director
San Francisco Department of Homelessness and Supportive Housing

Commission Secretary

Bridget Badasow

City & County of San Francisco
Homelessness Oversight Commission's (HOC)
Nomination Committee Meeting Minutes
Meeting Date: Monday, January 8, 2024
Location: Homelessness and Supportive Housing (HSH) Headquarters
440 Turk Street, SF CA 94102 (Tenderloin Conference Room)
Time: 1:00 PM

Nomination Committee Members:

Commissioner Christine Evans (Chair)
Commissioner Joaquine Guerrero (Vice Chair)
Commissioner Katie Albright

Commission Secretary

Bridget Badasow

Deputy City Attorney

Not present

ORDER OF BUSINESS

1. Call to Order

Commissioner Evans called the meeting to order at 1:10 PM and read the Ramaytush Oholone Land Acknowledgement

2. Roll Call

The Commission Secretary called the roll.

Present:

Commissioner Katie Albright
Commissioner Christin Evans
Commissioner Joaquin Guerrero (Excused)

NEW BUSINESS:

3. Review and Approval of the November 29, 2023, Nomination Committee Meeting Minutes

PUBLIC COMMENT

No public comment

On motion to approve the November 29, 2023, Nomination Committee Meeting Minutes with amendments.

AYES: Commissioner Albright
Commissioner Evans

Absent: Commissioner Guerrero

Action taken: November 29, 2023, meeting minutes approved.

4. General Public

No General Public

Commissioner Albright asked the Commission Secretary to provide meeting documents to each member before the Nomination Committee meeting.

5. Meet and approve to recommend potential advisory body candidates to the full HOC
/Chair Evans

Action Item

- Hope Kamer, Seat 7, Local Homeless Coordinating Board (LHCB) (Compass Family Services) (non-resident)
- Marjorie Buckhanan, Seat 1, LHCB (resident)
- Charles Deffarges, Seat 5, Shelter Monitoring Committee (SMC) (Episcopal Community Services) (non-resident)
- Spencer Lopez Ruiz, Seat 7, Shelter Grievance Advisory Committee (SGAC) (Compass Family Services) (non-resident)
- Pastor Yul D. Dorn, Seat 7, SGAC (Project WeHope) (SF resident)

Spencer Lopez Ruiz was introduced to the Nomination Committee and provided a short background summary.

Spencer Lopez Ruiz is not a San Francisco resident and will require a residency waiver from the HOC to be considered for seat 7 of the SGAC. The Nomination Committee's protocol is to wait one meeting cycle to see if other San Francisco residential candidates apply for any of the advisory body seats before considering nonresident candidates.

The Nomination Committee agreed to stay consistent with their protocol.

The Committee will vote to recommend Spencer Lopez Ruiz for seat 7 of the SGAC but will wait one meeting cycle before recommending them to the full HOC at the March 7, 2024, meeting.

On motion to approve recommendation of Spencer Lopez Ruiz to seat 7-to the HOC during the March 7, 2024, meeting.

PUBLIC COMMENT

No public comment

AYES: Commissioner Albright
Commissioner Evans

Absent: Commissioner Guerrero

Action taken: Motion approved.

Charles Deffarges was introduced to the Nomination Committee and provided a short background summary.

Charles Deffarges is not a San Francisco resident and will need a residency waiver provided by the HOC.

The Committee will vote to recommend Charles Deffarges to seat 5 of the SMC but will wait one meeting cycle before recommending Charles Deffarges to the full HOC on March 7, 2024. Additionally, Charles Deffarges will provide a letter of nomination from his employer at Episcopal Community Services.

On motion to approve recommendation of Charles Deffarges to seat 5 of the SMC-to the full HOC during the March 7, 2024, meeting.

PUBLIC COMMENT

No public comment

AYES: Commissioner Albright
Commissioner Evans

Absent: Commissioner Guerrero

Action taken: Motion approved.

Commissioner Evans and Commissioner Albright discussed/explained that LHCB members have been operating with the understanding that all members present counted as a quorum. Via phone call before the meeting, Deputy City Attorney Radtke advised Commissioner Evans that if an individual's (advisory body member) employer has an interest in a contract that will receive federal funding is before the body, the member should then recuse themselves and should not count as part of the quorum. Furthermore, the Nomination Committee should not proceed recommending any further members to the HOC whose employer might have business before the body until further investigation. Deputy City Attorney Radtke also (through Commissioner Evans) stated that since this is an advisory body and does not have a binding requirement per the law, he is comfortable with amending the Nomination Committee's quorum requirement section of the bylaws.

Also, a conflict-of-interest training was suggested for each advisory body member to assist with understanding their conflict-of-interest responsibility.

On motion to approve the recommendation of Hope Kamer to seat 7-of the LHCB (contingent upon the direction of Deputy City Attorney Adam Radtke) to the full HOC during the March 7, 2024, meeting.

PUBLIC COMMENT

No public comment

AYES: Commissioner Albright
Commissioner Evans

Absent: Commissioner Guerrero

Action taken: Motion approved.

Candidates, Marjorie Buckhanan and Pastor Yul D. Dorn, did not attend the meeting. The Commission Secretary will reach out and invite these two candidates to the next Nomination Committee meeting.

6. Shelter Grievance Advisory Committee 2-bonus seat discussion a possible action.

No action taken. This item is tabled until the Deputy City Attorney Adam Radtke is present.

PUBLIC COMMENT

Catherine Ross asked for explanation on the two bonus seats of the SGAC and would like to see a detailed discussion on the two seats on the agenda rather than having three minutes during public comment to discuss. Additionally, Catherine would like more information about the circumstances of these two seats and what the criteria are for appointment.

7. Commission Matters

The Nomination Committee discussed the agenda and gave date options for a February 2024 special meeting.

Public Comment

No public comment

8. Adjourn

The meeting was adjourned at 1:58 PM

Respectfully submitted,

Bridget Badasow

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