San Francisco LHCB Planning Session

December 4, 2023

Agenda

- Introductions
- Why does a CoC Board Exist?
- What governs the CoC Board?
- The CoC NOFO
- HUD's Policy Priorities
- The Board, HUD Priorities, and the CoC NOFO
- LHCB Operations
- Next Steps

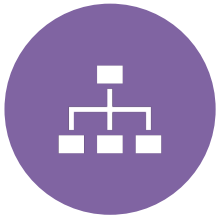
Introductions:
HSH & Homebase

- Dariush Kayhan
- Charles Minor
- Aram Hauslaib
- Devra Edelman
- Kris Maun
- Jose Lucio
- Nick Large
- Lyn Nesbitt

What brings us here?

New members seated on the board

Homeless Oversight Commission launched



Gain a shared understanding of the role of a CoC Board

CoC Program NOFO work begins in the new year!

Continuum of Care (CoC) Naming Conventions

CoC Program	The HUD program that provides funding to address homelessness (Coordinated Entry, HMIS/ONE System, Permanent Supportive Housing, Rapid Rehousing)
San Francisco CoC	All members of the SF community committed to ending homelessness The entire geography of the City and County of SF
CoC Board	The governing body of the CoC comprised of appointed members (Local Homeless Coordinating Board)

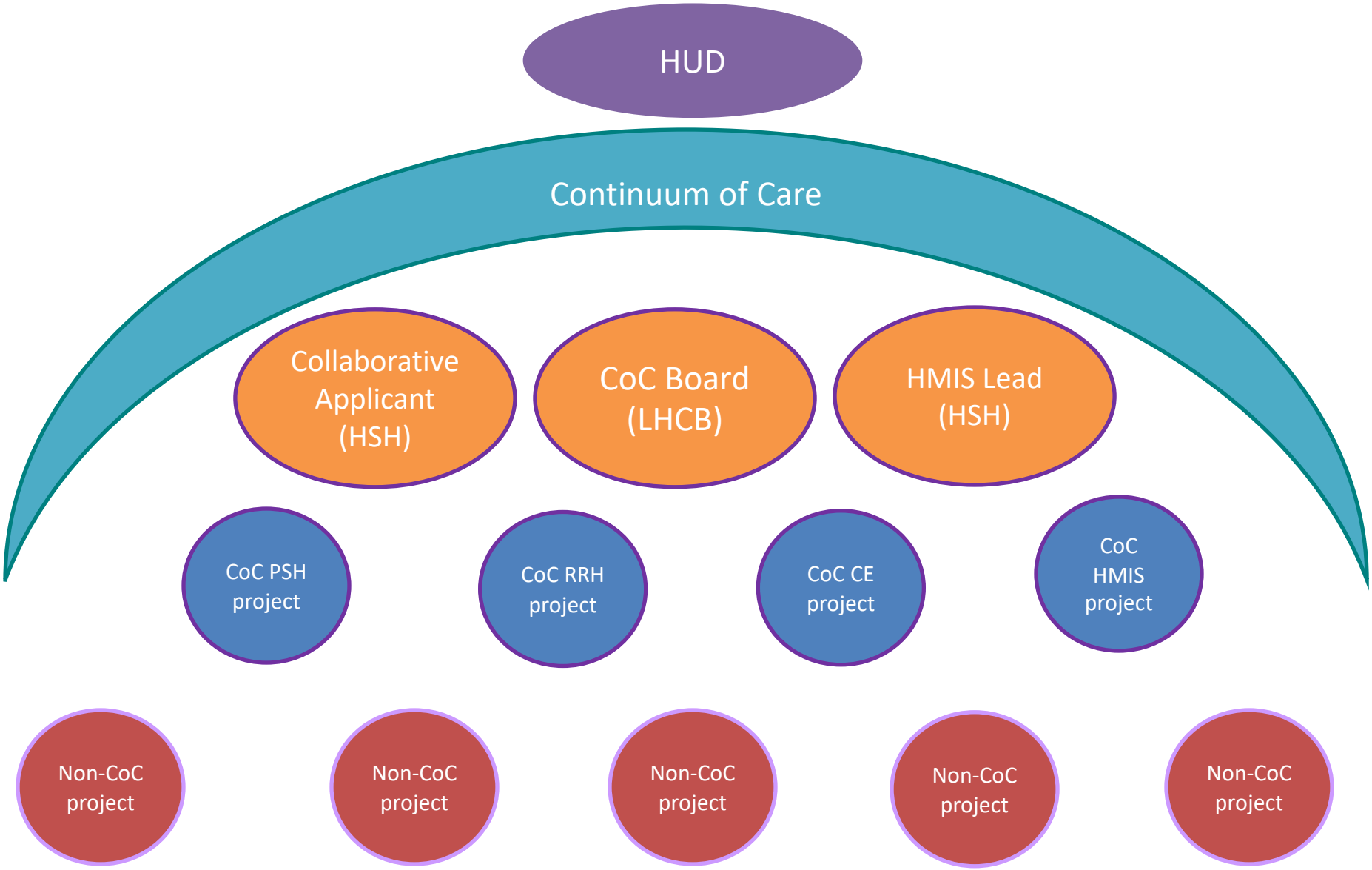
Why does a CoC Board exist?

HUD's Continuum of Care Program

Continuum of Care Program

"The Continuum of Care (CoC) Program is designed to **promote communitywide commitment** to the goal of ending homelessness; **provide funding** for efforts by nonprofit providers, and State and local governments to **quickly rehouse** homeless individuals and families while **minimizing the trauma** and dislocation caused to homeless individuals, families, and communities by homelessness; promote **access** to and effect **utilization** of **mainstream programs** by homeless individuals and families; and **optimize self-sufficiency** among individuals and families experiencing homelessness."

Source: https://www.hudexchange.info/programs/coc/


HUD
Continuum of Care
Collaborative Applicant (HSH)
CoC Board (LHCB)
HMIS Lead (HSH)
CoC PSH project
CoC RRH project
CoC CE project
CoC HMIS project
Non-CoC project
Non-CoC project
Non-CoC project
Non-CoC project
Non-CoC project

What governs the CoC Board?

CoC Interim Rule (Title 24, Vol 3, Part 578, Code of Federal Regulations)

SF Admin Code (Article XXXI § 5.31)

SF LHCB BYLAWS (Passed 9.11.06)

CoC Interim Rule

The Continuum of Care must establish a board to act on behalf of the Continuum

The board must:

- Be representative of the relevant organizations and of projects serving homeless subpopulations; and
- Include at least one homeless or formerly homeless individual.

What does the Admin Code do?

Codifies the LHCB is the Continuum of Care governing body and shall act in accordance with HUD's CoC Interim Rule

Reinforces the LHCB may establish committees to work on issues relating to SF's participation in the CoC Program

Asks you to advise the HSH Oversight Commission on issues relating to the City's participation in HUD's CoC Program

Amended Administrative Code Article XXXI of Chapter 5 Section 5.31-2 through 5.31-5

- LHCB members are appointed by the Homeless Oversight Commission
  - LHCB is responsible for informing the Oversight Commission of LHCB member resignations
- The term for the LHCB commences July 1, 2023
  - Seats 2,4,6, and 8 serve for an initial term of two years starting on July 1, 2023, ending July 1, 2025 then turn into a four-year term
  - Seats 1,3,5,7, and 9 serve for an initial term of four years, starting on July 1, 2025, ending July 1, 2027
  - If the Oversight Commission doesn't appoint a member to a seat before July 1, 2023, the LHCB member in that seat will remain as a holdover in that seat until the Commission appoints a member to that seat
- LHCB members may not serve on other City bodies that advise on issues relating to homelessness
- LHCB must adopt, and abide by, a written conflict of interest policy

What about the LHCB BYLAWS?

Outline and describe the purpose of the LHBC and how it will operate

They are out of date, given the creation of the HSH Oversight Commission and the updated SF Admin Code

May be amended after presentation of proposed amendments at a regular meeting

Requires one month's notice of amendments to CoC and passage by majority vote

Back to the Interim Rule

- Discusses how a CoC should be established and what its responsibilities are
- Explains the CoC Board's primary role in preparing an application for HUD funding (CoC Program NOFO) and working with those recipients of funds to meet performance targets
- Outlines additional core activities that may be carried out by the Board itself, one of its committees, or often by the Collaborative Applicant, City/County, HMIS Lead, or other entity designated by the CoC
  - Designing an HMIS System (the ONE System in SF)
  - Coordinating housing and supportive services
  - Conducting the PIT Count
  - Developing policies and procedures to prioritize who will receive supportive housing resources

The CoC NOFO

Preparing the Application for CoC Program Funds

The CoC must:

- Design, operate, and follow a collaborative process for the development of applications and approve the submission of applications in response to a NOFO published by HUD
- Establish priorities for the funding

Locally, the LHCB:

- Chairs the Funding Committee
- Reviews and approves the scoring criteria used to evaluate new and renewal project applicants seeking funding (for PSH, RRH, TH:RRH, TH, CE, HMIS, DV)
- Hears project appeals
- Approves the priority listing

The NOFO is year round!

- Not just simply an application for money
- The NOFO explains what HUD's priorities are for the year – and they often align with local priorities
- HUD expects you to address the priorities during the year and then respond during each application cycle on your strategies and progress
- HUD looks at the data and performance of all homeless services programs in San Francisco – whether they are a CoC projects or funded locally
  - Think PIT, HIC, SPMs
- HUD requires a list of the projects the CoC prioritizes for funding so the CoC must ensure projects are evaluated objectively and have the tools to improve year over year

The NOFO is year round!

A healthy CoC is regularly looking at its data, funding spenddown, system performance, and progress towards HUD's priorities

HUD's Policy Priorities

from the 2023 CoC NOFO

I. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, or those experiencing chronic homelessness, and people with disabilities, including those living with HIV/AIDS)

II. CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs

Reducing unsheltered homelessness

I. The number of people experiencing unsheltered homelessness has risen significantly, including a rising number of encampments in many communities across the country

II. People living unsheltered have extremely high rates of physical and mental illness and substance use disorders

Using a Housing First approach

I. Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions

II. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities

CoCs should be using system performance measures (e.g., rates of return to homelessness) to determine how effectively they are serving people experiencing homelessness

Partnering with housing and health services

I. Work closely with public and private healthcare organizations and assist program participants to receive primary care, receive housing-related services, and obtain medical insurance to address healthcare needs

II. Partner closely with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness

Racial equity

I. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs

II. CoCs should review local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness

Improving assistance to LGBTQ+ individuals

I. CoCs should address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary individuals and families in their planning processes.

II. When considering which projects to select in their local competition to be included in their application to HUD, CoCs should ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.

Persons with lived experience

I. The people who know best what solutions will effectively end homelessness are those who are experiencing homelessness

II. People with lived experience should have a voice in improving the effectiveness of homelessness assistance programs, including participating in planning and oversight activities and developing local competition processes

The lack of affordable housing is the main driver of homelessness.

Questions

How does the Board support the priorities through the NOFO process?

Engage with the community

The Continuum of Care must:

- Hold meetings at least every 4 months with published agendas
- Make an invitation for new members to join publicly available annually

Providers need support with capacity, retention, best practices, ensuring client voice and choice

Establish Committees

The Local Board may have committees:

1. Funding Committee
2. Strategic Planning Committee
3. Coordinated Entry Committee

Ad Hoc Committees may be created for a specific purpose and cease to exist after completion of a designated task.

The role of the committees is to do the deeper work/discussion and then make recommendations to the full Board for vote.

Committee Membership

- The majority of the committee members will be made up of the public (e.g., Funding Committee)
- The power of the Committee should come from the members of the public who are participating
- Members of the Local Board will be the designated chairs of each committee
- Members must participate (e.g., co-chair) a minimum of one committee

Current LHCB Members

Del Seymour, Co-Chair
Dr. Megan Rohrer, Co-Chair
James Loyce
Kelley Cutler
Cedric Akbar
Mercedes Bullock
Charles Minor, Staff

1. What committees would you co-chair?
2. What else have you heard today that you could work through in a committee?

LHCB Operations

Terms of Office & Attendance

Members are required to attend all meetings unless excused by the Co-Chairs for good reason

3 unexcused absences of a regular meeting will be treated as a resignation

Members shall serve four-year, staggered terms (some initial appointees will only serve 2 years)

Co-Chairs shall each serve for 1 year

Quorum & Voting

A quorum of 50% plus 1 member of the LHCB, 5 members, shall be present at any regular or specially scheduled meeting in order for the LHCB to engage in formal decision making.

While the LHCB will strive to achieve consensus, the affirmative vote of a majority of members shall be required for the approval of any matter.

However, a majority present may approve matters of procedure as long as members constitute a quorum.

Absentee votes shall not be permitted. Members may not send another individual to a meeting to vote in their place.

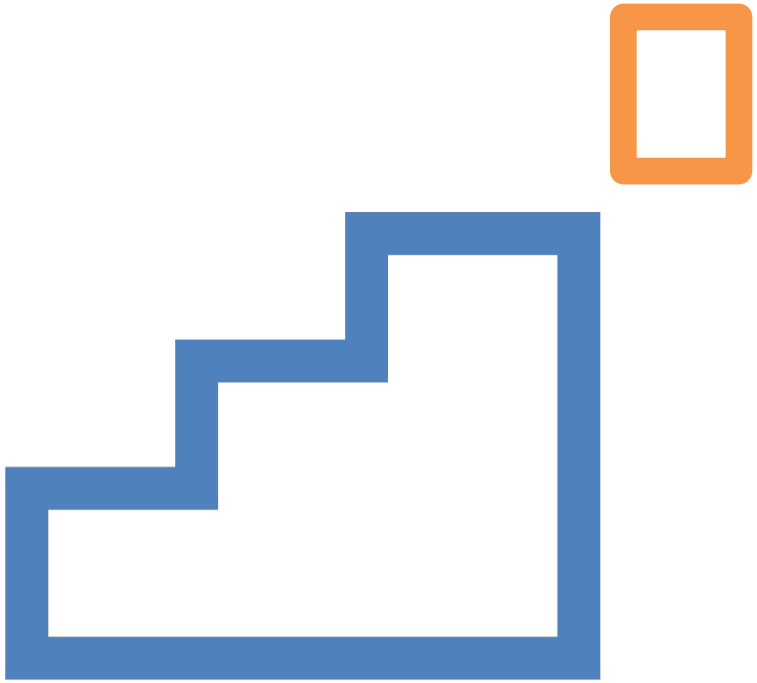
Conflicts of Interest

The Board shall adopt, and all members shall abide by a written conflict of interest policy.

No LHCB member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents.

A board member must disclose personal, professional & business relationships when making governmental decisions. If there is a conflict of interest, the member **must** recuse herself or himself from the role.

Next Steps

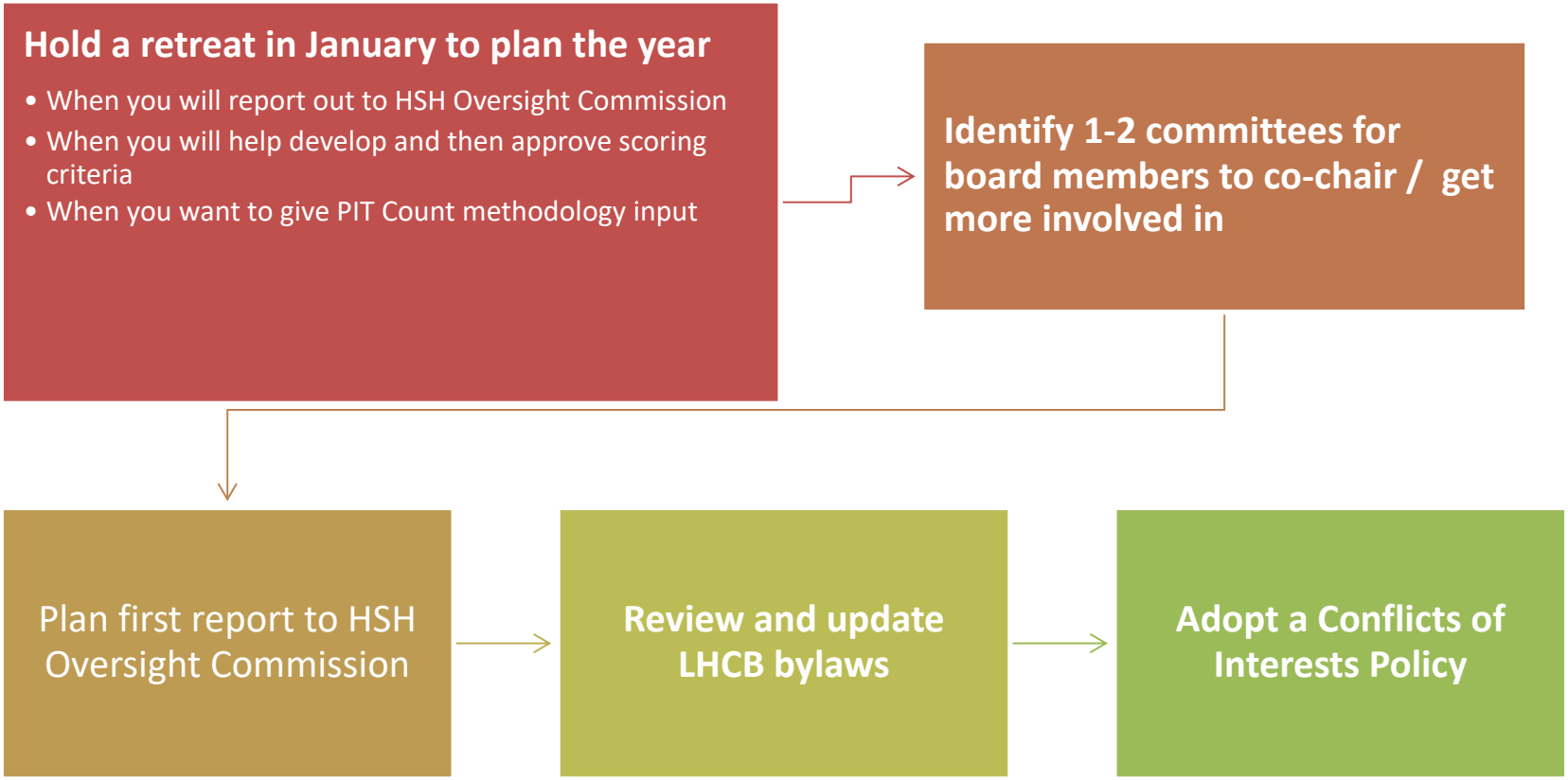


Report Outs and Reports To

HSH presentations to LHCB

LHCB report outs to HSH Oversight Commission

Possible next steps…



Thanks for your time!

sf@homebaseccc.org