

Commission Members:

Dr. Jonathan Butler (Chair)
Bevan Dufty (Vice-Chair)
Katie Albright
Dena Aslanian-Williams
Christin Evans
Joaquin Guerrero
Sharky Laguana

Commission Secretary

Bridget Badasow

Mayor
London Breed

Shireen McSpadden, Executive Director
Department of Homelessness and Supportive Housing

City & County of San Francisco Homelessness Oversight Commission (HOC) Meeting



Meeting Minutes

Homelessness Oversight Commission (HOC) Special Meeting
Meeting Date: Thursday, March 21, 2024

10:00 AM

1 Dr. Carlton B. Good Place
Room 416, City Hall

Members of the Homelessness Oversight Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every action or discussion item. In addition to in-person public comment, the Commission will hear up to 10 minutes of remote public comment on each action or discussion item.

The Commission will hear remote public comments on items in the order that commenters add themselves to the queue to comment on the item. Because of the 10-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 10-minute limit. Members of the public are encouraged to provide public comment via email. Send an email to the Commission Secretary bridget.badasow@sfgov.org by 5pm the day before the meeting to ensure your comment is received by the Commission in advance of the meeting.

Additionally, copies of today's agenda, minutes and "all" presented items can be found on the San Francisco Department of Homelessness and Supportive Housing (HSH) website. <https://hsh.sfgov.org/commission-and-committees/>

The HOC inaugural meeting can be seen in its entirety on SFGovTV
https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=227

Homelessness Oversight Commission Members:

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Bevan Dufty, Vice Chair
Katie Albright
Dena Aslanian-Williams
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Joaquin Whit Guerrero
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Department of Homelessness and Supportive Housing (HSH) Executive Director
Shireen McSpadden

Commission Secretary
Bridget Badasow

Deputy City Attorney
Adam Radtke

ORDER OF BUSINESS:

1. **CALL TO ORDER**

Chair Butler called the meeting to order at 10:10 am and read the Ramatush Oholone Land Acknowledgement.

2. **ROLL CALL**

Present: Chair Jonathan Butler
Vice Chair Bevan Dufty
Katie Albright
Dena Aslanian Williams
Christin Evans
Joaquin Whit Guerrero
Sharky Laguana

Present: Executive Director Shireen McSpadden

Present: Deputy City Attorney Adam Radtke

3. **ANNOUNCEMENTS REGARDING SOUND PRODUCING DEVICES DURING THE MEETING**

Commission Secretary made the prohibition of sound producing devices announcement.

4. **ANNOUNCEMENTS BY THE CHAIR**

The Chair thanked Vice Chair Dufty for a smooth meeting on February 12, and 16.

5. APPROVAL OF THE FEBRUARY 12, AND FEBRUARY 16, 2024, MEETING MINUTES

No Public Comment

On motion to approve the February 12, and February 16, 2024, HOC Meeting minutes.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans
Guererro
Laguana

Action: February 12, and 16, Minutes Adopted.

6. COMMUNICATIONS

Commissioner Guerrero shared that he attended the National Alliance on Homelessness and stated that it was an amazing conference.

7. EMPLOYEE RECOGNITION- HSH Executive Director Shireen McSpadden and the HOC Chair, Jonathan Butler honored HSH Manager for Scattered Site Housing Cricket Miller for her amazing expansion of the Scattered Site Housing program and the many contributions that she has made at HSH.

8. DIRECTOR'S REPORT

The Executive Director began her report by recognizing the passing of Leon Maurilio. Maurilio was the Chief Executive Officer and leader of the Tenderloin Neighborhood Development Corporation (TNDC). Leon led the TNDC with humility and served the people of San Francisco with a fierce passion for housing justice. The Executive Director asked for a moment of silence.

Next, the Executive Director clarified inaccurate reporting in the press for the HSH January Point in Time Count.

HSH conducted our 2024 Point in Time Count the evening of January 30, 2024. The PIT Count is the bi-annual census of people experiencing homelessness conducted over the last ten days of January in every community that receives federal resources to address homelessness. The Count gives us important data on community trends. For program and budget planning purposes HSH uses both the PIT and the administrative data. The PIT also provides important survey data with key information about people experiencing homelessness.

While the PIT Count is a federal requirement the results do not directly impact the amount of federal funding that San Francisco receives. If the count goes down, our federal allocation of funds will not necessarily go down. Our annual federal funding allocation is based on a complex application submitted collaboratively between HSH and our nonprofit service provider partners annually.

There have been questions whether HSH recounted some routes and if so, if that methodology consistent with HUD's recommendations. HSH did revisit four routes in the Tenderloin as part of our efforts to make sure that the

count was conducted properly. That said, HSH's concerns about people's movement and the inability to de-duplicate had led to a decision not to use the data collected the second night. By utilizing the original visual count data, HSH's methodology is in alignment with HUD guidance and PIT Count best practices.

HSH worked closely with trained outreach workers from Heluna Health, Code Tenderloin and Urban Alchemy to lead the count with HSH staff and some community volunteers. By working with trained outreach workers rather than relying heavily on community volunteers HSH was able to utilize its expertise to better differentiate people experiencing homelessness from people hanging out or using drugs in public places. Executive Director McSpadden clarified that despite what was reported in the paper, CODE Tenderloin has not been cut off from participating in future counts. HSH had concerns that the train-the-trainer approach they used to train the outreach workers and staff was not sufficient and HSH plans to address that in their training plan for the next count. HSH does not think this had any material impact on the results of the count.

Outreach efforts stayed steady with 2, 585 engagements in January. One success story to note is that the HOT team recently placed a couple who were well known to have been unhoused for a decade at the Baldwin shelter. The couple had been known to the HOT Team for years but hard to locate. The couple consistently and regularly declined offers of shelter. HSH staff is thrilled to see them finally indoors and on the path to stabilizing and housing.

In January and February, HSH and Heluna Health began implementing two Encampment Resolution Fund state grants. HSH focused on encampments in two areas, the Polk Street alleyways, and the entire Mission district (which includes developing a list of unhoused people for the tiny cabins that will open in April 2024). The Grant includes funding for four outreach workers in each target area as well funding for shelter to support people coming out of encampments in these areas. There is a proposal for a third round of Encampment Resolution Funding focused on Bayview that was submitted to the State last week.

Coordinated Entry assessments bumped back up to 1,031 assessments in January.

The new Coordinated Entry Access Point was established at the San Francisco Pretrial Diversion Project with a focus on serving people involved in the justice system. Next, the Executive Director provided an update on the Safe Housing working group which included developing a new Coordinated Entry Assessment Tool for survivors of violence, designed by survivors, and includes questions about experience of violence, disability, and equity factors. The next steps are to develop a guide and training, and then do a soft launch in the late spring or early summer of 2024.

Executive Director McSpadden reported on prevention data which included data from the Mayor's Office of Community Development and HSH.

Problem Solving stayed relatively consistent in January with 67 resolutions. To date (FY2023-24), HSH has assisted 541 households with over \$1.7 million in financial assistance.

As a reminder, HSH has an online dashboard that tracks inventory for their housing programs and is still steady at 13, 200 units of housing.

Housing placements were relatively consistent in January with 198 placements. HSH continues to see Emergency Housing Vouchers being leased up and has issued 1,260 vouchers in partnership with the San Francisco Housing Authority, leading to 947 housed.

The Executive Director moved on to provide housing updates which included the opening of 180 Jones Street housing site opened with 35 studio units dedicated to chronically unhoused adults, HSH's release of the notice of funding availability for elevator modernization, new scattered site housing agreements that took effect on March 1, 2024, for the ending transgender homelessness initiative, and HSH's commitment to a sober living site.

HSH continues to coordinate with the San Francisco Municipal Transportation Agency (SFMTA) before the new parking regulations go into effect. To date, HSH has moved 30 households into housing, 25 households are enrolled in other programs and on the pathway to housing, and six additional households are awaiting referrals.

Vacancies stayed low in February, hovering at 7.1%. HSH is getting closer to their goal of 7% which they expect to hit very soon. This month there were 169 vacancies available for referrals or 1.9% of all units. This number continues to decrease and for the first time this is below 2%. In addition to all work under way, such as reducing documentation barriers, the HSH Housing Placement Team will double down on buildings with high vacancy rates through targeted referral work and coordination with providers.

As the fiscal year winds down the Executive Director explained the contract process that HSH staff will use to obtain approval for the **many** grant agreements that staff will bring before the HOC for approval. This process includes staff presentations for new agreements and a consent agenda to approve modifications, extensions, and new agreements for existing services.

HSH will introduce three grand agreements in March 2024, which includes two Urban Alchemy agreements for 711 Post Street, 33 Gough Street cabins, and Abode's flexible housing subsidy pool agreement. Additionally, the ordinance to extend streamlined contracting for HSH was passed by the San Francisco Board of Supervisors (BOS) last Tuesday. Also introduced was a six-month continuance of HSH's waiver for behested payments on February 13, 2024. This waiver will allow HSH to solicit philanthropic partnerships for shelter programs. The BOS called for two hearings that are now scheduled in March and include the BLA Audit report on the City's streets response teams and a hearing on neighborhood impact around PHS sites.

The deadline to introduce new bills to the state was February 16, 2024. Bills on the list for State Legislation include AB 653 reduces barriers and increases support for people using federal vouchers, AB 1657 is a \$10B bond to finance affordable rentals and homeownership programs, AB 1813 would fund shallow subsidies of \$500 monthly for older adults, and SB 37 that will fund deeper subsidies for older adults and adults with disabilities.

The Executive Director shared advisory body updates beginning with the Local Homeless Coordinating Board's (LHCB) three vacancies, the Shelter Monitoring Committee's (SMC) one vacant seat. The SMC's February meeting focused on staff training, complaint response times, and reliability of shelter video systems, and the Shelter Grievance Advisory Committee (SGAC) has four vacant seats and will hold their next meeting on April 12, 2024, at City Hall. Namon Little from HSH will officially take on the secretary role at that meeting.

The HSH Office of Equity is hard at work administering the Affirming Trans Access to Housing training that was extended through June 2024. 479 providers from 49 agencies have signed up or attended this training. The Equity team is working on the crosswalk of Home by the Bay and Racial Equity Action plan. The current focus is building templates for each team's action items. Two HSH staff have completed the trauma informed systems 2024 cohort, which focuses on a trauma informed lens for racial equity work. The Racial equity training module is now on the SF learning online portal.

Finally, HSH is hiring. Interested parties can find positions listed on the citywide DHR website.

Commissioner Dena Aslanian-Williams-asked for the state legislation date and asked if HSH needed help.

Commissioner Evans-asked about the issues related to RV residents in Bernal Heights and if HSH is conducting outreach. The Commissioner also asked for an updated org chart.

Commissioner Guerrero-commented on the press talking about getting rid of Commission and stated that it's a good opportunity to discuss what the purpose is of HOC meetings. To that end, the Commissioner referred to the Pretrial Diversion Access Point program and how it's a big deal for folks getting out of jail to be able to go directly into shelter rather than getting dropped off without resources. The Commissioner thinks it's also a good opportunity to translate to the public who are thinking a lot about public safety that the department is utilizing their time with the HOC by creating these types of programs. The Safe Housing working group is also another example of a program that will reduce homelessness in the bigger picture. Commissioner Guerrero commented on tracking data and setting goals with denial of services (DOS) to give matrix to the public.

Commissioner Laguana-also commented on the Pretrial Diversion Access Point Program and how important this program is. The Commissioner believes that we need niche programs that meet people where they are at, and are designed to address the causes and factors that led them to the state of becoming unhoused.

PUBLIC COMMENT

Jordan Davis-thanked the Executive Director for acknowledging the passing of Maurilio Leon. Jordan is glad to see Pretrial Diversion and often worries about people going to jail and losing their housing. Jordan also appreciated the Safe Housing working group program and the Elevator Modernization Project. Jordan is glad to see more scattered site housing and believes scattered site housing should be expanded.

Marnie Regen-expressed gratitude to the HOC and HSH for the extension of the contracting ordinance. Marnie uplifted and thanked the Commission for the resolution that was passed. Marnie commented that the Mayor needs to release the general fund and move forward and fully fund HSH's budget.

Hope Kamer-expressed gratitude to the HSH Executive team for visiting Compass and taking the time to listen and hear the feedback to the parents and the family system. HESPA and Compass are really enthusiastic to see the energy around the family shelter system and the crisis level of oversaturation come to the forefront of public consciousness. Hope asked if there was any updates from the department on the family shelter system and the badly needed expansion.

Lauren Hall-appreciated Executive Director McSpadden talking about an improved relationship with the Department of Public Health (DPH) and collaboration. Lauren hopes that the HOC can look at lives that are being lost because of acute health needs that are not being addressed including overdose. Lauren said it's a huge equity issue and sees this a lot with the African American residents and asked if data around death in supportive housing can be addressed in the Director's Report.

The Chair asked for a moment of silence to honor the memory of those who lost their lives and to reflect on what the HOC's responsibility is so that this will not keep happening.

Jessica Middleton(remote)- A former landlord for Hope Housing stated that HSH has defunded Hope Housing and

redirected \$10M to Felton institute to take over. Felton initiated the closing of the Hope House Program and failed to relocate two residents. HSH and Felton are ignoring Jessica's calls and emails. HSH referred Jessica to Felton Institute, but Felton Institute will not assist. Jessica is asking the HOC to hold HSH and Felton Institute accountable and give them a clear directive to return non vacant units unoccupied so landlords can restore their units in the Bay View community.

A member of the public-asked for data of shelter clients who are having a bad time at the shelters and just decided to leave. The public member would like monitoring and tracking of elevator repairs and tenant's input to their environment in housing. The public member also asked for data on the Homeward Bound program.

9. **OLD BUSINESS**

No old Business

10. A presentation on the Homeless Housing Assistance and Prevention (HHAP) round 5 application. HSH Chief of Finance and Administration, Gigi Whitley presented this item.

PUBLIC COMMENT

A member of the public- questioned how to connect the ONE System to other City's ONE Systems (or like systems) and how to obtain copies of City and State legislation.

Jennifer Friedenbach-stated that what is missing from the HHAP packages is money for prevention and it's much more cost-effective to keep people in their homes. This has been identified by eviction defense providers. The Coalition on Homelessness is facing massive cuts in prevention this year and a lot of folks in the community are trying to fight to restore funding.

11. **CONSENT CALENDAR**

ALL MATTERS LISTED UNDER THIS ITEM CONSTITUTE A CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE HOMELESS OVERSIGHT COMMISSION AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION REQUESTS DISCUSSION, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS A SEPARATE AGENDA ITEM. APPROVAL IS REQUESTED.

- 1) Requesting a modification to the existing Abode Services- Problem Solving Housing Location Assistance (HLA) agreement with Abode Services for Problem Solving Housing Location Assistance, for the period of December 1, 2020, to June 30, 2026, in an additional amount of \$5,006,240, plus a 23% contingency for a revised amount of \$9,900,000.
- 2) Requesting a modification to the existing grant agreement with Abode Services for Flexible Housing Subsidy Pool (FHSP) for the period of February 15, 2021, to June 30, 2026, in an additional amount of \$6,974,248, plus a 12% contingency for a revised amount of \$17,918,683.
- 3) Requesting a modification to the existing Contract agreement with Hamilton Families for the Transitional Housing Program for the period of July 1, 2019 - June 30, 2027, in an additional amount of \$3,305,654 plus a 20% contingency for a revised amount of \$9,299,236.

- 4) Requesting a modification to the existing grant agreement with Urban Alchemy for 711 Post (Ansonia Hotel) for the period of March 21, 2022, to June 30, 2026, in an additional amount of \$14,569,240, plus a 12% contingency, for a revised amount of \$30,405,100.
- 5) Requesting a modification to the existing grant agreement with Urban Alchemy for 33 Gough Cabins for the period of December 1, 2021, to March 31, 2025, in an additional amount of \$2,686,150, plus a 12% contingency, for a revised amount of \$11,575,467.

Commissioner Evans asked the Chair to remove Consent items 4 and 5 from the calendar.

The Chair removed consent calendar items 4 and 5 from the consent agenda.

PUBLIC COMMENT

No public comment

On motion to approve consent calendar items 1 through 3.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans
Guererro
Laguana

Action: Consent Calendar items approved.

The next two items 4 and 5 are now action items that require a vote by the Commission.

4. Requesting a modification to the existing grant agreement with Urban Alchemy for 711 Post (Ansonia Hotel) for the period of March 21, 2022, to June 30, 2026, in an additional amount of \$14,569,240, plus a 12% contingency, for a revised amount of \$30,405,100.

PUBLIC COMMENT

A member of the public asked what the quality of service that people receive at 711 Post Street and asked if there have been any complaints, police calls and unsuccessful discharges. The public members is concerned because we are getting into a situation where we have unmonitored service providers.

Danielle Killingsworth-is a co-director at 711 Post Street and stated that the building itself is a beautiful place. They have a few issues with leakage in the building from the last storm. Danielle has addressed complaints from tenants but says it's a beautiful place.

A motion to approve item 4.

AYES-Butler
Dufty
Albright

Aslanian-Williams
Evans
Guererro
Laguana

Action: Item 4 was approved.

5. Requesting a modification to the existing grant agreement with Urban Alchemy for 33 Gough Cabins for the period of December 1, 2021, to March 31, 2025, in an additional amount of \$2,686,150, plus a 12% contingency, for a revised amount of \$11,575,467.

PUBLIC COMMENT

No public comment

A motion to approve item 5.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans
Guererro
Laguana

Action: Item 5 was approved.

12. **NEW BUSINESS:**

REGULAR CALENDAR

Items 12A through 12C are action items that require a vote by the Commission.

A) Requesting review and approval to enter into a new contract agreement with Dolores Street Community Services for Mission Inn site rehabilitation for the period of April 1, 2024, to March 31, 2026, in the amount of \$9,227,792, which includes a \$1,733,108 contingency. HSH Chief of Finance and Administration, Gigi Whitley presented this item.

PUBLIC COMMENT

No public comment

On motion to approve item 12A.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans

Guererro
Laguana

Action: Item 12A was approved.

- B) Requesting review and approval to enter into a new contract agreement with Dolores Street Community Services for Casa Esperanza site rehabilitation for the period of April 1, 2024, to March 31, 2026, in the amount of \$2,590,170, which includes a \$543,112 contingency. HSH Chief of Finance and Administration, Gigi Whitley presented this item.

PUBLIC COMMENT

Yesenia Lacayo- elevated the importance of Casa Esperanza. Yesenia has seen the resilience and success rates of youth coming out of the program.

On motion to approve item 12B.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans
Guererro
Laguana

Action: Item 12B was approved.

- C) Requesting review and approval to enter into a new grant agreement with Abode Services for Fiscal Agent - Prevention, for the period of April 1, 2024 - June 30, 2026, in the amount of \$9,900,000, which includes a 19% contingency. HSH Interim <Manager for Prevention & Problem Solving, Jasmine Tijerino presented this item.

PUBLIC COMMENT

No public comment

On motion to approve item 12C.

AYES-Butler
Dufty
Albright
Aslanian-Williams
Evans
Guererro
Laguana

Action: Item 12C was approved.

13. **GENERAL PUBLIC COMMENT**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT. PLEASE SEE PAGE 2-3 OF THIS AGENDA FOR INFORMATION REGARDING INSTRUCTIONS FOR MAKING PUBLIC COMMENT.

Jordan Davis-asked for a deeper dive presentation on scattered site supportive housing in San Francisco. Jordan asked who is eligible for scattered site supportive housing, where do the sites tend to be located, how do scattered sites build relationships of trust with landlords, how does the program deal with issues that come up with tenants, what is the acuity of people served by scattered sites, and other questions.

Jessica-stated that the HOC granted \$90M for Hamilton but can't assist the landlords with relocating the residence on their property.

14. **NOMINATION REPORT.**

The Nomination Committee will meet on March 28, 2024, and Commissioner Evans will give a report during the April 4, 2024, HOC meeting.

15. **Data Officer Report**

Commissioner Laguana moved to continue this report to the April 4, 2024, HOC meeting.

16. **GENERAL PUBLIC COMMENT**

No general public comment

17. **COMMISSION MATTERS/Chair Butler**

Vice Chair Dufty-asked if we could have a public convening with the DPH and the providers. The Vice Chair also asked the Executive Director to explain the Homeward Bound Programs in San Francisco.

Commissioner Laguana-suggested a joint meeting between DPH and HSH

Vice Chair Duty-asked for a presentation based on family homelessness.

Commissioner Albright-asked to include the Office of Children Youth and Families and Human Services Agency in the family homelessness conversations.

Commissioner Evans-suggested forming a Budget Committee during Budget season to help quicken the HOC regular meetings.

Commissioner Guerrero-asked to have more data on deaths in PSH, and provider's employee retention.

Commissioner Albright-suggested that the department look at the "Child Death Review" model.

Commissioner Evans-asked the Executive Director to give a brief explanation on the process to fill departmental positions.

PUBLIC COMMENT

A member of the public expressed their concern with the quality of SROs and how they function.

Laren Hall-appreciated the HOC and Executive Director McSpadden for talking and thinking about loss of life.

18. **ADJOURN**

The Chair adjourned the meeting adjourned at 12:30 PM

Respectfully submitted,

**Bridget Badasow
Commission Secretary**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <https://sfgov.org/sunshine/>

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

DISABILITY ACCESS

The Homelessness Oversight Commission meetings are held at City Hall Room 416, at 1 Dr. Carlton B. Goodlett Place, San Francisco on the first Thursday of each month at 9am. The building and meeting room are wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available for people with disabilities, as well as all members of the public. Instructions for how to join the meeting remotely are included at the beginning of this agenda. [Captions can be enabled](#) if participating remotely via WebEx.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Bridget Badasow at bridget.badasow@sfgov.org.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact bridget.badsow@sfgov.org at least 48 hours in advance of the hearing.

LANGUAGE ASSISTANCE 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang

miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./ 如果需要免費口語翻譯, 請於會議之前 48 小時提出要求。Đối với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./ 무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通訳サービスをご希望の場合は、会議の 48時間前までにリクエストを提出してください。 /บริการให้ความช่วยเหลือในหลายภาษา ด้านภาษาฟรี ณ ที่ประชุม

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

PROHIBITION OF SOUND PRODUCING DEVICES

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).